

## MINUTES OF ICKLETON PARISH COUNCIL

Wednesday 15th July 2020 starting at 7.30pm. This meeting was held remotely using the software application Skype.

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Liz Gibson, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Edmund Heaney, Leanne Smith (Clerk)

District & County Cllr Peter McDonald

**058/20-21 To Receive Apologies for Absence**

Cllr Simon Cheney, Cllr Katherine Denman-Johnson

**059/20-21 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**

Cllr Wombwell – agenda item 067/20-21 i.

Cllr Pavelin – agenda item 069/20-21 i.

**060/20-21 Open Forum for Public Participation Including Youth Representation**

None.

**061/20-21 To approve minutes of meeting held on Wednesday 17<sup>th</sup> June 2020**

It was **resolved** that the minutes of the meeting held on Wednesday 17th June 2020 are approved and signed by the Chair.

**062/20-21 Matters Arising**

i. Broadband internet connection

The Parish Council previously discussed broadband internet connection in the village at the Parish Council meeting in May 2020. This is still an issue and has become more apparent with the Parish Council due to poor connection during the recent Skype meetings. Cllr McDonald was asked if there had been any progress made with Connecting Cambridgeshire. Cllr McDonald stated he would organise a video conference with Connecting Cambridgeshire so that the Parish Council can outline the problem. He also asked for the Councillors to carry out speed checks and report back to him so he can forward to Connecting Cambridgeshire.

**063/20-21 Traffic and Highways Issues**

i. Local Highways Initiative (LHI) 2021-22

The Parish Council reiterated that the lack of footway at the junction of Grange Road and Coploe Road is dangerous but that it is outside the funding scope of an LHI. They asked Cllr McDonald if any progress had been made since the Parish Councils report to Highways. He stated that the immediate issue of the pot holes was actioned straight away and agreed to go back to highways about the footway. Although not part of the Local Highways Initiative, Cllr Wombwell made mention to Cllr McDonald about the repair of the damaged bridge on Brookhampton Street and desire to ensure it is repaired in the same style and all debris is removed from the roadside and stream.

ii. Traffic Calming and Speedwatch A-Level project proposal

The Parish Council have been contacted by a student who wishes to have access to data collected by the Parish Council and Speedwatch Team regarding the volume and speed of traffic passing through the village for his A-Level Geography project in which students must undertake an independent investigation involving data collection and analysis. The Parish Council unanimously supported the project and are interested to see the results. Cllr Sadler will assist and support the student with his project.

**064/20-21 Rural Crime Report**

Cllr Molloy reported that due to issues at the site with members from the traveller community, the allotments gate will be locked at all times including when people authorised to use the allotments are on site.

**065/20-21 Reports from County and District Councillors**

Please see Appendix A.

Cllr McDonald was chosen for the Business Recovery position at South Cambs District Council at the cabinet meeting on the 14<sup>th</sup> July 2020.

He spoke specifically about a number of planning matters. He reported that an application to build a hotel near to the Duxford War Museum has been approved. The Huawei application near to

Sawston has been approved. It is likely to be unaffected by the current political issues relating to the 5G development. He also reported that a draft 106 agreement between the village of Hinxton and the Wellcome Genome Campus will be finalised very soon. Cllr Sadler had followed up the June 2020 Parish Council meeting with some questions to Cllr McDonald relating to planning delegations and re-iterated that the issue remains that only one in twenty referrals from Parish Councils to go to full committee are successful and that Parish Councils no longer have the right to a referral. Cllr McDonald stated he would organise a virtual meeting with the head of planning at South Cambs District Council if required and would share statistics relating to recent referrals to the committee.

He also reported that Cambridgeshire County Council has a Covid-19 Local Outbreak Control Plan and has launched a new fostering campaign.

**066/20-21 Correspondence Received**

- i. Highways verge maintenance  
Document received appraising members of the approach to the management of highway verges across Cambridgeshire following the launch of updated national guidance. Noted by the Parish Council. Cllr Sadler noted that there was no mention of removing clippings.
- ii. Zero carbon communities grant scheme  
Round 2 of the Zero Carbon Communities Grant is now open. This year the grant is focusing on three main themes - cycling, community buildings and tree planting and other nature-based solutions. Parish Council to consider ideas. Cllr Gibson reported that the Village Hall Committee are aware of the scheme and also considering ideas.
- iii. Community Warden Scheme  
Age UK Cambridge and Peterborough have contacted the Parish Council to say that they have submitted an application to South Cambridgeshire District Council with a view to working with the parish to implement a Community Warden Scheme. Should they be successful in the application, they will make further contact with the Parish Council. Noted by the Parish Council.

**067/20-21 Planning Information**

- i. For consideration  
Reference: 20/02882/PRI06A  
Proposal: Prior notification for the erection of an agricultural building  
Site address: Rectory Farm, Grange Road, Ickleton  
Applicant: Mr William Wombwell  
Cllr Wombwell left the meeting temporarily for the application to be discussed.  
For information only and noted, but the Parish Council did not object to the application.  
Cllr Wombwell returned to the meeting.
- ii. Planning Decisions  
Reference: S/4304/19/FL  
Proposal: Two storey extension to Unit 4 for office/research and development uses (Use Class B1) to create new unit and provision of new car parking.  
Site address: Abbey Barns, Duxford Road, Ickleton, Saffron Walden, Essex, CB10 1SX.  
Applicant: James Griffith, Abbey 2000.  
Delegated decision. Noted by the Parish Council.
- iii. Planning Appeals  
None.
- iv. Tree Works  
Reference: 20/1519/TTCA  
Proposal: Back Garden - Apple tree, reduce by half as old and unhealthy. Small Damson tree (Diseased) - remove to ground. Pear tree reduce crown by 1m. Conifer reduce crown by 3m. Front of house Lilac tree - remove 2m to stop touching overhead wires. Wisteria reduce overall height by 0.5m.  
Site address: 26 Frogge Street Ickleton Saffron Walden Cambridgeshire  
Applicant: Mr Mark Ashman  
Noted by the Parish Council, no objection.  
Reference: 20/1556/TTCA

Proposal: Apple - Reduce tree by half current height and spread - approximately 3m reduction  
Conifer - reduce height by approximately 3m Damson - Remove tree to near ground level  
Site address: 26 Frogge Street Ickleton CB10 1SH

Applicant: Mr Mark Ashman

Noted by the Parish Council, no objection.

Reference: 20/1537/TTCA

Proposal: Willow - Re-pollard (reduce crown to previous pruning points, approximately 2-3m)

Site address: 22 Brookhampton Street Ickleton CB10 1SP

Applicant: Mr Benson

Noted by the Parish Council, no objection.

#### **068/20-21 Reports from Councillors**

Cllr Pavelin:

Suggested that the skate park needs re-painting again. The Parish Council were in agreement that it should be done. ACTION - Clerk to contact contractor.

Cllr Hamilton:

Reported overgrown hedges near at the railway bridge between Ickleton and Gt Chesterford and will report it to Highways.

Cllr Sadler:

Has been sorting through historical Parish Council documents and has obtained advice regarding retention. Documents can be stored at the Cambridgeshire Archives. Cllr Wombwell to collect the filing cabinet from the previous Clerk.

He attended the Parish Council Cabinet Liaison meeting with South Cambs District Council remotely and reported on matters relating to planning. New liaison meetings are being introduced for Parish Councils in areas of high growth, the nearest of which is Sawston which may expand by 20%. The Government has introduced an application process for extended working hours on construction sites due to the impact of Covid-19 in order to make progress on sites. It was noted that such planning applications may have short time frames for delegation decisions.

Cllr Molloy:

Has noted that there are several over hanging hedges in the village which impacts on the footways and verges. A Councillor noted that it may get actioned now that nesting season is coming to an end. Action - Clerk to include in the scene report.

Cllr Wombwell:

Has received correspondence from a parishioner requesting support from the Parish Council regarding school places which she will share with the other Councillors for discussion. She also received correspondence from an astronomical photographer from saffron Walden who would like to use the cemetery chapel to take photographs to which the Parish Council agreed.

#### **069/20-21 Financial Matters**

- i. To approve payments of July 2020 accounts:
  - Clerk's salary (confidential)
  - Clerk's expenses - £41.74
  - Tim Pavelin – £80.00
  - Rialtas (Annual support and maintenance) - £148.80
  - Red Shoes Accounting (Payroll) - £45.00
  - Eon (Street lighting) - £69.86
  - Mijan Ltd (Internal audit) - £70.00
  - CPRE annual membership - £36.00

It was resolved that the payments listed above be made.
- ii. Magpas & Marie Curie donations
  - It was resolved that the Parish Council would donate £50.00 to Magpas Air Ambulance which is a local service. The Parish Council declined to make a donation to Marie Curie at this time.
- iii. Bank reconciliation - 30/6/2020
  - Unity Current Account – £27,251.63
  - Unity Instant Access Account - £25,088.12
  - Total - £52,339.75

It was resolved that the bank reconciliation for June 2020 was approved by the Parish Council.

- iv.** Budget review April - June 2020  
Noted by the Parish Council. Money spent on maintenance of open spaces has exceeded the budget due to the installation of wooden posts on the village green.
- v.** Financial Regulations  
On the recommendation of the Internal Auditor the Financial Regulations have been amended to include that monthly bank reconciliations are approved at the next available Parish Council meeting. It was resolved that the updated Financial Regulations were approved.
- vi.** Optimum Cash Card top up & monthly management fee  
A monthly management fee of £1.99 is being introduced by the Optimum Cash Card effective from 31st August 2020. The Clerk has looked at an alternative prepaid cash card with The Unity Trust Bank that does not currently charge a monthly fee. It was resolved that the Optimum Cash Card account would be closed and an account opened for an Alto Cash Card with Unity Trust Bank. ACTION - Clerk to make arrangements for the above.
- vii.** Whittlesford Warriors pitch hire season fee  
The Parish Council need clarification regarding whether the youth team will use the pitch or both the youth and adult teams. It was resolved that an annual fee of £150.00 would be charged for use by the youth team, or £200.00 would be charged for use by the youth and adult teams.
- viii.** Allotment hedge quote  
Dominic Pallett will provide two quotes, the first of which will be for clearing the hedging and the second of which will be for clearing the hedging and replanting. Cllr Wombwell requested input from the Allotment Society and would like to start making arrangements as the hedging will be delivered in November. Cllr Molloy sits on the Allotment Committee and so will liaise with the Committee on behalf of the Parish Council.
- 070/20-21** **Recreation Ground and Play Area**
- i.** Covid-19 – playground re-opening and recreational cricket  
Playground re-opening:  
The Government announced on 23rd June 2020 that playgrounds would be able to reopen from 4th July 2020. Guidance has been provided to local councils with advice on how they can be reopened safely and managed effectively to reduce the risk of COVID-19 transmissions. It was recognised that local councils would require time to prepare for a safe reopening and therefore it was at the discretion of these individuals as to whether they reopen straight away. The Parish Council did not re-open the playground on Ickleton recreation ground on 4<sup>th</sup> July 2020 and new signs were purchased and put up stating that it remained closed. However, the signs were removed by unknown persons within 24 hours and the Playground has been used. After considering all the advice and guidelines it was resolved that the playground would be officially re-opened with immediate effect with appropriate signs regarding precautions. The Clerk asked if a risk assessment would be completed and the Parish Councillors declined to complete one because users will go use at their own risk.  
Recreational cricket:  
Guidelines and advice have been produced by the England and Wales Cricket Board regarding the return of recreational cricket. ACTION – Clerk to establish if Ickleton Cricket Club intend to resume matches and if so when. Clerk to share guidance with the Cricket Club and establish what their protocols will be.
- 071/20-21** **Maintenance**
- i.** Coploe pit gate  
Cllr Wombwell question whether a gate was needed and if it could be replaced by fencing. Cllr Pavelin suggested fencing and further hedging. Cllr Sadler will confer with the Wildlife Trust and Gerry Birch and then a decision can be made.
- ii.** Frogge Street and Brookhampton Street benches  
Correspondence was received by one parishioner at the invitation of the Parish Council regarding where to relocate the Frogge Street bench. The parishioner requested that the bench is replaced

at its current location, however the Parish Council remained of the opinion that it should be relocated and noted that the Parish Council Standing Orders state that previous resolutions cannot be reversed within six months except by special motion or by a motion moved in pursuance of a committee or sub-committee. Therefore, with no suggestions from parishioners the Parish Council will consider a relocation site. The wood on the bench on Brookhampton Street is rotten and needs replacing. It was resolved that the work should be carried out. ACTION – Clerk to contact contractor.

iii. Cemetery Chapel stained glass windows

The Parish Council were in agreement to proceed with the next phase of work on the cemetery chapel stained glass windows. Cllr Wombwell will make arrangements for Cambridge Stained Glass to assess which windows should be done next and provide a quote.

**072/20-21 Covid-19 – recognition for village shop staff**

The Parish Council have noted the exceptional service provided to the community by Dilip, Sunita and Dana at the village shop and post office during the Covid-19 lockdown, as have a number of parishioners who have made contact with the Parish Council. The Parish Council wish to recognise this in a formal capacity and will consider appropriate ways under the current circumstances. ACTION – Clerk to make enquiries.

**073/20-21 DATE OF NEXT MEETING:**

**Wednesday 19th August 2020 at 7.30pm**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 10.10pm

Appendix A

**Report for Parish Councils – June 2020.**

**South Cambs District Council**

Again this month I've now included other major items as well as C19.

**South Cambs Cabinet**

At the meeting on July 14th it is proposed there will be two additional Cabinet positions in response to C19 and I have been proposed for one of the positions.

The rationale is that in both these areas there is extra and significant work to be done over the next 2 years in recovering from C19.

**Zero Carbon Community Grants**

As part of District Council plans for a green recovery as we emerge from lockdown, South Cambridgeshire's communities are being further supported to tackle the climate crisis with £100,000 additional funding for grass roots projects.

Local groups can now apply for grants of between £1,000 and £15,000 under South Cambridgeshire District Council's Zero Carbon Communities grant scheme. The Council, which recently adopted its first ever Zero Carbon Strategy, lists 'being green to our core' as one of its top four Business Plan priorities and has declared both a Climate and a Biodiversity Emergency.

This is the second year that the Zero Carbon Communities grant scheme has been run. Last year, funding was awarded to 19 different community projects delivering an array of schemes covering raising awareness and involving people in issues around carbon emissions, cycling, tree planting, lighting, food production, distribution and waste. This year, following feedback from last year's applicants, local groups can apply for a grant to focus on one of three themes. These are cycling, community buildings and tree planting and other 'nature-based solutions'.

To be eligible, the organisation must be a non-profit group based in South Cambridgeshire or benefiting South Cambridgeshire residents, or a South Cambridgeshire parish council. Schools and any other organisations can apply for a grant for a project which is accessible to the community and not just for educational or academic purposes. Applications from informal community groups and local businesses are also encouraged, provided they partner with an eligible non-profit organisation as detailed above.

Groups bidding for funding on the cycling theme should seek to reduce private car use in their communities and get more people who would not otherwise cycle on their bikes.

Objectives that need to be met for projects focussing on community buildings include a reduction in the use of fossil fuel energy and increased public awareness of energy improvements available to buildings.

The criteria for projects focussing on the tree planting and other 'nature-based solutions' category include reduced carbon dioxide emissions and new habitats for wildlife along with increased public awareness of the importance of trees.

The Council is holding an online workshop at 5pm on Monday (6 July) which will clearly run through the application process and include the chance to ask questions plus find out more about the Zero Carbon Communities initiative. A recording of the workshop will be made available after the event if potential applicants can't attend.

Following the workshop, groups have until 5pm on Wednesday 30 September to submit their applications for Zero Carbon Communities grant funding. Guidance and an online application form are available now.

### **Affordable Homes**

An initiative to provide local affordable homes for local people in South Cambridgeshire is celebrating its first major milestone – and it is hoped it will be the forerunner to other similar schemes elsewhere in the district.

Great Shelford Parochial Charities plans to start work on 21 almshouses on More's Meadow at the end of the year after the District Council's Planning Committee approved its scheme last month.

Charging rents of no more than half the market rate, the charity will provide one, two or three-bedroom homes with low running costs for people who would otherwise be unable to afford a home in the village.

To help get this off the ground, South Cambridgeshire District Council supported Great Shelford Parochial Charities with a grant through its community-led development initiative. The money was used to help with setting up a new website, funding pre-development surveys and sharing planning expertise.

Meanwhile, through similar grants, three Community Land Trusts (CLTs) at Cottenham, Waterbeach, and Histon and Impington, were given funding to help them set up. These groups are now working on plans to address affordable housing needs in their respective areas.

CLTs are comprised of representatives with local knowledge and expertise, such as architects, accountants and solicitors, and form part of a wider National Community Land Trust Network. They can bid for funding from a variety of sources, including government, once they have an affordable homes proposal in place.

The District Council has contributed £20,000 to help set up and guide the three CLTs and to support the long-established Great Shelford Parochial Charities in the early stages of their almshouses project.

## **Duxford Hotel**

A 168-bedroom Hampton by Hilton hotel at the Imperial War Museum (IWM), Duxford has been given planning approval by South Cambridgeshire District Council's Planning Committee last week.

The six-storey hotel will be an L-shape, with bedrooms on the ground to fourth floors, a lobby and gym on the ground floor, and reception, bar and dining area on the top floor, with an outdoor terrace. The plans also include additional car and cycle parking, and an opportunity to employ 40 staff.

## **Huawei**

A new 50,000 square metre research and development centre in South Cambridgeshire has received the green light from Councillors.

The plans include around 50,000 square metres of research and development space including approximately 9,500 square metres of office space. Research and development in the field of photonics – which involves the use of lasers, optics, fibre-optics and electro-optical devices across a range of technologies such as data communications – will be carried out at the new facility.

The site sits between Whittlesford Road and the Cambridge to Liverpool Street railway line with the A1301 beyond.

Around 400 jobs are to be created on the former Spicer's site, which is on the Sawston bypass.

A new footpath and cycleway will come forward as part of the development, linking the A1301 and Whittlesford Road. A Travel Plan will be created by Huawei, aimed at reducing the use of the private car while improvements to the A1301 / Mill Lane junction will contribute to the safety of people walking and cycling to the site. Upgrades will also be made to the A1301 / A505 roundabout.

There will be a 20-metre buffer around a nearby Scheduled Ancient Monument to help preserve the Iron Age hillfort known as Borough Hill, which sits to the south east of the site. As part of the application, there is the potential for enhanced public access to the monument. This will be via an Archaeological Conservation Management Plan and a Community Outreach Plan. Additionally, the development avoids the adjacent woodland which is protected as a biodiversity priority habitat and offers potential homes for bats, nesting birds and dormice. A management plan will be established to help safeguard the nearby Dernford Fen, a Site of Special Scientific Interest. In addition, new grassland will be created to the west of the existing woodland, utilising soil from the site.

At least 10% of the emissions from the development will be offset by renewable or low-carbon energy sources. Solar panels will generate electricity for the building while heating and hot water would be provided by renewable and re-use means.

Sawston and Whittlesford Parish Councils both supported the application while Stapleford Parish Council had no objection to it.

The Planning Committee's decision is subject to the completion of a Section 106 planning agreement. This is commonplace and always happens after the Committee resolves to approve an application - with the issue of the final planning permission taking place once that Section 106 agreement is finalised.

## **Wellcome**

A draft S 106 proposed agreement for Hinxton is expected within days.

## **C19 Local Outbreak Control Plan**

The Government announced in May that part of its national strategy to manage and control the pandemic is for every area in England to develop a Local Outbreak Control Plan for COVID-19 by the end of June 2020. In Cambridgeshire and Peterborough our OCP builds on existing outbreak plans and relies on working closely with our local communities to reduce the risk of transmission of the infection, establish systems to identify new cases and reduce outbreaks. Where clusters of new COVID-19 cases arise we will identify them swiftly, and working with Public Health England Health Protection Team, will put measures in place to control them, so we can support the continued lifting of lockdown restrictions and the gradual return to normal life. The link to the plan is here:

file:///C:/Temp/ab098/Downloads/cambridgeshire-and-peterborough-local-outbreak-control-plan-v--.pdf

## **New Fostering Campaign**

Cambridgeshire County Council wants to hear from anyone who is considering fostering in order to provide support, love and stability to children and young people.

To emphasise the importance of a stable home children from both Neale Wade academy in March and the Thomas Deacon Academy in Peterborough schools have recorded a special 'Home' poem on video, which highlights which bits of home are important to them. The video delivers a powerful message that no child should be without a home and the stability of a family environment.

Every day over 300 foster carers from across Cambridgeshire and Peterborough give over 1,000 fostered children and young people a safe and loving home.

Cambridgeshire County Council wants to encourage people to find out more about how they can inspire children and young people to reach their full potential. During Covid-19 both local authorities have been progressing enquiries over the telephone and by video call, but many more foster carers are needed to help support children over 10, teenagers and sibling groups.

If you are over 21 and have a spare bedroom in your home then you should not rule yourself out based on age, disability, ethnicity, gender identification, religion or sexual orientation. Carers can be single or in a relationship, own or rent their own home, have their own children or be child-free.

Carers receive payments and allowances to help cover their time and expenses, as well as advice and guidance so they are supported every step of the way.

Cambridgeshire County Council encourages you to find out more about fostering, visit the Cambridgeshire website. Alternatively, email [fostering@cambridgeshire.gov.uk](mailto:fostering@cambridgeshire.gov.uk) or call 0800 052 0078.

## **BAME Issues**

Cambridgeshire County Council has spoken out about its commitment to tackling inequalities Black, Asian and Minority Ethnic (BAME) communities face every day.

Cambridgeshire County Council already has two working groups to tackle BAME inequalities – one of which is member led and one which is officer led.

Cllr Criswell has asked that the cross-party Tackling Poverty and Multiple Deprivation working group to consider this as part of its work. The working group is already focussing on four key themes:

- Increasing household income and reducing household costs
- Improving literacy, increasing education standards, and improving adult skills
- Strengthening families and communities



- Promoting long term economic growth

### **Library Services**

Book lovers can now order titles and collect them from libraries in Cambridgeshire from next week.

Following government guidance, Cambridgeshire County Council is starting a phased re-opening of library services from Monday 6 July, in line with the latest health and safety guidelines.

The council's nine major libraries (Cambridge Central, Huntingdon, St Ives, St Neots, Bar Hill, Cambourne, Ely, March, Wisbech) will be re-opening from next week - opening times are available [here](#).

In order to maintain a safe environment, a number of service changes have been made. Customers will be required to maintain social distancing outside library entrances and once inside the buildings, will not be able to browse titles.

To help people access the books they want, the council is introducing a new service called 'Select and Collect'. Customers can choose titles according to their preferences (e.g. genre, fiction, non-fiction, talking books, children's books etc.) and then collect them from libraries.

Order a book using Select and Collect [here](#) or call the Customer Service Centre on 0345 045 5225. Customers will be notified when their books are ready to collect. Reservations will be reintroduced from June 29 to allow customers to request individual titles.

The council plans opening all remaining libraries from 3 August for two days per week and will continue to review the situation.

Library meeting rooms will remain closed and events and activities will not resume until it is safe to do so. Mobile library services will also remain closed until further notice.

Public access IT facilities will be available by appointment only, with a limit of one 45 minute appointment per day per customers.

[Read more about our library services here.](#)

Our archives service is also re-opening; [read more here.](#)

### **Foxton Travel Hub**

This proposal for the travel (Southern option) was approved at the June 25th Board, however the Officers have been asked to re-look in the context of C19 and the benefit to the Local Community.

There is a new discussion on a bridge crossing on the A10 and leaves this open to National Rail to propose.

### **Communities Capital Fund**

The fund was over-subscribed and we are waiting to see if we can access mobile classrooms from County stock for both Foxton & Fowlmere.

### **Safeguarding Reminder**

Children's Safeguarding

If you are concerned that a child may be suffering physical, sexual or emotional abuse or neglect or is at risk of significant harm you should contact Children's Services using one of the following: • Cambridgeshire children: 0345 045 5203 ReferralCentre.children@cambridgeshire.gov.uk • Peterborough children: 01733 864180 • Out of Hours Emergency Duty Team (EDT): 01733 234724 If you are a professional you can report a safeguarding concern using the Cambridgeshire & Peterborough Safeguarding Referral Form. All telephone referrals will need to be followed up in writing within 24 hours by the referring professional.

## Adult Safeguarding

If you have concerns for an Adult, you should contact Adult Services using one of the following: Cambridgeshire County Council • Telephone: 0345 045 5202 • Email: [referral.centre-adults@cambridgeshire.gov.uk](mailto:referral.centre-adults@cambridgeshire.gov.uk) Peterborough City Council • Telephone: 01733 747474 • Email: [adultsocialcare@peterborough.gov.uk](mailto:adultsocialcare@peterborough.gov.uk) Between Monday to Thursday 5pm to 8am and Friday 4pm to Monday 8am, adult safeguarding concerns can be directed to the Emergency Duty Team (EDT) – 01733 234724

Peter McDonald

July 6th 2020

DRAFT