

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 April 2017 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Peta Stevens (Parish Clerk), Cllr. Peter Topping, Steve Edwards and David Lilley. Steve Jenkins (Ickleton Football Club) and Mike Young (100 Parishes Society) attended for specific items of business.

61/17 Apologies for absence. None. Other absences: Sian Wombwell, Cllr. Mick Martin.

62/17 To approve the minutes of the meeting held on 15 March 2017. The minutes were approved and accordingly signed by the Chairman.

63/17 Adjournment for questions from the public. None.

64/17 Matters arising. The Chairman brought forward the following two items:

27/17 100 Parishes initiative briefing. Mike Young, a Trustee of The Hundred Parishes Society (also Chairman of Wimbish Parish Council), had been invited to the meeting. He gave a short presentation on Society aims and aspirations. Established in 2012 with the aim of enhancing awareness and enjoyment of the 450 sq. miles of countryside, embracing 104 parishes, which fell within its remit, the Society is a registered charity founded in 2012. The Society shared the Parish Council's concerns about development pressures. The London-Stansted-Cambridge corridor ran right through the area the Society existed to protect. It is prohibited from lobbying. Councillors would consider joining at their next meeting.

Action: Clerk

Mr Young left the meeting

54/17 Recreation Field and Play Area: Match fees for the forthcoming season. The Chairman welcomed Steve Jenkins who attended for Ickleton FC. Whittlesford Warriors had also been invited. Steve thanked the Parish Council for its ongoing support and reported that the Club had had a reasonably successful season. The escalating decline in Sunday morning league teams was a considerable concern. Ickleton was fortunate in still having a team.

The pitch had remained in better condition than in previous years, remaining playable, even after bad weather. He would classify it as of average quality since it drained well and usually had adequate grass coverage. On the matter of match fees, it was noted that this was presently set at £7.25 per game. It was agreed unanimously, on a proposal from Michael Robinson, to leave the fee unchanged. Steve Jenkins thanked the Parish Council for this gesture, which was much appreciated because students' fees were subsidised by the Club.

Steve Jenkins left the meeting.

026/12 20mph Speed Limit / HCVs and issues with the local road network.

The meeting which Cllr. Topping had undertaken to set up to discuss potential improvements to the local road network had now taken place. Cllr. Topping advised that the A505 was a significant contender for a major feasibility study. Heidi Allen MP was engaged with the DfT about the road. Senior officials were also engaged in discussions with the Wellcome Trust about its Campus expansion plans, and the associated traffic problems. The first stage of A505 improvements would be limited to addressing local pinch-points as the longer term solution was likely to involve a new route. **Action: TS, Cllr Topping**

169/14 Ickleton Information Guide. The Chairman was working on this.

Action: TS

094/15 Local Government Transparency Code Since the Code related mainly to financial disclosure, the Chairman and Clerk would progress this as part of the year-end accounts process **Action: TS, Clerk**

144/15 Resolution of an SCDC Planning Decision concerning Permitted Development. In the absence of Cllr. Martin this item was again held over. **Action: TS, Cllr. Martin**

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. The Chairman reported that there had not been a great deal of activity in recent weeks. At the last meeting of Great Chesterford Parish Council the general feeling was that a new settlement proposal would probably emerge. They were seeking support from neighbouring Parish Councils and Councillors so that issues with any new settlement proposal could be identified and brought to UDC's attention. **Action: TS**

193/15 Bid for an agri-tech hub at Hinxton. The only news was that SmithsonHill will hold a public

exhibition of their Agri-tech park proposals on 16 & 17 May in Hinxton Village Hall. This will be publicised.

Action: TS, Clerk

201/15 Project priority list for highways improvements. Nothing to report.

Action: All

205/15 Local Highway Improvement Scheme 2016-17.

i. Village Speedwatch Team. The health and safety risk assessment site meeting with the Police Liaison Officer had taken place. A number of suitable locations had been identified.

Action: TS

ii. Vehicle-activated speed sign Lewis Duke had contacted Great Chishill Parish Clerk who advise on costs. Great Chishill had purchased the more expensive model, capable of collecting and storing data. It was agreed this would be the best option for Ickleton, providing a lot of valuable information at little additional cost.

Action: TS, Lewis D, Clerk

218/15 Availability of super-fast broadband within the Village. The situation for residents at the far end of Frogge Street had been reported to Connecting Cambridgeshire but it would be a considerable time before anything might happen. However, an update would be sought.

Action: TS, Clerk

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The Chairman received no response to his request for a 2017 timetable for Ickleton's regular liaison meetings with the WGC and it was now 5 months since the parties had met. Cllr. Topping contacted Tom Clarke, the Trust's Planning Director, asking him to progress this in view of the WCC's stated eagerness to promote neighbourhood dialogue and confirmed that the Chairman would be contacted in the near future to set a date.

The Chairman asked Councillors whether we should continue to ask WGC to fund Icene production costs, and there was unanimous support for this. Cllr Topping advised that we should not hesitate to put forward a bid for support for specific projects. It was noted in passing that WGC had not shown any interest in having input to Icene. It was also agreed to investigate other potential projects, including any relating to the play area where other sources of funding could not assist. Lucy Davidson was asked to provide an update.

Action: TS, Lucy D, Clerk

269/15 Grass Verges in Abbey Street. As the weather and present soil conditions made any repair work impossible, this item would be removed from the agenda

Action: Clerk

37/16 Emergency Plan/Risk Assessment. This work was ongoing.

Action: Lewis D

127/16 Conversion of certain street lights to LED. Paul Quigley's (SCDC) response to the Chairman had been positive. However it seemed more sensible to use SCDC's expertise rather than go it alone. It might be possible for SCDC to offer a service for Parishes across the District. If Cllr. Topping was copied in on the Chairman's reply, he would follow up on this.

Action: TS, Cllr. Topping

29/16 State of Village Footpaths. The Clerk had again reminded Dominic Pallett about cutting back vegetation, particularly in Tin Alley .In Sian Wombwell's absence, there was no news when the surface of the footpath between Back Lane and Abbey Street could be repaired.

Action: SW, MR, Clerk

166/16 Potholes on Brookhampton Street Potholes were still present along the roadside edge opposite Ickleton Place. These would be reported again.

Action: Clerk

175/16 Flood Awareness and Preparedness Questionnaire More feedback was needed.

Action: Lewis D

176/16 Purchase of Telephone Kiosk The Clerk continued to pursue this.

Action: Clerk

197/16 Ickleton Annual Awards Scheme. The Awards Committee had met on 27 March under Owen McGuire's chairmanship to consider nominations received. Owen outlined these discussions, and certain suggestions the Committee asked the Parish Council to consider when preparing for future rounds of the Scheme. In two categories there had either been no nominations, or those received had not met the requirements for award. Four recommendations were put forward and were approved by the Parish Council. It was agreed that each of the category winners should be awarded £200, to be spent in accordance with the T&C for the Scheme. Awards would be made at next month's APM. Detailed consideration to the Committee's suggestions to be at a future meeting.

Action: TS, Clerk

234/16 Coploe Pit Maintenance Held over in Sian Wombwell's absence.

Action: SW

235/16 Proposal for motorway services off Junction 10 of the M11. Public exhibitions were to be held during the summer. MOTO was inviting comments via social media. Cllr. Topping was asked to add Ickleton to his list of those objecting to the proposal.

Action: Cllr Topping, Clerk

18/17 Defibrillator Training A first-aid training day, including defibrillator usage, had been held on April 8th with the maximum of 15 attendees. Lewis Duke commented on the general feeling that another specific defibrillator training session would be useful. It was agreed that autumn would be the best time.

The Parish Council would meet room hire and training costs. **Action: Lewis D, Clerk**
 26/17 Hare coursing. Nothing to report in Sian Wombwell's absence
 29/17 Damage to protected road verge on Grange Road. Cllr Topping was trying to arrange a date for a site meeting with BT when Sian Wombwell would be able to attend. **Action: Cllr T, SW**
 36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. Lucy Davidson and Simon Cheney had inspected the area on the Recreation Field to the rear of Mrs Rule's house suggested by the Society. Both thought that there was no suitable space. Given her close connection with Ickleton Cricket Club over a long period, the Recreation Field seemed the obvious place. An alternative site could be the children's play area, or perhaps the far side of the Field where a number of trees needed attention as they were covered in ivy. **Action: TS, Clerk**
65/17 Youth Representation: None.
66/17 Reports from District and County Councillors. No report was received in the absence of Cllr Martin. Further to his comments recorded elsewhere in these Minutes, Cllr Topping advised that the next round of the District Council Community Chest had opened on 1 April. As it operated on a first-come, first-served basis, it was important to get bids in as quickly as possible for playground equipment etc. Cllr Topping would be pleased to support any applications we put forward. The maximum award had been reduced to £1,000 and each Parish was limited to three separate bids.
67/17 Correspondence received

SCDC (G Bell)	Parish e-bulletin March 2017
SCDC (P Adams)	Agenda for weekly Bulletin.
SCDC (Planning Officer)	LDU Hearings Programme update
SCDC (R Monrovia)	Departure of SCDC Ecology Officer.
CAPALC (T Webb)	Governance and Accountability update for Local Councils
	NALC Newsletter 11 April 2017
	Chief Executive's Bulletin No. 6.
	Update on the Green Book
	March 2017 Bulletin.
Groundwork.org.uk	"on the ground" newsletter
Fields in Trust	AGM 6th June 2017
Highways England	Latest ALL Cambridge to Huntingdon news release.
Office Police Commissioner	South Cambs Parish Council Conference 11 August 2017.
Rural Services Network	Weekly e-mail newsletters.
	Rural opportunities bulletin.
Rural Vulnerability Service	Rural Transport March 2017
	Rural Housing Spotlight April 2017
	Rural Broadband April 2017
SSE	Letter of thanks for donation.
e-Cops	Daily updates.
Engagement (NHS)	Various e-newsletters
Public Sector Executive	Regular email digests.
Reef TV	Village of the Year 2017 with Penelope Keith
Other various e-mails	Circulated to Councillors during the month.
HM Revenue & Customs	Various e-mails.

68/17 Planning applications received from SCDC: Declarations of Interest to be declared.

1. Application received:

S/0983/17/FL Erection of a single-storey dormer rear extension, two-storey side extension with dormer windows to rear and front and new front porch. 31 Frogge Street (Mr Stephen Harding)

Unanimous recommendation: Support

2, Amended application received from SCDC

S/0512/17/FL 2 storey rear extension, 10 Southfield, Ickleton (Mr & Mrs Hancock) Lucy Davidson and Michael Robinson declared an interest and did not vote.

None of the previous objections concerning the extension had been addressed in the revised application. However, the proposed gable window had been changed so our objection regarding overlooking would be withdrawn. **Agreed unanimously to renew our objection to the application on these grounds and to again request that the application be referred to the District Council Planning Committee.**

3. SCDC Decision received

S/0480/17/FL 2 storey side extension, 2 Back Lane, Ickleton (Mr Hore)

Approved

69/17 Reports from Councillors

Jess Bloomfield commented on the dangerous situation at the school bus stop on Abbey Street with cars mounting the pavement. Although ensuring the safety of the children was paramount, it would be helpful if adults present could identify the vehicles involved so the police could be told. Cllr Topping suggested that CCC Highways should be asked to advise on site as this was a safety issue. **Action: All**

Lucy Davidson reported on damage to the skate board run.

Action: TS, Clerk

She also advised that the wooden edging surrounding the bark in the play area was rotting, giving rise to the possibility that children could be injured by the large nails used in the construction of the edging.

Michael Robinson would investigate.

Action: TS, MR, Clerk

Michael Robinson confirmed that the protective netting for the play area, purchased by the Cricket Club, was now in place. He requested that the issue of traffic problems associated with the low bridge at Great Chesterford be revisited as this might offer an opportunity to reduce traffic coming through the Village.

Perhaps the 2018-19 Local Highways Initiative might provide funds to introduce some form of traffic calming, e.g. through restricting traffic flow at certain times of day. The Chairman again reminded Councillors of the difficulties this particular bridge presented since any work have to involve Essex CC and Network Rail (who were presently trying to close level crossings rather than increasing the traffic load.)

Action: TS, MR, Clerk

Terry Sadler commented on the Sawston Campus, which was intended to provide 180,000 sq.ft. of rentable space for high-tech businesses. Access to the Campus would be from the A1301. The developers were seeking comments prior to submitting a planning application. A public exhibition was to take place on 20 April. Information was also available on their website.

Simon Cheney commented that otters had been seen locally; this was a welcome development as it appeared from comments from others present that they were now fully re-established in this area.

70/17 Finance

i Position as at 31 March 2017

- **Money received in March:** Icene advertising income: V. Toombs: **£30**, Stan Reynolds **£20**, Angliar **£160**.
- **Bank Balances as at 31 March 2017.**

Community Account	£19,178.76
Business Premium Account	£25,856.19
- **iv. Unpresented cheques issued at meeting on 15 March 2017** **£2,722**

ii Payments authorised on 19 April 2017

Harts (March Icene) **£110.40**; A Pavelin (Emptying Litter Bins) **£100**; Ickleton Village Hall (room hire) **£60**; A Deptford (replacement parts for Village defibrillator) **£102** **Total payments** **£372**.

iii. Position as at 19 April 2017

- Community Account **£16,083.36**
- Business Premium Account **£25,856.19**

iv. Total funds

Grand Total **£41,939.55**

Peter Topping left the meeting.

71/17 Cemetery/Chapel

i. Chapel repairs. The Chairman had visited the Chapel and was pleasantly surprised how well it had survived the winter. Meanwhile, the Clerk had again spoken to the Regal Roofing receptionist who was doing her best to arrange for the roofing specialist to inspect the Chapel. **Action: TS, Clerk**

ii Large ornamental conifer in the Cemetery. Terry Sadler had viewed this ornamental conifer which Sean Wombwell had reported last month as having grown too large. This view was shared by David Lilley and the Chairman and Clerk would seek a quote for felling. **Action: TS, Clerk**

iii Disabled access within the Cemetery. Tim Pavelin commented on the difficulties that disabled visitors faced in getting to parts of the Cemetery; the surface was too uneven for wheelchairs and the problem was compounded by the large number of rabbit holes. He wondered whether it might be possible to create a level pathway round the outside edge of the cemetery to overcome this problem. The Chairman and Clerk would investigate.

David Lilley left the meeting.

72/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. Lucy Davidson reported that responses to grant applications were still awaited. A bolt was missing from the playhouse roof. **Action: Lucy D, Clerk**

ii Weeds in bark area Simon Cheney had removed a rotten section of wood bordering the bark area, which Michael Robinson had meanwhile sprayed with a mild weed-killer. It appeared, however, that grass was encroaching into the bark area. As work on the bark area was not likely to be beneficial in the long run, the situation would continue to be monitored along with progress on the refurbishment project.

Action: TS, SC, Lucy D, MR, Clerk

iii. Maintenance of football pitches This had been covered in the discussion with Steve Jenkins (see Minute 64/17 (54/17) above). This was also the case for Match Fees, which would remain unchanged.

73/17 Churchyard.

ii. Molehills in the Churchyard Simon Cheney assured Councillors that there were no active moles remaining in the Churchyard.

Action: SC, TS

iv. Church Spring Clean This took place on Saturday 25 March. Although only a small contingent from the Parish Council could attend, those present completed a reasonably good job, helped by there being less to clear than in previous years. The tidy-up had been helped greatly by Charles Frankau who had done a good job in mowing and clearing up. The headstone which was causing concern had not been inspected and it was suggested that John Sloper be consulted.

Action: TS, Clerk

74/17 Affordable housing. There had been no further news about a re-scheduled training workshop on Affordable Housing which the Chairman and Vice-Chair sought to attend. **Action: TS, Lewis D**

75/17 Consultation on the proposed 2017 revision to the Local Validation Guidance and Check Lists to support planning applications for CCC's own development and waste development(closing date 18/05/17). It was agreed that there was no need for the Parish Council to respond.

76/17 South Cambridgeshire Local Plan- Letter from Inspector regarding green spaces. The Chairman reminded Councillors that Ickleton PC had nominated two green spaces (the Village Green and Driver's Meadow). The outcome of the Inspector's objections to the Planners' decisions on green spaces was awaited.

77/17 Proposed closure of Great Chesterford Station Ticket Office. The consultation period had been 6 - 20th March. The arrangements for consultation were viewed as inadequate. It was agreed that the Clerk should contact the Great Chesterford Parish Clerk to ascertain whether they had submitted an objection and, if so, to whom it had been addressed.

Action: Clerk

78/17 AGM Wednesday 17th May followed by Parish Council meeting. Annual Parish Meeting Wednesday 24th May. The Chairman confirmed that there would be a guest speaker - Alicia Gurney, a spokesman from IWM who would talk about the vision for the future for the Air Museum. It was agreed that she should be asked to refer to the MOTO service area proposals. The Chairman alerted Councillors to the fact that they would be receiving leaflets publicising the APM, which would need to be delivered to every house in Ickleton.

79/17 Village Defibrillator Lewis Duke reported that the defibrillator had been deployed and, although it did not save a life on this occasion, the incident had certainly demonstrated both the value of having it but also the need to make more residents aware of how to access it. It was noted that the code had been given to all group leaders using the Village Hall and it was agreed to put this item on the agenda for next month's meeting.

80/17 Adjournment for questions from members of the public. None.

81/17 Date and time of next meeting (preceded by AGM) Wednesday 17May 2017 at 7.30pm.
There being no other business, the meeting closed at 22.15pm.

Chairman

Date