

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 August 2016 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Sian Wombwell, Peta Stevens (Parish Clerk), Cllr. Mick Martin (District) and David Lilley

141/16 Apologies for absence: Simon Cheney, Lucy Davidson. Other absence: Cllr. Topping (County).

142/16 To approve the minutes of the meeting held on 20 July 2016: The minutes were approved and accordingly signed by the Chairman.

143/16 Adjournment for questions from the public. David Lilley thanked Owen McGuire, the Chairman and Clerk for removing the hazardous branch on Brookhampton Street near to Stoney Arch.

144/16 Matters Arising:

019/14 Ickleton Village Hall – Supplementary Trust Deed. –Nothing had been received from the Charity Commission concerning the amendment of the Village Hall deed. **Action: Clerk**

026/12 Proposed 20mph Speed Limit / HCVs and issues with the local road network. See 205/15 below.

169/14 Ickleton Information Guide. This would be finalised following a meeting with Elaine Statham on her return in September. **Action: TS**

010/15 Parking on pavements. Michael Robinson had spoken to the owner of properties about the possibility of painting doorsteps to enhance night time visibility. This was not likely to happen.. It was agreed to remove this item from the agenda. **Action: Clerk**

045/15 Token of appreciation for former Clerk. A solution was still being considered. **Action: TS**

086/15 Landscaping project: Boundaries of Howey's Yard. The developer had started work on filling large potholes on Back Lane. Michael Robinson and Owen McGuire reported that he was doing a good job, using appropriate materials. Michael Robinson had repaired vehicle damage to the grass verge in Back Lane. **Action: TS**

094/15 Local Government Transparency Code. Although the Village website was still not compliant, this would be held over until next month in the absence of the two Councillors involved. **Action: Clerk**

144/15 Resolution of an SCDC Planning decision concerning Permitted Development. Cllr. Martin reported that he had been informed by SCDC officers shortly after the last Parish Council meeting that they did not consider this matter to be closed. **Action: TS, Cllr. Martin**

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. There was nothing new to report as a decision on locations of the building projects was still awaited. **Action: TS**

193/15 Bid for an agri-tech hub at Hinxton. There was nothing new to report. **Action: TS Clerk**

201/15 Compilation of a project priority list for highways improvements. The Chairman had written to Duxford Parish Council seeking its support for a joint approach to CCC Highways for the introduction of a 50mph limit on the Duxford-Ickleton road. **Action: TS**

205/15 Local Highways Improvement Scheme 2016-17. Consideration of alternative plans drawn up by CCC Highways for roundels. The Chairman had written to place a formal order for roundels on the basis agreed at last month's meeting. Progress had been made towards the establishment of a Village Speedwatch Team with 6 volunteers attending a preliminary meeting in the Village Hall with the Speedwatch liaison police officer. A number of other residents who had been unable to attend this meeting had expressed an interest in participating. The Officer would carry out a safety evaluation of potential sites for a Speedwatch exercise and then return to undertake equipment training. **Action: TS, Clerk**

218/15 Availability of super-fast broadband within the Village. There had been no developments since the last meeting. **Action: TS Clerk**

218/15 Proposal for change to traffic arrangements: low bridge on the road towards Great Chesterford. Lucy Davidson had submitted a report to CCC Highways about the willow tree obscuring the bridge from view and had been informed that the tree would be removed at some point during the remainder of the current financial year. Jess Bloomfield had yet to receive any information in response to last month's Icene concerning her project to record incidents reported to her..It was agreed that this item would be removed from the agenda with Jess providing updates through Councillors' reports. **Action: JB, Clerk**

239/15 Wellcome Genome Campus (WGC): Expansion Plans. At the regular liaison meeting which the Chairman and Deputy Chairman had attended on 11 August 2016. they had been informed that the recruitment process for the Project Head was close to being finalised. The effect of the Brexit vote was

likely to have limited impact because the European Bioinformatics Institute, a major partner on Campus, was funded directly by the European countries involved and not by the EU. **Action: TS, Lewis D**

269/15 Grass Verges in Abbey Street. There was nothing to report. **Action: TS**

37/16 Emergency Plan/Risk Assessment. Cllr. Martin confirmed that the only information required by SCDC was the names of Parish Councillors nominated as the first point of contact in emergencies. The Clerk would confirm this to SCDC. **Action: Lewis D, Clerk**

41/16 Roles and Responsibilities of Councillors. This would be finalised next month when all Councillors were present. **Action: Clerk**

47/16 Implementation of the Wellcome Genome Campus offer to meet the printing costs of Icene A £1,000 cheque had been received from the Wellcome Genome Campus as a contribution towards the annual costs of producing Icene. Councillors expressed their thanks for this generous donation.

Action: Clerk

103/16 Overhanging vegetation by Stoney Arch See Minute 143/16 above).

106/16 Application to the SCDC Community Chest Fund The Ickleton Parish Council bid for the purchase and installation of a small piece of playground equipment had been successful. It appeared that the Ickleton Allotment Association had also submitted a successful bid for some equipment.

127/16 Conversion of certain street lights to LED. The Clerk had received a mailshot from K & M Lighting Services about retrofitting 35amp SOX lamps in the 17 streetlights owned by the Parish with 18 watt LED lamps. Councillors noted that LED lamps should provide better lighting with lower maintenance costs. It was agreed that, once firm information had been gathered on the Village street lights involved, an estimate of costs should be obtained. It would be useful to find out whether any nearby villages had employed K and M Lighting and to find out whether other local electrical firms undertook similar projects. Jess Bloomfield expressed an interest in taking on the streetlights portfolio. **Action: Clerk**

129/16 State of Village Footpaths. The Clerk had passed on the complaints made at the last meeting to Charles Frankau and Dominic Pallett, who had commented in his reply about the amount of dog fouling he encountered in Tin Alley. It was agreed to ask SCDC whether it would be possible to have another dog bin placed within inside the entrance to Tin Alley. **Action: Clerk**

129/16 Parish Notice Board Following discussion at last month's meeting, the Clerk had spoken to Ben Boatman about repairing the existing notice board and the cost of a new one. As Mr Boatman had shared the view of most others consulted that repair was not cost effective, she had obtained a number of quotes for a new board, with one outstanding. Having considered these, and the need for urgent action given the safety hazards posed by the existing board, Councillors agreed that a new board was the better option. They therefore requested the Clerk to work up the most attractive options to include delivery and installation costs, with an upper limit of £1,500. In the meantime, Michael Robinson agreed to remove the damaged left hand door and glass window. **Action: MR, Clerk**

145/16 Youth Representation: None.

146/16 Reports from District and County Councillors:

District Councillor's report

Cllr. Martin reported that the SCDC's Chief Executive Officer would be leaving in October. In view of the complex circumstances relating to shared services and devolution, it had been agreed to second one of SCDC's senior officers into this post for a period of six months during which time it was hoped the situation would become clearer. This could leave a service directorate without a Head during this period and Cllr. Martin asked that any complaints about deterioration in service be sent to him for onward transmission.

With regard to the ongoing discussions about devolution, Cllr. Martin confirmed that, even if this came into effect, SCDC would retain its present level of responsibilities for planning, waste disposal and housing. Devolution could undoubtedly bring very considerable financial benefits with up to £200m initially to kick-start an affordable housing programme and the possibility of a further £800m to follow in Infrastructure funding. However, it appeared that release of these funds was contingent on the combined authority committing to having an elected mayor; this remained the main area of contention in the devolution debate. Cllr. Martin confirmed his decision not to stand for re-election in 2018.

Cllr. Martin left the meeting.

147/16 Correspondence received.

SCDC (P Adams)
SCDC-LDF
SCDC (G Bell)
SCDC (K Hawkes)
Cambridgeshire Acre
Highways England

Agenda for Weekly Bulletin
Planning Policy Monthly Updates-August 2016
July parish e-bulletin
Changes to a City centre bus service
Invitation to 2016 AGM
Code of Construction Process
Community Fund launch

Cambridge Council for Voluntary Service Survey results
Engagement (NHS)
Fields in Trust
Rural Services Network

Various e-newsletters
Olympic and Commonwealth Games Legacy
Invitation to 2016 Rural Conference
Weekly e-mail digest
Spotlight on young people
Rural housing Spotlight July 2016
National "105" number for power cut information
Fuel Poverty-August 2016
Various emails.
Compensation Claims: Independent advice
Circulated to Councillors during the month.
Including a speed limit test
Various e-mails.
Various e-mails.

UK Power Networks
Rural Vulnerability Service
Public Sector Executive on-line
Stop Stansted Expansion
Other various e-mails
E-Cops Daily updates.
Neighbourhood Alert
HM Revenue & Customs

148/16 Planning application received from SCDC: Declarations of Interest to be declared.

Lewis Duke declared an interest in items i and ii below and left the room while they were discussed.

i S/1955/16/SL; Change of use from dwelling house to office, including internal and external alterations, associated car and cycle parking and landscaping. The Courtyard, Abbey Barns, Duxford Road, Ickleton - Lewis Duke. Councillors agreed by a majority to **recommend support for this application and did not request that it be referred to the District Council Planning Committee.**

ii S/2014/16/LB: and Change of use from dwelling house to office, including internal and external alterations, associated car and cycle parking. The Courtyard, Abbey Barns, Duxford Road, Ickleton - Lewis Duke. Councillors agreed by a majority to **recommend support for this application and did not request that it be referred to the District Council Planning Committee.**

Lewis Duke rejoined the meeting.

iii. S/1194/16/FL and S/1195/16/LB: amended plans for a Single storey Rear Extension. 3 Church Street . Mr and Mrs I Davis. **Recommendation: No objection**

For information only:

iv. S/2473/15/FL Non material amendment to a two storey side and rear extension to add an extra conservation roof light in bedroom 3 on the first floor, matching the size and appearance of approved bathroom roof light. 14 Brookhampton Street. Mr Howard Lober.

Approved by SCDC:

v. Single storey rear extension and alteration to existing windows and doors. 28 Church Street: Mr J Rouse.

149/16 Reports from Councillors

i. The Chairman passed on a message from Simon Cheney about complaints received about the stench emanating from rotting maize being stored under plastic sheeting in a field beside the concrete track leading up from Frogge Street. It was confirmed that this bio-fuel crop had been grown under contract for Pretoria Energy and should have been removed by now. This energy firm would be contacted again to try to expedite matters. **Action: SW**

ii. Sian Wombwell commented on developments at Coploe Pit and would liaise with Gerry Birch over arrangements to return sheep there for grazing purposes. **Action: SW**

150/16 Finance

i. Payments made:

A Pavelin (Emptying Litter Bins) £80;

i. Money received: Wellcome Genome Campus:(contribution towards Icene production costs); **£1,000**
Play Area fundraising: **£64.50**, Cereals 2016: **£1,000**.

Icene: Just like Wendys **£60**; Moncraft **£30**; Rothwells **£60**;

iii. Bank Balances as at 29 July 2016.

Community Account	£14,383.80.
Business Base Rate Tracker Account	£25,849.75

151/16 Cemetery/ Chapel

i. Chapel repairs. There was still a minor leak in the Chapel roof and the Clerk was trying to find details for the specialist roofing contractor who had last repaired it. **Action: Clerk**

ii. Fallen tree and leaning tree by cemetery wall. The Clerk was seeking quotes. **Action: TS Clerk**

132/16 Recreation Field and Play Area:

i. Update on play area refurbishment project. As reported under 144/16 above, Lucy Davidson's bid to the Community Chest Fund had been successful and covered the Wicksteed's charge for the equipment and for installation. **Action: Lucy D**

ii. Maintenance of football pitches Although Charles Frankau appeared to have rolled the pitches after the last request, more work was required, although this was impossible at present, given the hardness of the ground. The Clerk would speak to him about the need for a more regular rolling programme. Tim Pavelin also commented on the reappearance of weeds, despite the spraying undertaken early in the season. This was probably attributable to the wet weather in June. **Action: Clerk**

iii. Weeds in bark on playground area. The Chairman reported that, in addition to the bindweed in the bark, which Sian Wombwell volunteered to look at, there was a corner where grass had grown through which required removal. The bark was also in a poor state and it would be helpful if Lucy Davidson could provide an outline timetable for refurbishment of the play area. In the meantime, the Clerk would investigate costs for replacing the bark. **Action: SW, Lucy D, Clerk**

iv. 6m high netting to protect Play Area during cricket matches. The Ickleton Cricket Club was concerned about the safety of children using the play area while cricket matches were being played on the Recreation Field. Accordingly, Michael Robinson requested permission on behalf of the Club for the installation of sockets for a number of telescopic poles to support a 6m high netting barrier which could be raised or lowered as required. It was intended to leave the poles in position throughout the cricket season but they would be removed them winter, when the holes would be covered as a safety precaution. The cost, in the region of £2,500, would be met by the Club although a bid to the Community Chest Fund was under consideration. Councillors agreed unanimously to support this request. **Action: MR**

v. Old Leysians Cricket Club This Club had already played one match on the Recreation Field and had approached ICC about the possibility of using the grounds for further matches. This request was approved with a fee of £30 per match being charged by the Parish Council for use of the Field. The Clerk would invoice ICC accordingly. **Action: MR, Clerk**

vi. Use of the football pitch by a Newport team. Michael Robinson was concerned that the visiting team had obtained access to the Sports Storage Unit but he had been unable to identify a responsible person holding the key. This might cause a serious problem with the Cricket Club's insurers as there was now a considerable amount of expensive equipment stored. It was essential that tight control over issuing the key was maintained. Tim Pavelin confirmed that he had given permission for the Newport team to use the pitch on this and future occasions and he agreed to liaise with Michael Robinson to enable the system to be tightened up. **Action: TP, MR**

vii. Goal Posts Michael Robinson reminded Councillors of their earlier discussion about the state of the goal posts, which were old and dangerous being made of steel and with tape being needed to keep the nets in place. Councillors did not query the need for replacements but were concerned that the goal posts should be left in position at all times since they were a definite focus for children's activities on the Recreation Field. It was agreed that Tim Pavelin would talk to members of the Football Club. **Action: TS**
Request for use of Field for a "family day" including picnic/barbeque The Chairman had circulated an exchange of e-mails with a firm wishing to use the Recreation Field for a "Family Day" for a group of about 30 people, including children. After discussion, and having noted the Ickleton connection of some members of the firm concerned, the request was approved, subject to the Field being left in a tidy condition and on the understanding that they could arrange their own insurance cover as the Parish Council accepted no liability. No charge would be levied for use of the Field. **Action: Clerk**

David Lilley left the meeting

153/16 Churchyard. The Clerk would arrange for the tree consultants, who would be quoting for work in the Cemetery to also inspect this tree..(See also Minute 151.16 above) **Action: Clerk**

154/16 Affordable Housing. At the last meeting, Cllr. Topping had agreed to seek clarification of the position regarding the extension of "Right to Buy" to Housing Association tenants on properties built on rural exception sites. The Chairman would follow up with him. **Action: Cllr. Topping, TS, Lewis D**

155/16 Public consultation on a proposed Cambridgeshire and Peterborough devolution deal. The on-line consultation deadline was 23 August. Accordingly, the Chairman asked as many Councillors as possible to submit their views. The requirement for an elected mayor was a controversial topic, as was the creation of a combined authority. Although there was the possibility of immediate new funding, potential downsides had not been made clear. **Action: All**

156/16 Village bus hubs A City Deal letter outlining this proposal had been circulated and this had also been discussed at a meeting the Chairman had attended recently. Councillors agreed that it was difficult for them to envisage a local field that might be used for this purpose. **Action: TS, Clerk**

157/16 Tackling Peak-Time Congestion in Cambridge As a response was only due in October, it was agreed to hold this item over until the next meeting. **Action: Clerk**

158/16 Winter Gritting of Village footpaths. Councillors were reminded that at their October 2015 meeting they had discussed details of the CCC's Community Gritting Scheme for footpaths and had decided that it was too late to advertise it for the coming winter but to consider it earlier in 2016. It was agreed to put an article in the next Icene about this. **Action: Clerk**

159/16 Adjournment for questions from members of the public. None

160/16 Date and time of next meeting Wednesday 21 September 2016 at 7.30pm.

There being no other business, the meeting closed at 22.00pm.

Chairman

Date