

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 17th July 2019 starting at 7.30pm

Present:

CLlr Sian Wombwell (SW), CLlr Simon Cheney (SC), CLlr Terry Sadler (TS), CLlr Hugh Molloy (HM), CLlr Paul Rose (PR)
David Lilley and one other parishioner
Helen Taylor SCDC

42/19-20 To Receive Apologies for Absence

CLlr Liz Gibson, CLlr Tim Pavelin, CLlr Philly Hamilton

CLlr Lucy Davidson stepped down from her position as a Councillor on 17/7/19.

County CLlr Peter Topping.

43/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

None

44/19-20 Open Forum for Public Participation Including Youth Representation

David Lilley asked if the Parish Council knew what the tent on the village green was for and the council did not.

David Lilley asked if the meeting documents could now be published on the website and was reassured by SW that the matter is in hand and they would be as soon as possible.

45/19-20 To approve minutes of meeting held on 19/6/19

It was **resolved** that the minutes of the meeting held on 19/6/19 are approved and signed by the chairperson.

46/19-20 Matters Arising and Clerks report

Clerks report:

TS asked that the completion date for the Icene report from the Parish Council is brought forward to Tuesday 23rd July 2019.

Highway matters:

- Installation of flexible traffic bollards – outstanding
- Road build out on Frogge St – outstanding
- Parking on the verges in Abbey St – It was resolved that re-instating the verges should be delayed until the nearby building work is complete. Council to consider the use of posts, whether permission needs to be granted by Highways and where to source the posts from. **ACTION** – to add to the agenda and discuss further in September’s meeting.

Cemetery/Chapel:

- Quotations for roof repairs – SW to contact Regal Roofing to obtain a quote.
- Quote for replacement stained glass – SW and HM met with a representative from a glass company at the Chapel on 16/7/19 and are awaiting the quote.

Planning matters:

- S/1117/19/FL Proposed 2 Storey Rear Extension at 7, Abbey Street, Ickleton – awaiting a decision.
- S/1234/19/FL Two storey rear extension at 3, Abbey Street, Ickleton – awaiting a decision.

Matters arising and Clerks report was interjected so that Helen Taylor from SCDC could speak with regard to agenda item 54/19-20 Parish footway lights.

LED footway lights were installed in the village as part of a trial and Helen asked for feedback from the Councillors. The Councillors reported that it has been a successful trial and that they have made a significant improvement to the village. Helen explained that SCDC want to roll out the lights across the district. She asked if the Parish Council would consider shutting off the lights between 00-0500hrs or similar and see what feedback is received. The Parish Council agreed. There was a brief discussion about the management of County Council lights and the change in

billing procedure. Helen then invited the Council to send any further enquiries or comments to her and left the meeting.

47/19-20 Traffic Issues

- i. TS reported that there have been fewer sessions over the last month, ten in total.
- ii. Letter received from Ickleton Speedwatch Team requesting the purchase of a wigwam and yellow vests for the Speedwatch Team at a cost of £175 plus VAT. The purchase will alleviate the necessity of the current wigwam and vests being shared with Little Abington and the necessity of same being delivered back to Little Abington on a monthly basis. TS proposed that the Council does purchase the wigwam and vests. SC seconded.

48/19-20 Rural Crime Report

Nothing to report. However, the Councillors were reminded that harvest will start very soon and to look out for hare coursers and report incidents to the police by dialling 999.

49/19-20 Reports from County and District Councillors

Report received by D Cllr Peter McDonald.

- A new Chief Executive Officer has been appointed at SCDC.
- Consultation dates for the Local Transport Plan were shared.
- Waste collection – move to electric power for bin collection in the future. SC pointed out the inaccuracies in the report regarding electric vehicle omissions. **ACTION** – SC to report back to Peter McDonald.
- Planning and developments – Updates relating to Huawei, A505 study, Agri Tech, Wellcome Genome campus, Porsche dealership and Duxford were provided.

Report received from C Cllr Peter Topping.

- Highways project bid deadline is the end of July.
- Grass cutting and use of pesticides – reported that the county council have stated that it only sprays weed killer on the carriageways. He will ask the county if it can extend the trial scheme to reduce mowing of verges.
- Update on A505 study.

50/19-20 Correspondence Received

- i. Letter received from Magpas asking the Council to consider making a grant. TS proposed that a grant of £50 is given, SW seconded. Clerk to keep a record of grants given.

51/19-20 Planning Information

i. For consideration

Huawei application (S/2122/19/FL):

Plans by information and communications firm Huawei to build a new research and development facility in Sawston. The technology company has submitted a planning application to South Cambridgeshire District Council that seeks permission to develop the former Spicer's site on the Sawston Bypass. The plans propose space for 360 people working across the building. Parking facilities would be provided via a 422-space underground car park. Cycle parking facilities are also included in the plans. This is intended to be the first phase of a larger development. The site, which is owned by Huawei, sits next to the village of Sawston with the A1301 providing the main access. The closest railway station is Whittlesford Parkway. To the east of the site, there are warehouses which aren't currently in use. The application states that new routes will be provided for pedestrians, cyclists and cars.

20 Church Street (S/2040/19/LB and S/2041/19/LB):

Plans for a pottery studio at the bottom of the garden. The Councillors viewed the plans and felt there was little or no impact on the listed building/conservation area, particularly as the studio, being of modest proportions, is not visible from the public highway. There would be no impact on neighbour amenity as there is no overlooking. The Council were unanimously in support of the application. TS to feed back to SCDC, and Clerk to provide feedback in the future.

ii. Updates on current applications

Wellcome Genome Campus:

September meeting of the Planning Committee

Smithson Hill:

The appeal concluded on 5/7/19. The inspector will report back to the Secretary of State.

Uttlesford District Council Local Plan Examination – Contribution to Gt Chesterford PC/NUGC: TS attended a meeting at the Council Chambers on 16/7/19. He had prepared a statement on behalf of Ickleton Parish Council and had agreed to read a statement prepared by Willy Brown of Hinxton Parish Council. The format of the meeting meant that he was unable to make representation to the Inspectors on behalf of the councils but had the opportunity at the end of the meeting to address some points. New documents were produced as late as 15/7/19 and so there was limited opportunity to view them. Therefore, the Inspectors agreed to take further written representation. TS will submit the two statements for consideration. SW thanked TS for his efforts.

The Councillors discussed making a financial contribution to Gt Chesterford Parish Council and noted that their efforts and actions will benefit Ickleton. It was resolved that the Council would make a contribution and SW invited the Councillors to suggest an amount. A Councillor asked if Ickleton Parish Council will incur any significant costs for any other planning applications and it is thought not. TS proposed a contribution of £5,000 and SW seconded. This is 10% of the sum needed by Gt Chesterford.

ACTION - to note the contribution made in Icene.

iii. **Planning Appeals**

None.

iv. **Tree Works**

33 Church Street, Ickleton . Spruce x 3 - Reduce to approximately 7. No objection.

52/19-20 Reports from Councillors

PR – None.

SC – Noted that the trees near the church yard are diseased and suggested the Council considers long term planting to replace them. Noted that the verge needs mowing on Butchers Hill.

ACTION - Clerk to contact Dominic Pallet.

HM – Noted that the road resurfacing on Frogge Street is unfinished and is of poor quality.

ACTION – HM to contact C Cllr Peter Topping and include photos.

TS – Reported back to the Council on his attendance at a recent Cabinet Liaison Meeting. He spoke in particular about parking enforcement. The Workers Education Association will lose Government funding next year so will not hold any courses in the village. The notice on the gate at Coploe pit is broken off. **ACTION** - HM to either fix back on or replace.

53/19-20 Financial Matters

i. To approve Cheque for transfer of funds from Barclays to Unity Trust Bank:

The remaining funds still need to be transferred to the new Unity bank accounts and Barclays bank have not been forthcoming. The Council will therefore consider transferring the outstanding amount by way of a cheque and leaving £1 in the Barclays current account. The money in the Barclays savings account will be transferred to the Barclays current account and then transferred to Unity bank by way of another cheque. It was noted that correspondence address will need changing so the Barclays statements are sent to the new Clerk. SW to **ACTION.**

ii. To Approve Payment of July Accounts:

Sheriff Amenity - £97.70

Hundred Parishes Society subscription renewal - £10

Leanne Smith – Clerks salary for July and hours work in June 2019 (Confidential)

Clerk's expenses – £101.21

Viking office supplies - £24.14

Tim Pavelin (bins) - £80

Transfer of money on to Optimum card – to decide amount

Two invoices were received after the agenda was published:

Viking office supplies - £18.92

Ickleton Village Hall hire charge - £84

It was resolved that the payments listed be made. The Council agreed to transfer £200 on to the Optimum card.

It was noted that there may be a delay processing July's payment due to the change in Clerk and notification to the bank.

TS and SW will authorise July's payments when they are processed by the Clerk.

54/19-20 Highways Matters

i. Whittlesford Transport Master Plan:

The plan was circulated to Councillors ahead of the meeting to view. The plan is at the public consultation stage. Proposal includes more parking and more traffic lights at the McDonalds roundabout.

ii. Parish footway lights:

Minutes recorded after Matters arising and Clerks report.

iii. Local Highway Improvement 2019/2020 update:

The traffic calming build out on Frogge Street has been approved and the council is awaiting confirmation from Highways as to when the work will be completed.

iv. Local highway improvement 2020/2021 discussion and decision on which project to progress:

Three projects have been considered:

1. Fixed speed signs – this is not recommended by Highways.
2. Foot path near to the junction of Abbey Street and Grange Road - this would be expensive and a limited number of people would benefit from it.
3. Foot path and curb on Butchers Hill - this will be of most benefit to members of the community and should slow down vehicles.

It was resolved that the application would be made for project 3 - foot path and curb on Butchers Hill and the applicant contribution made would be £2,000 at 12%. **ACTION** – SC to complete the application.

55/19-20 Recreation Ground and Play Area

The annual inspection of the play area has been carried out and minor repairs have been identified. **ACTION** – to obtain quotes for the repairs.

56/19-20 Chapel – cleaning/repair and use for events

The plastering work has been completed. A quote for the roof repairs needs to be obtained. The Council are waiting for a quote for the window repairs. The Ickleton Society have asked for permission to carry out cleaning work in the Chapel and if it can be used for events. The Council were in full support and HM will notify them of this decision.

57/19-20 Request for motion sensing security lights – Icknield Close

This is unlikely to be the responsibility of the Council but advice can be offered. SW will contact the relevant person to arrange a walk around Icknield Close. To be discussed at the next meeting in August.

58/19-20 Pebble fund

Cambridge Water Company provide funding for biodiversity projects on Parish Council land. The deadline for this year's funding is 31/7/19. The Council will consider possible options and consult members of the community with a view to submitting an application next year. **ACTION** - SC to produce a report with projects for consideration.

59/19-20 Approve Parish Council Standing orders

To be considered at the next meeting in August.

60/19-20 Clerk training – VAT, finance and cemetery

The Council were in full support of the new Clerk undertaking training in VAT, finance and cemetery in the coming months at a cost to the Council.

61/19-20 DATE OF NEXT MEETING:

Wednesday 21st August 2019

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.10pm