

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 15th January 2020 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Simon Cheney, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Hugh Molloy, Cllr Liz Gibson, Cllr Philly Hamilton, Leanne Smith (Clerk)

David Lilley

163/19-20 To Receive Apologies for Absence

Cllr Paul Rose.

164/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

None.

165/19-20 Open Forum for Public Participation Including Youth Representation

None.

166/19-20 To approve minutes of meeting held on 11th December 2019

It was **resolved** that the minutes of the meeting held on 11th December 2019 are approved and signed by the Chair.

167/19-20 Matters Arising

Matters raised by Cllr Pavelin:

- He enquired if the Clerk had made contact with the event organisers of the London to Cambridge bike ride to advise that the return of the event through Ickleton would be most welcome to the overwhelming majority of residents (agenda item 155/19-20 iv refers). The Clerk advised that she sent an email on 20/12/19 but to date has not had a reply. ACTION – Clerk to email again.
- He enquired if the Parish Council had received any feedback regarding the Church lighting (158/19-20 refers). The Clerk advised that she had received an email earlier in the day and was able to state that the matter was discussed at the PCC meeting the previous evening. A decision was made to maintain the current position, the main factor being to prevent theft of lead from the church roof. The Parish Council would like the church to consider using different bulbs with a warmer effect. Clerk to ACTION.

Matter raised by Cllr Sadler:

- Cllr Sadler is unable to access the CAPALC and NALC websites. ACTION - Clerk to enquire about access for councillors.

168/19-20 Traffic/Highways Issues

i. Speedwatch update

Nothing to report.

ii. LHI Butchers Hill – update and correspondence received from resident

The LHI bid has been postponed until the 3/2/2020. The Parish Council received correspondence from a resident expressing their views on the project – Noted. ACTION – Clerk to inform the resident of the postponement.

iii. Temporary Traffic Order Application – Frogge Street, Ickleton March 2020

An application has been made to close Frogge Street in both lanes from 16/3/2020 until 20/3/2020 for gas service works to be carried out. The Parish Council opposes this road closure on the grounds that it is a bus route and it would impact negatively on the two village businesses (shop and pub). A more reasonable proposal would be to close one lane at a time. ACTION – Clerk to reply.

iv. Grass verges

Cllr Wombwell proposed that a programme to re-instate the grass verges in the village is commenced, starting with the village green. Parishioners will be informed of the programme in Icene. Cllr Wombwell noted that two effected areas have been caused by building work and associated vehicles, and the Parish Council has received correspondence from a parishioner to that effect. Therefore, contact either has or will be made requesting that the verges are re-instated by

those building firms. ACTION – Clerk to make enquiries for prices and labour costs relating to the village green.

169/19-20 Rural Crime Report

Cllr Wombwell reported a significant amount of hare and deer coursing in the area in the last few weeks and other associated criminal behaviour. ACTION – Clerk to include in the Icene magazine to remind parishioners to report coursing to the Police using the 999 system.

170/19-20 Reports from County and District Councillors

None received. County Councillor Peter topping has recently resigned from his post.

171/19-20 Correspondence Received

- i. **District Cllr Peter McDonald – energy saving grant for LED street lighting approval**
This relates to the village hall and is not a matter for the Parish Council.
 - ii. **Cambridgeshire Local Councils peer learning and networking event**
Noted.
 - iii. **Community Arts Event**
ACTION – Clerk to include in the Icene report.
 - iv. **Letter from Fews Lane Consortium Ltd and Sth Cambs District Council regarding Sth Cambs planning changes**
ACTION - Cllr Sadler to acknowledge the letter received from Fews Lane Consortium.
It was noted that both the letter from Fews Lane Consortium and Cllr Bridget Smith from SCDC make reference to who considers requests for referral to the planning committee. Ickleton Parish Council have previously enquired about the low number of referrals to the planning committee granted and wish to enquire again with District Cllr Peter McDonald.
 - v. **Cambridgeshire and Peterborough Combined Authority (CPCA) Strategic Transport Study**
Awaiting link to survey.
 - vi. **Greater Cambridge Local Plan Issues and Options Consultation**
Information and materials received along with request to share with the community on their behalf. ACTION – Clerk to include in Icene report.
 - vii. **Cambridgeshire Fire and Rescue Integrated Risk Management Plan (IRMP)**
The Parish Council was invited to share their views during the consultation stage of the Integrated Risk Management Plan (IRMP). Noted.
- 172/19-20 Planning Information**
- i. For consideration
Application Ref: **S/4304/19/FL**
Location: Abbey Barns, Duxford Road, Ickleton, Saffron Walden, Essex, CB10 1SX.
Proposal: Two storey extension to Unit 4 for office/research and development uses (Use Class B1) to create new unit and provision of new car parking.
Applicant: James Griffith, Abbey 2000.
The Parish Council felt that the plans of the building itself were acceptable, but are concerned about the wider environmental issues that another building on the site would bring. It was noted that the previous application was permitted with a condition attached that a travel plan was approved by the Local Authority. A plan was not submitted with this application. Therefore, the Parish Council will oppose this application and request that it is referred to the planning committee.
Application Ref: **S/4493/19/PD**
Location: Level Crossing, Hinxton Road, Duxford
Proposal: Install safety cameras at level crossing
Applicant: Laura Melton, Town Planner – Property
The Parish Council will offer no recommendation.
 - ii. Planning Decisions
Application Ref: **S/3455/19/FL**
Permission refused for the erection of a 2-bedroom bungalow complete with on site parking and bike storage facilities at 11, Birds Close, Ickleton, Saffron Walden, Cambridgeshire, CB10 1SU for Mr Richard Bulgin.
Noted.

Application reference: **S/3108/19/LB**

Permission granted for the removal of partition wall in dining room at Frogge Cottage, Frogge Street, Ickleton for Mr Edmund Harcourt.

Noted.

iii. Planning Appeals

None.

iv. Tree Works

Application Ref: **S/4512/19/TC**

Tree(s) Location: 7 Abbey Street, Ickleton, Saffron Walden, Cambridgeshire, CB10 1SS

Proposal: We wish to take down a fir tree that is up against a listed wall and we wish to maintain the walls integrity.

Applicant: Caryss Welch, 7 Abbey Street, Ickleton, Saffron Walden, Cambridgeshire, CB10 1SS

No objection.

173/19-20 Updates on current application

i. **Huawei – update and correspondence**

Email received from the Head of UK Government Relations at Huawei informing the Parish Council that they expect to submit their revised application early in the new year and offered the Parish Council a briefing ahead of the submission regarding the changes they have made. The Parish Council will await the revised application without requesting a briefing.

ii. **Agritech appeal**

The Parish Council has asked for clarification relating to the new information without success and cannot pass comment without it. The deadline for response is 16/1/2020. Cllr Sadler will respond if only to reaffirm the Parish Councils continued opposition. The Secretary of State has indicated that he is not likely to announce his decision regarding the appeal before 26th March 2020.

iii. **Uttlesford Local Plan**

The Inspectors letter to Uttlesford District Council following the stage 1 hearing sessions has been published. The Inspectors have recommended deleting North Uttlesford Garden Village in addition to starting again with the local plan. The Parish Council noted the Inspectors criticism of UDC's conduct during the consultation.

174/19-20 Reports from Councillors

Cllr Hamilton – Has reported to SCDC fly tipping on Gypsy Corner and the report has been acknowledged. The Parish Council are unsure if it falls into the boundary of Ickleton.

Cllr Sadler – The bollards at the give way sign on Frogge Street are still missing. This has been reported to highways by a parishioner and is recorded as scheduled work.

Cllr Pavelin – The Whittlesford Warriors have asked to use the recreation ground pitch for football on a Saturday morning generating an income of £30 per use. ACTION - Cllr Pavelin to have two sets of keys cut to the lock up for himself and the Clerk.

Cllr Molloy - Cambridgeshire County Council will be running a public consultation on their draft Climate Change and Environment Strategy until 31 January 2020 and are keen to hear the views of Parish Councils on the Strategy. ACTION - Cllr Molloy to respond on behalf of the Parish Council.

Cllr Cheney – He has submitted an application to South Cambs District Council for the three trees scheme. The Parish Council received an email from Hundred Parishes last month inviting them to discuss the installation of an information board in the village at a cost to the Parish Council. Cllr Cheney has obtained information about the boards and shared an image with the Parish

Councils. He was able to say that the cost to the Parish Council would be £2,000. It was resolved that the Parish Council would not go ahead with the purchase and installation of a board at that cost. ACTION – Cllr Cheney to respond to that effect. He reported that changes were

implemented at the Thriplow Waste Recycling Centre in October 2019 meaning that visitors to the centre will need an e-permit to dispose of household waste if using a commercial-type vehicle or any trailer in excess of 1.5m length (excluding the towing mechanism) or 570 litre capacity. More information can be found at www.cambridgeshire.gov.uk/residents/waste-and-recycling/household-recycling-centre-e-permit-scheme. He reported that the drain on Church

Street continues to be problematic and not repaired.

CLLr Wombwell – Has contacted Cambridgeshire County Council who are making arrangements for a surveyor to visit and assess the area of Icknield Close to consider if any environmental improvements such as lighting are needed.

175/19-20

Financial Matters

- i. To approve payments of January's accounts:
Clerks salary (confidential)
Clerk's expenses – £48.80
Tim Pavelin – £100.00
Internet security - £39.99
Icene printing - £342.93
Payment for British Legion Wreath – amount was to be decided. The Parish Council agreed an amount of £80.00
Invoice received after the agenda was published from Cambridge Stained Glass for the amount of £971.16.
It was resolved that the payments listed be made.

ii. **To approve the 2020-21 budget**

The budget was presented to the Parish Council at the December meeting (159/19-20 ii refers). The amount for the LHI Butchers Hill was added having been decided at the meeting and an enquiry was made relating to pension contributions with no addition needed at this time. It was resolved that the 2020-21 budget was approved.

iii. **To approve the 2020-21 precept requirement**

A meeting was held on 8/1/2020 to discuss the precept requirement and the recommendation was to set the precept at £25,000 due to the amount of reserves held and that there are no substantial projects requiring large sums of money anticipated. It was resolved that the 2020-21 precept requirement should be set at £25,000.

iv. **Financial Regulations**

CLLr Sadler circulated a revised Financial Regulations document so it was relevant to the size of the Parish Council and use of online banking. It was resolved that this revised document was adopted.

176/19-20

Councillor vacancy

The Clerk received an expression of interest in December 2019 but this has not been forthcoming and the person was not in attendance at the meeting.

177/19-20

DATE OF NEXT MEETING:

Wednesday 19th February 2020 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.08pm