

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 9 December 2015 at 7 30 pm in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Jess Bloomfield, Susan Clew, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Sian Wombwell, Peta Stevens (Parish Clerk), Cllr. Mick Martin, David Lilley

260/15 Apologies for absence: Michael Robinson, Cllr. Peter Topping.

261/15 To approve the minutes of the meeting held on 18 November 2015: The minutes were approved and accordingly signed by the Chairman.

262/15 Adjournment for questions from members of the public. None.

263/15 Matters Arising:

019/14 Ickleton Village Hall – Supplementary Trust Deed –Nothing had been received from the Charity Commission concerning the amendment of the Village Hall deed. **Action: Clerk**

043/14 Ickleton Post Office –The Chairman had replied to Mrs Allen. Once her response was received a decision would be taken as to whether to remove this item from the agenda.

026/12 Proposed 20mph Speed Limit and HCV's. Although terminal 20 mph signs had been installed, CCC Highways had now advised the Chairman that since this was a 20mph zone, repeater signs and roundels on the roads were not required. The Chairman had written subsequently saying that CCC Highways had previously advised him that repeater signs and roundels would be required. The position needed to be clarified. The Parish Council felt that some reinforcement of the signage was desirable. There was unanimous support for the Chairman's action and his enquiries would continue. **Action: TS**

169/14 Ickleton Information Guide The draft was being checked. **Action: TS, J Flitton, C Driver**

197/14 Defibrillator Lewis Duke reported that the defibrillator was being checked regularly. He had received a number of expressions of interest in a third training session. The Trainer's prior commitments made it likely that the session would be delayed until February at the earliest. To be mentioned in Icene. The child pads had been delivered. **Action: Lewis D, Clerk**

010/15 Parking on pavements. In Michael Robinson's absence, this item would remain on the agenda for the time being. **Action: MR, Clerk**

045/15 Token of appreciation for former Clerk. The teak tree seat had been delivered. Tom Dazey will remove the old seat and install the new one. A concrete base will be installed to ensure the seat has a level base. The Chairman would discuss the wording for a plaque with the former Clerk. **Action: TS, Clerk**

086/15 Landscaping project: Boundaries of Howey's Yard. The present state of the site made it difficult to plan realistically, but Sian Wombwell would keep this on her action list as a priority. **Action: SW**

094/15 Local Government Transparency Code. The Chairman and Clerk were considering how information available to residents via the Village website might be improved. **Action: TS, Clerk**

095/15. Recognition of achievement from Parish Council (residents or groups). The advertisement for the scheme had been included in December's Icene but the Clerk had not received any nominations. It was agreed to re-advertise in the January Icene. In discussion of the Terms and Conditions, it was agreed that financial limits should not be specified but it should be made clear that achievement would be recognised through a donation to the club or organisation in the case of sports awards, and with vouchers for local facilities available for offered to individual winners. The document would be revised to reflect this. Cllr. Martin commented on the need to disclose the total budget agreed for the scheme in order to meet external auditors' requirements. It was agreed that this would be achieved by appropriate minuting shortly before awards were finalised. **Action: TP, MR, TS, Clerk**

116/15 Issues with the local road network. The Chairman had responded to Heidi Allen. She had obtained interesting information. CCC Highways' complacency regarding the A505 was notable, and the Chairman had replied emphasising the Parish Council's view that the A505 was clearly not coping. **Action: TS**

144/15 Resolution of an SCDC Planning decision concerning Permitted Development. Cllr. Martin reported some progress had been achieved. SCDC's Team Leader (South East) had advised that, having reviewed the case, she confirmed the validity of the original decision but an Agricultural Enforcement Officer might visit the property. Councillors were concerned that this response missed the essence of their concern which related to the extent of the curtilage relevant to the dwelling. They emphasised that they were not disputing the original decision but were rather seeking acknowledgement that this decision was a one-off. Cllr. Martin suggested

allowing a fortnight's leeway before considering further action.

Action: Cllr. Martin, TS

150/15 New advertising sign overlooking the M11. Pictures of the latest version of the sign had been circulated and the Chairman had now sent two reminders to Highways England but had received no reply to date.

Councillors agreed that it was important to pursue this.

Action: TS

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. The Chairman's response on behalf of the Parish Council had been circulated. Sian Wombwell commented on the inadequacy of the Consultation Exercise. The Chairman pointed out SCDC's response drew attention to potential employment proposals being worked up to the north of Uttlesford that carried infrastructure implications. The need for traffic infrastructure improvements to be at the forefront of discussions about any developments in the area had already been identified by the Parish Council. Cllr. Martin pointed out the Government had imposed a duty on local councils to co-operate.

Action: TS

193/15 Bid for an agri-tech hub and enterprise zone at Hinxton. Lewis Duke had attended a meeting organised by Emma Fletcher, MD of SmithsonHill. Traffic consultants engaged on the scheme had been present, as had Cllrs. Martin and Topping and three members of Hinxton Parish Council. Lewis Duke observed that this was developing into a serious initiative identifying improvement to the local road network as key to the scheme's viability. There was considerable interaction with local business parks. One idea was a circular bus route linking local villages and hi-tech and business centres. A co-ordinated approach to finding funds for improvement of the Pampisford roundabout could make a Planning Application for an agri-tech hub more feasible. Cllr. Martin commented on the need for local communities to work together so that they could speak with a common voice.

Action: TS

194/15 Cereals 2016. Lewis Duke reported there were two remaining options for traffic attending Cereals 2016: the 2014 route which had made use of the farm track, or traffic would be through the Village. It was agreed to accept the 2014 model to avoid massive congestion in the Village.

Action: Lewis D

196/15 Unsatisfactory state of certain grips, gullies and drains. Despite evidence of some drains being cleared, at least 6 blocked drains reported by the Chairman and Clerk during the last couple of months were still showing as outstanding on the SCDC map.

Action: TS, Clerk

205/15 Local Highways Improvement Scheme 2016-17. The Chairman had submitted the Parish Council's bid for a mobile interactive speed indicating sign with an estimated cost in the region of £5,000. He would make the case for this bid in January.

Action: TS

201/15 Compilation of a project priority list for highways improvements. This would be held over until timetable pressures reduced.

Action: All.

218/15 Availability of Superfast Broadband within the Village. Jess Bloomfield had received a considerable number of complaints and had taken up the case of those Frogge Street residents who were unable to access this option. The Chairman had e-mailed Connecting Cambridgeshire. This would continue to be pursued as a matter of concern.

Action: TS, JB

218/15 Proposal for change to traffic arrangements: low bridge on the road towards Great Chesterford The Chairman had yet to communicate the Council's concerns about this bridge to CCC Highways. Five delivery vans within a two hour period had been seen being forced to reverse away from the bridge causing considerable disruption.

Action: TS

232 & 244/15 Request for removal of personal information from the website version of Icene The Chairman had not been able to contact the Editor. He would also ask the Editor if he favoured a disclaimer for Icene advertisements.

Action: TS

239/15 Wellcome Genome Campus: Expansion Plans The Chairman and Lewis Duke had attended the scheduled Liaison Meeting on 1 December. The decision of the Wellcome Trust Board on the expansion plans had been expected by that date but was still outstanding. The suggestion that the Campus assume responsibility for printing of Icene had been discussed (see Minute 244/15 of the meeting on 18 November). An alternative offer to reimburse the Parish Council for the costs of printing was gratefully accepted. This arrangement meant a local firm would continue to benefit.

Action: TS, Clerk

241/15 Electoral review of South Cambridgeshire The Chairman suggested that the Parish Council should not make a submission to this consultation exercise. Cllr. Martin confirmed that a response was only required when a Parish Council was unwilling to be placed in the same district ward as one its neighbours. In Ickleton's case, the new grouping might include Duxford, Pampisford, Babraham and Hinxton. Given the various business centres, and the Genome Campus, this would make it the largest contributor of external funds within

SCDC.

255/25 SCDC Community Award Scheme The Chairman reminded Councillors that the scheme's conditions required a submission to be made before the next meeting. A proposal by Lewis Duke, seconded by Lucy Davidson, was approved unanimously and the Chairman would write up a case. **Action: TS**

251/15 Parish Planning Liaison meeting 14th October 2015 and response to consultation on SCDC's proposed changes to Scheme of Delegation in Planning Procedure. Cllr. Martin reported that there had been an unforeseen delay in implementing the proposed changes and no further developments were expected before the New Year. It was agreed to remove this item from the agenda. **Action: Clerk**

264/15 Youth Representation: None.

265/15 Reports from District and County Councillors:

District Councillor's Report

Section 106. Cllr Martin reported on significant changes to regulations regarding Section 106 agreements. These now applied only to developments of more than 10 dwellings on a single site. Parish Councils were limited to expenditure from such developments on sports or children's play spaces, village halls, allotments or community transport.

SCDC's financial position following the Government's latest budget rationalisation. Under the latest calculations, SCDC was required to make additional savings of £1.4m in the next financial year. Some £950,000 had been identified already, including £105,000 in reduced refuse collection costs as a result of the drop in diesel costs. This, together with an underspend on the current year's budget, would obviate the need for further reductions in service provision in the forthcoming year. SCDC intended to investigate ways of generating income to support local councils.

CCC's financial position. This was a bigger problem since there was currently a deficit of £104m. It was inevitable that certain services would be curtailed or terminated.

Modifications to the SCDC Local Plan Nothing would affect Ickleton directly; the closest proposal for a large-scale development was in Sawston. Otherwise all proposals focused on locations north of Cambridge. Councillor Martin left the meeting.

266/15 Correspondence received

SCDC (C Hunt)	Consultation on Proposed Modifications to Cambridge and South Cambridgeshire Local Plans
SCDC (P Adams)	Agenda for Weekly Bulletins
SCDC (Planning Policy Team)	December Monthly Planning Update
CCC (E Bell)	November's Parish e-bulletin
CAPALC (T Webb)	DIS <i>Extra</i> : Issues 872-4
	Reminder re. AGM 10 December 2015.
Wellcome Genome Campus	Wellcome Genome Campus vision and next steps
Ickleton Society	Comments on Uttlesford Local Plan Consultation
Katherine Denman-Jones	Vehicles damaging grass verges on Abbey Street.
Jos Flitton	" " " " " " "
Malcolm Hall	" " " " " " "
James Macdonald	" " " " " " "
Keena McKillen	Reply to Chairman's comments on Quinquennial Review of Ickleton Parish Church.
Whittlesford Parish Clerk	Request for information to support appeal against a planning application for a large-scale commercial cemetery.
Cambridge Council for Voluntary Services	Parish Council update November 2015
CPRE	November e-bulletin
	Countryside voice reader survey
Engagement (NHS)	Various e-newsletters.
Rural Services	Network Weekly update
	Opportunities Bulletin
	Rural Health Conference 2016.
	Free Seminar: Making Rural Settlements work

Public Sector Executive on-line	Various emails.
Fields in Trust November update.	
Other various e-mails	Circulated to Councillors during the month.
E-Cops Daily updates.	
Neighbourhood Alert	Various e-mails.
Sir Graham Bright	Monthly update.
HM Revenue & Customs	Various e-mails.

267/15 Planning applications received from SCDC None.

268/15 Reports from Councillors.

Lucy Davidson passed on thanks from the Sizzlers Group for the Parish Council contribution to the Winter Warmer and Comedy Evening events in support of the War Child charity. The overall sum raised was anticipated to be in the region of £4,500 and the Parish Council congratulated the Sizzlers on this magnificent achievement.

Sian Wombwell reported the four sheep had now been removed from Coploe Pit, having exhausted the grazing. She also enquired whether the green box adjacent to the post box on Coploe Road was still operational as it was in a poor state of repair. Lewis Duke confirmed that this had been the property of what had been Cambridge Cable. The Chairman would investigate.

Action: TS

Susan Clew announced this would be her last meeting as she would be resigning on leaving the Village. The Chairman thanked her for all her contributions over the last four years. Once her formal resignation had been received, the Clerk would instigate procedures to fill the vacancy.

Action: Clerk

269/15 Finance (Bank Balances) including payments to:

Harts (November Icene) - £113.16; A Pavelin (Emptying Litter Bins) - £60; CCC (contribution to traffic calming work Duxford Road, replacement cheque)-£1,024.10; A Deptford (infant defibrillator)-£138.00; Charles Frankau (work on old cemetery garden, skate park and footpath at the end of Tin Alley)- £1,272.47. Mrs A Sellwood (2x defibrillator training sessions).

Money received: Ickleton Cricket Club (final payment towards cost of sports storage unit) £250; Ickleton Football Club (use of pitches) £43.50.

Icene Received: Brian and Carole Girling £30.

Bank Balances: Community Account: £22,150.46. Business Account: £25,840.09.

Meeting of the Finance Committee. The Clerk would organise a Committee meeting prior to the next Council meeting to review the present financial position and make a recommendation for next year's precept.

Section 106 Money: Sports Storage Unit – Update. The Chairman had submitted a report to SCDC on the use of Section 106 money. This item would now be removed from the agenda.

270/15 Recreation Field and Play Area

i Update on play area refurbishment project. Work would resume in January.

Action: Lucy D

ii. Replacement of picnic table and bench set. A set had been delivered, and, thanks to help from builders working in Howey's Yard, it was now installed in the playground area.

iii. Dog fouling in the Playground. Tom Dazey had agreed to fence the lower half of the gates to prevent dogs jumping through between the struts.

Action: Clerk

271/15 Cemetery /Chapel – Condition to be kept under Review.

i. Rabbit damage and fence requiring repair. The Clerk would contact Michael Robinson to find out whether he had spoken to John Sloper about repairing the fence. It would also be useful to get some indication as to when a rabbit cull might be held.

Action: MR, Clerk

ii Cemetery Garden Charles Frankau had now completed the clear-up of the old part of the Cemetery Garden, having removed 7 trailer loads of garden rubbish.

iii. Cemetery Chapel The Chairman had contacted the contractor who had done the last set of repairs to the Chapel to seek his advice.

Action: TS

iv. Fallen tree and leaning tree by Cemetery wall. David Lilley reported that Charles Frankau had dealt with the fallen tree, thankfully only one grave had been affected. The Chairman said another tree was leaning at an angle and had a number of branches overhanging the highway. He and the Clerk would meet on-site with a tree surgeon, to assess what needed to be done.

Action: TS, Clerk

272/15 Churchyard.

Repair to pedestrian gate. A replacement gate in English oak was being made.

Action: Clerk

Quinquennial report recommendations The Chairman had replied to Keena McKillen suggesting that the items identified in the report be looked at during the annual clean-up. This suggestion had been welcomed. The item would be removed from the agenda.

273/15 Tin Alley: Footpath Reinstatement. Charles Frankau had now completed this work and the area was now in a much more satisfactory condition. **Action: Clerk**

274/15 Ivy Growth (flint walls), Butchers Hill; & Weeds etc. at footpath Abbey Street to Back Lane. The Clerk had sent two messages to Dominic Pallett to ask whether he would cut back the ivy growth on the flint wall on Butchers Hill as this was making it difficult to use the footpath. He would also be asked to remove weeds and trim back around the dog bin in Back Lane. **Action: Clerk**

275/15 Grass verges in Abbey Street. There had been a marked increase in traffic along Abbey Street during the previous week with the road becoming completely gridlocked on occasions, exacerbated by builders' vehicles parking on the road. The problem had been compounded by instances of lamentable driving with the result that a number of grass verges had been completely ruined. The Chairman and Clerk had received some half-dozen complaints and one resident had complained directly to CCC Highways but had yet to receive a response. A number of suggestions were discussed but Councillors concluded that a satisfactory resolution was impossible. Introducing parking restrictions would lead to much higher vehicle speeds. The only effective solution would be to install verge posts, but residents would have to bear very expensive installation costs themselves. CCC Highways' agreement to the installation of posts could not be taken for granted. It was noted that failure to remove loose chippings had compounded the problem by concealing the kerbs. At some point CCC Highways should be told that the surface dressing had been the wrong solution, given how busy Abbey Street had become. It would be important to seek an undertaking that a full resurfacing would be done on the next occasion. When the current phase of building works was completed, the verges could be protected after re-seeding using plastic netting. **Action: TS, Clerk**

David Lilley left the meeting.

276/15 Affordable Housing. Lewis Duke suggested that it might be appropriate to contact Cambridge Housing Society to find out how they are currently planning to fund affordable housing. Their response may inform our next interaction with Heidi Allen. **Action: TS, Clerk**

277/15 Adjournment for questions from members of the public: None.

278/15 Date and time of next meeting –Wednesday 20th January 2016 at 7.30pm

There being no further business, the meeting closed at 21h45.

Chairman

Date