inan	Action Point				
		Responsibility	Date raised	Latest action taken/to be taken	Date closed
		Andrew	ongoing	Andrew has a prototype version from Lawrence which he will work on- any progress?	
hoto	Archive				
	Copies of photos from Mike Bristow's talk and from Carole Turton	Clare	22/11/2016	Clare to contact Margaret Bristow again and arrange to copy with Andrew	
	Copy some of Robin Driver's Roman coin finds	Clare	22/11/2016	Clare restarting the research	
	Sort Grant Buck photos etc for copying and filing	Rachel, Andrew, Madelaine	01/02/2018	Rachel, Andrew, Madelaine to meet and work on	
and	and Fields Ownership Project				
Other	Archive Work				
	Researching history of villagers who served in First World War, soldiers and staff at Norman Hall Red Cross hospital	Glynis, Rachel, Fiona, Andrew	09/11/2011	We now need to review to assess what help needed to write up	
\13	Volunteers for projects -Lavinia Barker	all	11/10/2016	Andrew and Lavinia still need to make contact to arrange to go to Shire Hall	
\14	Volunteers for projects -other	Rachel/Andrew		Hugh Molloy now helping with the newsaper research	
			22/11/2016		
A15	Use of old telephone box		11/10/2016	lan Lester has now agreed to help with this and work is expected to be finished by early summer	
vent	ts and Activities				
	Possible archaeological dig at Abbey Farm		11/10/2016	nothing happening currently	
- 56	New Year's Day Walk		01/09/2017	Well attended but lack of volunteers with refreshments. Review necessary.	
<u>-</u> 57	Wine Tasting	Rachel/Madelaine	01/11/2017	Places all filled. Fiona organising raffle. Rachel & Madelaine to sort out food.	
	AGM including talk		01/11/2017	Speaker booked, final details to be agreed	
E 59	Guided walk around Saffron Walden	Fiona	01/11/2017		
E 60	Litter Pick	Clare	01/11/2017	Date agreed, details to finalise	
<u>=</u> 61	Mini steam-up	Clare	01/11/2017	Clare has spoken to Parish Council, village hall and pub. Further details to discuss	
	Geophysical Survey -16 Mill Lane		01/02/2018		