

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 18 April 2018 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Peta Stevens (Clerk), District Councillor Tony Orgee, and David Lilley,

64/18 Apologies for absence. County Councillor Peter Topping. **Other absence:** Sian Wombwell.

65/18 Approval of the 21 March 2018 minutes. Approved by all, signed by the Chairman.

66/18 Adjournment for questions from members of the public. David Lilley raised concerns about grass cutting in the Churchyard. No other complaints had been received. The Parish Council needed a steer from the Parochial Church Council on this topic.

67/18 Matters Arising

094/15 Local Government Transparency Code. To be considered together with the year-end financial reports.

Action: TS, Clerk

181/15 Uttlesford Local Plan, including proposed North Uttlesford Garden Community. Cllr. Orgee reported that the Garden Community and transport issues had not been raised at the 17 April meeting of UDC's Planning Policy Working Group. The agenda papers for the 23 May meeting would be essential.

193/15. Smithson Hill agri-tech hub at Hinxton Nothing new to report.

239/15 Wellcome Genome Campus: regular liaison and expansion plans. No new information had been released during the past month.

37/16 Emergency Plan/ Risk Assessment Review. No progress.

Action: Lewis D, Clerk

127/16 Conversion of Parish street lights to LED. Two lamps had been replaced but there was little sign of further progress. A representative from SCDC would attend the next meeting to give a progress report.

129/16 State of Village Footpaths and an offer of funding towards clearing vegetation in Tin Alley. Following completion of the work a cheque would be issued to the resident concerned. **Action: Clerk**

235/16 Proposal for motorway services off Junction 10 of the M11. No news. The Chairman would attend the IWM Neighbours Forum meeting on 3 May.

Action: TS

90/17 Development at Howey's yard, front and rear gates. SCDC Planning had advised that it had no powers to enforce completion. This item would be removed from the agenda.

Action: Clerk

159/17 Parish Planning Forum held on 12 September. Reply to question raised. Cllr. Orgee reported that the issue raised by the Chairman had proved to be of such concern that a review was under way. Progress would be dependent on the allocation of portfolios following the local elections.

Action: TS

241/17 03 May 2018 District and Parish Council Elections. The six Parish Councillors who had been nominated were congratulated on their re-election. The Clerk would contact SCDC Electoral Services to ask about the earliest date for notifying the vacancies. As he was not seeking re-election as a District Councillor, the Chairman, on behalf of the Parish Council, thanked Cllr. Orgee for all the hard work he had put in on our behalf over the last months

Action: Clerk

013/18 Skate Park repairs and repainting. This work had been completed and the outcome was very satisfactory. Michael Robinson would sort out the gap between the skirting and the sides.

Action: MR

16/18 Annual Litter Pick. This took place on 14 April and went well. Thanks were expressed to Clare Driver for spearheading the litter pick and to all who took part. The Village had been reasonably free of litter but approaches to the Village had been as bad as ever, if not worse. Highways England had been asked to clear the embankments on the A11 and M11. The Recreation Field had been relatively clear of litter but some scrap metal and broken glass was found. This would be monitored.

Action: All

The Churchyard Tidy exercise had taken place on the same day as the Litter Pick. The Chairman thanked those who helped clear a fair amount of vegetation.

32/18 i. Defibrillator Training 03 March. A new date had yet to be arranged. Lewis Duke would organise.

ii. Parochial Church Council A group was being set up to oversee refurbishment of the Church and safeguard the wall paintings. Lewis Duke had agreed to lead this. Michael Robinson offered to advise. The Chairman

suggested the Parish Council should consider a 50% financial contribution towards the cost of reinstating soakaways. The blocked gullies would be investigated initially under MR's supervision. **Action: MR**
David Lilley left the meeting.

38/18 General Data Protection Regulation-effective from 25 May 2018 We would need to have a plan to reach compliance. Provided we could demonstrate that we were working towards implementation we should not experience difficulties. It might be useful to sign up to the CAPALC scheme at a cost of £50 p.a., since this would provide triage support for specific problems. **Action: TS, Clerk**

51/18i. Dangerous pothole at the end of Grange Road. It appeared that some effort had been made to fix this but the repair was not satisfactory.

51/18 ii State of the pedestrian entrance from Back Lane into the Recreation Field. Our contractor was investigating how this could be remedied.

58/18 Traffic Arrangements for Cereals Exhibition 2018 (13-14 June) A notice would be placed in Icene at the appropriate time.

59/18 Stansted Airport Planning Application A response from the Chairman had been circulated.

61/18 Parish Council AGM 16 May. Annual Parish Meeting Wednesday 23 May. The Chairman said that, although it was still his intention to step down from the Chair, he would be prepared, if nominated, to stay on as Chair for these two meetings. A speaker would attend to talk about the conservation of the Church paintings. There would be no external guest speaker.

68/18 Traffic Issues

Items brought forward by the Traffic sub-committee following its meeting on 7th March.

1. Local Highways Improvement Scheme 2016-17. (Minute 205/15)

i Village Speedwatch Team. A couple of sessions had to be cancelled due to bad weather. Data collected so far showed that, out of approx. 2,600 cars recorded, 495 drivers had been speeding.

ii. Vehicle-activated speed sign. Projected cost £3,500. The equipment had been delivered but was not yet operative. Volunteers would be needed to help install this kit which could come into use once the correct key had been delivered and insurance arranged. This equipment should provide traffic volume information as well as speeding statistics. The possibility of informing the Police about the data being collected to see whether they would be prepared to attend a Speedwatch session or operate speed enforcement checks was discussed. A Parish Council in the area was known to have raised the possibility of ANPR speed cameras with the Police, so far without success. We might consider supporting this idea. The Chairman reported that he was drafting a letter to the County Council about the inadequacy of transport assessments relative to recent major developments since there had been no measurement of traffic on unclassified rural roads, and therefore no assessment of the impact of major developments on rat running.

2. Traffic problems associated with the low bridge at Great Chesterford (Minute 69/17). No update.

3. Roundel signs on Brookhampton and Abbey Streets (Minute 90/17). These were deteriorating rapidly with some almost obliterated. The guaranteed life for roundels was reported as being six months while CCC Highways would only intervene when a sign was 75% eroded.

4 Air pollution measurement (Minute 208/17). Lewis Duke had not succeeded in making contact with the relevant SCDC officer. It was agreed that this was not the highest priority and we should concentrate rather on the opportunities arising from data collection.

69/18 Youth Representation. None.

70/18 Reports from District and County Councillors. Cllr. Orgee reported that the Local Plan was still not in place and that further progress would emerge only after the Local Elections. Cllr. Orgee's report is attached as Appendix A.

71/18 Correspondence received.

This had been circulated.

72/18 Planning information received from SCDC Declarations of interest to be declared.

i. Application approved:

S/0363/18/FL & S/0362/18/LB Internal alterations to provide new entrance hall, boiler room, utility and cloakroom, alterations to garage and external windows and doors. 20, Church Street. (Mr

Steve Parsons).

ii. Application withdrawn

S/0156/18/FL Excavation and installation of biofertiliser lagoon and 2.4m security fence in an agricultural field to the south of Rectory House, Grange Road. (Mr William Wombwell).

iii. Appeal under Section 78 against refusal of a householder application

S/3286/17/FL Demolition of redundant garage and replacement with a two-storey extension. 30 Butchers Hill (Mr P Grant). There was no opportunity to submit comments, nor did the Parish Council wish to withdraw any of its previous remarks.

iv. Notification of applications to carry out tree works subject to a tree preservation order or situated within a conservation area.

S/1389/18/TC Lychgate, 25 Abbey Street. Remove one cupressus tree. (Mr T Newman).

Agreed to offer no comment.

73/18 Reports from Councillors.

SC i. His plan reviewing 57 verge posts across the Village was completed. Highways would be asked their intentions as to fixing/replacing the broken and missing posts. **Action: SC**

ii. Drainage on Church Street. A team had come out and confirmed the poor state of the drains on Church Street and Butchers Hill. There was a concern that drains on Butchers Hill and at the junction of Church Street and Mill Lane might have collapsed. **Action: SC**

Lucy D Raised the possibility of planting wild flowers along the edge of the Recreation Field. It was agreed to consult Sian Wombwell and our grass-cutting contractor.

Lewis D Pointed out that, as he was standing down at this election, he would not be in a position to act as the Parish Council's representative at the next meeting of the Village Hall Committee. It was agreed that, for this meeting, Michael Robinson would represent both the Parish Council and the Cricket Club. **Action: MR.**

JB commented that ivy in the Churchyard was covering the poor state and/or absence of pointing in some brickwork. This would be brought forward as part of a review of the Churchyard.

TP raised the issue of the poor state of repair of a house on Brookhampton Street and that falling masonry or roof tiles could be a danger to passing pedestrians or cars. Cllr. Orgee advised that SCDC could take action only if the residence was in such a state of structural decay that it was in danger of collapse.

It was agreed, as first step, to contact the owner to ascertain what plans he had in mind.

MR was seeking the Parish Council's agreement in principle for the Cricket Club to lay an AstroTurf pitch at the far boundary of the cricket field. This would cost in the region of £25,000 but was becoming an urgent requirement if the growing number of youngsters wanting to play cricket were to be accommodated. It was agreed that Michael Robinson would arrange a site visit. He would discuss the proposal with Ickleton Football Club. Thereafter, the Parish Council would be better able to consider it. **Action: MR**

74/18 Finance.

i. Payments made to: A Pavelin (Emptying Litter Bins) **£80**; A Deptford (replacement infant defibrillator pads) **£102**; John Williams (reimbursement Icene printing costs March and April) **£ 241.50**; Colin Hayes (contribution towards the cost of felling acacia tree) **£280**; Support for IFC travel costs to Cup Final **£335**; J K Murfitt (repair of headstone in Churchyard) **£322.80**; Cambridge County Council (Lighting costs) **£704.99**.

ii. Money received: Icene advertising income: Tickell Arms: **£120**. Cemetery Burial Fee **£77**.

iii. Bank Balances as at 31 March 2018. Community Account **£40,444.53**
Business Premium **£25,873.62**

iv. Authorisation for the Clerk to incur expenditure for the Annual Parish Meeting (23 May). It was agreed that the Clerk could incur expenditure up to £200 on refreshments. **Action: Clerk**

v. Draft end of year balances. A preliminary draft been circulated. Any queries should be directed to the Clerk.

vi. Grass cutting etc. quotes for 2018-19. The Parish Council considered a paper setting out the preferred contractors' quotes for 2017-18 and 2018-19. As the increase in costs was modest, it was agreed to accept the quotes.

75/18 Cemetery/ Chapel – Condition to be kept under Review.

- Cemetery Chapel: internal plaster repairs. The Chairman would contact a plasterer.
- .Culling of rabbits in cemetery. The culling had taken place and the contractor had been paid.

76/18 Recreation Field and Recreation Area.

- Update: play area refurbishment project. Lucy D advised that she had received a number of queries from AmeyCespa on her funding application. She had answered most of these but Amey were insistent that they required a detailed answer to their request for details of our play area maintenance plan/budget/contract in order to evidence that maintenance of the works carried out have been budgeted for. It was agreed that she should draw their attention to the fact that we conducted a weekly visual check of the equipment, this was included in our asset register, and in our insurance schedule. The equipment was also inspected annually by a professional playground equipment firm (Wicksteed) and any safety items identified were addressed immediately. A regular maintenance contract was not envisaged since these often represented poor value for money, but the Parish Council ensured its precept and reserves would be sufficient to meet ongoing maintenance.
- Maintenance of football pitches. Charles Frankau had rolled one pitch but the bad weather had delayed work on the second pitch.
- Weeds in bark on playground area. Nothing to report.

77/18 Affordable housing. Nothing to report.

78/18 Adjournment for questions from members of the public. None.

79/18 Date and time of next meeting (preceded by AGM) Wednesday 16 May 2018 at 7.30pm.

The meeting closed at 21:30h

Chairman

Date

South Cambridgeshire Local Plan update

We still await the inspectors' report on the draft Local Plan and Main Modifications consultation. Once this is received, the District Council should be in a position to finally adopt the Local Plan.

Initial work on revising the Local Plan began in 2011, with the first public consultation that year, and the draft Local Plan was submitted to government in March 2014.

Because of the length of time taken, work on a new single Local Plan covering both South Cambridgeshire District and Cambridge City will begin in 2019, with a view to submission to national government in 2022.

Wellcome Genome Campus

Wellcome, in their own words, were 'exploring the potential for future development at Hall Farm.' They are 'exploring what future development could look like and how this could best serve the existing research community, companies and staff already operating on site and the surrounding villages, as well as any future users of the Campus.

The Wellcome Trust held two community workshops on 27 and 30 January, and follow up events on 17 and 20 March, which I attended.

Precise details of Wellcome's future vision for the Campus are still awaited but future proposals are likely to include expansion of the Campus on the eastern side of the A1301 together with about 1,500 houses.

It was stated that at the workshops that Wellcome are expecting to submit a planning application to the District Council before the end of 2018.

Uttlesford Local Plan (2011 – 2033)

Uttlesford District Council's Planning Policy Working Group (PPWG) met again on Tuesday 17 April at 7 pm. However, there was nothing on this agenda specifically relating to the proposed North Uttlesford Garden Village of 5,000 houses.

Further meetings of the PPWG are scheduled for 23 and 30 May. The outcome of further work in relation to traffic is likely to be reported to one of these meetings.

Traffic is a key issue since both the Wellcome Trust's proposals and Uttlesford's proposal of a new village of up to 5,000 houses just north of Great Chesterford have considerable implications for traffic in the area, particularly in relation to the A505, and its likely effect on the considerable rat-running that we already experience through villages such as Duxford and Ickleton.

This will be the last Ickleton Parish Council meeting I attend prior to standing down in May. Congratulations to those parish councillors who put their names forward for re-election, and now already know that they have been re-elected in a non-contested election.

Many of the issues that Ickleton faces are not unique to the village, but have greater or lesser consequences for a number of local villages. In light of this, I am pleased to see the increased level of cooperation and working together of local villages, both within South Cambridgeshire and across the county boundary.

I too have been re-elected onto a local parish council, so I am sure we may well meet again as we seek to do our best for our villages.

I wish you all well for the future.

Tony Orgee, District Councillor for The Abingtons ward