

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 21 February 2018 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Simon Cheney, Lucy Davidson, Tim Pavelin, Michael Robinson, Sian Wombwell, District Councillor Tony Orgee, David Lilley, Jocelyn Flitton.

23/18 Apologies for absence. Jess Bloomfield, Owen McGuire, Peta Stevens

24/18 Approval of the 17 January 2018 minutes. Approved by all, signed by the Chairman.

25/18 Adjournment for questions from members of the public. Responding to David Lilley, the Chairman said a cycle path and improved footpath connecting Ickleton to Great Chesterford, although supported by the Parish Council, was not likely in the foreseeable future. Funding priorities for cycle paths appeared to be Cambridge City related or between transport hubs and employment clusters.

26/18 Matters Arising:

094/15 Local Government Transparency Code. No progress.

Action: TS, Clerk

181/15 Uttlesford Draft Local Plan, including proposed North Uttlesford Garden Community. UDC appeared to be working on the issues identified in the summer 2017 consultation. A revised draft Plan may emerge in June followed by a consultation prior to submission to the Planning Inspectorate. **Action: TS**

193/15. Smithson Hill agri-tech hub at Hinxton (planning ref: S/4099/17/OL). The Parish Council's objections had been submitted. Various other objections had been posted on SCDC's website. **Action: All**

239/15 Wellcome Genome Campus: regular liaison and expansion plans. No timetable in place yet for regular liaison meetings. Workshops held in January had disappointed those who attended as they gave no details of proposed expansion plans. Housing was evidently going to feature. **Action: All**

37/16 Emergency Plan/ Risk Assessment Review. No progress.

Action: Lewis D, Clerk

127/16 Conversion of certain street lights to LED. Straightforward replacement of lamps to start 10 March, and should be completed quickly. Where columns needed replacing the programme would run into May.

129/16 State of Village Footpaths and an offer of funding towards clearing vegetation in Tin Alley. In Tin Alley trees at risk had been felled and vegetation cleared. CCC Footpaths Officer who facilitated funding had been advised. **Action: TS, Clerk**

235/16 Proposal for motorway services off Junction 10 of the M11. No news.

90/17 Development at Howey's yard, front and rear gates. A further email had been sent to SCDC about the rear gates. No reply as yet. **Action: TS**

159/17 Parish Planning Forum held on 12 September. Reply to question raised. This issue was on the agenda for the Parish Council Planning Liaison Forum that was happening concurrently with this Parish Council meeting. A review may be in progress. **Action: TS**

220/17 South Cambridgeshire Community Awards. The Parish Council's Nominees Lucy Davidson and Katie Crawford as representatives of the Icklestock festival group had been invited to the Awards ceremony at South Cambridgeshire Hall, Cambourne.

238/17 Feedback from Neighbours' Forum IWM Duxford 23/11/17. The Chairman had forwarded the Parish Council's criticisms of the proposed changes to the Neighbours Membership scheme and had been told they would be considered as part of the ongoing review.

241/17 03 May 2018 District and Parish Council Elections. Nomination forms had been received and were handed to all Parish Councillors present. Completed forms had to be handed in at Cambourne. If possible arrangements would be made for a bulk delivery. The Chairman reiterated that, if elected to the Parish Council, he would not be standing for election as Chair. **Action: All**

09/18.4 Local Plan Main Modifications Consultation. Objection to the deletion of Driver's Meadow as a Local Green Space had been submitted.

13/18 Skate park repairs and repainting. MR stated the work would begin shortly.

14/18 Potentially dangerous headstone in Churchyard. Also to be repaired shortly.

16/18 Annual Litter Pick 18 March. Start time 10 am.

27/18 Traffic issues

Items brought forward by the Traffic Sub-Committee, which is due to meet again 07 March.

1. Local Highways Improvement Scheme 2016-17: (Minute 205/15).

i. Village Speedwatch Team. February sessions had been badly impacted by rain.

ii. Vehicle-activated speed sign. Projected cost £3,500. The kit is with CCC Highways and delivery arrangements need to be made. TS is to clarify approval process involving Balfour Beatty

2. Abbey Street School Bus Stop (Minute 69/17). A bid has been submitted under the Local Highway Improvement Initiative 2018-19 for £7,000 for safety measures. Objections received from adjacent residents. Lucy D and the Chairman attended the Panel meeting to support the bid. Panel decision expected mid-March.

3. Traffic problems associated with the low bridge at Great Chesterford (Minute 69/17). No Update.

4. Roundel signs on Brookhampton and Abbey Streets (Minute 90/17). No progress.

5. Upgrade of Hinxton Level Crossing; monitoring of delays (Minute 208/17.7). Complaint from resident. The Chairman had referred the issue to Network Rail. Their response is awaited.

6 Air pollution measurement (Minute 208/17). No progress.

Charles Frankau had been as

ked to clear the grips at Cemetery Corner. He had then dug out the blocked gullies. The Council were very appreciative of his efforts, which should reduce flooding.

28/18 Youth Representation. None.

29/18 Reports from District and County Councillors. Tony Orgee intended to send a written report shortly. Most topics had already been covered. SCDC's budget setting meeting next week was likely to approve a council tax increase of around £5 for a Band D property.

30/18 Correspondence received and report on arrangements during Clerk's incapacity.

Correspondence had been circulated. The Clerk was now forwarding emails, and hoped to be fit enough to attend Parish Council in March. Jos Flitton had rendered invaluable assistance to the Clerk and the Chairman.

31/18 Planning information received from SCDC Declarations of interest to be declared:

1. Applications:

i. **S/0246/18/FL** Mr & Mrs Murphy 7 Birds Close. Two storey side and rear extensions.

No issues with the size of the extensions. The windows were larger than those of the original dwelling.

SCDC Guidance for Homeowners indicated this was not normally acceptable.

Decision: Oppose

ii. **S/0156/18/FL** Mr William Wombwell. Excavation & installation of biofertiliser lagoon and security fence in field to south of Rectory House, Grange Road. SW declared an interest and left the room.

Decision: Support

iii. **S/0362/18/LB & S/0363/18/FL** Mr Steve Parsons. Internal alterations to provide new entrance hall,

boiler, utility & cloak room, alterations to garage and external windows & doors. **Decision: Support both**

iv. **S/0068/18/FL** Mr & Mrs Woodhead. The Old Vicarage Butchers Hill. Amended application – Floor plan of new garage and title of drawing amended to read proposed first floor plan.

The amendments were very minor, and had no impact upon the Council's original decision to **oppose**.

2. Tree Works in conservation area.

i. **S/0417/18/TC** 21 Brookhampton Street. Mr Tom Bristow. Removal of sycamore.

ii. **S/0555/18/TC** 22 Brookhampton Street. Mr Matthew Benson. Re-pollard willow.

iii. **S/0673/18/TC** 4 Church Street. Clare College c/o Bidwells. Pollard walnut tree.

No concerns were raised relating to any of these applications, therefore no comments will be sent to SCDC.

32/18 Reports from Councillors.

SC – roads had been swept.

Lucy D – Had received complaints about the marquee construction behind the Lion, and about loud music at a time when no temporary event notice was in place.

MR – suggested appropriate material should be acquired to improve surface of footpath between Back Lane and Abbey Street. All agreed. MR will action.

Lewis D – Defibrillator training had been arranged for Saturday 3rd March 09-11 am. The device itself had been checked and was functioning normally.

TS – A statement from the Parochial Church Council had been received too late to go on the Agenda, but this

had been circulated and would be discussed next month. The PCC was seeking support from the community to raise funds and steer a project to address problems with the fabric of the Church that, if not addressed, could threaten the wall paintings. TS also reported on the prospect of the Village Fete taking place by the Church instead of on the Recreation Field. There was a problem with a soakaway in the Churchyard failing to drain water away from two gullies. Although it was unclear whether it was the PCC or the PC who was responsible to address this, the PC would ask to be kept informed of the outcome of the initial examination.

33/18 Finance.

i. Payments: A Pavelin **£100**; CPRE membership renewal) **£36**;

Reimbursement of Icene Editor Jan & Feb editions **£211.14**;

Thoroughbred Industrial Doors Ltd Further repairs to Sports Storage unit **£328.32**;

British Legion wreath + donation **£80**. This replaced a previous cheque that had gone astray.

ii. Bank Balances report. 31/01/2018 Community a/c £42,163.99 Business Premium a/c £25,860.72

iii. 2018-19 Precept. Reported to SCDC £24500 & duly acknowledged.

34/18 Cemetery/ Chapel – Condition to be kept under Review.

- Cemetery Chapel: internal plaster repairs. Awaiting warmer season.
- Dying conifers have been removed.
- Culling of rabbits in cemetery. The Chairman had been contacted and culling arranged.
- Headstone check in cemetery and Churchyard completed by David Lilley. There were no problems. The council was grateful for David's efforts.
- Ickleton Burial Board Fees review. Also review Funeral Directors conditions. Carried forward to next meeting as the Chairman needed information from the Clerk.

35/18 Recreation Field and Recreation Area.

- Update: play area refurbishment project. There would be no repeat of Icklestock in 2018. Smaller events were being actively considered. Lucy D undertook to set out a statement of funds already available for the project with a calculation of the current shortfall, together with a description of what might replace the central assemblage in the Play Area.
- Weeds in bark on playground area. Further deterioration of the retaining planks had occurred.
- Grass cutting quotes for next financial year. Quotes to be requested from current contractors.

36/18 Affordable housing. Nothing to report.

37/18 Cambridgeshire Local Council Development Plan 2017 – 2022 (email forwarded 09/01/18). After discussion, no further action proposed.

38/18 General Data Protection Regulations: legislation w.e.f. 25 May 2018 (email circulated 21/11/17).

There was uncertainty over how a small Council might be impacted. Tony Orgee was attending a briefing for SCDC Members and would provide feedback. Lewis D offered to attend a CAPALC workshop.

39/18 District Councillors Engagement with Parish Councils after Election (email 31/01/18).

After some discussion it was agreed the Chairman should provide feedback to SCDC as requested.

40/18 Adjournment for questions from members of the public. Jos Flitton mentioned that Charles Frankau, who had been asked to look at the bins in the Cemetery, had built completely new ones. The Councillors were very pleased that he had done this.

41/18 Date and time of next meeting Wednesday 21st March 2018 at 7.30pm.

The meeting closed at 22h00

Chairman

Date