

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 July 2017 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Sian Wombwell, Peta Stevens (Parish Clerk), District Councillor Tony Orgee, David Lilley and Steve Edwards

120/17 Apologies for absence. Jess Bloomfield, Michael Robinson. Other absence Cllr. Peter Topping

121/17 To approve the minutes of the meeting held on 21 June 2017. The minutes were approved and accordingly signed by the Chairman.

122/17 Adjournment for questions from the public. David Lilley requested that the previously designated wild-life area in the Churchyard be mowed properly, particularly by the West Door. The contractors would be reminded. **Action: Clerk.**

123/17 Matters arising.

181/15,193/15 and 235/16, Declaration of interest Lewis Duke was concerned that he might cause difficulties for the Parish Council during discussion of local significant developments owing to various non-financial connections he had or might be thought to have. He left the room for this item.

Councillors greatly welcomed his involvement in such discussions as his expertise, knowledge, and analytical approach were invaluable. He had no pecuniary interest in any of the schemes. Councillors understood his preference to abstain from voting and, provided that he declared an interest at the appropriate time, saw no problems with his participation in future discussions in the absence of a conflict of interest. He rejoined the meeting and thanked the Council for its understanding.

169/14 Ickleton Information Guide. The Chairman was working on this.

Action: TS

094/15 Local Government Transparency Code 2016-17 year-end financial information had been posted on the Parish notice board and website. The Chairman and Clerk would ascertain what other information should be added.

Action: TS, Clerk

181/15 Uttlesford Draft Local Plan: Proposed sites for new developments. The consultation on UDC's draft Plan, which included a new Garden Settlement at Gt. Chesterford, closes on 4 September. The Chairman had attended an extraordinary meeting of Gt. Chesterford Parish Council where the majority of those present were opposed to the scheme, although some had been willing to accept the plan, provided that there was some protection for the existing village. He and Lewis Duke had also attended the Local Plan exhibition but this had yielded little substantive information. To encourage Ickleton residents to object the Chairman would draft something for Icene. The Ickleton Society planned to deliver a leaflet to every household in the Village asking them to respond. This material would include the content we wished to get across, as well as addresses, so that the effort involved in responding was reduced as much as possible. Cllr Orgee recommended that comments should also be sent to SCDC who would be discussing their own draft response on 25 August while their support in providing evidential material to counter the Plan could be vital as the two other prospective sites within Uttlesford would have their own opposition groups.

Action: TS, Cllr. Topping.

193/15 Bid for an agri-tech hub at Hinxton. A local press article reported the site could be used as a distribution hub for Cambridge Sustainable Food. This was viewed a PR move that did not overcome reasons for opposing the development. Uncertainty surrounding the Wellcome Genome Campus expansion plans and the North Uttlesford Garden Community proposal probably left local communities even less well disposed towards this bid.

Action: TS

205/15 Local Highway Improvement Scheme 2016-17. CCC Highways had published changes to the Highways Improvement Scheme including the need for communities to pay for officers' time in assessing bids for funds.

i. Village Speedwatch Team. The Chairman continued to press the Police Liaison Officer for progress. 7 of the 9 volunteers had received their training last August but were unable to put this into practice. We would also be required to share a set of kit with three other villages. Furthermore, it appeared unlikely that this equipment could operate at 20mph. The Chairman was pushing for the supply of an alternative piece of kit. Meanwhile Cllr. Orgee thought that Great Abington had equipment that might be available

on loan. Simon Cheney agreed to investigate.

Action: SC, TS

ii. Vehicle-activated speed sign Although it had been made clear to Highways that we intended to self-fund the cost (around £3,500), officers had raised health and safety issues. The Chairman and Vice Chairman were seeking a meeting with Highways.

Action: TS, Lewis D, Cllr Topping

218/15 Availability of super-fast broadband within the Village. It was agreed to keep this item on the agenda until the problems experienced by Frogge Street residents were resolved.

Action: JB

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The Chairman had written to the Campus Development Director Tom Clarke and the COO, Martin Doherty, stressing how anxious we were to obtain clarity about Wellcome's plans, and asking that they both attend the 19 July meeting, held on July 19th. Martin Doherty did attend. It now appeared that the earlier masterplan design would not be taken forward. Instead, Wellcome had assembled a new project team to progress a master plan after close co-operation with local village communities. Their first priority would be to study and respond to UDC's draft Local Plan. Housing remained in the mix of options. There was no intention to submit a planning application this year. On a positive note, Martin Doherty was happy to continue the £1,000 contribution to the costs of publishing Icene.

Action: TS

37/16 Emergency Plan/Risk Assessment. This work was ongoing.

Action: Lewis D

127/16 Conversion of certain street lights to LED. There was still no news from Paul Quigley (SCDC) about the estimated benefits of converting the Village-owned street lights to LED. Cllr. Orgee reported that Cambridge were now investigating the feasibility of moving to LED. In Cllr. Topping's absence, he would investigate the delay.

Action: TS, Cllrs. Topping and Orgee

29/16 State of Village Footpaths. Nothing to report on the Back Lane/Abbey Street footpath in Michael Robinson's absence. As part of an investigation of a dangerous tree in Tin Alley overhanging an adjacent property, a Highways officer and a tree surgeon had met on site with the Clerk. This and another tree were dangerous and required felling. A third should be pruned where the crown overhangs the road and pavement on Butchers Hill. The Highways Officer had inspected Tin Alley and said ground cover, scrub, and basal growth on various trees and low overhanging branches required pruning back at an estimated cost of £360. There was a possible contribution from Highways if all this work was undertaken (total cost £1,578 inc. VAT).

Action: TS, MR, Clerk

166/16 Potholes on Brookhampton Street These had been repaired but the situation would continue to be monitored.

Action: Clerk

176/16 Purchase of Telephone Kiosk The Clerk had received a signed copy of the contract from BT, and our adoption of the kiosk was complete. The Clerk would circulate the suggestions received for its use before a decision was taken.

Action: Clerk

197/16 Ickleton Annual Awards Scheme. It was agreed that Councillors who had been members of the Awards Committee should meet to discuss the points raised at this year's awards meeting about the timing and operation of the Scheme. The Clerk would circulate these in good time to allow for a substantive discussion at the September meeting.

Action: SC, OM, MR, Clerk

235/16 Proposal for motorway services off Junction 10 of the M11. An aircraft recently made a forced landing on the proposed site for the service station. IWM continued to liaise with Gonville and Caius College, the owners of the land.

Action: TS, Cllr. O, Cllr. T

36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. A tree surgeon had inspected the flowering cherry on the Village Green and had recommended that it be removed. The cost of removal and grinding out the stump was £354. The Clerk would contact the Chairman of the Gardening Society to see if they would be interested in this alternative site, and, if so, to suggest a suitable tree.

Action: Clerk

69/17 Dangerous situation at Abbey Street School Bus stop. Cllr. Topping had agreed to organise a meeting with Highways, given that this was a safety issue. He had yet to contact Lucy Davidson who was to attend on behalf of the Parish Council but given the start of school holidays this was postponed.

Action: Cllr. T, Lucy D.

69/17 Traffic problems associated with the low bridge at Great Chesterford. The suggested introduction of a traffic flow system to prevent motorists entering the Village via the road under the low bridge at Great Chesterford at peak times (possibly 7.00 to 9.00 am and 4.30 to 6.30 pm) would be discussed at a future meeting with a Highways officer to be identified by Cllr. Topping. In the meantime, concerns

about safety at the bridge had been reinforced by a recent near-collision between a pedestrian walking under the bridge and a car. Meanwhile Lucy Davidson had asked UDC to cut back the roadside vegetation and SCDC had confirmed that cutting back trees in the area was on this year's action list. Network Rail also appeared to have cut back vegetation on the road to the level crossing but had failed to clear up the debris.

Action: Cllr. T, Lucy D., Clerk

69/17 Sawston Campus. Cllr. Orgee reported that a planning application had been submitted for this brownfield site to SCDC. The intended office and research and development facilities would increase employees on site from 60 to 1,480. Car parking spaces rising to 670, to be housed in a four storey building with vehicular access off the A1301. Apart from upgrading the cycle path on London Road Pampisford, there appeared to be no other plans to address the inevitable increase in traffic congestion on the A1301 and A505, nor the increase in rat-running through Ickleton as motorists seek to avoid the bottleneck at the Pampisford roundabout. The traffic assessment was inadequate. It was decided to object to the over-large scale of the scheme, and demand a more comprehensive approach to addressing the traffic implications.

Action: TS, Clerk

77/17 Proposal to close Great Chesterford Station Ticket Office. This would be removed from the agenda as there was nothing more that we could do.

Action: Clerk

90/17 Developments at Howeys Yard, front and rear gates The Chairman had followed up on his original request querying whether the front gate had been approved and also to the retention of the rear double gates. He had received an acknowledgement of his complaint that SCDC had not met its target response time but no substantive information.

Action: TS

90/17 Roundel signs on Brookhampton and Abbey Streets The eroded signs had been reported and apparently referred to the contractors but no repainting had been done.

Action: TS

107/17 State of footpath from Frogge Street towards Great Chesterford. The Chairman had still to inspect this.

Action: TS

107/17 Department of Transport road census on Grange Road Lucy Davison would follow up on this.

Action: Lucy D.

107/17 Parish Councils' Liaison Meeting 27 June 2017. The Chairman had been unable to attend. David Lilley left the meeting.

124/17 Youth Representation: None.

125/17 Reports from District and County Councillors. Cllr. Orgee's report is attached as Appendix A. with most of his comments incorporated elsewhere within these Minutes. No report was received from Cllr. Topping.

126 /17 Correspondence received

SCDC (G Bell)	Parish e-bulletin July 2017
SCDC (P Adams)	Agenda for weekly Bulletins. Note on recent High Court judgement on the supply of housing Fire Authority's response to Police Commissioner's fire governance consultation
SCDC (Planning Officer)	.Planning Policy Monthly Update.
CCC (Highways)	Roadworks and Events Bulletins July. Local Highway Improvement initiative changes Closure of Mill Lane level crossing footpath 16-18 September.
CCC (Planning)	Invitation to briefing meeting re Huntsman Advanced Materials
CAPALC (T Webb)	Chief Executive's Bulletin No. 14. New play area for Benwick Parish
Cambs. Police & Crime	Cancellation of Parish Conference due to lack of interest Request for responses to proposed fire governance Consultation
Cambs. Voluntary Services	Update for Parish Councils
CLT East	Rural Housing Week 2017
CPRE	Planning workshop for Parish Councils 2 November
Great Chesterford PC	Possible conflict of interest re UDC's financial interest in Chesterford Research Park.
Groundworks East	Groundwork Community Awards

Highways England	A14 Cambridge to Huntingdon June Newsletter
Hinxton Parish Council	IWM and Moto service station- exchange of letters with IWM.
Hundred Parishes Society	Request to check Ickleton entry in forthcoming guidebook.
Ickleton Society	Proposed leaflet drop re UDC proposal for Gt Chesterford Garden Village.
Indo Lighting	Flyer re conversion street lighting to LED.
Public Sector Executive on-line	Regular email digests
Rural Services Network	Weekly e-mail newsletters. Spotlight of Rural Health Rural Opportunities Bulletin
Rural Vulnerability Service	Rural Transport July 2017 Rural Fuel Poverty April 2017
Sawston Parish Council	Copy of letter to UDC about Gt Chesterford Garden Village
SSE	Members' letter and appeal for funds
Streetworks	Closure of road at Hinxton level crossing 16-18 September.
Uttlesford District Council	Invitation to respond to Local Plan (open 12 July to 4 Sept.)
Wicksteed Playgrounds	Annual safety report for skate park and play area.
Engagement (NHS)	Various e-newsletters
Public Sector Executive	Regular email digests.
Other various e-mails	Circulated to Councillors during the month.
HM Revenue & Customs	Various e-mails.

127/17 Planning information received from SCDC Declarations of interest to be declared.

i. S/2358/17/FL New detached double garage with store room The Glebe, Frogge Street (Julian Vargas). Councillors were concerned that previously South Cambs had opposed a garage at this site, but now appeared in favour. After discussion it was agreed **to make no recommendation to the District Council.**

ii. Application to carry out tree works subject to a tree preservation order or situated within a conservation order. Providence Cottage, 6 Frogge Street (Sophie McKibben) 1. Cherry tree at front of property needs pollarding by 40% as very close to house and inhibiting growth of a yew hedge. 2. Back of house: reduce height of overgrown leylandii trees by 50% **No objections**

iii. Decision received from SCDC

S/2469/16/FL and S/2471/17/LB Abbey Barns, Duxford Road

Permission granted for the erection of link extensions to existing office buildings

128/17 Reports from Councillors

Lewis Duke reported that the sign about use of the defibrillator on children had been removed. It was agreed that this should be reinstated. **Action: Lewis D.**

Simon Cheney had received complaints about the siting of a rubbish bin by a bench on the Recreation Field. This would be taken into account the next time the bin required replacement. **Action: Clerk**

The Clerk had received complaints about overhanging vegetation in Back Lane which was forcing pedestrians to walk in the road. She would speak to the landlord. **Action: Clerk**

129/17 Finance

i Position as at 30 June 2017

Money received in June

Icene- Tickell Arms **£120**, Groundwork UK (Tesco) **£1,000**

Bank Balances as at 30 June 2017. Community Account **£28,009.74**

Business Premium Account **£25,856.19**

Funds still to be banked Wellcome (contribution to Icklestock) **£1,000**, Choir night donation for play area **£105.70**

Taking the above into account £2,319 is earmarked for the play area with a further £2,130 promised.

ii Payments authorised on 19 July 2017

Harts (June Icene) **£189.74**, A Pavelin (Emptying Litter Bins) **£80**, Magpas donation **£50**, Village Hall (Room hire) **£80**, HMRC (PAYE) **£179.85**, Clerk 93 months pay & expenses) **£916.55**

It was agreed not to renew the £50 annual subscription to Fields in Trust

iii. <u>Position as at 19 July 2017</u>	Community Account	£27,619.30
	Business Account	£25,856.19

<u>Total funds</u>	Grand Total	£53,475.49
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iv Financial statement 2017-18, first quarter progress report. This information had been circulated previously. There were no queries.

v. VAT reclaim A claim for a VAT refund of £1,490.22 had been submitted to HMRC.

vi. Section 106 The Old Methodist Chapel, Abbey Street. Lewis Duke declared an interest. The Parish Council resolved that the Chairman and Tim Pavelin should sign two copies of a form of identity. One copy would be returned to SCDC to release Public Open Space and Community Space contributions of £3,893.86 and £643.51 respectively. The Parish Council noted the developer's wish that the Public Open Space contribution be used towards the proposed play area upgrade.

130/17 Cemetery/Chapel

i Large conifer. A tree surgeon had inspected this and another dying cypress in the Cemetery and had quoted £312 and £96 respectively to fell these to ground level. **Action: TS, Clerk**

131/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. Lucy Davidson reported that installation costs had pushed up the cost of the piece of equipment leaving a shortfall of £139. The Parish Council agreed to cover this and also to grant permission for setting up Icklestock on the Recreation Field on the preceding day. Plans for the Icklestock event were progressing well; food stalls and music arrangements were almost complete and tickets were selling already. She would send round an update shortly.

Action: Lucy D, Clerk

ii. Playground /Skate Park inspection. This had been completed and the report circulated. As expected, the inspector had commented on the state of the skate park although the comments were less severe than might have been expected. The Clerk would follow up on a possible replacement handyman to undertake this work

Action: Clerk

iii Request to install a bench. The Clerk would inform the family that they could proceed with installing a bench in memory of Mrs Marion Skeates.

Action: Clerk

iv Weeds in bark area This had been identified in the Wicksteed report but it still seemed sensible to delay this pending progress on the refurbishment project.

Action: TS, Clerk

132/17 Churchyard.

Inspection of potentially dangerous headstone Nothing to report in the absence of Michael Robinson who was arranging for John Sloper to inspect the headstone in question.

Action: MR

133/17 Affordable housing. Lewis Duke had gone on the Cambs Acre tour on 5 July of rural affordable housing which had been interesting, as had his conversation with other participants. He was increasingly of the view that we should identify potential sites, and possibly set up a Housing Group and/or a Community Land Trust.

Action: All

134/17 Emergency Planning Briefing (Huntsman). The Chairman and Vice- Chairman would attend this briefing session.

Action: TS, Lewis D

135/17 Local Green Spaces- review at the request of the Inspectors - report published 18 July.

Cllr. Orgee reported that SCDC were reviewing the issue of local green spaces (LGS) and would be looking at reclassifying certain areas at its meeting on 25 July. The Chairman reported that in Ickleton the Village Green would remain a LGS, but Driver's Meadow would not. However, the frontage of the field on two sides would remain protected.

137/17 CPRE Cambridgeshire and Peterborough Planning Training for Parish Councils 2 November. To be discussed at a later date although the Chairman may attend.

Action: TS

138/17 Adjournment for questions from members of the public. None.

139/17 Date and time of next meeting Wednesday 16 August at 7.30pm.

There being no other business, the meeting closed at 22.40pm.

Chairman

Date