

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 May 2017 at 19h.44 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Sian Wombwell, Peta Stevens (Parish Clerk), County Councillor Peter Topping, District Councillor Tony Orgee and David Lilley.

82/17 **Apologies for absence.** None. Other absence: Cllr. Mick Martin.

83/17 **To approve the minutes of the meeting held on 19 April 2017.** The minutes were approved and accordingly signed by the Chairman.

84/17 **Adjournment for questions from the public.** None.

85/17 **Matters arising.**

026/12 20mph Speed Limit / HCVs and issues with the local road network. Covered elsewhere.

169/14 Ickleton Information Guide. The Chairman was working on this.

Action: TS

094/15 Local Government Transparency Code The Chairman and Clerk were working on this as part of the 2016-17 year-end accounts and external audit processes.

Action: TS, Clerk

144/15 Resolution of an SCDC Planning Decision concerning Permitted Development. In the absence of Cllr. Martin this item was again held over.

Action: TS, Cllr. Martin

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. Cllr. Orgee reported on the Uttlesford Planning Policy Working Group meeting which he had just attended. The transport and landscape reports had not been made available. Discussion of transport issues had been informed only by a 5 page document produced by UDC officers. This was despite CCC and SCDC having requested UDC to carry out proper modelling of traffic impacts implicit in proposals for a new settlement at Great Chesterford. It was agreed this situation was very unsatisfactory. It would be vital to access the agenda for the next UDC meeting (22 June). There was an opportunity to make UDC Councillors aware of the concerns of S Cambs villages. Final decisions were scheduled to be taken on 29 June. Cllr. Topping would also ensure that CCC and SCDC concerns were submitted to UDC. He commented that it was becoming increasingly likely that the neighbouring authorities' views on infrastructure would be incompatible.

Action: TS, Cllr. Topping.

193/15 Bid for an agri-tech hub at Hinxton. Lewis Duke commented on his visit to the SmithsonHill public exhibition. His major concern was that the traffic mitigation proposals concentrated exclusively on the A505 and the Pampisford roundabout and made no mention of the significant amount of traffic which already avoided this area by rat-running through Ickleton and Duxford. It was not clear whether their suggested traffic mitigation proposals were commitments to be funded by themselves or merely a wish-list. Even if car-based travel were reduced to 50% this would mean additional traffic movements based on 2,000 cars, without taking into account service vehicles etc. Such a volume of traffic would overwhelm the local road network without considering the other major developments planned in close proximity. An outline planning application may be made around September this year.

Action: TS

201/15 Project priority list for highways improvements. Nothing to report.

Action: All

205/15 Local Highway Improvement Scheme 2016-17.

i. Village Speedwatch Team. The Chairman was still having difficulties trying to progress this with the Police Liaison Officer.

Action: TS

ii. Vehicle-activated speed sign Lewis Duke had contacted Great Chishill Parish Clerk who had been very helpful. Their device can collect data and they had five positions for one directional use and one dual-aspect spot. Total cost, including installation, had been c. £3,500. Councillors were reminded that our bid for funding had been unsuccessful, although the proposal was acceptable in principle. Two sites for the camera had already been approved by the Highways Project Engineer. More sites needed identifying. Lewis Duke would obtain more costings.

Action: TS, Lewis D, Clerk

218/15 Availability of super-fast broadband within the Village. Jess Bloomfield reported that, following a petition by a number of Frogge Street residents Connecting Cambridgeshire had agreed to take on, and meet the costs of, broadband installation to those houses in Frogge Street currently without this service. This could possibly extend as far as Ickleton Barns.

Action: TS, JB, Clerk

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The Chairman reported that Ickleton's regular liaison meetings would resume on May 25th and a programme for the remainder of 2017 had been set up. Lucy Davidson would advise the Chairman in advance of the first meeting if she received the outcome of the bid to Sport England. Cllr Topping reported that he was due to meet with WGC and representatives from Abelio in the following week to consider how to improve the transfer of employees from Whittlesford Parkway to the Campus. **Action: TS, Lewis D, Lucy D**

37/16 Emergency Plan/Risk Assessment. This work was ongoing. **Action: Lewis D**

127/16 Conversion of certain street lights to LED. Paul Quigley (SCDC) estimated it would be three months before we had figures. Cllr. Topping would expedite this. **Action: TS, Cllr. Topping**

29/16 State of Village Footpaths. Lucy Davidson had received reports about the overgrown state of the footpath between Back Lane and Abbey Street. Michael Robinson would spray the area and the Chairman would e-mail residents with adjacent gardens to ask them to trim back overhanging vegetation. Michael Robinson would liaise with the Wombwells about the availability of road plantings to spread on this footpath. **Action: SW, MR, Clerk**

166/16 Potholes on Brookhampton Street There were still potholes along the roadside edge opposite Ickleton Place although these had not presented a problem during the recent dry weather. **Action: Clerk**

175/16 Flood Awareness and Preparedness Questionnaire Feedback was still awaited. **Action: Lewis D**

176/16 Purchase of Telephone Kiosk We had finally been granted permission to "adopt" the kiosk for £1. (See Minute 91/17 ii below). It was agreed the Chairman should sign the contract and suggestions for its use would be discussed at next week's Annual Parish meeting. **Action: TS, Clerk**

197/16 Ickleton Annual Awards Scheme. The Clerk reported that she had contacted the four category winners and had received letters of thanks from two. Owen McGuire would follow up on one of the outstanding winners in advance of the awards presentation at the APM. **Action: TS, OM, Clerk**

234/16 Coploe Pit Maintenance Nothing to report. **Action: SW**

235/16 Proposal for motorway services off Junction 10 of the M11. The Chairman reported on the discussion at the recent IWM Neighbours Forum. IWM management were extremely concerned at this proposal which could lead to the end of flying displays at the airfield and had met with SCDC. They had also met with MOTO to discuss this. Cllr. Topping reported that MOTO had put in a pre-planning application but he understood that MOTO were now reconsidering their plans. **Action: Cllr Topping**

18/17 Defibrillator Training A training / refresher session would be held in the autumn, supported by the Village Hall Committee. Another first-aid training day, incorporating defibrillator training, might be held next spring. It was agreed to remove this from the agenda. **Action: Clerk**

26/17 Hare coursing. Sian Wombwell reported this had calmed down. She was grateful to the Police who had taken this seriously. It was agreed to remove this from the agenda. **Action: Clerk**

27/17 100 Parishes initiative briefing. On the basis of the presentation given at the last meeting, it was agreed unanimously to join the Society. **Action: Clerk**

29/17 Damage to protected road verge on Grange Road. Sian Wombwell advised further progress was unlikely. The grass was growing back. To be removed from the agenda. **Action: Clerk**

36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. As there was no suitable space for a small tree on the Recreation Field to the rear of Mrs Rule's house, an alternative position might be on the far side of the Field. The Clerk would contact the Chairman of the Society to determine a way forward. **Action: Clerk**

69/17 Dangerous situation at Abbey Street School Bus stop. Concern had been expressed at last month's meeting about cars mounting the pavement close to the school bus stop. Cllr. Topping had agreed to organise a meeting with Highways, given that this was a safety issue. Lucy Davidson agreed to attend on behalf of the Parish Council. **Action: Cllr. Topping, Lucy D.**

69/17 Traffic problems associated with the low bridge at Great Chesterford. This item had been put back at the request of Michael Robinson, supported by other Councillors who were of the view that it was incumbent on the Parish Council to try to address the rat-running issue in the Village. One suggestion, which would also improve safety at the low bridge would be to introduce a traffic flow system to prevent motorists entering the Village this way at peak times (7.00 to 9.00 am and 4.30 to 6.30 pm were suggested). There was a precedent in Wort's Causeway. Cllr. Topping agreed to investigate who might be a suitable official who could be invited to a future meeting to talk this through. He also suggested that it

might be worthwhile meeting with Parish Councils having similar concerns about traffic issues, as there was undoubted benefit in a concerted approach. Councillors agreed it would be useful to obtain updated data on traffic volume and speed through the Village. This would be possible with the purchase of a speed-activated camera with a data capture facility. **Action: TS, MR, Cllr. Topping, Clerk**

69/17 Sawston Campus. Cllr. Orgee had attended the exhibition for this proposed development and reported that, as with Agri-Tech, insufficient weight was being given to potential traffic issues. In this case, 1000 employees would be housed in three storey buildings, but the only traffic mitigation action planned was a roundabout to enable vehicular access from the Sawston bypass. The developers, who intended to put in a planning application before the end of 2017, hoped to create a traffic-free site with parking in a multi-storey park on the site perimeter. The development would undoubtedly produce much more traffic congestion than they appeared to imagine and the position would be further exacerbated should the Spicers site come forward. **Action: TS, Clerk**

77/17 Proposal to close Great Chesterford Station Ticket Office. David Lilley had raised this last month. It had since been ascertained that Great Chesterford Parish Council had submitted a complaint about the proposed closure and the lack of publicity. They had also involved their MP who had contacted Greater Anglia to complain but without much evidence of success. Transport Focus have also objected to the proposed closure. It was agreed that the Chairman should write to Greater Anglia's Customer Services Manager to reinforce the points made, with particular reference to the social exclusion aspect.

Action: TS

86/17 Youth Representation: None.

87/17 Reports from District and County Councillors. No report was received in the absence of Cllr Martin. Further to his comments recorded elsewhere in these Minutes, Cllr Topping's report is attached as Appendix A to these Minutes.

88/17 Correspondence received

CDC (G Bell)	Parish e-bulletin March 2017
SCDC (P Adams)	Agenda for weekly Bulletins.
SCDC (Planning Officer)	Local Plan Examination Bulletin.
	Planning Policy Monthly Update.
CAPALC (T Webb)	NALC Newsletter 3 May 2017
	Chief Executive's Bulletin No. 14.
	Transparency Funding Applications.
Care Network Cambridge	Wimpole Home Farm Group
Civic Voice	Campaign to protect conservation areas
Community Land Trust East	Community Housing Fund
Fields in Trust	A Manifesto for Parks
Highways England	A14 Cambridge to Huntingdon April Newsletter
Public Sector Executive on-line	Regular email digests
Public Sector Show	Invitation to 2017 Show -27th June
Rural Services Network	Weekly e-mail newsletters.
	Free seminar- (Re)-defining Public Spaces.
	Rural Opportunities Bulletin
Rural Vulnerability Service	Rural Transport May 2017
	Rural Fuel Poverty April 2017
	Campaign Update April 2017
SSE	Advertising brochure for radar speed feedback signs.
Morelocks	Daily updates.
e-Cops	Various e-newsletters
Engagement (NHS)	Regular email digests.
Public Sector Executive	May 2017 Newsletter
CGM Group	Circulated to Councillors during the month.
Other various e-mails	Various e-mails.
HM Revenue & Customs	
David Lilley left the meeting.	

89/17 Planning applications received from SCDC: Declarations of Interest to be declared.

SCDC decision received:

S/0512/17/FL Two storey rear extension, 10 Southfield (Mr & Mrs Hancock) Approved

The Chairman referred this decision to Cllr. Topping as a matter of concern. The approval was in clear contravention to the information set out in SCDC's own guidelines to householders planning an extension. This was the second occasion recently when the Parish Council's objections to an application appeared not to have been taken into account, nor had our requests that applications be referred to the Planning Committee. Cllr. Topping agreed to investigate. **Action: TS, Cllr. Topping**

90/17 Reports from Councillors

Simon Cheney commented that the roundel signs on Brookhampton Street (and Abbey Street also) were eroding badly. This would be reported. He also drew attention to the driveway gates at the new residence at Howes Yard which were appeared to be inappropriate in a conservation area. The Chairman would check to see whether these had received approval. **Action: TS, SC, Clerk**

Sean Wombwell was concerned that the river bank along the road by the railway had been sprayed with chemicals. This was bad practice near a water course. The Clerk would investigate. **Action: Clerk**

Terry Sadler commented on the recent Imperial War Museum Neighbours Forum and drew attention particularly to the presence of three vintage jets which were to be based at Duxford over this coming summer and would be flying in a number of displays. In addition, a reconditioned Lancaster bomber would be undertaking ground trials at Duxford during the same period and, if all went well, there was a possibility it might be allowed to fly.

Cllrs. Topping and Orgee left the meeting.

91/17 Finance

i Position as at 28 April 2017

Money received in April: including SCDC first tranche of 2017-18 precept **£12,000,**

Funds still to be banked: Icene advertising income: B & C Girling: **£30,** Match fees: Crocus FC **£25**

Bank Balances as at 28 April 2017. Community Account **£28,456.30**

Business Premium Account **£25,856.19**

ii Payments authorised on 17 May 2017

Harts (March Icene) **£113.16;** A Pavelin (Emptying Litter Bins) **£80;** BT Payphones **£1** 100 Parishes Society (Membership fee) **£10** **Total payments £204.16.**

iii. Position as at 17 May 2017

Community Account **£28,511.30**

Business Premium Account **£25,856.19**

iv. Total funds

Grand Total **£54,163.33**

v. Year-end Accounts; approval of information to be sent to the External Auditors

a) Annual Governance Statement 2016-17 Councillors were reminded of the requirement to submit a statement to the external auditors which reflected their responsibility for ensuring that there was a sound system of internal control. Copies of this statement, duly completed by the Clerk, had previously been circulated and the Parish Council agreed, by this Minute to approve the annual governance statement.

b) Accounting statements 2016/17 At their last meeting Councillors had received the draft year end accounts and had made no comment. This documentation underpinned these accounting statements, which had been compiled by the Clerk in her capacity as Responsible Financial Officer and circulated prior to this meeting. The Parish Council accordingly agreed to approve the statements.

vi Insurance arrangements for the forthcoming year Councillors were informed that the long-term insurance arrangement with Came and Co. terminated on 31 May 2017. A spreadsheet of four quotes had been circulated. After discussion it was agreed not to accept the lowest quote (£952) from Ageas as their cover levels were lower in some respects. It was therefore agreed to renew our three-year arrangement with Inspire AXA at a cost of £1,180p.a., but the Clerk would attempt to secure a better price when informing them of some minor amendments required. **Action: Clerk**

92/17 Cemetery/Chapel

i Large conifer. The Chairman and Clerk would consult a tree surgeon.

Action: TS, Clerk

ii Disabled access within the Cemetery. Tim Pavelin took the view that proper disabled access for visitors trying to reach parts of the Cemetery would be ideal. However, anything that improved the uneven path surfaces and dealt with rabbit holes would be welcome. Lewis Duke, Michael Robinson, the Chairman and Clerk would make a site visit.

Action: TS, Lewis D, MR, Clerk

93/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. Lucy Davidson reported that our application for funds from Sports England was now at the final stage in the decision-making process and she expected to know the outcome in the very near future. We would also learn within the next week the amount we would receive from Tesco. She would provide details next month on a possible fund-raising event. **Action: Lucy D**

ii. Playground /Skate Park inspection. This had been confirmed for 6 July. The Clerk was investigating possibilities for a replacement handyman who could fix the skate park platform. **Action: Clerk**

iii Request to install a bench. The Clerk had received a letter from Mrs Marion Skeates' daughter about the possibility of installing a bench on the Recreation Field in memory of her mother. Councillors recalled the difficulty of finding a suitable spot for another bench and agreed to have another inspection linked with the visit already agreed to the Cemetery (See Minute 92.17 above).

iv Weeds in bark area While it was recognised that the bark area needed attention, it seemed sensible to delay this work pending progress on the refurbishment project. **Action: TS, Clerk**

v. Match fees for the forthcoming cricket season The Chairman reminded Councillors of their previous policy decision to waive consideration of a match fee charge to Ickleton Cricket Club in recognition of the work they did to maintain the cricket square and outfield. Councillors agreed unanimously to continue this arrangement. The Club collected £30 on behalf of the Parish Council from non-Ickleton clubs using the Jubilee Oval.

94/17 Churchyard.

Inspection of potentially dangerous headstone Michael Robinson agreed to ask John Sloper to inspect the headstone which was causing concern. **Action: MR**

95/17 Affordable housing. There was no further news although the announcement of a General Election made the situation even more uncertain. **Action: TS, Lewis D**

96/17 Annual Parish Meeting Wednesday 24th May. The Chairman thanked those who had helped deliver leaflets publicising the APM to every house in Ickleton. The Clerk was authorised to incur expenditure of up to £200 on refreshments for the event. **Action: Clerk**

97/17 Adjournment for questions from members of the public. None.

98/17 Date and time of next meeting Wednesday 21 June 2017 at 7.30pm.

There being no other business, the meeting closed at 22.30pm.

Chairman

Date

County Report to Ickleton Parish Council

From Councillor Peter Topping

May 2017

County Council elections were held on May 4th. There are now 61 county councillors, down from 69 before the election, because of **boundary changes prescribed** by the Electoral Commission in London.

I am grateful to the residents of Ickleton for **voting to re-elect me**: turnout in the Duxford division was 46%, one of the highest in the county. The division is now a very large rural division of some 12 villages, ranging from Shepreth in the west to Pampisford in the east, and extending as far south as Ickleton and the Chishills.

Road and rail

Whittlesford Parish Council, Chishill Parish Council and Fowlmere Parish Council are also taking forward Speedwatch and other road safety activities, as well as Ickleton. I suggest that representatives from those parish councils with an interest in these initiatives meet at the Highways Depot together with appropriate county officers and police officers, to pool ideas and progress.

I attended the Duxford IWM Forum meeting on Weds 10 May along with the chair of your Parish Council. The **parish councils and the IWM discussed how best to respond to the proposals for a 24/7 motorway service station** alongside the M11. I am told that the application has been withdrawn following on from the discussions with the IWM.

LED lighting Ickleton PC has expressed interest in working with SCDC on seeing how streetlights might be converted to LEDs – there is an upfront capital cost to the conversion work, but the energy savings thereafter are high. The district council is developing a business plan on this to see if it can be viable. I have asked the council to move more quickly on this than originally proposed.

I have agreed with the leader of the City Council that the A505 is one of the top three roads with problems that need resolution and funding put forward by South Cambs and Cambridge City to the Mayor and Combined Authority. The other two are the Girton Interchange and the Foxton crossing.

I attended the public exhibition at Hinxton re the Smithson Hill Proposals for an agri-tech development.

Cars driving on pavement near **Abbey St bus stop** – if I can have the availability of those who want to attend a site meeting with county highways officers to see what can be done I can set that up.

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