

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 17th April 2019 starting at 7.30pm

Present: CLLRs Sian Wombwell; Terry Sadler; Simon Cheney; Tim Pavelin; Liz Gibson;

Philly Hamilton; P Rose;

Absent: Lucy Davidson;

1 Parishioners

Interim Clerk: Mrs D Bayliss **Clerk:** Peta Stevens;

D Cllr Peter McDonald;

64/19 To Receive Apologies for Absence

C Cllr Peter Topping;

65/19 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

None

66/19 Open Forum for Public Participation Including Youth Representation

David Lilley expressed his concern that his name has been removed from the minutes at the last two meetings and requested that it is included in future.

67/19 Parish Councillor Vacancy

The person who had expressed an interest could not attend this meeting.

68/19 Parish Clerk Vacancy

The Chairman has received one expression of interest in the vacancy. The advert is now live on the CAPALC website and in the CAPALC bulletin.

69/19 TO APPROVE MINUTES OF MEETING HELD ON 20th MARCH 2019

It was **resolved** that the minutes of the meeting held on 20th March are approved and signed by the chairman.

70/19 Matters Arising

The flexible traffic bollards have been delivered and need to be installed.

71/19 Traffic Issues

- i. The Speedwatch team are still active but had only carried out 9 out of the planned 15 sessions due to illness. The results of the latest sessions have not yet been collated.
- ii. Cllr TS reported that the kit which is currently being used is on loan from the police and that it is more efficient than the previous one they had been using. The group are considering making a request to the parish council to purchase a kit for the village which would cost approximately £2,800.

Action: TS to report back with a quotation if applicable

72/19 Rural Crime Report

None.

73/19 Reports from County and District Councillors

The District Councillors report was taken later in the meeting.

There was no report from the County Councillor.

The CCC Street Lighting Attachment Policy was noted.

74/19 Correspondence Received

- i. The council agreed to have a Salvation Army clothing bank in the village hall car park.
- ii. The Council agreed that a Mobile Warden Scheme could be of interest to the parish. It is not something that has been previously discussed.

Action: Cllrs SW and TS will make contact with the parishioners who are already involved with the community.

75/19 Wellcome Genome Campus

Cllr TS and Cllr LD attended the meeting on 5th April. The main reason for the meeting was that someone from EBI was in attendance. They are 25 years old this year and they want to have a celebration on 7th September, fairground, drinks license until 1am and music until 12am. The question was whether the local villages have any objection. The council agreed that they would be happy to support such an event.

The District Councillor arrived at 7.58pm and gave his report to the meeting.

- The District Councillor updated the Council on matters related to the Parish including the CAM-Metro project, the Huawei planned development, the Agri-tech appeal and the Genome Campus.

76/19

Planning Information

i.

For consideration

S/0965/19/LB 43 Conversion of uninhabited existing barn into three-bedroom dwelling over three storeys Abbey Street, Ickleton, Saffron Walden, CB10 1SS Peter Macdonald

S/0946/19/VC Variation of condition 1 (approved plans) and 11 (no windows or doors at the side or rear elevations of barn conversion) of planning permission S/4447/17/VC S/0946/19/VC Harlequin House, 43, Abbey Street, Ickleton, Saffron Walden, CB10 1SS Mr Peter Macdonald
The Council will uphold their original objection (no problem with the barn conversion in principle) as nothing has changed about the access arrangements which go along a public footpath. The council also object to the addition of a Juliette balcony as it is out of keeping with the type of building.

Action: Cllr TS to respond

UTT/19/0573/OP Type: Outline Permission MAP EAST: 550753 Proposal: Outline application with all matters reserved except for access for the development of up to 76 dwellings, including provision of vehicular and pedestrian access, public open space and hard and soft landscaping MAP NORTH: 242267 Location: Land To The South West Of London Road Little Chesterford Parish: Little Chesterford; Applicant: Mr Jon Knight Axis Land Partnerships Eaton Court Maylands Avenue
It was resolved that the parish council uphold the objections as outlined by Great Chesterford and Little Chesterford. PC

S/1065/19/TC Tree Work Application for 33 Abbey Street, Ickleton. There was no response from the Parish Council.

ii.

Planning Approvals

S/0713/19/FL Installation of two flues at the Bridget Ogilvie Building

Existing Ogilvie Building, Wellcome Genome Campus, Hinxton, Saffron Walden, CB10 1RQ Mr Duncan Parsley, Hinxton Hall Limited

Noted

iii.

Other Planning Matters

Email Correspondence re Huawei Development – Cllr SW will try to attend the open meeting

Greater Cambridge Planning Policy Update – **Noted**

South Cambridgeshire Planning Applications – **Noted**

Action: Cllr Wombwell to attend the Huawei open meeting.

77/19

Reports From Councillors

Cllr TP asked if there was any update on the house on Brookhampton Street, as there has still been no response the District Councillor will approach SCDC informally to find out what action might be taken. He also asked if there was any update on the verges on Abbey Street?

Action: Cllr SW has spoken to one of the residents and will discuss further after Easter.

Cllr SC requested that the Council arrange to remove the debris from Butchers Hill.

Action: Clerk (PS) to contact Dominic Pallet to remove debris and ivy from wall.

Cllr PR also mentioned the Abbey Street verges

Action: SW to continue to pursue

Cllr TS has had a look at the surface of Back Lane which doesn't seem too bad.

Action: Continue to monitor

Cllr TS raised the matter of re-listing the pub as an asset of community value.

Action: Clerk to complete application form

Cllr SW reported that the marquee is back in situ at the pub. The fence appears to have been reduced in height to the level of the rear wall only.

Repair of the Listed flint wall is the responsibility of Greene King. There has been no action thus far. The Parish Council have asked Cllr. Peter MacDonald for an update.

Action: Clerk (PS) to chase Greene King

78/19

Financial Matters

- i. It was **resolved** that the following **Payments to be made to:**
Peta Stevens – Clerk’s Salary – Confidential
CAPALC (Locum Clerk’s Salary) – £658.70
HMRC (PAYE)
Locum Clerk’s Expenses £16
Tim Pavelin (Empty Bins) - £80
Bob Calladine (Bus Shelter/Playground) £900
Stop Stansted (Membership renewal) £30
A cheque for £500 was authorised and signed as an initial deposit to be sent with the application for the new bank account.

Action: Clerk to make payments and send paperwork to Unity Trust bank

- ii. **Money received:** None

- iii. Bank Balances as at 28th February 2019: **Community Account** £31,111.38
Business Premium Account £25,952.26

Noted

- iv. The Clerk reported on the draft Year End Accounts
Total reserves at the year-end were £49,150.64
- v. The Clerk had sought quotations for the Grass Cutting Contract but had had no response.
It was therefore **resolved** that the Grass Cutting Contract is awarded to Charles Frankau for the forthcoming year at a cost of £4,550
- vi. It was **resolved** that the clerk is authorised to spend up to £200 on refreshments for the Annual Parish Meeting.
- vii. It was proposed by Cllr TP and seconded by Cllr SC and **resolved** that the fees for the recreation ground are kept the same for the forthcoming year.

79/19

Highways Matters

- i. It was agreed that the Parish Council will contact the Highways Department to question the position of the build out feature which they consider is too close to the narrow entrance to the village.
Action: Cllr TS to contact Highways.
- ii. Bike parking spaces – no response
- iii. The Closure of Grange Road was considered.
Action: Cllr SW to obtain further information about the closure.

80/19

Cemetery/Chapel

- i. Cllr TS and Cllr SW had looked at the exterior of the chapel which is not too bad however a number of tiles need to be replaced. The interior is dirty and there is a chunk of plaster missing from the roof. This has been repaired in the past but there is still a leak. A number of the stained-glass windows are broken
It was proposed by Cllr SW and resolved that quotations are sought from Regal roofing and another contractor.
Action: Cllr SW to obtain quotes/Cllr TS to chase quote for lime mortar repairs
- ii. **It was proposed by SW and resolved** that quotations will be sought from the glaziers for repairing the stained-glass windows.
It was proposed by SW and resolved that arrangements are made to have the chapel and the funeral bier cleaned.
Action: Cllr SW to obtain quotes.

81/19 Churchyard

- i. There are two or three trees which may need to be removed

Action: Clerk to contact tree surgeon.

82/19 Annual Parish Meeting

The Annual Parish Meeting will take place on Wednesday 22nd May. Agenda items will include Speedwatch and Parking/Reports from the Cricket and Football Clubs/the Village Hall/ Theatre Group/Froglets/Allotment Society/the School/Ickleton Society and the New Church Warden will be asked to give an update on fundraising for the fabric of the Church.

Members of the Ickleton Society will visit the Baulks on 30th June, everybody is welcome, dogs must be kept on a lead.

83/19 Motion to Exclude the Public and Press

It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 84/19 namely Clerks Appraisal (State Agenda Item) it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

The meeting **closed** to the public and press at 9.24pm

84/19 Staff Matters

Separate minutes provided to councillors.

85/19 The meeting **re-opened** to the public and press 9.57pm

DATE OF NEXT MEETING:

Wednesday 15th May (Annual Meeting of the Council)

Annual Parish Meeting Date 22nd May at 7.30pm (Refreshments from 7pm)

The meeting closed at 9.57pm