

## MINUTES OF ICKLETON PARISH COUNCIL MEETING

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall. Frogge Street, Ickleton. CB10 1SH

Wednesday 17<sup>th</sup> January 2024 starting at 7.30pm

Present: Cllr Simon Cheney, Cllr Emily Gittins, Cllr Steven Heaney, Cllr Tim Pavelin, Cllr Terry Sadler, Cllr Sian Wombwell and SCDCllr Peter McDonald

In attendance: Barbara Benn (Clerk) and one member of the public.

### Action

#### Open

165/23-24 Open Forum for Public Participation – representations were invited but none was made.

#### Formalities

166/23-24

Apologies for absence.

Apologies received in advance, from Cllr Philly Hamilton and Cllr Lucy Davidson. Accepted by all present.

167/23-23

Councillors' Declarations of Interest and Requests for Dispensation.

Cllr Tim Pavelin – item 172/23-24 Invoice number 25 – bin emptying

168/23-24

To approve the Minutes of the meeting held on 13th December 2023.

It was resolved that the minutes of the meeting held on 13<sup>th</sup> December 2023 are a true record and these were signed by the Chair.

#### Agenda

169/23-24

Reports from South Cambs District (SCDCllrs) and Cambridge County Councillors (CCClrs) – please see appendix A

#### Council

170/23-24

#### Policy and procedures

- i. Ickleton Annual Parish Meeting date for 2024. It was resolved to hold the meeting on Wednesday 1<sup>st</sup> May at 7pm. **Clerk**
- ii. Chair for February 2024 meeting. It was noted that the Chair and Vice Chair will be absent at the February meeting and the first order of business at said meeting will be to appoint a chair.
- iii. Vacancy for Parish Councillor – the vacancy has been notified to the South Cambridgeshire District Council election team and posted on the village notice board and Parish Council Website.
- iv. Equality policy for consideration. It was agreed to adopt this policy. **Clerk**
- v. End of probation period for Clerk. Increase to scale 20 on Local Government pay scale. Agreed.

171/23-24

#### Projects and initiatives

- i. Consider article for publication in respect of the proposed cemetery extension. It was agreed that Cllr Cheney would write an article for publication in the February issue of Icene. **Cllr Cheney**
- ii. Funding applications - update from Cllr Cheney. A428 fund application for funding to cover the cost of the purchase of the land has passed the EOI test. The full submission to be made by 1<sup>st</sup> February 2024. **Cllr Cheney, Cllr Heaney and Clerk**  
It was proposed that a working group should be formed to consider a further application to the Thalia WB Community Fund to cover the development costs. **Cllr Cheney**
- iii. Proposal to set up Ickleton Parish Council Facebook page. Public information notices to be posted by Clerk to existing village Facebook page. **Cllr Cheney and Clerk**
- iv. Modernisation of collaboration and communication tools – Cllr Heaney. A summary of the current position and proposed areas for improvement was given by Cllr Heaney. It was agreed that Cllr Heaney would invite a website hosting company to speak to Councillors. **Cllr Heaney**

172/23-24

#### Tax and finance

- i. To approve payment of January accounts:

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T Pavelin, Invoice 27, empty bins, £100.00  
RBL, Invoice 23/17, Remembrance Day wreath, £50.00  
Clerk's salary January 2024 – confidential  
nPower, IN09359528, electricity 1.10.23 to 31.12.23, £106.13 DD  
E&E Plumridge, INV-3493, Icene Jan 24, £157.50  
Annual membership of Cambridgeshire ACRE - £65  
Wicksteed, 0000824132, playground repairs parts, £131.84  
Approved.

ii. To note the following receipts:

Salvation Army (clothes bank Nov 23), £36.72, 21.12.23  
Unity Bank credit interest received 31.12.23 £177.95  
HMRC VAT126 Q3 £998.33 received 10.1.24  
HMRC VAT126 Q2 £378.57 received 11.1.24  
Noted.

iii. Bank reconciliation (bank accounts) November and December 23. Agreed.

iv. Bank reconciliation (Equals cash card account) November and December 23. Agreed.

v. Budget review, Quarter 3 (Oct to Dec 23). Agreed as accurate.

vi. VAT126 claim, Quarter 2 and Quarter 3 23-24. Agreed.

vii. Request to purchase additional 4 table tennis bats for use on the recreation field outdoor table.  
Amazon £39.99. Purchase approved.

Clerk

173/23-24

### Membership and Elections

i. Notice of Councillor resignation received from Councillor Wombwell. Noted.

### **Community**

174/23-24

### Health and Safety

i. Defibrillator check (Cllr Pavelin). Checked 16<sup>th</sup> January 2024.

### **Environment**

175/23-24

### District development

i. Application No: ESS/111/23/UTT Location: Boro Farm, Newmarket Road, Great Chesterford  
Application is for Certificate of Lawful Use and not consideration such as planning policy. Extension granted for responses to 18th January 2024. The Parish Council had objected to a previous application for a Certificate of Lawful Use by the applicant Norwood Construction Group. The draft response, prepared by Cllr Sadler, was reviewed and agreed. Cllr Sadler to email the Parish Council's response. The Parish Council had been advised of hearing dates for appeals made by Norwood Construction Group, although formal notifications had yet to arrive. It was agreed that Cllr Sadler would represent the Parish Council if the hearing did take place before the Council's February meeting.

Cllr Sadler

ii. Great Chesterford – proposed new development of 350 houses. This application was refused.

176/23-24

### Land and premises

Planning information from SCDC:

i. For consideration

Reference: 23/04667/HFUL. Proposal: Part two storey and part single storey side extension, changes to materials and fenestration. Resubmission of 23/02857/HFUL. Site address: 111 Frogge Street, Ickleton. Extension for responses granted to 18th January 2024. The Parish Council resolved to support this application.

Clerk

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Reference: 24/00020/FUL Proposal: Demolition of garage and erection of a new dwelling using the existing access. Site address: 7 Southfield Ickleton. Comments by 29th January 24. The Parish Council resolved to object to this application. **CLlr Sadler**

Reference: 24/00048/S73 Proposal: S73 to vary condition 2 (Approved plans) of planning permission 23/01699/FUL (Demolish the existing building and erect a new dwelling) enclosure of the open porch to the front to create a larger entrance and internal alterations. Site address: 31 Frogge Street Ickleton. Comments by 1st February 2024. As the parish Council objected to the plans subsequently approved, no recommendation is made with regards to the variation sought. **Clerk**

### ii. Information only applications

Reference: 23/01028/CONDB. Proposal: Submission of details required by condition 4 (biodiversity net gain plan) of planning permission 23/01028/FUL Site address: Valance Farm Elmdon Road Ickleton. Noted.

Reference: 23/01699/CONDB. Proposal: Submission of details required by conditions 3 (external materials), 5 (traffic management plan) and 7 (construction environmental management plan) of planning permission 23/01699/FUL. Site address: 31 Frogge Street Ickleton. Noted.

### iii. Planning decisions

Reference: 23/01699/CONDA. Decision: Discharge Condition in Full. Issued Date: 21/12/2023 Site: 31 Frogge Street Ickleton. Proposal Submission of details required by conditions 4 (Biodiversity Net Gain), 8 (Surface Water Drainage) and 10 (Carbon Emission) of planning permission 23/01699/FUL. Noted.

Reference: 23/03691/HFUL. Decision: Granted Permission. Issued Date: 18/12/2023 Site: 17 Grange Road Ickleton Cambridgeshire CB10 1SZ. Proposal: Part single storey part two storey rear extension. Noted.

Reference: 23/04112/S73. Decision: Granted Permission. Issued Date: 20/12/2023 Site: 10 Church Street Ickleton Cambridgeshire CB10 1SL. Proposal: S73 to vary condition 2 (Approved plans) of planning permission 22/03827/HFUL (Part single storey, part two storey rear extension and velux roof windows to front elevation) removal of work to first floor level except a small dormer window. Noted.

### iv. Tree Works

Reference: 23/1553/TTCA Site address: 73 Abbey Street Ickleton Cambridgeshire CB10 1SS Proposal: 1 x Gleditsia tree - Reduce crown by 1.5 metres.

Deadline for comments 15th January sent to Councillors 21.12.23. No comments.

#### **Social issues**

177/23-24

#### Vulnerable residents

- i. SCDC review of the Community Warden Schemes through Rose Regeneration. Invite to Councillors to attend. Noted. Clerk to signpost this service on Parish Council website. **Clerk**

#### **Transport and Streets**

178/23-24

#### Traffic calming

Local Highway Improvement application update from Cllr Sadler. A completed application form had been sent in with supporting material.

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- 179/23-24 Roads and Highways
- i. Highways Stakeholder survey response by 28th February 2024 - noted
  - ii. Streetlighting Stakeholder survey response by 28th February 2024 - noted
- 180/23-24 Public transport  
Damage to bus stop update from Cllr Davidson. Email update from Cllr Davidson. Cllr Wombwell will contact a local company to seek a quotation for repairs. **Cllr Wombwell**
- 181/23-24 **Action list and Clerk's report** – Update re Ickleton Lion right of access through car park to be added to February 2024 agenda all other items discussed elsewhere on the agenda
- 182/23-24 **Date and time of next Parish Council meeting: Wednesday 21st February at 7.30pm**  
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- Close** The meeting closed at 9.50pm

Signed:

Dated:

## Appendix A

### Parish Council Report Jan 2024

#### South Cambs District Council

##### Green Business Programme

South Cambridgeshire District Council has launched the Green Business Programme, an 18-month project to help local businesses go green, working in partnership with neighbouring local authorities. Grants are available to help businesses reduce their carbon footprint, reduce energy costs and work towards Net Zero. Cost of living support The District Council is urging residents who may be in need of support through the cost of living crisis to check they are claiming all the benefits they may be entitled to. The council is also offering extensive advice on reducing energy bills and other available help, including food banks. Please do get in touch if you need any more information.

<https://www.scambs.gov.uk/south-cambridgeshire-residents-urged-to-utilise-cost-of-living-support/>

##### 'Cambridge 2040' update

On 19 December, the Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing and Communities, unveiled updated plans for the Government's 'Cambridge 2040' vision, with proposals for "northwards" of 150,000 new homes around Cambridge. A joint statement from our local authorities said, "We note ... that the number of new homes ... has come down from 250,000 to 150,000, but this is still substantially more than the over 50,000 homes we have identified as needed ... – a number which will already be incredibly challenging to bring forward. We are ambitious for high quality sustainable, green growth but can't stress enough how vital it is that Government supports us to tackle the issues that will otherwise act as roadblocks to sustainable growth." The District Council continues to stress the need to address water supply, public transport, community infrastructure and affordable housing in negotiations with the Government. We are still awaiting clarity over how they might support the development of the 50,000 homes required to follow Government policy in the Local Plan, let alone any larger number.

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### **Four Day Week Trial Update**

We are now a year into the council's four-day working week trial, which is due to run until the end of March 2024. The trial was designed to test whether a four-day working week could improve the council's value for money to taxpayers, primarily by reducing its reliance on temporary staff for roles that are better filled with dedicated permanent employees. So far, the results have been very promising. Since the trial began, over half of 23 key roles previously covered by temporary agency staff have been filled by permanent staff. Jobs that had previously attracted no interest when advertised are now attracting a strong pool of applicants, allowing the council to recruit the best candidates. This has saved the council hundreds of thousands of pounds and is helping to build a more talented and efficient workforce. The direct savings from filling all of these roles would be around £1million per year. The council's performance has not suffered during the trial, and the focus on continuous improvement has been maintained. The trial still has 3 months left to run. The overall effects of the policy will be assessed at the end of the trial period, and a decision on whether or not to continue will be made by Full Council.

### **County Council Budget**

In December I reported that we were facing a £23m gap in funding for 2024/25 as a result of inflation and other factors. This has now been closed to c.£2m.

The revised proposals focus on sustaining social services, continuing to provide free school meal vouchers for eligible children during holidays, progressing the council's commitment to pay the real living wage to people providing adult social care, and prioritising highways and cycleways maintenance across the county. However, even with a proposed council tax rise of 4.99% – 2% of which will be dedicated to adult social care services – the combination of demand for services, inflation and the ending of some government grants will still leave a £2m gap in the 2024/5 budget.

Included in the proposals for the coming year are for the council to:

- Invest £57 million to sustain children's and adult social care services.
- Further the Council's commitment to the Real Living Wage, which has increased to £12ph outside London, to take account of the Government uplift of the legally enforceable Living Wage, being paid by adult care providers.
- Prioritise £3m to continue to provide holiday food vouchers for all children eligible for free school meals, despite the government support being likely to end in the next financial year.
- Invest £2.2m to deliver other anti-poverty initiatives – such as support to make sure that vulnerable people are claiming all the welfare benefits that they are entitled to.
- Put £1.3m into delivering more accessible libraries to support vulnerable communities.
- Prioritise investment of £23m into making highways, footpaths, and cycleways safer – on top of a recently announced government allocation of £2.3m. This will be to deliver improvements which both repair and prevent potholes, deliver improved drainage schemes, and reinstate cycleway maintenance and weed clearance.
- Put additional funding into schemes for people experiencing mental health issues to prevent them reaching crisis, particularly focussing on younger people.

The proposals include an increase of council tax by 4.99%, the maximum permitted by Government before a public referendum is needed – with a total of 2% of this increase dedicated to adult social care services across the county, and £17.6m of identified additional savings – from areas such as:

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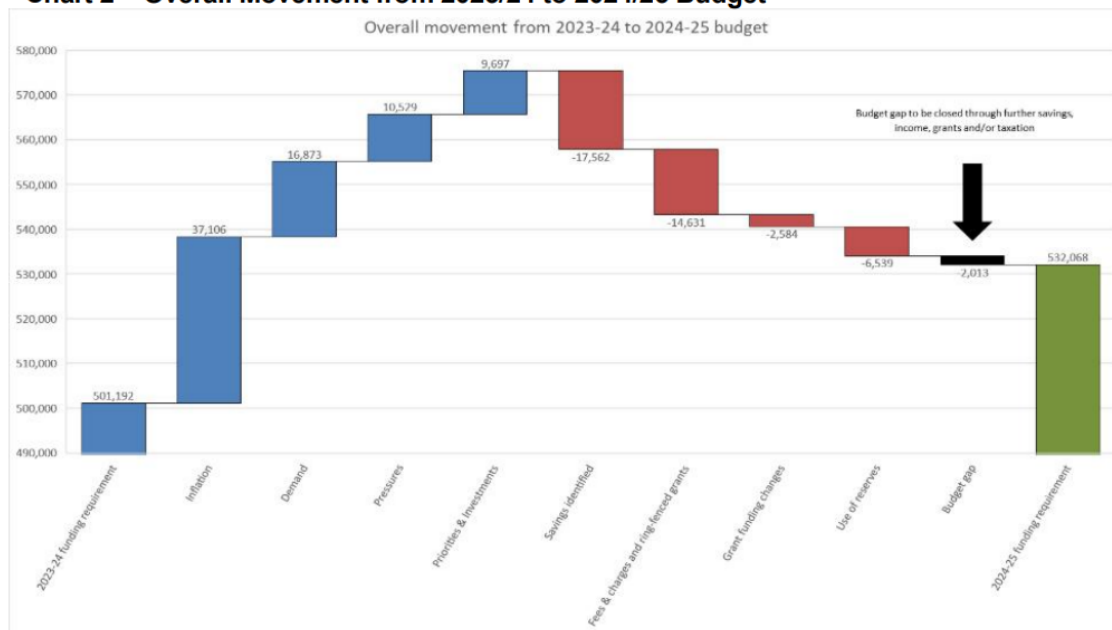
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- moving to LED streetlights which are set to deliver £1m in energy savings each year.
- £1.5m across the next three years from rationalising the council’s office accommodation.
- more than £2m from reviewing the highest cost children’s placement costs, and home to school transport routes – to bring children closer to home and reduce travel time.
- £0.5m from driving down the amount of bad debt.
- reviews of income raised by permits and parking charges are also proposed to raise just under £1m.

### Summary of Changes in Finance 2024/25

Chart 2 – Overall Movement from 2023/24 to 2024/25 Budget



### Flooding & Storm Henk

This were the incidents the county was attending to Jan 4<sup>th</sup>. It is updated daily and I will circulate every 2-3 days

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Date	Time	Location	Parish	Issues	Actions
02/01/2024		Main Street	Hamerton	Flooding	Road Closure in place
02/01/2024		A605 Peterborough Road	Eton	Flooding	Milestone to place flood boards
02/01/2024		New Road	Woodwalton	Flooding	Road Closure in place
02/01/2024		High Street	Tilbrook	Flooding	Milestone to place flood boards
02/01/2024		Bridge Street	Wistow	Flooding	Road Closure in place
02/01/2024		Infield Road	Glattton	Flooding	Road Closure in place
02/01/2024		Royal Oak Lane	Hemmingford Abbots	Flooding	Milestone to place flood boards
02/01/2024		High Street	Offord Darcy	Flooding	Road Closure in place
02/01/2024		Hinchinbrooke Park Road	Huntingdon	Flooding	Milestone to place flood boards
02/01/2024	15:45	B1046 Between Toft and Kingston	Toft	Flooding	Milestone to place flood boards
02/01/2024	15:45	A1198 at Arrington	Arrington	Flooding	Milestone to place flood boards
02/01/2024	16:32	Park Lane	Dry Drayton	Flooding	Milestone to place flood boards
02/01/2024	17:06	B1046 Between Toft and Kingston	Toft	Flooding	Milestone called to advise Road needs closing due to vehicles stranded
02/01/2024	17:25	Withersfield Road	Horseheath	Carriageway Pothole	Milestone to attend and make safe
02/01/2024	17:34	Berry Croft Lane/ Over Road	Willingham	Traffic Signals	Police informed there is a power cut and traffic signals not working, advised that if the power was off they would not be
02/01/2024	17:53	Long Road	Cambridge	Tree down	Milestone to attend and clear from carriageway
02/01/2024	17:53	Mill Way	Grantchester	Tree down	Milestone to attend and clear from carriageway
02/01/2024	17:53	A1307 Horseheath near lodge	Horseheath	Carriageway Pothole	Milestone to attend and make safe
02/01/2024	17:58	Orwell Road	Barrington	Tree down	Milestone to attend and clear from carriageway
02/01/2024	15:59	Bridge Road	Impington	Tree down	Milestone to attend and clear from carriageway
02/01/2024	18:10	Bridge Road	Impington	Tree down	Police informed a local had come and removed this
02/01/2024	18:08	Berry Croft Lane/ Over Road	Willingham	Traffic Signals	Police informed Power is now back on but Traffic Signals still not working - Passed to Swarco
02/01/2024	18:19	A1301 Near to Rose and Crown Pub	Stapleford	Tree down	Milestone to attend and clear from carriageway
02/01/2024	18:22	Babraham Road - Near to Wandiebury	Stapled	Tree down	Milestone to attend and clear from carriageway
02/01/2024	18:53	Shepreth Road	Shepreth	Tree down	Milestone to attend and clear from carriageway
02/01/2024	18:55	Nosterfield End	Shudy Camps	Tree down	Milestone to attend and clear from carriageway
02/01/2024	19:26	Mill Hill	Weston Colville	Tree down	Milestone to attend and clear from carriageway
02/01/2024	19:43	Ickleton Road	Ickleton	Tree down	Milestone to attend and clear from carriageway
02/01/2024	19:54	Fishers Lane	Orwell	Tree down	Milestone to attend and clear from carriageway
02/01/2024	19:54	Comberton Road	Comberton	Tree down	Milestone to attend and clear from carriageway
02/01/2024		Tower Road	Sutton	Flooding	Customer concerned his property may be flooded
02/01/2024	17:12	Pierce Lane	Fulbourn	Tree down	Milestone to attend and clear from carriageway
02/01/2024	18:29	Back Lane	Melbourn	Tree down	Police advised a part of a tree had come down and landed on a car but the the recovery crew had removed this from the highway
02/01/2024	21:38	The Street	Saxon Street	Flooding	Milestone to place flood boards
02/01/2024	22:30	Pampisford Road	Great Abington	Tree down	Milestone to attend and clear from carriageway
02/01/2024	22:28	Ashwell Road	Ashwell	Tree down	Advised this is in Hertfordshire
02/01/2024	22:20	Brinkley Road	Six Mile Bottom	Flooding	Milestone to attend and place flood boards out
02/01/2024	23:00	Nosterfield End	Shudy Camps	Tree down	Milestone called to request for BT to attend site as their cables were caught in the tree
02/01/2024	00:55	Long Lane	Fowlmere	Tree down	Milestone to attend and clear from carriageway
02/01/2024	01:19	Nosterfield End	Shudy Camps	Tree down	BT called informed they have removed their cables and have now requested for UK Power Networks to attend - Called UK Power
02/01/2024		Lone Tree Avenue	Impington	Tree down	Milestone to attend and clear from carriageway
02/01/2024		Branch Bank	Littleport	Tree down	Milestone to attend and clear from carriageway
02/01/2024		The Dolles	Over	Flooding	Milestone to provide sandbags due to garden being flooded
02/01/2024		A10 near Ely Golf Course	Ely	Tree down	Milestone to attend and clear from carriageway
02/01/2024		Birch Grove	Elm	Flooding	Milestone to provide a tanker to clear away surface water risk of flooding to properties
02/01/2024		Mill Lane	Little Paxton	Flooding	Road Closure in place
02/01/2024		London Road	Kimbolton	Flooding	Road Closure in place
02/01/2024		High Street	Alconbury	Flooding	Road Closure in place
02/01/2024		Hamerton Road	Alconbury Weston	Flooding	Road Closure in place
02/01/2024		Low Road	Fenstanton	Flooding	Road Closure in place
02/01/2024		Ermine Street	Great Stukeley	Tree down	Milestone to attend and clear from carriageway
02/01/2024		High Street	Bluntingsham	Tree down	Milestone to attend and clear from carriageway
02/01/2024		Nursery Gardens	St Ives	Tree down	Milestone to attend and clear from carriageway
02/01/2024		South Street	Woodhurst	Tree down	Milestone to attend and clear from carriageway
03/01/2024	09:40	B1046 Between Toft and Kingston	Toft	Flooding	Milestone to remove road closure
03/01/2024		B1040 East Delph	Whittlesey	Flooding	Flood gates have been closed
03/01/2024	09:40	High Street	Babraham	Tree down	Milestone to attend and clear from carriageway
03/01/2024	11:39	B1046 Between Toft and Kingston	Toft	Flooding	Milestone attend to remove closure however advised to still keep it close as there is areas that are still flooded
02/01/2024	3.08pm	8 High Street	Littleport	Flooding	2 x blocked gullies causing flooding of footway and risk to terrace property. Gully crew requested on 2hr call out LA491631
03/01/2024		Brampton Road	Huntingdon	Flooding	Milestone to place flood boards out
01/01/2024		Great drove	Yaxley	Tree down	Milestone to attend and clear from carriageway
03/01/2024	15:30	Tower Road	Sutton	Flooding	Milestone to send tanker/jetter out to help alleviate flooding to property
03/01/2024		Dundie Road	Chesteron	Flooding	Milestone to send tanker/jetter out to help alleviate flooding to property
04/01/2024	08:26	Earith Bridge		Flooding	Milestone to close road
04/01/2024		La Houge Road	Chippenham	Tree down	Milestone to attend and clear from carriageway

Peter McDonald Jan 7<sup>th</sup> 2024

Happy New year to all of You.