

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 March 2017 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Sian Wombwell, Peta Stevens (Parish Clerk), Cllr. Peter Topping, and David Lilley.

43/17 Apologies for absence. None. Other absence: Cllr. Mick Martin.

44/17 To approve the minutes of the meeting held on 15 February 2017. The minutes were approved and accordingly signed by the Chairman.

45/17 Adjournment for questions from the public. None.

46/17 Matters arising.

026/12 20mph Speed Limit / HCVs and issues with the local road network.

Cllr. Topping would arrange a meeting with a senior CCC Highways official to advise what improvements to the local road network might be in the offing and suggest what Ickleton could do to manage traffic.

Action: TS, Cllr Topping

169/14 Ickleton Information Guide. The Chairman was working on this.

Action: TS

094/15 Local Government Transparency Code. The Chairman and Clerk to work on this when producing the year-end accounts as the Code related mainly to financial disclosure.

Action: TS, Clerk

144/15 Resolution of an SCDC Planning Decision concerning Permitted Development. In the absence of Cllr. Martin this item was again held over.

Action: TS, Cllr. Martin

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. The Chairman had attended a meeting with neighbouring Parish Councillors. The Planning Inspectorate and planning consultants approached by UDC had advised that UDC needed to plan for a further 2,000+ new homes. This increased the possibility of 2,500 houses being built north of Great Chesterford. Objections from South Cambs and the local area might offer the only chance of preventing this development. UDC had not yet undertaken sufficient modelling to assess its impact on the local road system. There was also a proposal for 700 houses between Great Chesterford and Stump Cross. This was independent of the Local Plan and could well be approved. Councillors agreed that the lack any attempt to take an overview of all the proposed local developments and their projected needs was very disturbing. It was therefore vital that SCDC ensured that it was in a position to respond when UDC launched its consultation in July on options in its Local Plan.

Action: TS

193/15 Bid for an agri-tech hub at Hinxton. Councillors resumed discussion on whether to invite SmithsonHill to Ickleton to give an update on their plans. Details of the proposed business park, as presented to Hinxton residents, were now on SmithsonHill's website. Public exhibitions would also be held over the summer. There was little in the way of substantive new information to justify inviting SmithsonHill at this stage. The Chairman would review the Q and A section on their website. If it appeared that it might be useful to interact with SmithsonHill, an invitation could be issued to give a presentation to the Parish Council. Cllr. Topping commented on a recent meeting with SmithsonHill. They would put in a planning application towards the end of this year.

Action: TS, Clerk

201/15 Project priority list for highways improvements. Nothing to report.

Action: All

205/15 Local Highway Improvement Scheme 2016-17.

i. Village Speedwatch Team. The proposed meeting in Ickleton with the Police Liaison Officer for a formal health and safety risk assessment of sites had still to take place. There was a possibility that this might be held next week.

Action: TS

ii. Vehicle-activated speed sign The Chairman had consulted an equipment manufacturer. Prices were £2,625 + vat for the most basic model to £2,800 + vat for a more sophisticated device. Adding data measurement cost £250 + vat. Lewis Duke had a contact on Great Chishill Parish Council and it was agreed to tap into their experience.

Action: TS, Lewis D, Clerk

218/15 Availability of super-fast broadband within the Village. No developments. **Action: TS, Clerk**

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The Chairman had not received a response to his request for a 2017 timetable for Ickleton's regular liaison meetings with the WGC. Following the

meeting of neighbouring Parish Councillors (Minute 46/17 above), the Hinxtion Chairman had e-mailed the new WGC Project Director seeking information on developments. There was an urgent need to set up the liaison meetings and the Chairman would follow up again. Cllr. Topping reported that the WGC intended to submit a planning application before the end of this year. Lucy Davidson reported that she and the Icene Editor had been contacted by the Campus Liaison Officer who was looking to place an article in Icene describing current projects.

Action: TS

269/15 Grass Verges in Abbey Street. No repair work had been undertaken to date and vehicles continued to drive on the verges. The Clerk would contact Dominic Pallett.

Action: Clerk

37/16 Emergency Plan/Risk Assessment. This work was ongoing.

Action: Lewis D

127/16 Conversion of certain street lights to LED. The Chairman had circulated the response from Paul Quigley (SCDC). This seemed positive but further work was required.

Action: TS

29/16 State of Village Footpaths. The Clerk had reminded Dominic Pallett about cutting back vegetation, particularly in Tin Alley which was rather overgrown. The surface of the footpath between Back Lane and Abbey Street would be repaired once it had been established whether Sian Wombwell had any road planings to spread on the part with no tarmac.

Action: SW, MR, Clerk

149/16 Biofuel heap The heap had been removed. This item to be removed from the agenda.

166/16 Potholes on Brookhampton Street Potholes had appeared alongside recent repair work at the roadside edge opposite Ickleton Place. These had been reported.

Action: Clerk

175/16 Flood Awareness and Preparedness Questionnaire. Lewis Duke reported that the feedback he had received suggested that Ickleton might wish to form a support group.

Action: Lewis D

176/16 Purchase of Telephone Kiosk The Clerk continued to pursue this.

Action: Clerk

178/16 Local Highways Improvement Initiative 2017-18 See Minute 46/17 (26/12) above.

190/16 (i) Community Highways Volunteering Scheme The Chairman had now discussed the scheme with the second person who had expressed an interest. The terms of the scheme were agreed to be restrictive. This item would be removed from the agenda.

196/16 South Cambridgeshire Community Awards Scheme Councillors congratulated the Chairman who had been runner-up in the Parish Councillor of the Year category for his hard work in introducing a 20mph limit throughout the Village. He thanked the Parish Council for nominating him and commented on Ickleton's outstanding record in having its nominees shortlisted for awards in each of the last five years. Lewis Duke, who had attended the awards ceremony, commented on how impressive the evening had been in showing the diversity and scope of activities undertaken voluntarily.

197/16 Ickleton Annual Awards Scheme. The closing date had now passed and the Clerk was in the process of producing the necessary documentation for consideration by the Awards Committee. This would need to meet during April to recommend this year's winners. Arrangements to finalise membership of the 2017 Committee were underway.

Action: SC, OM, MR, Clerk

234/16 Coploe Pit Maintenance Sian Wombwell would continue to liaise with Gerry Birch over when the vegetation was suitable to allow sheep grazing in the Pit.

Action: SW

235/16 Proposal for motorway services off Junction 10 of the M11. The Chairman had not received a reply to his message to Cllr. Martin seeking his views on this proposal. Cllr Topping reported on this proposal for a 24/7 motorway services with a drive-through McDonalds, a Costa Coffee shop, other food outlets and a hotel. He had contacted IWM at Duxford since a full-scale service station facility on this site carried major implications. Public exhibitions were to be held during the summer. The possibility of inviting MOTO to give a presentation to Ickleton Parish Council was discussed but it was agreed that this was premature. The Wellcome Genome Campus, as a major employer in the area, might well have a view, given that this was likely to create additional traffic congestion on the A505.

Action: Clerk

18/17 Defibrillator Training A first-aid training day was to be held in the Village Hall on April 8th. This would include training in defibrillator usage. It was agreed that Lewis Duke would discuss with Pam Fearn the number of applicants with specific interest in defibrillator training. If there was a waiting list, a dedicated training session could be organised.

Action: PF, Lewis D, Clerk

26/17 Hare coursing. Peter Topping continued to liaise with Police to ensure South Cambs received as much coverage as possible. Sian Wombwell reported that Police had been active in the local region with one successful prosecution.

27/17 100 Parishes initiative briefing. The Hundred Parishes Society aims to increase awareness,

enjoyment and care of the 100 Parishes, including Ickleton. One of the six Trustees, Mike Young, will attend the next Parish Council meeting to introduce the Society's work. **Action: Clerk**

29/17 Damage to protected road verge on Grange Road. Sian Wombwell reported that BT was still working on the verge. The damage was no worse, but neither had the situation improved. Cllr Topping had asked BT for a date for a site meeting. Sian Wombwell would attend. **Action: Cllr T, SW**

36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. An e-mail from the Society's Chairman had been circulated. This suggested planting a small tree on the Recreation Field to the rear of Mrs Rule's house. It was agreed to have a site visit. Lucy Davidson and Simon Cheney would inspect the area. **Action: SC, Lucy D, Clerk**

39/17 Stansted Night Flights: Submission to Consultation Exercise. The Chairman had made a submission along the lines suggested by Stop Stansted Expansion.

47/17 Youth Representation: None.

48/17 Reports from District and County Councillors. No report was received in the absence of Cllr Martin. Cllr. Topping congratulated the Chairman on his success in the 2017 SCDC Community Awards Scheme. Then, adding to his comments incorporated elsewhere in these Minutes, he advised that SCDC had agreed to appoint a Planning Officer to take an overview of all the significant developments proposed for this part of South Cambs. He commented on the likely development in the next few years of a larger car park to serve Whittlesford Parkway to facilitate the anticipated increase in rail passengers. He assured the Parish Council that he was fully aware of the problems that might occur with overdevelopment in South Cambs. Cllr Topping had consulted Planning Officers and could confirm that the approved applications S/2219/16/FL and S/2220/16/LB could not be overturned. He was pleased to learn that the change in the bin collection day had not caused any significant problems in Ickleton although the collection of bags for residents without bins had not yet settled down.

49/17 Correspondence received

Heidi Allen MP	Campaign to achieve fairer funding for S. Cambs Pupils.
SCDC	Affordable Housing Training Session.
SCDC (P Adams)	Agenda for weekly Bulletin.
SCDC (Communities Duty)	Community Performances.
SCDC (K Hawkes)	Older People's services- SE Parish Patch Meeting.
CCC & SCDC	Planning Open Day Monday 20th March at Cambourne.
CCC (Highways)	South Cambs 2017 programme for road resurfacing.
CCC (Adult safeguarding)	Mental Capacity and Deprivation of Liberty Winter Newsletter.
CCC (Transport)	Training Course -Traffic management and community events.
CAPALC (T Webb)	Invitation to take part in ACRE's survey of local councils. DIS 901. Trading agreement with other authorities. Chief Executive's Bulletin No. 6. Consultation on new CAPALC Membership agreement. March 2017 Bulletin.
Cambridgeshire Alliance	Old People's Partnership Board.
Cambridgeshire ACRE	CCC Innovation Fund. Invitation to time banking workshop for parish councils Information on support available from Hunts Forum. Support Cambridgeshire newsletter.
Civic Voice	War Memorial Workshop in Cambridge (free) April 26th. On-line survey to inform response to Housing White Paper.
Greater Cambridge City Deal	Agenda & Papers for the next Joint Assembly
Groundwork.org.uk	Funding for community projects
Highways England	A14 Cambridge to Huntingdon mobile visitor centre.
Police Commissioner	Latest e-mail bulletin.
Parish Councils Websites	Compliance requirements from 1 April 2017 for Parish Parish Councils with annual turnover less than £25,000.
Rural Services Network	Weekly e-mail newsletters.

UK Power Networks	Rural opportunities bulletin.
Westminster Briefing	Preparing your local network for storm Doris.
Clare Driver	Women in Local Government
L and C Demmer	Thanks for involvement in Litter Day project.
e-Cops	Comment on a planning application.
Engagement (NHS)	Daily updates.
Public Sector Executive	Various e-newsletters
Other various e-mails	Regular email digests.
HM Revenue & Customs	Circulated to Councillors during the month.
	Various e-mails.

50/17 Planning applications received from SCDC: Declarations of Interest to be declared.

Applications received:

S/0480/17/FL 2 storey side extension, 2 Back Lane, Ickleton (Mr Hore)

Unanimous recommendation: Support

S/0512/17/FL 2 storey rear extension, 10 Southfield, Ickleton (Mr & Mrs Hancock) Lucy Davidson and Michael Robinson declared an interest and did not vote.

Several Councillors had visited the site and all expressed concern that the proposed extension would have a severe adverse effect on the amenity of a neighbouring property in view of the height and length of the extension and its proximity to the boundary between properties. The impact was increased by differences in relative ground levels. The proposal also indicated a breach of the 45 degree rule included in a SCambs Guidance for Householders publication. The proposed gable window design was also unacceptable owing to overlooking.

Agreed unanimously to object to the application on these grounds and to request that the application be referred to the District Council Planning Committee.

51/17 Reports from Councillors

Sian Wombwell commented that an ornamental conifer in the Cemetery had grown too large and was obscuring the view of the Chapel. It was too big, dark and close to the Chapel. Its removal could provide better ventilation to the Chapel. This would be investigated.

Action: TS, Clerk

Michael Robinson advised that the Cricket Club would be installing supporting posts for the protective netting for the Recreation Field Play Area over the weekend of Friday 31 March and 1 April. Although the area would be cordoned off while this work was underway, access to the Play Area would remain open. As a skip would be required, the Club would take the opportunity to clear the area behind the Sports Storage Unit. He commented also on the light aircraft that he had seen flying randomly low over Ickleton in the early hours one day during the previous weekend.

Tim Pavelin had attended the recent AGM of the Ickleton Allotment Society and reported that the Committee had been re-elected en bloc. Membership was running at a fairly constant level around 25 but more members would be welcome. Lewis Duke was thanked for his donation of a cup to be presented to the person with the best allotment.

Terry Sadler commented on the successful outcome to the annual Litter Pick which had taken place on March 12th. Councillors expressed their thanks to Clare Driver for her efforts.

52/17 Finance

i. Payments made to:

Harts (February Icene) **£95.22**; A Pavelin (Emptying Litter Bins) **£80**; C Frankau invoices for the 2016-17 financial year: i. Rolling football pitch x 2: **£216**, ii. Green/Churchyard/Verges: **£2471.40**, iii. Rec. Field (incl. play area)/ Cemetery: **£3,660**, iv. Fixing play area gates **£60**, Removal old Parish noticeboard and installation of new: **£360** **Total -£6,707** (of which **£1,117.90** is VAT recoverable); Donation to SSE **£30**; Annual subscription to CPRE **£36**; Treetops **£474**; D Pallett **£1,185** (Footpaths and verges); Approval of Clerk's salary and expenses + PAYE: Salary **£738.51**; PAYE **£163.73**

ii. Money received: Peasgood and Skeates: Internment Mrs B Rule, **£56**; Hire of football pitch **£120**.

Icene advertising income: Moncraft: **£30** Cheryl Diana **£60**

iii. Bank Balances as at 15 March 2017. Community Account **£16,817.59**
Business Premium Account **£25,856.19**

iv. Review of Clerk's salary The Clerk left the meeting for discussion of this item. Councillors agreed that the Clerk's hourly rate of pay with effect from 1 April 2017 should be based on SCP23 at the appropriate rate according to the national scale for Local Government employees.

53/17 Cemetery/Chapel

i. Chapel repairs. The Clerk had again spoken to the receptionist at Regal Roofing who would try to arrange for the roofing specialist to inspect the Chapel. **Action: TS, Clerk**

ii. Fallen tree and leaning tree by cemetery wall. The contactor had completed this work.

54/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. Lucy Davidson reported on grant applications she had submitted: the Tesco application had been successful with the amount receivable depending on the number of tokens given by customers. The minimum we would receive was £1,000 and the maximum £5,000. A further £1,000 would be forthcoming from the Stansted Community Fund. Our application for adult sports fitness equipment to Sport England was under consideration. If this was not successful, the scope of plans for equipment would be reduced. Amey Cespa had advised that they would reconsider our application if we could raise more matching funds. Any funds received from this application to be allocated to children's equipment. A number of other applications were under consideration. Councillors congratulated Lucy on these positive signs. **Action: Lucy D, Clerk**

ii. Maintenance of football pitches, Charles Frankau had rolled the pitches for a second time although this had apparently not produced such a significant improvement as the first rolling. It was recognised that a regular programme would improve the surface considerably but would involve a cost which could probably only be recouped through increased match fees. The Cricket Club would shortly be hiring a heavy roller for its pre-season pitch preparations and Michael Robinson offered the Football Club use of this roller, if time permitted. The Clerk would contact Agrovista to arrange for the Recreation Field to be sprayed in May. **Action: TP, MR, Clerk**

iii. Weeds in bark on playground area. Nothing to report.

iv. Grass cutting quotes Four responses had been received to the six invitations to bid. The quotes ranged from £4,700 to £14,760, excluding vat. Although the two lowest quotes were close, it was agreed unanimously, on a proposal from the Chairman, to re-appoint the existing contractors for the 2017-18 financial year. **Action: Clerk**

55/17 Churchyard.

i. Tree in poor condition. This work had been completed. At our request, the contractor had left the felled wood in the wildlife area. This was now available for removal by residents.

ii. Molehills in the Churchyard Councillors were reminded of their discussion at the previous meeting. A vote had been taken against lethal trapping pending consideration of humane methods of removal. Simon Cheney and the Chairman, had investigated options but it appeared that lethal trapping was the most humane method of eradication. Tim Pavelin queried whether it was open to the Council to resume this discussion following the earlier vote. The Chairman took the view that his undertaking to talk to Simon Cheney, as recorded in the Minutes, reflected an intention to investigate how best to deal with this problem, rather than a conclusion of the issue. He reminded Councillors that maintenance of the Churchyard was a Parish Council responsibility. He therefore proposed that a new vote be taken in view of the further information. Five voted in favour of extermination and four against. Simon Cheney was asked to carry out the trapping. **Action: SC, TS**

iii. Quotes to cut yew hedge It was agreed to ask Dominic Pallett whether he would be willing to continue undertaking this work. **Action: Clerk**

iv. Church Spring Clean This will be held on Saturday 25 March and, as usual, the Parish Council will undertake a clear up of the churchyard at the same time. It was agreed to start at 9a.m. Tim Pavelin and Lucy Davidson gave advance apologies for a late arrival. **Action: All**

56/17 Ickleton Village Fete 24th June 2017. Subject to the usual conditions, permission was given for the annual Village Fete to be held on the Recreation Field on Saturday 24th June. **Action: Clerk**

David Lilley left the meeting

57/17 Affordable housing. A training workshop on Affordable Housing which the Chairman and Vice-Chair had registered to attend had been cancelled at short notice due to bereavement.

58/17 AGM Wednesday 17th May followed by Parish Council meeting. Annual Parish Meeting Wednesday 24th May. This information was for noting as the Chairman hoped that there would be a good representation of Councillors at the APM. Suggested topics for the agenda were

- Possible switching off of some of Ickleton's own streetlights.
- Suggestions for use of the Village telephone kiosk
- Speaker: A spokesman from IWM to talk about the vision for the future for Duxford airfield.

59/17 Adjournment for questions from members of the public. None.

60/17 Date and time of next meeting Wednesday 19 April 2017 at 7.30pm.

There being no other business, the meeting closed at 21.45pm.

Chairman

Date