

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 16th August 2023 starting at 7.30pm

Present: Cllr Simon Cheney, Cllr Lucy Davidson, Cllr Steven Heaney (chair), Cllr Philly Hamilton, Cllr Tim Pavelin, Cllr Terry Sadler, Cllr Sian Wombwell, Beckie Whitehouse acting Clerk, SCDCllr Peter MacDonald and 7 members of the public.

062/23-24 To Receive Apologies for Absence

Apologies were received and accepted from Cllr William Wombwell for personal reasons

063/23-24 Councillors' Declarations of Interest and Requests for Dispensation

Cllr Pavelin – 074/23-24 i. Bin emptying

Cllr Cheney - 071/23-24 v. Tree works

064/23-24 Open Forum for Public Participation

Traffic– the traffic patterns through the village are changing with movements as early as 4am.

River- there seems to be little wildlife in one stretch and the resident would like to make it more accessible. This will be a future agenda item.

Rural Crime – this seems to be on the increase with a recent car theft and attempted break in.

Horse chestnut Tree on the Village Green – requires work, it should be cordoned off and the crown reduced.

Another resident explained the historical importance of the tree as it was planted to commemorate the end of the Great War and suggested an arboriculturist look at it first review the trees health and recommend works. A TPO (Tree Preservation Order) and planning permission have already been requested.

Additionally it was requested the sign on the village green referencing the Goddard Family be considered for repair work.

It was resolved with all in agreement to move item 075/23-24 ii Village Green Horse chestnut tree and discuss it at this point in the meeting.

It was agreed to cordon off the area under the canopy immediately. SCDCllr MacDonald offered to talk to the tree officer and to seek the opinion of an arboriculturist before any work is carried out. Happy Branches were thanked for their response and will be kept updated and considered to provide a quote in due course. **Action the Clerk**

065/23-24 To Approve the Minutes of the meeting held on 19th July 2023 It was resolved that the minutes of the meeting held on 19th July 2023 were a true record and signed by the Chair

066/23-24 Matters Arising/Clerks Report

060/23-24 Clerk and RFO Resignation – update it was proposed by Cllr Cheney and seconded by Cllr S Wombwell and agreed with all in favour that the applicant Barbara Benn be appointed as the new Parish Clerk and RFO.

There is nothing to report on EV charging points but there will be another round of funding in 6 Months.

067/23-24 Defibrillator check - Defibrillator check carried out by Cllr Pavelin on 16/08/2023.

068/23-24 Traffic and Highways Issues

- i. Speedwatch – a further session has been carried out with a police officer, and 2 more letters have been delivered by uniformed officers. Down loading the data from the speed sign is rather long and laborious. Cllr Cheney thought this was a job for the clerk going forward and will contact the previous clerk to discuss and SCDCllr MacDonald offered to investigate if there is an easier way to do it. **Action Cllr Cheney.**
- ii. LHI 2023/24 application – this was discussed at the last meeting. It was agreed that the money set aside for the scheme be ring fenced for something else. SCDCllr Macdonald explained that the LHI process has changed a little and it may be possible to reconsider applications again and highways can be approached for advice on the design element.

069/23-24 Reports from South Cambs District (SCDC) and Cambridge County Councillors (CCC)

SCDCllr and CCCllr MacDonald did not have a formal report as many parish councils do not meet in August. Cllr S Wombwell raised the slow speed of the planning department.

SCDCllr MacDonald responded that he wished to be informed of such issues because of the 4-day week working trial.

Pot holes were discussed and the deterioration of the road surface along Royston Lane and Coploe Road. This will be followed up with the Highways Department by SCDCllr MacDonald.

Cllr S Wombwell also raised concerns about the guided busway to Cambourne going through Coton Orchard. The alternative route would run very close to ancient woodland behind Madingley and a Site of Specific Scientific Interest and would require traffic lights on Madingley Road.

Cllr Cheney raised concerns that a Parish Council has to spend money on pre application advice on something that is for the community i.e. the extension of the cemetery.

There were also concerns raised that the Wellcome Trust road improvements to the MacDonalds roundabout have been put back 3 years and that the increased traffic will affect Ickelton. This will be further compounded by changes to the A505 and pedestrian/cyclist crossings. SCDCllr MacDonald responded saying that to prevent cyclist deaths it is important to slow the traffic.

070/23-24 Correspondence received

i. **Subject:** London Stansted Airport Draft Noise Action Plan 2024-2028 – Draft Noise Action Plan Consultation 2023. It was suggested that Cllrs could respond to this as individuals if they so wished but that there wouldn't be a formal response from the Council.

ii. Letter to ensure all defibrillators are listed on the national database. The defib is not currently listed.

Action the Clerk

071/23-24 Planning information received from SCDC

i. For consideration

23/02857/HFUL

Proposal: Part single storey, part two storey extension to side. Changes to materials and fenestration.

Site address: 111 Frogge Street Ickleton Cambridgeshire

The Parish Council resolved to support the application.

Amendment to Proposal: Submission of details required by condition 21 (Design Guide) of planning permission S/4329/18/OL

Site address: Wellcome Genome Campus Hinxton Saffron Walden Cambridgeshire CB10 1RQ

Reference: S/4329/18/COND21

The Parish Council resolved to make no comment.

The original application

Local Planning Authority: South Cambridgeshire District Council

Proposal: Submission of details required by condition 21 (Design Guide) of planning permission S/4329/18/OL

Site address: Wellcome Genome Campus Hinxton Saffron Walden Cambridgeshire CB10 1RQ

Reference: S/4329/18/COND21

The Parish Council resolved to make no comment.

Consideration of a response supporting Hinxton Parish Council

Submission of details required by condition 7 ((Construction Environmental Management Plan) of reserved matters application 22/03615/REM and

Submission of details required by condition 5 (Construction Traffic Management Plan) of reserved matters application 22/03615/REM. It was resolved to support the comments of Hinxton Parish Council. **Action Cllr Sadler.**

New Premises Licence

Notice has been given that L G Bower Developments Ltd has on the 02 August 2023 applied to South Cambridgeshire District Council as the Licensing Authority for a Premises Licence.

For Riverside Barn. It was resolved to support this application.

- ii. Information only applications
None.
 - iii. Planning Decisions
23/02146/FUL approved
Proposal: Installation of Photovoltaic solar panels on the pitched roof of Unit 5.
Site address: Abbey Barns Duxford Road Ickleton
 - iv. Planning Appeals
Site address: Boro Farm Newmarket Road, Great Chesterford, Saffron Walden, CB10 1NU
Description of development: Change of use of land to allow the construction of a recycled aggregate production facility including storage bays and HGV parking
Appellant's name: Norwood Construction Group Ltd
Appeal reference: APP/Z1585/W/23/3319411
Appeal start date: 21 July 2023
All representations must be received by 25 August 2023
The Parish Council previously objected to this application and it was agreed to submit against the letter of objection. **Action Cllr Sadler.**
 - v. Tree Works
Proposal: Walnut at rear, reduce height by up to 2m, reduce spread on all sides by up to 1.5m to shape round.
Site address: 6 Church Street Ickleton Cambridgeshire
Reference: 23/0750/TTCA
No comment was made.
- 072/23-24 Wellcome Genome Campus Expansion update.** The next meeting will be on 13th September at 6pm.
- 073/23-24 Reports from Councillors**
There was discussion regarding the closing of the gates to the village hall car park and it was agreed Council would like them to be shut but not locked to allow access to the recreation ground and hall. The village hall committee will be contacted. **Action Cllr Hamilton.**
Cllr Pavelin reported that there is something in the padlock for the storage shed on the recreation ground and he suggests someone looks at it.
Leaflets for the cost-of-living crisis are going to go out with the Icene Newsletter.
Cllr Davidson reported that there may be jackdaws entering the chapel as a piece of rendering is missing. **Action Cllr S Wombwell.**
- 074/23-24 Financial Matters**
- i. To Approve Payment of August 2023 Accounts: It was agreed that all payments listed to be paid.
Clerk's Expenses £31.50
Chapel Repairs £300
Audit PKF Little John £252.00
Work to church gates by Bill's Gates £2275.00
CAPALC Chairmanship Training £50
E. & E. PLUMRIDGE Ltd for Icene publication £142.50
Bin emptying T Pavelin £80.00
 - ii. Bank reconciliation (bank accounts). As the interim Clerk does not have bank access Cllr S Wombwell will check the account balance it was also noted that Cllr Heany should be added to councillors who have bank access. **Action Cllr S Wombwell.**
 - iii. Bank reconciliation (Equals cash card account)
- 075/23-24 Recreation Field and Play Area**
- i. Skate ramp repairs – Cllr Davidson will be the contact for the Urban and Civic volunteer day when it is planned that the skate ramps will be painted and repaired.
 - ii. Village Green Horse chestnut tree – taken after the open public session earlier in the meeting

- 076/23-24 Policy and procedure - none**
- 077/23-24 Cemetery extension** – it was agreed that a quote will be sought for a solicitor to handle the purchase, that a formal valuation of the land be sought and that a working group will be set up to manage this. **Action Cllrs S Wombwell and Cllr Cheney.**
- 078/23-24 Casual Vacancy** – advertisement and recruitment South Cambs gave confirmed that the Council can go ahead and fill the vacancy with a co-option. **Action the Clerk and Cllr Heaney.**
- 079/23-24 Date and time of next Parish Council meeting: Wednesday 20th September 2023 at 7.30pm**
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting was closed at 10.25pm

Signed

Date