

## **ICKLETON PARISH COUNCIL**

Minutes of the meeting held on Wednesday 15 August 2018 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

**Present:** Sian Wombwell,(Chairman), Simon Cheney, Lucy Davidson, Tim Pavelin, Terry Sadler, Peta Stevens (Clerk), District Councillor Peter McDonald and David Lilley.

**146/18 Apologies for absence.** Owen McGuire, County Councillor Peter Topping. Other absence Liz Gibson.

**147/18** The Chairman announced that Michael Robinson Had resigned from the Parish Council with immediate effect due to work pressures and the time constraints arising from the increased popularity of the Ickleton Cricket Club.

**148/18 Approval of the 18 July 2018 minutes.** These were approved by all, and signed by the Chairman.

**149/18 Adjournment for questions from members of the public.**

David Lilley was pleased that the overgrown area near the West Door of the Church had been cut back. This was a significant improvement and he hoped that maintaining this area could be added to the normal grass cutting schedule.. The Clerk would speak to the Contractor.

**Action:Clerk**

**150/18 Matters Arising:**

094/15 Local Government Transparency Code. 2017-18 financial information had been published on the web and posted on the Village notice board. The same procedure would be followed for the audited accounts once these had been approved by the External Auditors.

**Action Clerk**

181/15 Uttlesford Draft Local Plan, including proposed North Uttlesford Garden Community. The Chairman and TS had attended a meeting in Hinxton on 6 August with neighbouring Parish Council Chairs and Cllr. McDonald. The consultation period on the Uttlesford Local Pan had closed on 13 August. The UDC had published a paper on possible transport enhancements a couple of days beforehand, leaving no time for evaluation of their viability. TS was thanked for all his work in putting together an excellent submission on Ickleton's behalf. TS had circulated a number of other responses, including those of neighbouring Village, the Wellcome Trust and Heidi Allen,M.P.. He commented particularly on the extensive work undertaken by the Great Chesterford Parish Council, who had commissioned their own traffic assessment. Their Chairman had reported that they had spent £60,000 to date in opposing the proposed NUGC with another £40,000 expenditure anticipated. It was noted that Ickleton, and other neighbouring villages might well be asked whether they would be willing to make a financial contribution to the Great Chesterford campaign. Councillors appreciated the effort that Great Chesterford had put into preparing its submission and were aware that Ickleton also might face significant challenges since the proposed development would have a dramatic impact on the landscape against which it would be impossible to mitigate. Cllr McDonald reported on the preparation of SCDC's response to Regulation 19. A 29 page document had been published after the Cabinet meeting on July 26 with some sections being strengthened in a supplementary document published on 3 August. It was anticipated that Public Hearings would take place in late Spring 2019.

**Action: SW,TS, Clerk**

193/15. SmithsonHill AgriTech Park. There was much activity at present from SmithsonHill on the social media. It seemed probable that an appeal would be submitted in September.

**Action:Clerk**

239/15 Wellcome Genome Campus: regular liaison and expansion plans., TS had been informed that the next liaison meeting, scheduled for September, had been postponed. Cllr. McDonald advised that the Wellcome submission to the UDC had been supportive of the SCDC's view that the NUGC was not a sustainable development. Otherwise there appeared to be little action at present although it was still expected that Wellcome would submit its planning application in September.

37/16 Emergency Plan/ Risk Assessment Review. The Clerk had circulated the present (2013) version of the Plan. It was agreed to hold over discussion of the work needed until the next meeting.

**Action: SC, Clerk**

127/16 Conversion of certain street lights to LED. The only complaint received had been remedied and it was agreed that this had been a very successful development. As agreed at the last meeting, TS would liaise with SCDC to arrange for the Village owned LED lights to be dimmed to 40% from 10pm onwards.

**Action: TS**

35/16 Proposal for motorway services off Junction 10 of the M11.. It was still considered likely that a planning application would be submitted.

159/17 Parish Planning Forum held on 12 September. Reply to question raised. Nothing further to report at present.

**Action: Cllr.McD**

32/18i Defibrillator training. This would take place in the Village Hall on Saturday 22 September. **Action:LD.**  
38/18 General Data Protection Regulations. OM had advised the Clerk previous to the meeting that he had been in contact with LCPAS absence, who had given him some guidance and documentation for review. In his absence, it was agreed to hold over this item until next month. **Action:OM**

51/18 i State of the pedestrian entrance from Back Lane into the Recreation Field. The Clerk would remind our contractor of our request that he assess possible measures of repair before autumn.. **Action: Clerk**

73/18 i. Repair/replacement of Village verge posts and 73/18ii Drainage on Church Street. No action had been taken by CCHighways to repair/replace/ reposition the Village verge posts despite an undertaking that this work would be done. It was noted that the Village was beginning to look unkempt as a cumulative effect of all the work reported but not yet repaired by SCDC. There had been no resolution of the Church Street drainage problem. Cllr.McDonald would follow up. He reported on a new initiative (the Privately Funded Highway Improvement) whereby, for an advance payment of £500, a Parish Council would be entitled to an expert analysis of its traffic issues and an estimate of the costs of the remedial measures identified. Babraham had agreed to participate in this scheme and Cllr. McDonald invited TS and Sc to attend an initial meeting to be held in September. **Action:Cllr.McD.,SC,TS**

73/18 iii. Poor state of a house on Brookhampton Street. No response had been received from the individual concerned. As residents were concerned that the deteriorating condition of the house posed potential dangers to pedestrians and motorists, Cllr McDonald would speak to the owner of the property. **Action: Cllr McD**

73/18 iv. Cricket Club. Proposal to lay an Astroturf pitch. The Chairman would contact Michael Robinson.

**Action:SW**

89/18 Complaints received about the wooden structure in the garden behind the Ickleton Lion. A retrospective planning application had now been submitted (See Minute below.). At the request of the landlords, the Chairman, TP and TS had attended an informal meeting in the Ickleton Lion, making clear at the outset that, as Parish Councillors they were mandated only to discuss planning issues. It had been a cordial meeting which it was hoped had gone some way to improving a strained relationship. With regard to other complaints received, the Parish Council noted its duty to advise complainants of the proper course of action to follow. Cllr. McDonald advised that he had already received, and aggregated, a number of complaints, which would be forwarded to the Planning Officers.

112/18. Clerk's resignation on health grounds. No-one had come forward. The Chairman had contacted CAPALC, who had agreed to help once the relevant officer returned from leave. It was agreed to also place an advertisement in the Village Shop to raise awareness of the impending vacancy. **Action:SW,Clerk**

113/18 Vacancies on Parish Council Potential candidates for co-option. It had been reported last month that two candidates were interested in taking up the one remaining vacancy .It had therefore been agreed to hold a ballot to fill this vacancy. Draft statements in support of their applications had been circulated subsequently. However, with Michael Robinson 's resignation having been reported earlier at the present meeting, there were now two vacancies to be filled. The Chairman proposed, and it was agreed unanimously, to co-opt Mrs Philipa Hamilton and Mr Paul Rose to the Parish Council for the remaining tenure of the Parish Council **Action: Clerk**

134/18 Rural Crime. It was noted that within the last week the Village Shop and two houses had been burgled. The Chairman reported that she and Cllr McDonald would shortly be meeting with a representative from Cambridge Police to discuss our concerns. She would emphasise the need for more proactive monitoring of social media. On a more positive note, RCAT had become much more visible. Furthermore, a note from Cllr Topping had recorded that he had also chased up the police about making contact and, as the sector Police Inspector was offering to meet Parish Council chairs to discuss rural crime issues, he would set this up. **Action:SW**

137/16 Temporary Pub sign on the corner of Coploe Road and Abbey Street. The Clerk would chase this up and also ask the Contractor to remove a couple of other unofficial signs which had appeared there. **Action:Clerk**

### **151/18 Traffic issues**

Items brought forward by the Traffic Sub-Committee.

#### **1. Local Highways Improvement Scheme 2016-17: (Minute 205/15).**

i. Village Speedwatch Team. This was working well.

ii. Vehicle-activated speed sign. TS reported that he would need to get together with interested parties to progress this. SC offered to help. **Action:TS, SC.**

2. Roundel signs on Brookhampton and Abbey Streets. As these were now looking very worn and there was still no action on the part of CCC Highways, SC would chase this up . **Action:SC**

3. Local Highways Improvement Funding 2019/20. As the closing date had been 31 July 2018; TS had made a submission on behalf of the Parish Council since it was important to retain visibility with CCC Highways and traffic calming was considered a priority at present. As he had previously discussed with a Highways Officer the need for a further traffic calming project in Frogge Street, he had submitted a bid for speed cushions along the Street. It would be difficult to progress a joint bid with Hinxton given the narrowness of the road between the two villages. TP suggested that it might be useful to consider placing flexible plastic blades at cemetery corner and Butchers Hill.

4. Rat running TS had been in correspondence with CCC Highways about the inadequate traffic survey submitted by SmithsonHill in support of their planning application. The reply he had received had focused mainly on this report but had made clear that if a traffic analysis of a certain location demonstrated firm evidence of rat-running, wider measures than usually adopted could be considered. TS would circulate the correspondence to members of the traffic group for further consideration. The information in LD's e-mail was also of interest as it provided evidence of the time-saving motorists estimated they could save by rat-running in this area. **Action:TS**

5. Further meeting It was agreed that it would be useful for the group to meet again in the near future..

**152/18 Youth Representation.** None.

**153/18 Reports from District and County Councillors.** Cllr. McDonald's report is attached as Appendix A. In addition to his contributions recorded elsewhere in these Minutes, the following point was raised:

i. Community Chest New criteria and the initiative would open again in September. It was hoped to increase the Fund from its present level of £85,000. Cllr. McDonald emphasised that where Parish Councils submitted bids which could be covered by an increase in precept , these were less likely to be successful than those submitted by community groups.

Cllr. McDonald left the meeting

**154/18 Correspondence received** Nothing to report that was not covered elsewhere on the Agenda.

**155/18 Planning information received from SCDC** Declarations of interest to be declared:

**1. Retrospective application**

**S/2458/18/FL for the erection of a fence and decked area. The Ickleton Lion. Abbey Street.**(M.Merritt). TS had researched this thoroughly and, having considered the evidence he had gathered, all agreed that the proposals would result in harm to the curtilage and setting of the Ickleton Lion as a listed building. harm to the relationship between the building and its setting, and harm to the conservation area. They also contravened the provisions of the Local Plan relating to Listed Buildings and their setting, and to conservation areas. Accordingly, it was agreed to **object most strongly to these proposals and, in the event that the Application was supported by the Planning Officer, to request the application be referred to the District Planning Committee.** **Action: TS**

**2. Certificate of lawful development for the siting of a temporary building.**

**S/2691/18/LD Abbey Barns, Duxford Road, Ickleton** (Martin Bond, Team Consulting Ltd.) No concerns were raised.

**3. Notice of Appeal under Section 98 Town and Country Planning Act 1990:**

**S/0068/18/FL. Appeal reference APP/WO530/W/18/3200033 The Old Vicarage, Butchers Hill** (Mr and Mrs Woodhead) **Erection of a new dwelling, formation of a new access from Butchers Hill to serve the Old Vicarage together with the construction of a new garage for use by the Old Vicarage and associated landscaping. It was agreed to iterate our previous concerns** **Action:TS**

**156/18 Reports from Councillors.** The Clerk reported on a recent near miss with a train when crossing the line from the Mill Road side. Others she had spoken to reported similar concerns. It appeared that, since the upgrade of the Hinxton Road level crossing, not all trains were hooting on their approach to the Mill Road crossing. It was agreed to follow up on David Lilley's suggestion that we report this concern to Network Rail. David Lilley left the meeting.

**157/18 Finance**

**i. Payments made to:** T Pavelin (Emptying Litter Bins) **£80**; AmeyCespa **£2,200**, John Williams (July and August Ice printing costs) **£361.56**

**ii. Money received:** Wellcome Trust (donation for refurbishment of Play Area) **£2,000**

<b>iii. Bank Balances as at 15 August 2018.</b>	Community Account	<b>£47,822.51</b>
	Business Premium Account	<b>£25,886.52</b>

**iv. Donation request.** It was agreed to make a donation of **£55** to MAGPAS **158/18 Cemetery/ Chapel** – Condition to be kept under Review.

- Cemetery Chapel: internal plaster repairs. TS would speak to the preferred contractor

**Action: TS**

**159/18 Recreation Field and Recreation Area.**

- 1. Update: play area refurbishment project. LD clarified that the £2,200 cheque to be paid to AmeyCesspa represented a required 11% contribution from funds already raised and presently sitting in the Parish Council's current account. Installation of the two new pieces of equipment in the Play Area was well underway. The Chairman commented that the rest of the Play Area appeared to be in need of a general "spruce up" and it was agreed to hold a working Party and picnic to celebrate the arrival of the new equipment..
- 2. Damaged seat in need of repair The Clerk would remind Charles Frankau that this required attention and would ask him to inspect all other seats sited around the Field. **Action: Clerk**

**160/18 Churchyard.** See Minute 149/18 above.

**161/18 Consultation on SCDC's Draft Licensing Policy statement.** Closing date for comments: 08 October <https://www.scambbs.gov.uk/licensing-act-2003> SC advised that no reply was necessary.

**162/18 Consultation on SCDC's Draft Gambling Policy statement.** Closing date for comments: 08 October <https://www.scambbs.gov.uk/content/gambling-and-lottery-licences> It was agreed not to submit a response.

**163/18 Local Council Planning Advisory Service; 2 courses on Understanding Planning Issues** :5th and 28th September at Bury St Edmunds. (details circulated 2 August). The Chairman hoped to attend. **Action:SW**

**164/18 Community Chest Award to the Ickleton Society.** It was noted that the Ickleton Society had been awarded £1,000 in support of their project to commemorate the ending of World I by recording the contribution of Ickleton residents during this War. TS reported on the scope of the project, which presently ran to over 200 pages. He reported that the Society had also received financial support from the Wellcome Genome Campus. It was agreed in principle, that in the event of a financial shortfall, the Parish Council would be willing to offer financial support

**165/18 Adjournment for questions from members of the public.** None

**166/18 Date and time of next meeting: Parish Council Meeting Wednesday 19th September at 19h30. .**

The meeting closed at 22h15

**Chairman**

**Date**

Councillor Peter McDonald Duxford Ward:  
Parishes of Duxford, Hinxton, Ickleton, Babraham, Pampisford

## **Report for Parish Councils – August 2018**

### **Community Chest**

New criteria have been drafted and the well-used Community Chest grant will re-open in September for community groups. Previous year funding c.£85k. Existing fund will be similar or even greater. However, where a Parish council scheme alone is proposed which can be precepted, it may be rejected and should be done with a Community organisation to gain support. I will update you as soon as the new link becomes live.

<https://www.scams.gov.uk/communitychest>

### **Local Developments: Latest Status:**

**Genome Campus:** Currently quiet here.

**North Uttlesford Garden Village:** The final SCDC response to UDC has been published after Cabinet July 26<sup>th</sup>. The 29-page document is here:

<http://scams.moderngov.co.uk/documents/s106793/Uttlesford%20Local%20Plan%20Reg19%20responseCabinet.pdf>

There was also a supplement with more specific comments issued on August 3<sup>rd</sup>.

<http://scams.moderngov.co.uk/documents/s106933/Uttlesford%20Local%20Plan%20Reg19%20response%20-%20Cabinet%20supplement.pdf>

I also attended a round table with Parishes organised by Hinxton on August 6<sup>th</sup>.

**Agri Tech:** Currently quiet here but Smithson Hill very active on social media and I would fully expect an appeal to be forthcoming.

**Babraham Research Campus:** Meeting on August 2<sup>nd</sup> was productive regarding on going willingness to co-operate with the PC and village.

### **Local Headline Issues**

**Babraham:** Proposed to meet with Stuart and Shiobhan at SCDC ref potential boundary reviews. Met with PC and CCC Engineer/Mott McDonald ref CGP plans for A 1307/High St junction.

**Duxford:** Greater Cambridge Partnership Whittlesford Travel Hub document has been drafted. I've lobbied hard for the Welch's access to be included.

SCDC have agreed to manage the trees at Parsonage Close/Rectory. Estimated work will be c £5k.

**Hinxton:** See above on NUGC.

**Ickleton:** retrospective planning submitted for Ickleton Lion marquee/beer garden. I have received and aggregated resident complaints. SCDC does wish to promote businesses but keeping residents concerns in mind with regard to noise and parking which are serious

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issues here. The £1,000 application to the Community Chest by the Ickleton Society for the WW1 Commemoration was approved.

**Pampisford:** the A505/Town Lane white access lines to the village has been logged by CCC and should be done soon.

Peter McDonald

August 6<sup>th</sup> 2018