

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 14 December 2016 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Peta Stevens (Parish Clerk), Cllr. Peter Topping, and David Lilley.

220/16 Apologies for absence: Sian Wombwell and Cllr Mick Martin.

221/16 To approve the minutes of the meeting held on 19 October 2016. Subject to the amendment from 8m to 8ft in Minute 209/16, the minutes were approved and accordingly signed by the Chairman.

222/16 Adjournment for questions from the public. David Lilley: the Saffron Walden-facing bus sign was still not working despite having been reported several times. The Clerk would again contact CCC to obtain a contact at Balfour Beatty. If this failed, Cllr. Topping would be contacted. **Action: Clerk**

223/16 Matters arising.

026/12 20mph Speed Limit / HCVs and issues with the local road network.

- i. The Chairman commented on a message received concerning HCV traffic in Brookhampton Street. It can be difficult to distinguish between legitimate trips to the Village rather than using it as a short cut. HCVs should not be using Brookhampton Street given the weight restriction on the road from Hinxton.
- ii. A CCC draft voluntary code of conduct for HCVs had been circulated. It was noted that an earlier attempt to follow a similar procedure had not been successful. The general view was that we would meet the same response and it was agreed not to pursue this.

169/14 Ickleton Information Guide. The Chairman was working on this. **Action: TS**

045/15 Token of appreciation for former Clerk. A plaque had been ordered and Simon Cheney had offered to modify the seat in the Play Area. **Action: TS, SC**

086/15 Landscaping project: Boundaries of Howey's Yard. Although the contractor's repairs to Back Lane were not ideal, Councillors considered he had made a reasonable job in restoring the road surface.

094/15 Local Government Transparency Code. The Chairman had produced a document setting out information that needed to be published to conform to the requirements of the DCLG Transparency Code for Smaller Authorities. This would provide a useful framework for publishing information once the new noticeboard arrived. **Action: TS, Clerk**

144/15 Resolution of an SCDC Planning decision concerning Permitted Development. In the absence of Cllr. Martin this item was held over to next month. **Action: TS, Cllr. Martin**

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. The Chairman had circulated documents relating to the UDC's Working Group's consideration of possible new settlement sites. There was little progress towards a decision. **Action: TS**

193/15 Bid for an agri-tech hub at Hinxton. Councillors discussed the suggestion from SmithsonHill that they again attend a meeting at Ickleton about their proposals. Previous experience suggested that SmithsonHill might not have anything substantive to say. A meeting was being held in Hinxton on 19 January 2017 and an Ickleton meeting could be arranged after that. **Action: TS**

201/15 Compilation of a project priority list for highways improvements. Lucy Davidson commented that a significant area of the Village was without pavements. This was a matter for concern, especially given the increased number of small children living here. Councillors agreed she should approach CCC Highways to scope the problem in the first instance. **Action: Lucy D**

205/15 Local Highway Improvement Scheme 2016-17. CCC Highways plan for roundels.

- i. Roundels The Chairman reported the roundels were now in place although some residents had expressed a wish for more roundels. The position would be monitored.
- ii. Village Speedwatch Team. The Chairman was still waiting to hear from the Police Liaison Officer. **Action: TS, Clerk**

iii. Vehicle-activated speed sign This remained work in progress. Lewis Duke would contact a Parish Councillor in Great Chishill since they had obtained similar equipment. **Action: TS, Lewis D, Clerk**

218/15 Availability of super-fast broadband within the Village. No developments. **Action: TS, Clerk**

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The new Project Director, Mr Tom Clarke,

was now in post and had already been on a walking/driving tour around Ickleton with the Chairman and three Councillors. There had been little opportunity however to press him on the WGC 20 year vision. It would be important for him to attend Ickleton's regular liaison meetings with the WGC.

269/15 Grass Verges in Abbey Street. The Clerk had contacted Dominic Pallett about repairing the verges but nothing had happened to date. The Clerk would follow up. **Action: Clerk**

37/16 Emergency Plan/Risk Assessment. Lewis Duke reported that work on the Plan was progressing. **Action: Lewis D, Clerk**

127/16 Conversion of certain street lights to LED. Paul Quigley (SCDC) was still investigating on our behalf potential cost savings if we were to convert our footway lamps to LED. Nothing further could be done until we received his comments. **Action: TS**

129/16 State of Village Footpaths. Dominic Pallett had been asked to cut back vegetation in Tin Alley as this was becoming rather overgrown. The Clerk would remind him **Action: Clerk**

129/16 Parish Notice Board The Acorn Workshop should supply a 3-door oak cabinet costing £1,435 next week. The Clerk was investigating assembly/installation options. **Action: Clerk**

149/16 Biofuel heap It was hoped the heap would be removed soon. **Action: TS, SW**

166/16 Potholes on Brookhampton Street The roadside edge opposite Ickleton Place and the adjacent blocked drain had been reported. **Action: Clerk**

175/16 Flood Awareness and Preparedness Questionnaire. SCDC has formally adopted the Cambridgeshire Flood and Water Supplementary Planning Document on which Lewis Duke had previously commented on our behalf. SCDC will use this document as a material consideration when considering future planning applications.

176/16 Purchase of Telephone Kiosk The Clerk had checked with SCDC and BT on progress towards adoption of the Frogge Street kiosk. BT was still struggling with the number of requests received. The Clerk would continue to check on progress. **Action: Clerk**

178/16 Local Highways Improvement Initiative 2017-18 The Chairman reported that he intended to take up Peter Topping's suggestion to contact senior CCC Highways officers to see what could be done to counter the traffic increases in Ickleton generated by significant future developments. **Action: TS**

190/16(i) Community Highways Volunteering Scheme The Chairman would meet shortly with the person who had expressed an interest. **Action: TS**

190/16(ii). Reporting procedures for environmental health hazards. Cllr. Topping had investigated. He reported that incidents should be referred to SCDC (Environmental Health).

190/16(iii) Inclusion of local roads information in the new Ordnance Survey database for satnav manufacturers. Cllr. Topping had spoken to the SCDC Officer concerned who confirmed this was underway. More detail will follow. **Action: Cllr Topping**

196/16 South Cambridgeshire Community Awards Scheme (closing date 20 January 2017). As no suggestions were put forward for consideration, Councillors agreed not to submit a nomination this year unless a last-minute suggestion was forthcoming. **Action: All**

197/16 Ickleton Annual Awards Scheme The Chairman had revised the terms and conditions and had posted these on the Village website. The Clerk had not received any nominations and it was agreed to publicise this again in next month's Icene. **Action: TS, Clerk**

217/16 BMX Track Activities on private land. The Chairman had written to the landowner, drawing attention to the risks associated with recent developments of the track, particularly from proximity of riders to the 11,000 volt power line which traversed the site. A reply was still awaited. The PCSO had yet to be approached for advice, no had contact been made with the power company concerned. The Clerk reported however that two warning signs regarding trespassing/private land had been placed on the Tin Alley fence. It was agreed to leave this on the agenda for the time being. **Action: TS, Clerk**

224/16 Youth Representation: None.

225/16 Reports from District and County Councillors. No report was received in the absence of Cllr Martin. Cllr. Topping's report is attached as Appendix A.

226/16 Correspondence received.

CCC (A Davies)

Transforming Lives- Briefing

CCC (Highways)

Training for traffic management for community events

SCDC (P Adams)

Agenda for Weekly Bulletin.

SCDC-LDF	Planning Policy Monthly Update December 2016.
SCDC (G Bell)	November parish e-bulletin.
CAPALC (T Webb)	NALC Newsletter
	Your voice in health and care
	DIS Extra 896
	Press statement re external audit arrangements for Parishes
Engagement (NHS)	Various e-newsletters.
Fields in Trust	Winner of UK's best park award
Rural Services Network	Weekly e-mail digests.
	Rural opportunities bulletin
	Free seminar - grants and funding.
	Spotlight on rural health
Rural Vulnerability Service	Rural Broadband
	Rural Transport November 2016
SSE	Campaign Update- December 2016
Transform Foundation	Funding for websites
Hinxton News	the Uttlesford Threat
Uttlesford DC	Economic viability study for proposed new development
Tribal Woodland	Sites sought for 2017 Bushcraft courses
Norman W Foster	M11 Junction 10 _MOTO presentation to Duxford PC
Public Sector Executive on-line	Various emails.
e-Cops	Daily updates
Police and Crime Commissioner	Newsletter.
Other various e-mails	Circulated to Councillors during the month.
HM Revenue & Customs	Various e-mails.

227/16 1. Planning applications received from SCDC: Declarations of Interest to be declared.

i. S/2220/16/LB and S/2219/16/FL. Amended application for the conversion of a barn to a 4 bed residential dwelling, Harlequin House, 43, Abbey Street, Ickleton (Mr Peter Macdonald).

The Parish Council agreed to maintain its objections to the proposals, notwithstanding these amendments which did not address the concerns expressed in the Material Considerations document previously submitted to SCDC Planning.

Agreed unanimously to oppose the applications and to request that the applications, and our objections, be referred to the SCDC Planning Committee.

ii. S/3001/16/VC variation of approved plans for S/1955/16/FL (change of use for dwelling house to office, the Courtyard, Abbey Barns, Duxford Road, Ickleton (L Duke)

Lewis Duke declared an interest and left the meeting during discussion of this item. It was noted that the original application had been approved by SCDC on 8 September 2016 but no notification was received by the Parish Council (which had supported the proposals).

The Delegation Report under Ref. S/1955/16/FL stated that Policy required a maximum of 17 car parking spaces to be provided. However, the plan with the present application indicated 24 parking spaces. The Chairman understood from Lewis Duke that his current intention was for fewer spaces. The situation required clarification and it was agreed to object to this proposal until matters were clear. The proposals for additional parking would also move the western boundary of the site towards Abbey Farmhouse and its adjacent barn by a distance of several metres. Both of these buildings were listed but there was no reference to them in the application. It was therefore agreed also to recommend strongly that the Listed Building Officer should review the application, once clarified, in respect of the potential impact upon the two listed buildings, so that his or her views were taken into account when the Planning Officer made a decision on the application.

Agreed unanimously to oppose the application

2. Planning Applications approved by SCDC

S/1955/16/FL and S/2014/16/LB (change of use for dwelling house to office, the Courtyard, Abbey Barns, Duxford Road, Ickleton (L Duke)

The application was approved 08 Sept. 2016. The Parish Council was not notified at the time.

3. For information: sketch of footpath from Abbey Barns: Planning permission was not required. It was agreed unanimously that the plan explained the siting of the path and a site visit was not needed.

4. Tree works subject to a tree preservation order or situated within a conservation area.

4.i The Old Vicarage, 37, Butchers Hill, Ickleton. (Mr Martin Woodhead). Remove lime tree with major cavity in base of the trunk and replant

4.ii S/3406/16/TC The Ickleton Lion, 9, Abbey Street Ickleton (Greene King PLC). Fell 4 leylandii trees due to excessive shading of beer garden/proximity to the building. No intention to replant.

Agreed unanimously to inform SCDC that we had no comments to make on either application.

228/16 Reports from Councillors

Nothing to report that did not arise elsewhere in the agenda.

229/16 Finance

i. Payments made to:

Harts (November Icene) **£114.16**; A Pavelin (Litter Bins) **£80**; Acorn Workshop (new Parish noticeboard) **£1,435**; Cambridge Conservation Volunteers (Coploe Pit work) **£50** (includes a donation of **£23.65**). Icene advertising income: B Boatman **£60**; S Reynolds **£30**; Angliar **£40**; DK Tills **£60**; Great Chesterford Pre-School **£10**; H Miles (Riverside Barns) **£120**.

iii. Bank Balances as at 30 November 2016.

Community Account	£28,333.16
Business Premium Account	£25,852.97

v. Request for funding towards first-aid training for parents at Froglets. The Clerk had received an initial approach for funding for support and had asked for further information. It was agreed to reconsider this once this was available.

v. Meeting of the Finance Committee: Precept recommendation. This would be held at 17, Mill Lane, Ickleton at **18h00 on Wednesday 9 January.**

230/16 Cemetery/Chapel

i. Chapel repairs. The specialist roofing contractor was unable to undertake any work until the New Year, and had not contacted the Chairman and/or Clerk to arrange for a site visit. **Action: TS, Clerk**

ii. Fallen tree and leaning tree by cemetery wall. The contractor had confirmed that he would undertake the work in the near future. **Action: Clerk**

231/16 Recreation Field and Play Area:

i. Update on play area refurbishment project. Lucy Davidson reported on a grant application to Amey Cespa that had to be submitted by 20 December. The Clerk undertook to provide as much supporting information as could be assembled within the tight time limit. Lucy and Simon Cheney were also working on other funding possibilities, and announced that Froglets intended to donate £1,000 in recognition of the playgroup's use of the Play Area and its equipment. **Action: Lucy D, SC, Clerk**

ii. Maintenance of football pitches The Clerk would speak to Charles Frankau about rolling the pitches as Councillors were concerned that they were becoming too dangerous to play on. **Action: Clerk**

iii. Weeds in bark on playground area. Nothing to report.

232/16 Churchyard.

i. Tree in poor condition. The Clerk had spoken to the PCC Secretary about the need to remove dead wood from the lime tree in the Churchyard. **Action: Clerk**

ii. Complaints about dog fouling. This required no action for the time being.

233/16 Affordable Housing. There was nothing further to report.

234/16 Coploe Pit: maintenance. The Chairman had been asked about sheep grazing at the Pit. He would contact Sian Wombwell to ascertain her plans. **Action: TS**

235/16 Proposal for motorway services off Junction 10 of the M11. MOTO were planning to apply for a motorway service area on the southern side of the A505 on land between the M11 and the Hunts Road roundabout. This would have the normal range of facilities, including a drive-through coffee shop and a budget hotel. MOTO representatives had attended a recent meeting of Duxford Parish Council, but little

substantive information had been given. During discussion, the inadequacy of the Hunts Road roundabout to cope with the additional traffic load, and the implications for the Imperial War Museum were identified as primary concerns, together with concerns about the effects on Duxford School. This was a matter for note only at this stage although it would be important to feed into the discussion at the next IWM Neighbourhood Forum meeting.

Action: TS, Lewis D

236/16 Government consultation on the future of the Post Office network. Tim Pavelin declared an interest and did not participate in the discussion. Having noted the loss of post office services in neighbouring villages over recent years, Councillors agreed that the Chairman should respond to the consultation on their behalf.

Action: TS

237/16 Feedback from Neighbours' Forum IWM Duxford 05/12/16. The Chairman had attended this meeting in the absence of Lewis Duke on holiday. He reported that a new Executive Director had been appointed and would take up post in the near future with the mandate of implementing the IWM Master Plan. This was predicated on the site remaining a fully operational airfield with regular air displays. The Chairman reported that plans for an on-site 100 bed hotel had been parked as the proposed developer had withdrawn. He also reported on the success the IWM had achieved in restricting access to fields to the south of the airfield during air displays.

238/16 Feedback from SCDC/Parish Councils Liaison Meeting.30/11/16. The Chairman had attended this meeting and reported on ongoing concerns for the continuation of speculative development applications in the absence of SCDC's ability to identify a 5-year land supply for housing development. Uncertainty was likely to continue beyond adoption of the Local Plan which was not expected before the end of 2017. He also reported on SCDC and Cambridge City working together to redesign bin collection rounds regardless of boundaries, in order to cut costs. After February 2017 it was probable that bin collection days would change in some 80% of parishes. It would be essential to give prominent coverage to this in Icene when the new collection days were known.

239/16 Adjournment for questions from members of the public. None

240/16 Date and time of next meeting Wednesday 18 January 2017 at 7.30pm.

There being no other business, the meeting closed at 21.15pm.

Chairman

Date

APPENDIX A

County Council Report to Ickleton Parish Council: Dec 2016

from Councillor Peter Topping

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Devolution, the City Deal and the Local Plan

All the local authorities in Cambridgeshire voted for the devolution proposals during council meetings in November. One of the strands of work going forward is the spending of £100m on accelerating affordable housing across the county. This is on sites already identified, not new sites. At the first meeting of the new devolution board, known as the Combined Authority, I asked that funding for improving the A505 and surrounding road infrastructure be part of the second bid (Devolution II) being made in Spring 2017. There will be a mayoral election in May 2017.

City Deal – there is a proposal to have the historic centre of Cambridge designated an emission controlled area, which means vehicles with high emissions going through there would be charged. The City Deal will use funds from these and other restrictions to traffic in the centre of Cambridge to support bus services across rural south Cambridgeshire, and hopefully abolish park and ride car park charges.

The **Local Plan** is still slow. Developers are not building houses quickly enough despite being granted permission. South Cambs is doing some work to find ways to speed things up such as encourage smaller developers, speed up planning processes, and say to developers if you haven't started building by two years after we have you planning permission there will be a financial penalty.

Closer to home

Yesterday the full county council voted unanimously to not change any gritting routes from the position last winter, pending a review. So if the road was gritted last winter, it will be gritted this winter. I still think for non-gritted routes we should talk to the farmers about a contract to grit those roads. Street lighting reductions will be reversed though I have not had complaints about reductions in lighting since the changes some two winters ago.

I am going to meet the leader at Uttlesford District Council about the proposed new settlement planned for Gt Chesterford to see where they are in the process – I will be clear that commuter traffic would flow up through our area and roads, and the plans for assessing impact as set out by Uttlesford are not sufficient.

I have a meeting at Wellcome Trust with their new director, Tom Clarke, and will raise with him the issue that is concerning residents about cars using the village as a quick route.

Environmental health at the District Council should be notified if there is any recurrence of the incident where lorry drivers parked up and left a calling card on a verge. Unfortunately, this is one of less pleasant duties of the council.

I have spoken to Camilla Haggett, head of information assets at the County Council about mapping into the Ordnance Survey database – they are contributing, but I haven't had a detailed reply yet.