



ICKLETON PARISH COUNCIL  
**Chairperson:** Sian Wombwell  
**Clerk:** Leanne Smith  
E-mail: clerk@ickleton-pc.org.uk

**To members of the Parish Council**

You are hereby summoned to attend the meeting of Ickleton Parish Council on Wednesday 15<sup>th</sup> April 2020 at 4pm. The meeting will be held remotely using the software application Skype. Members of the public can request an invitation to the meeting from the Clerk.

- 001/20-21 Apologies for Absence**
- 002/20-21 Councillors' Declarations of Interest for Items on the Agenda**
- 003/20-21 Open Forum for Public Participation including Youth Representation**
- 004/20-21 To Approve the Minutes of the meeting held on 19<sup>th</sup> February 2020. The meeting scheduled for 18<sup>th</sup> March 2020 was cancelled.**
- 005/20-21 Matters Arising/Clerks Report**
- i. Filling vacancy by co-option**
  - ii. Approval of payment for March 2020 accounts**  
Clerks Salary (confidential) – to include 12 additional hours for training  
Clerks expenses - £81.20  
Tim Pavelin (emptying bins) - £80.00  
Little Abington Parish Council (loan of Speedwatch equipment) - £120.00  
Charles Frankau (grass cutting 2019 season) - £6,786.00  
Viking Office Supplies - £90.30  
Bob Calladine (chapel roof repairs) - £500.00  
Red Shoes Accounting Services (payroll) - £43.20
  - iii. Approval of payment of Icene printing invoice**
  - iv. Approval of grass cutting contract 2020-2021**
- 006/20-21 Councillor vacancy**
- i. Declarations made by Cllr Heaney**
- 007/20-21 Traffic and Highways Issues**
- i. Highways current work list**
  - ii. Local Highways Initiative 2020-21 bid – Butchers Hill**
  - iii. Local Highway Initiative 2021-22**
- 008/20-21 Rural Crime Report**
- 009/20-21 Report from District and County Councillor**
- 010/20-21 Correspondence received**
- i. SCDC – Local approaches to tackling loneliness and social isolation**
  - ii. Letter from Cowper Griffith Architects (CGA) - Planning application Abbey Barns**
  - iii. Letter from Royston and District Community Transport - Funding request**
  - iv. Planning delegations update**
- 011/20-21 Planning information received from SCDC**
- i. For consideration**  
None.
  - ii. Planning Decisions**  
Ref: S/0228/20/NM  
31 Frogge Street – Non-material amendment of S/0983/17/FL by amending single storey rear extension to become two storey.  
Decision of 21/02/2020 - Refused on the basis that this was not a non-material amendment and a proper application should be made.

iii. Planning Appeals

None.

iv. Tree Works

Reference: 20/1115/TTCA

Proposal: Beech tree - Fell because the tree is leaning heavily towards our neighbours property and provides excessive shading to a large portion of our garden. There are trees on the boundary of our property which would benefit from the additional light.

Site address: Vine Cottage, Butchers Hill, Ickleton, CB10 1SR

Applicant: Mr Nick Thompson.

**012/20-21 Updates on current planning applications**

**013/20-21 Reports from Councillors**

**014/20-21 Financial Matters**

i. To Approve Payment of April 2020 Accounts:

Clerks Salary (confidential)

Clerks expenses - £17.30

Tim Pavelin (emptying bins) - £80.00

CAPALC (membership fees) - £338.77

Dominic Pallett (supply and erect posts on the village green) - £778.48

Cambridge Conservation Volunteers (Coploe Pit) - £20.10

ii. Draft year end accounts 31/03/2020:

Unity Current Account - £24,419.67

Unity Instant Access Account - £25,063.13

Total - £49,482.80

£6,786.00 unrepresented cheque

Total reserves at the year-end - £42,696.80

iii. Optimum card

iv. Receipt of the 2020/21 precept requirement of £25,000.00

v. Payroll – fee increase

vi. Home working allowance increase for Clerk

vii. Quote for tree felling on recreation ground

viii. Terms for cricket and football clubs 2020 season

**015/20-21 Approval of Asset Management Plan**

**016/20-21 Parish Council Website and Accessibility Regulations**

**017/20-21 Annual General Meeting and Annual Parish Meeting**

**018/20-21 Covid-19 response and update**

**019/20-21 Date and time of next scheduled Parish Council meeting: Wednesday 20<sup>th</sup> May 2020 at 7.30pm**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

*Leanne Smith*

Wednesday 8<sup>th</sup> April 2020