

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 11th December 2019 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Simon Cheney, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Hugh Molloy, Leanne Smith (Clerk)

David Lilley

147/19-20 To Receive Apologies for Absence

Cllr Liz Gibson, Cllr Philly Hamilton, Cllr Paul Rose

148/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Cllr Wombwell declared an interest in agenda item 156/19-20 i - planning application relating to Rectory Farm.

149/19-20 Open Forum for Public Participation Including Youth Representation

None.

150/19-20 To approve minutes of meeting held on 20th November 2019

It was **resolved** that the minutes of the meeting held on 20th November 2019 were approved and signed by the Chair.

151/19-20 Matters Arising & Clerks report

The Clerk noted that the Icene deadline is earlier in the month due to Christmas. Work on the road build out on Frogge Street should commence early in the new year. Chapel roofs repairs need to be progressed.

152/19-20 Traffic Issues

i. Speedwatch update:

2,050 speeding vehicles have been reported to date. The Parish Council would like to thank the Speedwatch Team for their time and dedication, and recognise that their efforts have a beneficial effect on slowing traffic and enhance safety on our roads.

Cllr Cheney informed the Parish Council that Russ Morgan will be taking on the tasks of relocating and charging the Moveable Vehicle Activated Sign (MVAS). Cllr Cheney will thank him on behalf of the Parish Council and outline the regulations. Cllr Cheney also wished to discuss the location points of the MVAS. Brackets have been put up at locations on Butchers Hill and Frogge Street, however the Frogge Street location does not comply with regulations and will need to be removed. ACTION - Cllr Cheney to email Balfour Beatty to request that they reconsider the location. ACTION - Cllr Wombwell will provide high visibility vests for use when undertaking tasks relating to the MVAS if there are problems accessing those belonging to the Speedwatch Team.

ii. Local Highways Initiative – Butchers Hill:

The Parish Council received a revised proposal from Cambridgeshire County Council which stated that in order to construct a footway Butchers Hill would need to be made a one-way street. This would make the project very expensive. Alternatively, they proposed to re-line existing edge line to help delineate between vehicular movements and pedestrian movements, patch parts of the existing informal footway section to ensure pedestrians are not crossing edge line into oncoming traffic and supply an MVAS unit to cover Butchers Hill that can be moved around different parts of the village at a cost of £1,274.38 to the Parish Council. This is not the outcome the Parish Council were hoping for but a unanimous decision was made to go ahead with the alternative proposal. ACTION - Cllr Cheney to notify Cambridgeshire County Council.

iii. Coploe Road bollards:

Cllr Wombwell reported that the bollards have been removed and are missing. She will replace them with spares that she already has.

153/19-20 Rural Crime Report

Nothing to report.

154/19-20 Reports from County and District Councillors

Report received ahead of the meeting from District Cllr Peter McDonald (Appendix A). It was noted that he made mention in his report of the BBC Cambridgeshire coverage of the Wellcome Genome Campus planning application.

155/19-20 Correspondence Received

- i. Hundred Parish Society – information board:
The Parish Council received an email inviting them to discuss the installation of an information board in the village at a cost to the Parish Council. After a short discussion the Parish Council decided to arrange an initial on-site face to face discussion. ACTION – Clerk to reply to that effect.
- ii. Cereals arable event (10th & 11th June 2020 at Chrishall Grange):
Noted.
- iii. Cambridgeshire County Council – temporary prohibition of through traffic Hinxtton Rd, Duxford (commencing on 26/1/20 between the hours of 0120 and 0730 hrs):
Noted.
- iv. London to Cambridge charity bike ride (July 2020):
Noted. ACTION – Clerk to contact the event organisers to advise that the return of the event through Ickleton would be most welcome to the overwhelming majority of residents.

156/19-20 Planning Information

- i. For consideration
Proposal: Prior approval for a proposed change of use of an agricultural building to two dwelling houses (class C3) and associated operational development.
Application Ref: S/3734/19/PA
Location: The Heath, Rectory Farm, Grange Road, Ickleton, Saffron Walden, Cambridgeshire, CB10 1TA
Applicant: Mr P Wombwell
Cllr Wombwell left the meeting room due to her declaration of interest.
It was noted that prior approval was granted in 2015 for change of use from an agricultural building to one dwelling house. This further application outlines plans for the building to be converted into two smaller dwelling houses. After a discussion, and due to differing views, the Councillors voted and the majority vote was to support the application.
- ii. Planning Decisions
Permission granted for single and two storey rear extensions and alterations to existing two storey rear extension, subject to conditions, at 7 Abbey Street, Ickleton for Mr & Mrs Welch. Noted.
Permission granted for demolition of existing rear extensions and garage and erection of new rear extension, side garage and vehicular entry, subject to conditions, at 6 Church Street, Ickleton for Mr & Mrs Cheney. Noted.
Permission granted for variation of conditions 3 (Hard and soft landscaping), 5 (Boundary treatment), 7 (Timber fins) and 10 (Ecological enhancement) pursuant to planning permission S/0946/19/VC to amend from pre-commencement to pre-occupation, subject to conditions, at Land at 43, Abbey Street, Ickleton, Saffron Walden, CB10 1SS for Mr Peter MacDonald. Noted.
- iii. Planning Appeals
None
- iv. Tree Works
None
- v. Withdrawn
Proposal: Certificate of lawful development for the siting of a temporary building
Location: Abbey Barns, Duxford Road, Ickleton, Cambridgeshire
Applicant: Martin Bond, Team Consulting Ltd
Planning application has now been withdrawn. Noted.

157/19-20 Updates on current major applications

No updates of note. Cllr Sadler shared an article featured in the latest edition of the South Cambs magazine that provided statistics relating to new homes proposed nationally and in South Cambs.

158/19-20 Reports from Councillors

- Cllr Sadler – reported to the Parish Council that he attended the last Wellcome Trust Liaison meeting along with Cllr Molloy. He also reported that Cambridgeshire County Council will be running a public consultation on their draft Climate Change and Environment Strategy from 20 December 2019 to 31 January 2020 and are keen to hear the views of Parish Councils on the Strategy. ACTION - Cllr Molloy to respond on behalf of the Parish Council.
- Cllr Cheney – reported that there is a blocked drain on Church Street. Reported that he had discussed planting on Butcher’s Hill with Dominic Pallett. Following a number of residents passing comment, he proposed that a request is made to the Parochial Church Council (PCC) that the lighting outside the church is turned off at night. ACTION – Clerk to make request to PCC.
- Cllr Molloy – reported that no further incidents of parking problems have been reported at Howey’s Yard.
- Cllr Wombwell – reported that she has had contact from Clare Driver on behalf of residents at Icknield Close regarding poor lighting and the slippery pathways. In addition to this parking is inadequate and the signage is poor, recently preventing an ambulance finding a location. She has subsequently contacted Cambridgeshire County Council who are making arrangements for a surveyor to visit and assess the area.

159/19-20 Financial Matters

- To Approve Payment of December’s Accounts:
Clerk’s salary (confidential)
Clerk’s expenses – £33.05
Tim Pavelin – £60.00
Defibrillator chargepak and pads - £114.00
Cambridgeshire County Council (Street lighting) - £887.29
Red Shoes Accounting (Payroll) - £43.20
An email was received after the agenda was published from Cambridgeshire ACRE relating to the renewal of annual membership due on 1/1/20 at a cost of £57.00.
It was resolved that the payments listed be made.
- Budget presentation 2020-21:
The budget document for 2020-21 was circulated ahead of the meeting. It was identified that no provisions have been made for pension contributions. ACTION - Clerk to investigate.
The meeting of the finance sub-group to discuss the 2020-21 precept will be held on Wednesday 8th January 2020. ACTION – Clerk to book village hall meeting room for this date and the 2020 meeting dates.
- Financial Regulations:
Cllr Sadler has read through the document and identified a number of matters for discussion before approval. He will circulate the information ahead of January’s meeting.

160/19-20 Street lighting

Having received confirmation of costs from Eon it was decided that the Parish Council would arrange the supply through them on a one-year contract. ACTION – Clerk to arrange switch of supplier.

161/19-20 Councillor vacancy

The vacancy remains advertised on the website and in the monthly editions of Icene.

162/19-20 DATE OF NEXT MEETING:

Wednesday 15th January 2020 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 9.55 pm

Appendix A:

Report for Parish Councils – December 2019

Planning

Greater Cambridge Planning Service (GCPS)

Following the good news last month that the service is now up to date with registering planning applications, I can report that GCPS continues to meet the performance targets that the government has set for determining applications. The new service is also working on creating more efficient & streamlined processes to help it improve and deliver great outcomes for our residents. Simon in Ickleton is my guinea pig !

Greater Cambridge Local Plan – Issues and Options Consultation

Keeping this high on the agenda in the hope that it encourages everyone to engage with the process.

We are doing things differently with this new local plan. For a start, there are four key themes that have already emerged (1) Climate change (2) Biodiversity and green spaces (3) Wellbeing and social inclusion (4) Creation of great places. These will help us shape the local plan in a way that creates a better outcome of where homes and jobs and supporting infrastructure should be built.

A new website is being created to help people get involved more easily. This will also mean people can find and comment more easily on the issues that they are more concerned about.

The consultation will start on 13 January 2020 and run until 24 February 2020. This will be an opportunity for everyone who is interested in the Greater Cambridge area to have their say in shaping the future of this area.

Please remember to watch and share this video

<https://www.youtube.com/watch?v=D9p3BZ8oS3M&t=161s>

Call for Sites

In February and March 2019, GCPS we carried out a 'call for sites', allowing people to suggest potential sites or broad locations for development. This is an early step in the process of the development of the new Greater Cambridge Joint Local Plan. We received a wide range of housing and employment site suggestions ranging from small sites in villages to new communities. Some are on brownfield (previously built on) land, some on greenfield (countryside but not built on before) land, and some in the greenbelt (30% of south cambs is green belt land)

The service received over 500 sites suggestions (not planning applications) and has now almost completed the registration of these sites. Then the sites will be located or "mapped" onto the map of the district making it easy to see where they are at a glance.

Please note that none of these sites have been selected for anything. There is no status to them whatsoever, other than that the owners "hope" that their sites will be selected. All of these sites will need to be assessed for their planning merit in 2020, and none of them have any planning status in respect of the new Local Plan. There are site owners going to Parish Councils with their "proposals" for how they hope to develop these sites if selected for the plan. That does not in any way confer any validity to those proposals, nor does it mean it has the backing of the Council. Whilst we cannot monitor what developers say, I would encourage parishes that receive such proposals to please check any claims with the Planning service director.

The forthcoming issues and options consultation in January 2020 will also ask for any further sites as part of the call for sites process. We expect that all the sites will be publicly available to view in early 2020 following the issues and options consultation Zero Carbon Grants

Housing –

Keeping Warm at Home

We recognise that the cost of keeping warm in winter months can be quite high, especially for those that use oil for heating! SCDC could provide funding towards making homes more energy efficient. You can use the funds to replace or repair an existing system, improve home insulation, replace draughty doors and windows etc.

To qualify for a grant, householders will need to have owned and lived in their home for at least two years and be in receipt of one of the following means tested benefits:

- Universal Credit
- Income Support
- Income based Job Seekers Allowance or Income Based Employment Support Alliance
- Working Tax Credit with gross income less than £18,000
- Council Tax support
- Guaranteed Pension Credit
- Or child tax credit with a relevant income less than £18,000

The improvement work is carried out by the Cambridgeshire Home Improvement Agency. Please see home improvement grants for more information, email at HIA@CambsHIA.org or phone them on 01954 713 330.

Environmental Health

Shout out

The Head of the Greater Cambridge Shared Waste Service, Trevor Nicoll, has been nominated and inaugurated as the 104th President of the Chartered Institute of Wastes Management (CIWM)

Mr Nicoll joined the service in September 2017 and has helped transform the waste service to become more efficient. He has also helped residents across South Cambs and Cambridge City to increase recycling rates. We wish him every good luck in this role as he shares his knowledge and expertise nationwide.

Fly Tipping campaign

You might remember that the council has been running a campaign to tackle fly-tipping since the summer. This started with a mock fly-tip at Milton Park&Ride, followed by targeted social media advertising, Facebook Lives at the site of fly-tips, coverage in the media and campaign artwork/leaflets. We also introduced the SCRAP code and you can read more about that at the recap website <http://www.recap.co.uk/fly-tipping/>. The offer of 'Let's S.C.R.A.P fly-tipping' leaflets is still open for parishes to have a stock that can be given to residents. Contact Vicky.Lacy@scambs.gov.uk or rebecca.weymouth-wood@cambridge.gov.uk if you need more.

Our next activity is to erect some anti fly-tipping signs in selected identified hotspots. The parishes affected have been informed. It is important however that the rest of the district are aware and to let everyone know to look out for these signs from 13th December and into the following week.

Business and Finance

Council Tax Base for 2020/21

In preparing the budget for the next municipal year 2020/21, the Council is required by law to set the tax base for the district and the contribution from each Ward. So the District Council has set the tax base at £63,6176 band D equivalents, and the tax base for each parish be set as shown in this document.

Community Chest Grant

The South Cambs District Council's Community Chest fund is still open and funding increased to £49,070. Community and voluntary groups, and small parish councils can currently bid for funds up to £1,000 for use on local projects that could help to (1) Promote active and healthy lifestyles (2) Build inclusive communities and (3) Enhance the natural environment

This second half of the fund is open for applications till March 2020 – or when the funds run out. Find out how to apply at

<https://www.scambs.gov.uk/community-development/grants/community-chest-grants/>

or email ellen.bridges@scambs.gov.uk

Mobile Warden Grant scheme

The Mobile Warden grant scheme opens for applications on Friday 29 November and closes 5pm on Friday 24 January 2020. The schemes support older people to live independently in their homes and the community they know. They are complementary to statutory care services and can help to combat loneliness and social isolation.

The council supported 14 schemes in 2019/20, covering over 25 villages and supporting approximately 314 residents. For more details on how to apply and download the application form, visit

<https://www.scambs.gov.uk/community-development/grants/mobile-warden-scheme-grants/> or email ellen.bridges@scambs.gov.uk.

Governance

Parish Council Liaison Meeting

The next parish council liaison meeting will take place on Tuesday 28 January 2020 in the Council Chamber at South Cambridgeshire Hall, Cambourne from 6:30pm to 8pm.

This time, prior to the meeting from 5.30-6.30pm, there will be the opportunity to talk to the Communications Team about best practice around online accessibility. It is to help you going forward to ensure any documents that you write to the council that is subsequently published online are fully accessible in line with Government legislation. To confirm your attendance please contact: Email Linda Gallagher or call 01954 712 928.

South Cambs Magazine

The winter 2019 edition of South Cambs Magazine is now being delivered to residents. We hope you find the format easy on the eye and the content useful. If you find any problems with delivery, please contact Smart Distribution as soon as possible by email to scdc@smartdistribution.co.uk or phone 0800 6444 011 after the delivery window has closed, which for this edition is Sunday 8 December.

You can view the latest South Cambs Magazine online at

<https://www.scambs.gov.uk/your-council-and-democracy/south-cambs-magazine/>

Roads/Transport

A14 Upgrade

As I previously reported, the 12 mile bypass of Huntingdon between Swavesey and Ellington will be open to traffic from Monday 9th December 2019. It is expected that journey times will be reduced by about 20 minutes for those going westwards and relieve congestion in the immediate road network.

You can find more details on the Highways England website at <https://highwaysengland.co.uk/a14-cambridge-to-huntingdon-improvement-scheme-progress/>. Many of the junctions have changes so well worth checking them out.

Local Developments - Latest Status:

A505 Study

First meeting for this took place Monday Nov 18th. I have sent the slides around. Next stage Jan 9th stakeholder meeting.

Wellcome Genome Campus:

Hinxton and others submitted to SoS to call in the decision on basis of landscape, infrastructure etc. and BBC Cambridgeshire covered it very well.

Local Headline Issues

Babraham: Meeting on Nov 21st took place on proposed boundary change/potential S 106 agreements. A memorandum of understanding (MoU) has been prepared for the first development.

Duxford: Marshalls Aerospace: I have joined the working group with Thriplow to engage with Marshalls. There is a meeting January 28th.

Hinxton: See above on WGC.

Ickleton: See above WGC.

Pampisford:

Christmas Greetings. I wish you all – A very Merry Christmas And a Happy New Year See you in 2020.

Peter McDonald

December 8th 2019.