

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 18 October 2017 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Simon Cheney, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, District Councillor Tony Orgee, and David Lilley. Peter Grant attended for item 191/17 ii.

184/17 Apologies for absence. Jess Bloomfield, Lucy Davidson, Peta Stevens (Parish Clerk), and County Councillor Peter Topping. Other absence: Sian Wombwell.

185/17 To approve the minutes of the meeting held on 20 September 2017. The minutes were approved and accordingly signed by the Chairman.

186/17 Adjournment for questions from the public. None.

The Chairman brought forward the following item

191/17 Planning information received from SCDC

ii S/3286/17/FL 30 Butchers Hill- Demolition of redundant garage and replacement with a two storey extension (Mr P Grant). A majority of Parish Councillors **supported** this application. However, those opposing were concerned that the upper storey of the proposed extension would obscure the view of the top of the Church tower and the spire as viewed from across the road on Butchers Hill. SCDC would be advised of the majority decision with an expression of the concerns raised.

187/17 Matters arising.

094/15 Local Government Transparency Code The Chairman and Clerk would ascertain whether any further information needed posting. **Action: TS, Clerk**

181/15 Uttlesford Draft Local Plan

The Action Group established to oppose the North Uttlesford new settlement had relaunched its campaign. It was agreed unanimously to support the Group and £210 was allocated for the purchase of additional banners. The Chairman and other local Parish Council Chairs would be meeting the developer, Grosvenor Estates, and the group would also meet Heidi Allen MP. **Action: TS, Clerk**

193/15 Bid for an agri-tech hub at Hinxton. No new information had been received **Action: TS**

205/15 Local Highways Improvement Scheme 2016-17

i. Village Speedwatch Team. The Chairman reported that the Ickleton team had held further Speedwatch sessions using Little Abington's equipment. Simon Cheney had approached Little Abington Parish Council about the possibility of setting up a formal loan arrangement. Little Abington would discuss this proposal at its meeting on 23 October. **Action: TS, SC**

ii. Vehicle-activated speed sign It had been agreed previously that such a sign could be a useful reminder to drivers and a source of traffic data. The Chairman and Deputy Chairman would try to progress this at their meeting with CCC Highways on 19 October. **Action: TS, LD**

218/15 Availability of super-fast broadband within the Village. Nothing to report. **Action: JB**

239/15 Wellcome Genome Campus (WGC): Expansion Plans. Although the WGC had said it would start to engage with neighbouring villages in September, contact at present remained limited to the regular liaison meetings **Action: TS**

37/16 Emergency Plan/Risk Assessment. This work was ongoing. **Action: Lewis D**

127/16 Conversion of certain street lights to LED. Paul Quigley of SCDC had offered to attend a Parish Council meeting to discuss this possibility. Hopefully this would happen next month. **Action: TS**

129/16 State of Village Footpaths & offer of funding for clearing vegetation in Tin Alley (Footpath 5). The tree surgeon had been asked to undertake the remedial work required to bring Tin Alley back to a reasonable and safe condition. This included the felling of two trees close to the Butchers Hill entrance. The Clerk was in contact with the landowners. **Action: TS, Clerk**

176/16 Purchase of Telephone Kiosk. The Ickleton Society had assessed the work needed to restore the kiosk. This would be undertaken in the New Year. **Action: Clerk**

235/16 Proposal for motorway services off Junction 10 of the M11. Nothing to report. **Action: TS**

36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. The Chairman of the Society had asked for the Council's preference of the species of tree to be planted on the Village Green once the flowering cherry had been felled. It was agreed to choose the mountain ash option. **Action: Clerk**

69/17 Dangerous situation at Abbey Street School Bus stop. The meeting organised by Cllr. Topping had taken place. Two CCC Highways officers had also attended. Options suggested had included a zebra crossing but this was discounted as being too expensive (£17,500 - £31,000). Instead it was agreed to seek funding for measures which would discourage drivers from mounting the footpath. See Minute 161/17 below for details of this bid.

Action: Cllr. T, Lucy D, JB

69/17 Traffic problems associated with the low bridge at Great Chesterford. The Chairman had attended the Highways Open Day and had taken the opportunity to discuss this with David Lines, a Highways Officer. The possibility raised previously of a peak flow system through the underpass bridge was not well received since implementation costs would be prohibitive. **Action: Cllr. T, TS, Lucy D.**

In view of the traffic issues currently facing the Parish Council, it was agreed that a Traffic Sub-Committee be set up with members being The Chairman, the Deputy Chairman, Simon Cheney, Owen McGuire and Michael Robinson. Other Parish Councillors were welcome to attend Sub-Committee meetings. It was also agreed to close this item and subsume all traffic items within a new standing item on the agenda.

Action: TS, SC, Lewis D, OM, MR, Clerk

69/17 Sawston Campus It appeared probable that the Iconix Planning Application would be considered at the November SCDC Planning Committee Meeting.

Action: TS

90/17 Developments at Howays Yard, front and rear gates The Chairman reported that SCDC had inspected the front gates and found them acceptable. The double gate in Back Lane had not yet been addressed.

Action: TS

90/17 Roundel signs on Brookhampton and Abbey Streets The eroded signs had been reported. As yet, nothing had been done. The Chairman would follow up on his original report.

Action: TS

107/17 State of footpath from Frogge Street towards Great Chesterford. There had been a considerable improvement in the state of the footpath from Ickleton to Great Chesterford. It was not known if repairs had been identified. The Chairman would follow up.

Action: TS

110/17 Recreation Field and play area fundraiser (Icklestock) Nothing to report in the absence of Lucy Davidson.

128/17 Replacement of defibrillator notice This had been done. The defibrillator battery had also been changed and new pads installed. The expiry date was December 2019.

148/17 Coploe Pit CCV would undertake work at the Pit on 3 December. This item would be removed from the agenda.

Action: Clerk

148/17 Proposal to enhance security for the Sports Storage Unit Michael Robinson reported that a new locking mechanism had been installed and this work was complete.

Action: Clerk

158/17 CPRE Cambridgeshire and Peterborough Planning Training for Parish Councils 2 Nov. No one wished to attend.

159/17 Parish Planning Forum Report on meeting held on Tuesday 12 Sept, This had included discussion of Community Land Trusts as well as the Chairman's questions about planning application arrangements. The Chairman had been unable to attend and had requested copies of the material relating to these issues. He had yet to hear.

Action: TS

161/17 Funding for Local Highways Improvement 2018-19 As the deadline for bids was 15 October, the Chairman had submitted a bid on behalf of the Council for £7,000 for safety measures at the school bus stop on Abbey Street. This comprised extending the safety barrier, raising a portion of the kerb, installing a bollard at the kerb close to the bus shelter and installing three new verge posts. The Parish Council agreed to contribute £1,000 to the project. (See Minute 69/17 above). Meanwhile, as agreed at the last meeting, Simon Cheney had held a site meeting with a road traffic consultant he knew to discuss possible options to address the traffic problems the Village experiences.

Action: SC, TS

176/17 Innovate and Cultivate Fund (previously the Cambridgeshire Communities Innovation Fund). It was noted from information circulated previously that the closing date for this Fund was 26th October.

188/17 Youth Representation: None.

189/17 Reports from District and County Councillors Cllr. Orgee's comments have been incorporated within these Minutes, and are summarised as Appendix A. Cllr. Topping did not attend the meeting but submitted a written report which is attached as Appendix B.

190 /17 Correspondence received

Office of Heidi Allen MP	Impact of aircraft noise from planes approaching Luton Airport. Ms Allen's response to the UDC Local Plan
CCC (Highways)	Fortnightly Road Works bulletin.
CCC (Passenger Transport)	Changes to Local Bus Services. Local Highways events diary for October.
SCDC (P Adams)	Agenda for weekly Bulletins.
SCDC (Planning Officer)	Planning Policy Monthly Update. Fortnightly bulletins of planned roadworks.
SCDC (S Mellon)	Workshop on Mental Wellbeing.
" "	Working with Young People- networking & information event.
SCDC (C Hunt)	Consultation on Neighbourhood Planning Guidance.
Uttlesford DC	Statement of Community Involvement Consultation.
Cambridge ACRE	Town and Parish Council Conference.
Cambridge Ahead	Invitation to improve local mobile phone connectivity.
Civic Voice	Monthly War Memorial News.
Countryside Alliance	Invitation to nominate your local rural business for award.
Highways England	Latest A14 news
Public Sector Executive	Regular email digests
Rural Services Network	Weekly e-mail newsletter Rural Opportunities Bulletin Rural Spotlight on Heart of Village
Stop Stansted Expansion	Request for information on leaflet drop.
100 Parishes Society	Various emails
E-Cops	Daily updates.
Engagement (NHS)	Various e-newsletters
Public Sector Executive	Regular email digests.
Other various e-mails	Circulated to Councillors during the month.
HM Revenue & Customs	Various e-mails.

191/17 Planning applications received from SCDC: Declarations of Interest to be declared.

i S/3222/17/FL and S/3223/17/LB Erection of link extensions to existing office building at Abbey Barns -revised scheme to that approved under S/2469/16FL and S/2471/16/LB (Abbey 2000 Property Management). Lewis Duke declared an interest and offered to leave the room.

Unanimous Decision: Support

iii S/3482/17/LB 21 Church Street (Norman Hall) Replace the rotting black wooden fence with a black galvanised steel fence (Dr S Fawcett)

Unanimous Decision: Support

192/17 Reports from Councillors

Michael Robinson was concerned about the state of the Back Lane to Abbey Street footpath. He offered to spread road planings or aggregate. He was authorised to buy aggregate if necessary. **Action: MR**

Tim Pavelin reported that a post outside the Village Hall was damaged. The Chairman would investigate and, if necessary, arrange for its repair **Action: TS**

Simon Cheney had suggested an individual capable of undertaking small jobs, including repairs to the skate park. It was unlikely that he had the necessary insurance cover.

193/17 Finance.

i. Payments: A Pavelin (Litter bins) **£80**; Sherriff Amenity spraying Recreation Field) **£350.40**; HMRC (3 months PAYE) **£146.47 0**; Ickleton Village Hall (room hire) **£60**. Peta Stevens (3 months pay & expenses) **£690.07**).

ii. Money received: SCDC (Second tranche of 2017-18 Precept) **£12,000**; Moncraft (Icene advertising) **£30**.

iii. Bank Balances: Community Account £43,605.51. Business Premium Account: £25,856.19

194/17 Cemetery/Chapel

i Cemetery Chapel: internal plaster repairs Nothing to report

Action TS, Clerk

ii Dying conifers Removal was on the Treetops' schedule of work

Action: Clerk

195/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. Wicksteed had installed the new piece of play equipment

ii. Damage to skate park surface: painting and repairs. The Clerk had not progressed contact with the handyman used by Duxford Parish Council whom she had asked to work up costings for two repair options. He had suggested repairs costing up to £6000 requiring assistance from two carpenters, details unknown, and there appeared to be some confusion as to the work required. Michael Robinson would try to find a carpenter who could do what was needed. **Action: MR, Clerk**

iii. Weeds in bark on playground area. Work on this would be delayed until developments with the refurbishment project became clearer. **Action Lucy D, Clerk**

196/17 Churchyard.

Inspection of potentially dangerous headstone Simon Cheney would speak to someone. **Action: SC**

197/17 Affordable housing Nothing to report.

Action: TS, Clerk

198/17 Hinxton PC request: support for a lower speed limit on Ickleton Rd/Brookhampton St.

Councillors welcomed this proposal to seek a reduced speed limit here. It was agreed to let Hinxton know the idea was supported and a token financial commitment of £100 was agreed on. The possibility of a reduced limit on the Gt Chesterford - Ickleton and Ickleton – Duxford roads was also raised and it was agreed to consider this further in preparation for the next Highways funding round as part of the new sub-committee's work. **Action: TS, Clerk**

199/17 Proposed closure of Butchers Hill 8-13 January incl. Councillors noted that this proposed closure was to facilitate gas connection work. It would be publicised in Icene. **Action: Clerk**

200/17 Town and Parish Council Development Plan Consultation. Councillors noted that the closing date for response was 10 November.

201/17 UDC Statement of Community Involvement Consultation This consultation also closed on 10 November.

202/17 Adjournment for questions from members of the public None.

203/17 Date and time of next meeting Wednesday 15 November 2017 at 7.30pm.

There being no other business, the meeting closed at 9.20 pm.

Chairman

Date

Uttlesford Local Plan (2011 – 2033)

The first stage consultation on the draft Uttlesford Local Plan ended on 4 September. Several local South Cambridgeshire villages and residents submitted views opposing the inclusion in the draft plan of a new settlement of about 5,000 houses in North Uttlesford (close to Great Chesterford)

Councils sometimes reach an agreement that allows one council to make a response to another council's consultation after the formal end date for that consultation. This was the case with Cambridgeshire County Council and the recent Uttlesford District Council Local Plan consultation.

Cambridgeshire County Council's Economy and Environment Committee met on 12 October and agreed the formal response the County Council would send to Uttlesford DC. I sent some comments supporting the County Council's draft response to the Chair of the Committee before the meeting, and he circulated my comments to all members of the Committee prior to the meeting and the Council's decision.

Because of the timescales, County Council officers had already submitted the County Council's likely response, so this appeared in the agenda papers for Uttlesford District Council's Planning Policy Working Group which met on 17 October. The agenda papers did not appear to include any of the responses from South Cambridgeshire villages, or from members of the general public in Uttlesford, and I understand that this omission was questioned at the Working Group's meeting.

Recycling changes from 11 December

The district council is in the process of procuring new vehicles for collecting recycled waste. The present vehicles have two compartments, one for paper only and the other for all the other types of recyclable materials collected. The present system leads to inefficiencies since when either compartment is full a vehicle has to return to Waterbeach to be emptied.

When the present vehicles came into service waste paper that was not co-mingled with other types of recyclable materials fetched a much higher price than paper that was co-mingled. However, the two prices now are far more similar.

In these circumstances a decision has been made to use vehicles with no separate space for paper, meaning that it will not be until a vehicle is completely full that it will need to return for emptying. The consequence for householders is that there will no longer be a need to separate the paper that goes into the blue bin from the other recyclables placed in that bin.

From 11 December, residents will no longer need to use paper caddies as part of their recycling routines. Instead, used paper should be placed directly into blue wheelie bins, and this paper **will be recycled**. Residents can keep their caddy following the change, and use it however they wish. Alternatively, the caddies can be recycled if taken to a household waste recycling centre. They should **not** be placed in wheelie bins (hard plastics are **not** collected in the blue bins). More information can be found by visiting www.scambs.gov.uk/recycling.

The decision to withdraw the paper caddy service will save taxpayers money (for example, through saving over 20,000 vehicle miles per year) and simplify the recycling process for residents.

Because of this upcoming change, the District Council will not be delivering any new paper caddies. If they are lost or stolen before 11 December, residents can begin putting paper in their blue bin.

Sawston Trade Park

The planning application for Sawston Trade Park is likely to be on the agenda of the District Council's Planning Committee meeting on November 1. The agenda papers for this meeting will be published in advance and the Parish Council may wish to send in views on the officer recommendations for this planning application.

Wellcome Trust Smithson Hill

We are awaiting further information about possible proposals for development from the Wellcome Trust and from Smithson Hill.

Tony Orgee, District Councillor for The Abingtons ward

County Council report to Ickleton Parish Council for October 2017
Peter Topping, County Councillor

County roads and drainage issues

I have asked the highways team to suggest dates for a site visit re third party funding for a moveable speed monitor after your chairman asked me to chase up a response.

I hope that the parish council was able to send someone to the highways open day at the Whittlesford Depot on 16 Oct. As always there was a good range of county highways staff present.

The Local Highways Improvement bid process has now closed.

I arranged for the highway team to come out and we had a useful discussion early one morning last month at the Abbey St bus stop with Lucy and with other parents whose children were catching the school bus. The safety issues for children getting on and off the school bus on both sides of the road were discussed. Various options were explored and the parish council was advised to try for a zebra crossing at that point in Abbey St. A possible extending of the barrier at the bus stop was also mooted and this could be done by the highways team.

I am pleased that the LHI scheme project team was able to process the application from Ickleton.

There is also information on the bid process at:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/>

Combined Authority

Relevant to the issues concerning unwanted housing developments is that the Combined Authority has put in a bid to Govt for some £197m to move the water treatment site at Milton, freeing up the brownfield sites around Cambridge North Station for the building of homes. 1,500 of which will be in South Cambs and so therefore will COUNT against the targets set by government to be built in this district. This means that there will be less pressure on villages in South Cambs. This bid is going forward to government as the priority for Cambridgeshire & Peterborough and stands a very good chance of securing the money.

The Mayor and Combined Authority announced that the first tranche of 250 affordable homes to be built with money negotiated with the Government under devolution. This is the first of some 2,500 houses to be built – or work must have at least started – over the next three years. These are not houses to be built on new sites, they will be built on existing sites, but the gov't money will be used to accelerate the building on sites which have stalled or are going slow. Further sites will be announced in the next few months. Many of these affordable houses will be in South Cambs, with a mix of social rent and shared ownership.

Children's Centres -

Proposals were debated today at Full Council on 17 Oct. There is a good Frequently Asked Questions site on this at <https://www.cambridgeshire.gov.uk/residents/children-and-families/children-s-centres/children-s-centre-consultation-faqs/>

The County Council wants to save money by looking at the accommodation costs of children's centres, and whether the services – which are the point – can be provided using other buildings in some cases, and whether services such as health can be shared with centres.

I know that children's centres are well regarded and are at the heart of giving children a good start in life. I have spoken to mothers with young children about their concerns and I have discussed the proposals with health officers. I have also read the recent research into children's centres and other programmes aimed at early years provision.

The review that the county council has carried out has been in part to see whether the costs of the buildings that house children's centres can be reduced and whether the location of the services fits the changing population locations of the county. I think that is a sensible thing to do, because what may have been a good fit 20 years ago may not be now. The costs of maintaining office space - set up at a time when staff needed filing cabinets for papers - needed to be looked at, because the purpose of a children's centre is to provide services, and there are now different ways of doing that, especially the family hub models.

If the services for children are Co-located with health facilities as is proposed, that can make things easier for users, rather than have separate buildings. I note that 75% of people who responded to the consultation said Co-location with health services would be welcome.

It will be important that the impact of any changes are understood and monitored, especially the impact on mothers having to travel longer distances to access these services, and I have asked that that is done.

Rural travel hubs and proposals to look at bus transport issues in South Cambridgeshire

There are proposals to find ways of improving the rural travel services in our villages, being taken forward by the Greater Cambridge Partnership and South Cambs, and also proposals to look particularly at the bus services connecting villages in South Cambs. If the Parish Council would find it useful to have a discussion specifically on those issues can that be put on the November agenda.

Uttlesford proposals for houses at Chesterford

The meeting with MP Heidi Allen is going ahead. South Cambs continues to engage with Uttlesford and set out the concerns it has regarding the infrastructure issues created by the proposals.

As always I can be contacted via
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Peter