

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 August 2015 at 7 30 pm in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Susan Clew Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Michael Robinson, Cllr. Mick Martin, Cllr. Peter Topping, Peta Stevens (Parish Clerk), and David Lilley,

165/15 Apologies for absence: Jess Bloomfield, , Other absence Sian Wombwell.

166/15 To approve the minutes of the meeting held on 15 July 2015: The minutes were approved and signed by the Chairman.

167/15 Adjournment for questions from members of the public. None

168/15 Matters Arising:

287/13 SCDC Parish Planning Forum (03/12/13) response to query raised –Cllr. Martin reported that SCDC Planning Committee's recent decision on the Greenacres Site, Duxford, which went against Planning Officers' advice, had set a precedent from a planning point of view. As a result, he had asked for a review of policy relating to the input of Parish Councils on Highways issues. An outcome would probably take some time given the workload associated with the review of the Local Plan.

Action: Cllr Martin

019/14 Ickleton Village Hall – Supplementary Trust Deed –Nothing had been received from the Charity Commission concerning the amendment of the Village Hall deed.

Action: Clerk

043/14 Ickleton Post Office – Meeting 11 September 2014 - The Chairman reported there had still been no response to his e-mail to the Post Office Senior External Stakeholder Manager East. The position of post offices in small rural communities had been highlighted as one of the major items for discussion at the proposed meeting requested in the Chairman's recent letter sent to our MP, Heidi Allen.

Action: TS

026/12 Proposed 20mph Speed Limit and HCV's. The Chairman advised that the formal consultation process for a Village 20mph speed limit had ended on August 14th. Meanwhile he had received a reply from CCC advising that the 2014 traffic data sent to CCC in support of the Council's desire for an environmental weight limit for HCVs, did not demonstrate a level of heavy vehicle traffic sufficient to justify this request. Cllr Topping agreed to investigate this but, in the meantime, the Chairman was asked to write again to seek clarification

Action: TS

169/14 Ickleton Information Guide This would be updated.

Action: J Flitton

197/14 Defibrillator Lewis Duke reported that the St John's machine had been delivered but the cabinet had yet to be installed. He would speak to the person concerned. A trainer had been identified and would hold 2 sessions initially for those active in the Village community e.g. sports club officials, Froglets, the Village Hall Committee etc. Each session would be for up to 10 people and a Wednesday and Thursday evening over 2 weeks in early September were suggested as suitable dates. Follow-up sessions would be held on an annual basis thereafter. It was agreed to include an update in Icene asking for expressions of interest in the training sessions.

Action: Lewis D, Clerk

208/14 Proposal to fence Coploe Pit (to enable grazing by sheep) The fencing had been completed. The Council would be advised by Sian Wombell whether any further work was needed.

Action: SW

010/15 Parking on pavements. No response had been received to the letter the Clerk had sent to the owner of the properties where the situation was most acute and Michael Robinson had not managed to contact him. This item would remain on the agenda..

Action: MR, Clerk

036/15 Risk Assessment-annual review. This would be circulated soon.

Action: Lewis D, Clerk

045/15 Token of appreciation for former Clerk. The Chairman had discussed the suggestion of a tree seat in the play area and the former Clerk was happy with this. Lucy Davidson pointed out that the old picnic bench was in need of replacement. This would be put on next month's agenda.

Action: TS, Clerk

057/15 VE Day. 70th Anniversary Commemorative Plaque Councillors had agreed to leave this item on the agenda to see whether VJ Day evoked increased interest in the proposal for a general commemoration of the end of WWII. Although this had not proved to be the case, it was agreed to leave this for one further month to see whether any suggestions were forthcoming.

Action: MR, Clerk

065/15 CCC/Balfour Beatty street light replacements. The Chairman had e-mailed Balfour Beatty drawing attention to the outstanding works, and the safety hazard these represented. It appeared that Frogge Street was the only location where work remained but Susan Clew volunteered to undertake a

general inspection with a view to removing this from the agenda. **Action:TS, SC**
 086/15 Landscaping project: Boundaries of Howey's Yard. **Action:SW**
 094/15 Local Government Transparency Code. The Chairman and Clerk would consider how information available to residents via the Village website might be improved. **Action:TS, Clerk**
 095/15 Recognition of achievement from Parish Council (residents or groups) Dilip Odedra and John Williams had agreed to join a small group to take this project forward. Lucy Davidson would invite Catherine D-J. to join. **Action: SC,TP, MR,Lucy D**
 116/15 Issues with the local road network The letter to Heidi Allen MP had suggested the meeting be held in Ickleton so that she could obtain an on-site impression of the present traffic problems. **Action:TS**
 144/15 Resolution of a an SCDC Planning decision concerning Permitted Development. Cllr. Martin reported that the responsible officer was on leave until September but he had forwarded the Chairman's e-mail on this subject to await her return. **Action:Cllr. Martin,TS**
 150/15 New advertising sign overlooking the M11. Lewis Duke reported that the hoarding had been increased in size. The Chairman had contacted Mike Cooper of CCC Highways who had advised that he was unable to assist as this was not a Highways responsibility. The Chairman had followed up his suggestion. **Action:TS,Lewis D**
 150/15 Liability for damage resulting from cricket balls. The Chairman reported that Ickleton Cricket Club was covered through the Cambridgeshire Cricket Association for up to £5m in public liability for each claim. The Parish Council's insurance brokers had confirmed that there was no onus on the Council to insure against cricket incidents related to activities on the Recreation Field.
 151/15 Ice Advertising. The Clerk reported that she had sent out invoices from a list supplied by Lucy Davidson. They would liaise to capture any outstanding payments. **Action: Lucy D, Clerk**
169/15 Youth Representation: None.

170/15 Reports from District and County Councillors.:

District Councillor's Report

Boundary Commission. Cllr. Martin advised that a review was required because the population growth in both Histon and Impington meant that these wards were no longer represented appropriately. Two alternatives had been proposed:i.) District elections on a rotational basis in 3 out of 4 years or ii)an all-out election once every 4 years. Cost saving was obviously an issue but the primary aim appeared to be to reduce the number of District Councillors from 57 to 45 and with no more than 3 District Councillors for the area covered by one County Councillor. Option i.was likely to result in 3-member wards leading to Ickleton being required to merge with other wards for District Council representation. Retention of a single representative would only be achieved through Option ii.: this would involve Ickleton sharing a District Councillor with Duxfordas now but adding the Heathfield married quarters.

County Councillor's Report

Cllr Topping's written report is attached as Appendix A. Cllr Topping drew attention particularly for the need for a combined approach to make CCC more aware of the inadequacy of the local A Roads infrastructure, particularly the A505. He suggested waiting to hear the views of Wellcome who were due to consult local parishes in September, before developing this further.

171/15 Correspondence received

Office of Heidi Allen MP	Information on local football funding awards.
SCDC (Jo Mills)	Introduction of appointments system for Duty Planning Officer
	Planning Policy Monthly Update
SCDC (C Hunt)	Local Plan Examination- Letter from Inspectors
SCDC (T Webb)	Invitation to free Funding and Support events in South Cambs Parish Councils
	Outreach Councillor Training-Perry / Burwell Parish Councils
	Published lists of NIS and other grants and funding
SCDC (J Patel)	E. Anglian Tree Warden Forum
SCDC (G Bell)	Parish e-bulletin
SCDC (B Jakes)	Street lighting energy saving measures
CCC (R Lilley)	Information on new Local Pensions Board
CCC (P Adams)	Workshop for Parish Councils, Thursday 27 August
CCC (P Adams)	Weekly list of Council agenda items
CCC (Highways)	HCVs in Ickleton

Various e-mails	Circulated to Councillors during the month
E-Cops	Various e-mails
Neighbourhood Alert	Various e-mails
HM Revenue & Customs	Various e-mails
Sir Graham Bright	Monthly update
Rural Services Network	Free seminar- Viable rural communities
Jos Flitton	Feedback on meeting to discuss parking problems in S Cambs Villages

S Cambs Police (Sgt Davidson) Update on above
G Birch Updates on progress at Coploe Pit
Local Resident Problems associated with BT Openreach Fibre optic work

172/15 Planning information received from SCDC Declarations of interest to be declared.
S/1706/15/FL Erection of a Cold and Cool Storage Building Hexcel Composites Ltd, Hinxton Road, Duxford. This application could only be viewed on-line but concerned new refrigerated storage facilities and was basically a coordination exercise to replace present ad hoc arrangements. The proposal related to an established employment area within the Local Development Framework. There appeared to be little of direct concern to Ickleton, although it would be important to safeguard against any increase in traffic levels through the Village. One suggestion was to request a redesigned exit to deter vehicles from turning left out of the site. An alternative could be to suggest that appropriate signage be installed. **It was agreed to recommend approval but with traffic restriction conditions attached.** **Action:TS,Clerk**

Planning application approved by SCDC S/0578/15/FL (Revised) Howey's Yard, Abbey Street
Mr P Law.(subject to certain conditions which exclude demolition of the barn on-site)

Tree works subject to a Tree Preservation order or situated within a Conservation Area
The Parish Council was not asked to comment on these applications, which were supplied for information only.

S/1943/15/TC Crown reduction and removal of dead wood on 2 trees- Mr T Sadler, 63 Abbey Street.

S/1958/15/TC Reduce hawthorn crown & reshape 6 other trees-Mr Hay, 1 Priory Farm Barns, Back Lane

S/1999/15/TC Reduce crown of walnut tree and reshape-Mrs Garrett, 4 Butchers Hill

Cllrs. Martin and Topping left the meeting

173/15 Reports from Councillors.

Tim Pavelin reported that he had applied for 50 litres of white paint under the "Free paint for communities" scheme. As there had been a very strong demand initially, he had asked for our bid to be included in the September draw. **Action:TP**

Terry Sadler reported on a complaint from a Frogge Street resident about the poor condition of her verge following fibre optic work undertaken by BT Openreach. Another Frogge Street resident had complained about the inconsiderate behaviour of people burning garden waste. This would be included in Icene. He also drew attention to the proposed closure of Frogge Street and the consequent decision of Stagecoach to suspend the Citi 7 bus service during this period. In the event, Mike Cooper of CCC Highways had rescinded the order following complaints from the Chairman. The Parish Council was grateful to Malcolm Hall for his efforts in communicating with Stagecoach. Instead of closing Frogge Street, traffic would be managed by temporary lights during utilities works. **Action:TS, Clerk**

174/15 Finance (Bank Balances) including payments to:

A Deptford (Defibrillator) £1,650 (paid previous to meeting).

Harts (July Icene) - £80.40, A Pavelin (Emptying Litter Bins) - £80.00, Ickleton Cricket Club (asbestos removal for new Sports Storage Unit)-£240, Wicksteed playgrounds (parts for repairs to swings etc.)£70.40, Agrovista (spraying of Recreation Field) £300.

Money received: HMRC VAT refund £5,997.35, Mr Mullins (hire of football pitches 14th August) £80

Outstanding invoice/receipt Whittlesford Warriors - £105.00 (for previous 2014-15 season), Icene advertising: Nigel Wright -£.30.00

Bank Balances: Community Account: £15,327.45, Business Base Rate Tracker Account:£25,836.87

Section 106 Money:- Sports Storage Unit – Update. The Chairman and Clerk would compile a report to SCDC on the use of Section 106 money. Michael Robinson undertook to inspect the area to the rear of the Sports Storage Unit with a view to clearing it. **Action:TS,MR,Clerk**

175/15 Recreation Field and Play Area

i. Spraying Recreation Ground. Completed

ii Update on play area refurbishment project. Lucy Davidson reported that the project had generated a good amount of interest shown at the fete and 15 individuals had registered an interest in buying a sign on the playground fence. The next step would be to put an item in Icene and to draw up a list of local firms for canvassing purposes. A grant application was being prepared. She undertook to investigate other manufacturers of playground equipment to identify any other interesting items and to get a benchmark on prices. **Action:Lucy D**

iii Painting of skate park. The Clerk would speak to Adrian Green. **Action:Clerk**

iv. Repair to gate into the play area. Although the original broken gate had been repaired, it now appeared that the striker bar on the other gate was broken. The Clerk would investigate. **Action:Clerk**

v. Compliance with Wicksteed safety report. The Clerk had ordered the parts needed to repair playground items identified as requiring attention. Tom Dazey was working his way through the list. **Action:Clerk**

176/15 Cemetery Chapel – Condition to be kept under Review.

i. Rabbit damage and fence requiring repair. The Chairman had received a report of a grave destroyed by rabbits who had created a large hole in the fence in the new part of the Cemetery. Although it would help if visitors kept the gate closed, it was clear that the fence needed repair and Michael Robinson would speak to John Sloper. A rabbit cull would need to wait for colder weather. **Action:MR**

ii. Cemetery Garden. David Lilley reported another complaint he had received about the state of the older part of the Cemetery. The Clerk would be meeting Charles Frankau in the near future and would ask when the next tidy-up was due and what work he intended to undertake. **Action:Clerk**

iii. Cemetery Chapel. David Lille reported that there were several small repairs needed in the Chapel. The Chairman would contact him to arrange a site visit. **Action:TS, David Lilley**

iv. Memorial bench -Dr Jenny Pell. Nothing to report. **Action:Clerk**

177/15 Churchyard. The Clerk had contacted Adrian Green who had agreed to inspect the gate and to provide quotes for both repair and for a new gate. **Action:Clerk**

178/15 Tin Alley: Footpath Reinstatement. The Clerk had spoken to the person renting the field in question who had no objection to the proposed repair work. Michael Robinson had obtained a quote of £39 plus VAT for a granite type material which was the most suitable product. He would visit the site to see how this work could be done, and the best means of getting the material in position. The Clerk would then contact Charles Frankau to ask whether he would be willing to undertake this project. **Action:Clerk**

David Lilley left the meeting

179/15 Flooding. As there was nothing to report, it was agreed to remove the item concerning Church Street flooding from the agenda unless it re-occurred. **Action:Clerk**

180/15 Affordable Housing. This had been identified in the letter to Heidi Allen as a major item for discussion at the proposed local meeting. **Action:TS,SW,Clerk**

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments.

Uttlesford District Council had identified two possible sites for evaluation, one at Great Chesterford, the other near Strethall. It was agreed to monitor this. **Action:TS,Clerk**

182/15 SCDC Consultation document on possible changes to the local election system. Following on from Cllr Martin's verbal report, the Council returned to its discussion of the most suitable solution for Ickleton. The Chairman had completed a questionnaire on liaison with SCDC Councillors. He would also attend a workshop arranged by SCDC on August 27th. The Parish Council had until 18 September to make its comments. During discussion, the general view appeared to be that all-out elections would be the preferred option. **Action:TS**

183/15 South Cambs Police: Meeting to discuss parking issues in local villages. Lewis Duke reported on a meeting organised by South Cambs Police on 6th August to discuss parking problems in local villages. He and Jos Flitton had attended on behalf of Ickleton and Councillors had received both a note on the meeting prepared by Jos Flitton and a follow-up message from Sgt Davidson of South Cambs Police. It had become clear that the Police did not favour a traffic-warden approach, nor was a residents' vigilance programme considered suitable. The Police floated the idea of Villages paying overtime for PCSOs who could address parking infringements during visits to the Villages. An amount of £1,000 had been suggested as an initial payment although the smaller villages could combine to share a PCSO. Although they recognised that this proposal had the possible benefit of increasing police presence in the Village, Councillors did not consider that it would be particularly effective in Ickleton. It was agreed therefore to reply that Ickleton did not wish to participate at this stage. **Action TS,Clerk**

184/15 Increase in CCC charge for administering Parish Council owned street lights. A letter had been received informing the Parish Council that, with effect from October, CCC would be raising its charge for administering Parish-owned street lights to 15%. The only alternative would be to move the account to a different supplier but this was not favoured.

Action: Clerk

185/15 Public consultation about solar farms. Lewis Duke declared an interest. He advised Councillors that on the basis of the consultative element in the Government's proposals, the promoter was continuing to progress the project for a solar farm on property owned by himself and Peter Wombell to planning permission stage. He then left the meeting for the remaining discussion of this item. Councillors considered that the public consultation exercise had been useful, as had the site visits which all members of the Council had attended. The Council agreed to reserve its discussion and comments until the planning application stage.

Action TS,Clerk

186/15 Adjournment for questions from members of the public: None

187/15 Date and time of next meeting –Wednesday 16 September 2015 at 7.30pm

There being no further business, the meeting closed at 22h15.

Chairman

Date

Report to Ickleton Parish Council - August 2015

From County Councillor Peter Topping

Heidi Allen MP

I have sought to engage our local MP, Heidi Allen in three issues recently: school places shortage, footpath from Duxford to Whittlesford station (because she has a meeting with network rail on other matters) and the unresolved issue of the waste plant at Flint Cross. I will forward the letter I wrote to Heidi re Flintcross as this was the subject of a good deal of discussion at Ickleton PC earlier in the year. On all of these she has been very responsive and I know that Ickleton is considering how best to engage and make use of the extra clout that MP intervention brings.

A505

I met with the County strategic transport team, specifically regarding the A505 and its congestion problems, and especially if the area continues to attract new business hubs, all of which bring in commuter traffic. The team acknowledged that the A505 was severely congested, but that for the moment their priorities were on roads such as the A1307 which could support improved economic growth by linking the Haverhill population with employment opportunities in the Cambridge area. This is less than satisfactory. There are now plans to bid for this part of south Cambridgeshire to become an economic enterprise zone, which would allow the business rates to be used to improve infrastructure. This is a relatively new development and may not succeed, but I have used that information to go back to the head of transport and infrastructure to argue that there must be some consideration given to the A505 before rather than after the growth envisaged takes place.

20 mph zone and other traffic matters

I haven't heard anything recently regarding the consultation on the 20mph zone arranged by the county. I have had an email from people looking to move to Ickleton asking for an update, so clearly the proposal is attractive not just to existing residents but potential ones too. I wrote to the traffic officers that they had not replied to the parish council's objections to the Frogge St work, which was poor customer service. I have had no reply and will escalate.

Hinxton ford

the county has made good on its fixing of the pathway round the gates at the Duxford end of Hinxton ford and the commentary from tweeting cyclists has been positive.

Pet Crem on A505 planning application

The parish council may be aware of the planning application that is to be made to the county council from Vetspeed, owners of the Pet Crematorium plant on the A505 at Thriplow Heath. The plant specialises in disposing of waste including animal waste that requires careful handling. It deals with some 18,000 tonnes a year. Now the company want to move to a process which obtains energy from waste, rather than just incinerating it.

The process is known as Advanced Conversion Technology (ACT) and involves heating in an oxygen free environment to obtain a gas and a charcoal residue which in turn provides energy. The challenge is understanding the emissions from this process, and the increase in lorry traffic on the A505 as the plant will have the capacity to take on more waste up to a maximum of 30,000 tonnes a year.

Additionally, the ACT process requires a tall chimney, 25 metres or 80 feet high, to replace the current tallest chimney of some ten metres. The new chimney would be directly on the flight path into the Imperial War Museum airfield, and the IWM are very concerned.

School places

I am seeking views from all the local schools on their projected intake for Sept 2016 to prepare for a meeting with the county council in Sept on reception class sizes and demand. The aim is to ensure there is not a repeat of the situation locally this summer.

