

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 20 January 2016 at 7 30 pm in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Peta Stevens (Parish Clerk), Cllr. Mick Martin, Cllr. Peter Topping, Simon Cheney, David Lilley, Harold Lober, and James MacDonald.

01/16 Other absence: Sian Wombwell

02/16 To approve the minutes of the meeting held on 9 December 2015: The minutes were approved and accordingly signed by the Chairman.

03/16 Adjournment for questions from members of the public. None.

04/16 Matters Arising:

019/14 Ickleton Village Hall – Supplementary Trust Deed –Nothing had been received from the Charity Commission concerning the amendment of the Village Hall deed. **Action: Clerk**

043/14 Ickleton Post Office –Heidi Allen MP had not yet responded to the Chairman's most recent letter. Dilip Odedra had recently sent an e-mail to the contact she had suggested.

026/12 Proposed 20mph Speed Limit and HCV's. A resident had complained about the visibility and position of signage for the 20mph limit, particularly in Brookhampton Street. It was agreed to ask CCC Highways for a review. The Chairman would continue to press for additional signage, such as road surface roundels and repeater signs. **Action: TS**

169/14 Ickleton Information Guide Once the membership of the Parish Council was finalised, the guide would be completed. **Action: TS, J Flitton, C Driver**

197/14 Defibrillator The new child pads were with the adult defibrillator and a notice to this effect put on the front of the defibrillator cabinet. It would be useful if Councillors ensured that friends and colleagues were made aware of this. There had been more expressions of interest for a third training session but this would probably be delayed until March. **Action: Lewis D**

010/15 Parking on pavements. Michael Robinson had not yet contacted the individual concerned.

Action: MR, Clerk

045/15 Token of appreciation for former Clerk. Tom Dazey had installed the new tree seat in the play area. The Chairman asked for suggestions for wording on the plaque. These should take account of Lewis Duke's suggestion that it would be appropriate to reference Jos Flitton's significant contribution to the Village as a whole rather than limiting it to her period as Parish Clerk. **Action: TS, Clerk**

086/15 Landscaping project: Boundaries of Howey's Yard. In Sian Wombwell's absence, this would be held over until the next meeting. **Action: SW**

094/15 Local Government Transparency Code. The Chairman and Clerk would consider how information available to residents via the Village website could be improved. **Action: TS, Clerk**

095/15. Recognition of achievement from Parish Council (residents or groups). The Clerk had received one nomination. As the deadline for submissions was 31 March 2016, Councillors should promote the scheme informally. E-mails could be sent around local clubs, societies and groups. **Action: All**

116/15 Issues with the local road network. Heidi Allen had not yet responded. **Action: TS**

144/15 Resolution of an SCDC Planning decision concerning Permitted Development. Cllr. Martin reported that SCDC Planning officers had requested the submission of a retrospective planning application. The decision that a structure was permitted development was now recognised to have been entirely wrong. The Parish Council should receive a new planning application shortly. **Action: All**

150/15 New advertising sign overlooking the M11. The Chairman still had no response to e-mails he had sent. He had contacted the company dealing with this matter on behalf of Highways England only to be told his contact person had left. He had been promised that the person now responsible would get back to him. Meanwhile, he had seen an identical sign beside the A14. **Action: TS**

181/15 Utlesford Planning Policy Working Group: Proposed sites for new developments. The Chairman advised that there was nothing further to report at this stage. **Action: TS**

193/15 Bid for an agri-tech hub at Hinxton. The Chairman and Lewis Duke had attended the most recent Hinxton Parish Council meeting, to which the Chief Operating Officer of the Wellcome Genome Campus and Mrs Fletcher, SmithsonHill (representing the proposed agri-tech hub) had been invited. Lewis Duke

observed that SmithsonHill was promoting considerable interaction with local science parks and business enterprises to discuss traffic improvements since this was a prerequisite to any significant development in this area. At present, the Wellcome Trust seemed to be considering its own priorities for road improvement measures, with little interaction with SmithsonHill. The overall impression was that Hinxton residents were increasingly concerned for the future of their village if the Wellcome Genome Campus, the agri-tech hub and Uttlesford DC allowing a large housing development near Great Chesterford all went ahead.

Action: TS

194/15 Cereals 2016. Arrangements were now in place for the event. Traffic would be managed as in 2014, but there will be disruption in the wider area during the two days in June. Information will be given in May and June Icene. Item to be removed from agenda.

Action: TS, Clerk

196/15 Unsatisfactory state of certain grips, gullies and drains. Some items had been cleared from the CCC Highways website map although a number of drains were still not functioning properly. It was noted from Cllr. Topping's report (Annex A) that any contact with CCC Highways regarding highways issues should be submitted through its website. It was concerning to note that items could be removed from the map as completed as soon as they had been allocated. The poor state of Brookhampton Street at the passing area was noted.

Action: TS, Clerk

205/15 Local Highways Improvement Scheme 2016-17. The Chairman would shortly be presenting the case supporting the Parish Council's bid for a mobile interactive speed indicating sign.

Action: TS

201/15 Compilation of a project priority list for highways improvements. This would be held over until the current bid was firmly in the system.

Action: All.

218/15 Availability of super-fast broadband within the Village. The Chairman had made direct contact with the Project Director of Connecting Cambridgeshire to discuss the problems of Frogge Street residents unable to access super-fast broadband. The problem had been conflated by a tree which had damaged telephone wires. This had now been partially felled but the extent to which this improved broadband was unclear. The Parish Council would ask CCC Highways to remove the debris from the tree felling., Jess Bloomfield is collecting information from residents and details would be passed on to Connecting Cambridgeshire.

Action: JB, Clerk

218/15 Proposal for change to traffic arrangements: low bridge on the road towards Great Chesterford The Chairman had drafted a letter to CCC Highways expressing the Council's concern about accidents at the bridge. The letter also suggested that the underpass be closed to motorised traffic, or that a one-way system be introduced. Jess Bloomfield proposed that a closure of the road during peak periods be introduced, as at Worts Causeway, Cambridge. It was agreed that the letter should be forwarded without change but that the implementation of such a system be considered further.

Action: TS

232 & 244/15 Request for removal of personal information from the website version of Icene The Editor had agreed to remove details for the person concerned. He would also ensure that those submitting material for publication were made aware that personal details included would be in the public domain through the publication of Icene on the Village website. With regard to the suggestion of a Parish Council disclaimer concerning advertisements published in Icene, it was agreed that the Chairman should suggest to the Icene Editor including an appropriate heading within Icene.

Action: TS

239/15 Wellcome Genome Campus: Expansion Plans See also Minute 01/16 (Matters Arising- 193/15). It was agreed the Genome Campus Chief Operating Officer should be invited to address Ickleton residents at an early opportunity. Given accommodation constraints, a normal Parish Council meeting might not be the best venue .An alternative Wednesday evening would be arranged.

Action: TS, Clerk

255/25 SCDC Community Award Scheme The Chairman had submitted the nomination relating to Ickleton Community Coffee Group.

Action: TS

269/25 Vacant office following the resignation of Susan Clew: co-option of new Councillor. The Chairman had met with Simon Cheney following his expression of interest. On a proposal from the Chairman, seconded by Owen McGuire, it was agreed unanimously that Simon Cheney be co-opted on to the Parish Council. Mr Cheney completed the Declaration of Acceptance of Office form. Councillors agreed that he should complete his Register of Interests form on or before the date of the next meeting.

Action: Clerk

269/15 Grass Verges in Abbey Street. The Chairman had contacted Cllr. Topping for help concerning the destruction of grass verges. Cllr. Topping had contacted the new CCC District Highways Manager to raise

the issue of the exorbitant price (£500) for each wooden verge post. Mr Laughlin had agreed that the price was too high and had agreed to investigate. James MacDonald, whose verge had been ruined recently, advised that posts had been considerably cheaper in the past. It was agreed that nothing could be done in present weather conditions but there should be a community effort in the spring to repair the damaged verges. The possibility of contractors vans being allowed to park in the Village Hall car park was discussed but it was thought unlikely that the Village Hall Committee would be happy about anything other than occasional use. Cllr. Topping agreed to set up a site meeting with the Chairman and Mr Laughlin and himself.

Action: Cllr. Topping, TS

05/16 Youth Representation: None.

06/16 Reports from District and County Councillors:

District Councillor's Report

Cllr. Martin reported that the Chancellor's Autumn Statement had severe implications for the SCDC budget as the Government intended to claw back a greater proportion of business rates from 2018. This would require additional savings of £680,000 p.a. although SCDC had identified most of the savings required without any reduction in service provision.

Cllr. Martin was also pleased to note that a housing issue that the Chairman had raised had been resolved satisfactorily by agreement with the resident.

County Councillor's Report

A copy of Cllr. Topping's report is attached as Annex A.

Cllr. Topping commented on the appointment of Ms Emma Murden as the new County Senior Engineer. In his view this was a very good appointment. Other changes were being made to the CCC senior infrastructure to meet budget challenges.

Cllr. Topping also drew attention to the County's current consultation exercise on the future of CCC libraries. As this included mobile library provision, it was agreed to publish this information in Icene, including the deadline of 1st February for the receipt of comments.

Action: Clerk

Councillor Martin left the meeting.

07/16/ Correspondence received

Heidi Allen's Office

UK Power Networks free Priority Service Register
Notice of her 22 /01/16 meeting with Connecting Cambridge
Consultation: Proposed Scheme of Delegation (close 19/02)
Parish Council Elections from 2018

SCDC (C.O'Donoghue)

SCDC (P Adams)

Agenda for Weekly Bulletin

SCDC (Planning Policy Team)

SCDC (K Hawkes)

CCC (Amanda Davies)

January Monthly Planning Update
Reminder re deadline for Community Awards nominations
Safeguarding Adults & Mental Capacity Act Newsletter
Food Fair at Cambridge Central Library 20th February
Care Act Policy-Support Planning Consultation close (14/02)

CCC (M. Hall)

CCC (N Gordon)

News Bulletin for Towns and Parishes
Connecting Cambridge- response re. non-availability of
super-fast broadband to certain Ickleton residents

CAPALC (T Webb)

DIS *Extra*: Issue875

NALC e-update January 2016

Hinxton Parish Clerk

S Marshall

Fiona Rose

Nomination to attend Buckingham Palace garden party
Invitation to attend Parish Council meeting 12 January
Thanks for donation to 1st Whittlesford & Duxford Scouts
Thanks for ivy clearance -flint wall, Butchers Hill.

Cambridgeshire Community Foundation

Cambridgeshire ACRE

Cambridge Council for Voluntary Services

CPRE

Local Council Public Advisory Service

Engagement (NHS)

Rural Services Network

Grants for social opportunities for young people
News Digest-December 2015
Parish Council update November 2015
December e-bulletin
Course on Public Nuisance and Bylaws
Various e-newsletters.
Weekly rural newsletters

Rural Vulnerability Service	Rural opportunities bulletin
Rural Transport December 2015	Fuel Poverty-December 2015
Stop Stansted Expansion	Rural Broadband-January 2016
Public Sector Executive on-line	Campaign Update December 2015
Fields in Trust	Various emails.
	December update.
Other various e-mails	Notification of availability of small grants
E-Cops	Circulated to Councillors during the month.
Neighbourhood Alert	Daily updates.
Sir Graham Bright	Various e-mails.
HM Revenue & Customs	Christmas card and Monthly update.
	Various e-mails.

08/16

Planning applications received from SCDC Declarations of interest to be declared

i. S/3095/15/FL New dwelling and detached garage at the Glebe, Frogge Street, Ickleton.

After considerable discussion concerning mainly the building of a residence on land which partly incorporated a level 3 flood plain, and the implications of approving an application for a residence outside the Village Development Framework, it was **agreed to recommend refusal** in the absence of a flood risk assessment. It was also **agreed to recommend** that, in the event the Planning Authorities approved this application, no more than one residence be permitted on the site.

ii S/3239/15/FL Following approval of planning application ii below, (S/2473/15/FL), fourth bedroom to be added to the first floor and dining/utility to be extended by 1 metre at 14 Brookhampton Street Mr H Lober

Recommend: approval

Planning decisions received from SCDC

i S/2421/15/FL Change of use of land from agricultural to garden land and erection of a fence. The Old Methodist Chapel, 70 Abbey Street; Mr and Mrs L Duke **Approved**

ii S/2473/15/FL Two storey side and rear extension. 14 Brookhampton Street, Mr H Lober **Approved**

iii.S/2674/15/FL First floor garage extension, including raised roof, to create annexe above garage. 66 Frogge Street Mr T Carter. **Refused**

Cllr. Topping and Mr Lober left the meeting.

09/16 Reports from Councillors.

Tim Pavelin had received several complaints about the poor state of Back Lane. So had the Chairman. It was agreed that nothing could be done until there was a significant improvement in the weather. At that point the Howeys Yard contractor would be contacted about his agreement to reinstate the Lane to its condition prior to the commencement of building work.

Jess Bloomfield reported on complaints that she had received from several residents about excessive noise disturbance from a quad bike. This matter had been raised once before. There had been some improvement but it was still a major inconvenience to many. The Parish Council has no official standing in such matters but it was agreed that the Clerk should send a letter advising that complaints had been received.

Jess Bloomfield left the meeting

Lewis Duke commented on the excellent work done in refurbishing the Village Hall floors. Councillors agreed the new surface was superb and that this more than justified the temporary closure of the Hall while the work was completed.

Terry Sadler informed Councillors that the Annual Litter Pick would be held on Sunday March 6th, which coincided with the "Clean for the Queen" Weekend.

10/16 Finance (Bank Balances) including payments to:

Harts (December Icene)- £89.70; A Pavelin (Emptying Litter Bins)£100; -;C.Murfitt (materials to repair path in field beyond Tin Alley) £87.60; Tom Dazey £211.30 and Charles Frankau £150 for fixing new tree seat and wire to 3 gates in playground; Realise Futures (heavy duty picnic table) £618.90; Clerk (3 months pay and expenses) £957.47; Tom Dazey (security measures to protect the Jenny Pell memorial seat in cemetery garden) £94.36; 1st Whittlesford & Duxford Scout Group (donation) £100; Village Hall (hire of meeting room) £72; Dominic Pallett (Footpath verges, yew hedge in churchyard, strimming pathways) £796; HMRC (PAYE) £194.82.

Money received: Interest on Business Tracker Account: £3.22.

Income Received: Ben Boatman £60.00. Haydn Miles (Riverside Barns) £120. Brian and Carol Girling £30.

Bank Balances: Community Account: £18,606.69. Business Base Rate Tracker Account: £25,843.31.

Precept versus budget 2015-16. Details of the 9-month position had been circulated. No comments were made.

Precept 2016/17. The Chairman commented on the healthy cash reserve but warned that a number of items of significant expenditure needed to be met either during the remainder of the current financial year or early next year. These included payment for the 20mph system, repairs to the cemetery chapel and costs associated with our bid for a variable speed indication sign. Councillors agreed unanimously to increase the precept to £24,000. Clerk to notify SCDC. **Action: Clerk**

VAT reclaim. A claim for £1,310 was about to be submitted.

11/16 Recreation Field and Play Area

i Update on play area refurbishment project. Lucy Davidson reported that she would shortly be meeting a representative from Wicksteed Playgrounds to obtain details of costs and suitability of playground equipment. A donation had been received from the Village carol singing event and, following the success of the comedy evening, planning was underway for some form of entertainment evening to be held during the summer. She was also starting on grant applications. **Action: Lucy D**

ii. Dog fouling in the Playground. Tom Dazey had fenced the lower half of all gates to prevent dogs jumping into the playground. He would be asked to reinstate the area under a gate where soil erosion had left a space big enough for dogs to get in. **Action: Clerk**

iii Grass cutting quotes. The Clerk was asked to obtain quotes for the forthcoming year, taking into account the additional workload in keeping the cemetery under control. **Action: Clerk**

12/16 Cemetery /Chapel – Condition to be kept under Review.

i. Rabbit damage and fence requiring repair. Michael Robinson reported John Sloper would repair the fence this coming weekend. He would investigate when a rabbit cull might be held. **Action: MR, Clerk**

iii. Cemetery Chapel The Chairman had met with Shane Cahill of Landmark Restoration who had done the last repairs to the Chapel. The gable end wall was developing cracks. The advice was to install a brace to hold the two sides together and then make good. Landmark would provide an estimate and possibly a second opinion from a contact. **Action: TS**

iv. Fallen tree & leaning tree by Cemetery wall. To be d/w. **Action: TS, Clerk**

David Lilley left the meeting.

13/16 Churchyard.

Repair to pedestrian gate. The old gate was about to be removed. **Action: Clerk**

Clean-up party. This would be held on Saturday March 12th, start time 09h30.

14/16 Tin Alley:

Footpath Reinstatement. The path was now in a much more satisfactory condition although, in hindsight, a further half-metre into the field might have been useful.

Construction of a BMX Track Councillors commented on the significant changes to the site in recent months. A letter of complaint had been received from a neighbour drawing attention to the implications of a possible change of use as well as the cutting down of trees (in a conservation area) and also noise disturbance. There were also safety issues to be considered. The Chairman reminded Councillors that the landowner had been written to before when an earlier complaint had been received but no response had been forthcoming. After a wide ranging discussion, it was agreed that a further letter should be sent, drawing attention to the scale on which the area had been altered. **Action: Clerk**

15/16 Ivy Growth (flint walls), Butchers Hill; & Weeds etc. at footpath Abbey Street to Back Lane.

Dominic Pallett and Charles Frankau had cut back the ivy growth on the flint wall on Butchers Hill and comments had been made on the good job they had done.

16/16 Affordable Housing. The Chairman and Lewis Duke would draft a letter to Cambridge Housing Society to find out how they are currently planning to fund affordable housing. **Action: TS, Lewis D**

17/15 Consultation on the strategic policies adopted for Neighbourhood Planning purposes.

As the Parish Council was not currently minded to pursue a Neighbourhood Plan, it was agreed that no response to this consultation exercise was required.

18/16 Consultation on Modifications to the SCDC Local Plan.

This consultation exercise required independent comment on every modification. As there was nothing that directly impinged on Ickleton it was agreed that no response was required.

19/16 Nomination for Buckingham Palace Garden Party, 19th May 2016.

It was agreed unanimously to nominate the Chairman to attend this event.

20/16 Adjournment for questions from members of the public: None.

21/15 Date and time of next meeting – Wednesday 20th February 2016 at 7.30pm

There being no further business, the meeting closed at 22h45.

Chairman

Date

County Council Report for January 2016 to Ickleton Parish Council

Peter Topping

1. Local authority budgets

The district council and the county council both face difficult decisions about what if any increases in council taxes should be decided for next year. The county has been offered the opportunity by the government to put its part of the council tax up by 4% because of the costs of adult social care. The county council has yet to decide on that, but may go for a lesser increase of 1.99%, or - unlikely - no increase. There is a drive to reduce costs within the county, including rationalising the senior officer management structure. The challenge will be whether savings can be realised quickly enough. There is no doubt that the county faces real financial problems, and the audit committee, of which I am vice-chair, was told by our external auditors, PWC, that this county was behind the curve in terms of coming up with a transformation plan to save money and transform services.

I Attended two budget related meetings in recent weeks, one to find savings from the Public Health budget, and one to sign off the county accounts. So budgets and their management form a big part of the picture at the moment. The county is trying to see if it can save the lollipop road safety services, and has announced that it will find a way of keeping the streetlights on at night rather than turning them off. I have asked the health team to see if we can protect an immunisation nurse post, as the county's immunisation levels are below national levels.

3. Local county planning issues

Vetspeed submitted further information at Christmas in support of their bid for the Pet Crematorium energy from waste plant. The County Council is inviting comments by 31 Jan but the matter will not come to the County planning committee until 10 March 2016. I was told by the county officers that Duxford PC had yet to send in its observations. There will be a site visit by the planning committee and I will attend the committee meeting to speak on behalf of residents.

4. Highways

I met senior county highways engineer, Emma Murden before Christmas. Now that Mike Cooper is leaving at the end of this week, the contact for highways work is Evan Laughlin, the district highways manager. Mike's replacement is Peter Taylor who started last week - he is an experienced highways man and very practical. Emma was keen to stress the importance of logging everything on the county council's on-line reporting system. NB When the system reports a matter as closed that simply means the job has been allocated, so it is worth keeping an eye on progress.

I have said to the county that if you want to push "community resilience" and having people doing more things for themselves, you have to make it easier for that to happen, especially when the village is paying for it. I have put forward a proposal for a seminar for local PC clerks to build a better knowledge base of how to take projects forward with the county.

Cereals 2016 - I contacted the parish and local landowners regarding agreeing the route to be taken to avoid congestion in the village having had a call from the organisers. I am glad to see that the route preferred by the village is being taken. As this major event impacts on a number of villages in the area I will have a meeting with highways and the organisers nearer the time.

5. Rail footpath

I am attending a meeting on 2 Feb at MP Heidi Allen's office in Westminster with managers from both Abellio and Network Rail to move the footpath proposals forward.

6. In other news...

There is a consultation on the **county's libraries**, including the mobile library service, and it will be important that people comment. Previously savings have been made from back office support, management costs, a more self-service approach, some service reductions and other efficiencies

across the service. Now, the Library Service has to make some tough decisions and the Council is asking people for their opinions about the options.

Proposals include a combination of reducing opening hours at larger libraries, reducing management and professional staff and spending less on new library stock. Other options are still being discussed by the Council, including budget proposals for the Mobile Library Service and possible changes to Archives and Local Studies. Although current options do not include transferring the running of any of the 32 libraries to the community at this stage, this may still be an option the following year when even more savings are needed.

The Consultation which can be found online at www.cambridgeshire.gov.uk/libraryconsultation and closes on Monday, 15 February.

Wellcome Trust plans for the Sangar Institute at Hinxton. There are proposals to build 1,000 houses as part of the 25 year plan to develop the site. Not surprisingly this has met with dismay locally. Hinxton are keen to join in any Neighbourhood Plan work with other local villages. This area is also facing a agri-tech site proposal on what would have been the Hanley Grange site.

As County Council health committee member I have raised concerns about the ending of the **UnitingCare contract to provide services for older people** across Cambridgeshire. The impact on the local health economy of the deficit (that has been created by the failure of the contract) of £8.4m needs to be understood. I have been interviewed on regional TV to voice these concerns.

I attended a workshop on a possible "devolution" deal for Cambridgeshire & Peterborough arranged by the Local Govt Association and attended by all local public bodies.

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