

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 June at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Sian Wombwell, Peta Stevens (Parish Clerk), Cllr. Mick Martin (District), Cllr. Peter Topping (County), David Lilley and John Williams

101/16 Apologies for absence: Jess Bloomfield, Michael Robinson.

102/16 To approve the minutes of the meeting held on 18 May 2016: The minutes were approved and accordingly signed by the Chairman.

103/16 Adjournment for questions from the public. David Lilley again queried whether and/or when the Parish Council intended to deal with the overhanging vegetation by Stoney Arch. The Clerk was trying to set up a meeting to work out how this should be tackled and to fix the date for it to be done.

Action: TS, Clerk

104/16/16 Matters Arising:

019/14 Ickleton Village Hall – Supplementary Trust Deed. –Nothing had been received from the Charity Commission concerning the amendment of the Village Hall deed. **Action: Clerk**

043/14 Ickleton Post Office–. The item would be removed from the agenda as it appeared that there was no prospect of the POst Office offering better terms. **Action: Clerk**

026/12 Proposed 20mph Speed Limit / HCVs and issues with the local road network. The Chairman had attended a meeting on 24 May between Hinxtton Parish Council and CCC Highways to discuss the problem of HCVs using Hinxtton roads to access Hexcel. This had been productive with agreements for signs on all roads leading to Hinxtton indicating their unsuitability for HCVs, plus other signs managing HCV movements at the rear of the Hexcel Site. Hexcel was making a contribution to this. The meeting had also been beneficial to Ickleton since Hexcel had agreed to the Chairman's suggestion that a sign be put up indicating no left turn at Ickleton Road for the benefit of vehicles leaving the Site.. **Action: TS, Clerk**

169/14 Ickleton Information Guide. To be completed in the near future. **Action: TS**

The Chairman adjourned the meeting on the arrival of John Williams to enable him speak to the Parish Council about its decision to accept Wellcome Genome Campus funds to reimburse Icene publication costs. The Chairman reminded those who had been present at the Annual Parish Meeting of the discussion that took place following John Williams' address and his request for a vote on a resolution asking the Parish Council to rescind its earlier decision to accept the Wellcome Genome Campus offer. (See Minute 6 of the APM Minutes of 25 May 2016). The Chairman reported that, following a subsequent e-mail exchange, he had agreed to amend this Minute to record the Chairman's statement that any resolution taken would not be binding on the Parish Council. A query on the number supporting the resolution could not be verified in the absence on holiday of the resident in question but would not affect the outcome. John Williams then advised he had nothing further to add but wished to listen to the Parish Council's discussion of the following item:

47/16 Implementation of the Wellcome Genome Campus offer to meet the printing costs of Icene. The Chairman confirmed there had been no discussion to date with Campus officers of costs associated with this offer. Councillors were reminded also that the informal vote on John Williams' resolution had been 6 in support, 11 against and with one abstention, thus the Parish Council's decision was supported. The Chairman asked whether Councillors wished to review the position, but, after noting that this had been a democratic decision, and the Council's vote had been taken properly, it was agreed that, despite the element of controversy attached to this issue, this did not provide grounds to invalidate the vote. After noting also that it remained open to Councillors to revisit this at any time in the future, it was agreed unanimously to proceed with discussions to implement the arrangement and that the item would be removed from the agenda at the appropriate time. **Action: Clerk**

John Williams left the meeting.

197/14 Defibrillator. Lewis Duke confirmed that two further training sessions had now been held, one being better attended than the other. Overall across the four sessions, some 40 people had attended . This covered a cross-section of the Ickleton community, including representatives from the Ickleton Cricket and Football Clubs, as well as the Chesterfords Gardening Society. Lucy Davidson reported on the favourable comments she had received about the training courses. The U3A had not wished to participate

but had now enquired about the possibility of training. It was agreed to suggest that they should make contact directly with the trainer. The need for future training/refresher courses was discussed and it was agreed that an annual session would be sufficient at present. The Clerk would incorporate this into the January section of the annual register of duties. If, in the interim, an ad hoc Village group wished to hold a training session, the Parish Council agreed to make a contribution to the costs. **Action: Lewis D, Clerk**

010/15 Parking on pavements. In the absence of Michael Robinson, this matter was held over to the next meeting. **Action: MR, Clerk**

045/15 Token of appreciation for former Clerk. The attachment of an appropriate plaque was being investigated. **Action: TS, Clerk**

086/15 Landscaping project: Boundaries of Howey's Yard. In the light of e-mail responses from Councillors, the Chairman had informed the developers that there was no objection to him replacing the shrubs in front of the wall with grass. The Clerk reported that she had just received a £1,000 cheque from PMLS (Ltd), This covered the £100 per month payment offered by the developers to the Parish Council to cover disruption during the building period. It was reported that, although some work had started on repairs to Back Lane, a considerable number of potholes still required attention.. **Action: TS, Clerk**

094/15 Local Government Transparency Code. This was hampered by the absence of volunteers with the necessary IT expertise to refresh/update the Village website. **Action: TS, Clerk**

095/15. Recognition of achievement from Parish Council (residents or groups). The Clerk would send out cheques to award-winners' clubs/societies/ preferred charities. It was agreed that this had been a very positive initiative and should be repeated next year. It would be removed from the Agenda for the time being, but put on the annual register of duties for return in due course.. **Action: TS, Clerk**

144/15 Resolution of an SCDC Planning decision concerning Permitted Development. Cllr. Martin reported that he had been assured some weeks ago that, following a meeting between the SCDC's Enforcement Officer and the Local Development Head, an instruction to submit a retrospective planning permission would be issued. Cllr. Martin would investigate. **Action: TS, Cllr. Martin**

181/15 Uttlesford Planning Policy Working Group: Proposed sites for new developments. There was nothing new to report. **Action: TS**

193/15 Bid for an agri-tech hub at Hinxton. Sian Wombwell had represented the Parish Council at one of two SmithsonHill presentations held in Sawston on 25 May. Her session had been well attended with 19 participants. From her report it appeared that there was little difference from the sessions attended last month by the Chairman and Deputy Chairman. The emphasis remains exclusively on transport issues, with particular emphasis on the A505, and on the need to embrace a bolder, longer-term approach if the local area is to succeed in securing a share in the City Deal funds. Presently, the only project from the area which appeared a possibility was improvements to the A1307 corridor as part of the Cambridge-Haverhill initiative.(Cllr. Topping advised that most of the SmithsonHill proposals relating to this were incorporated in a CCC consultation exercise to be launched later this month). Another of Mrs Fletcher's proposals, for a small railway station, possibly being in the area vicinity of the Wellcome Genome Campus, possibly between the M11 and Hinxton Grange, was also ambitious. Undoubtedly the main emphasis of this presentation in size, complexity and cost, was the proposal to turn Junction 9 of the M11 into dual-access, although this was supported by Cllr. Martin who commented that this was the only real solution to protect local villages. Cllr Martin also saw merit in Mrs Fletcher's suggestion for semi- radial bus routes linking the research and bio-tech campuses across this area and her work in this area demonstrated that at present she was the only agency bringing interested parties together. In response to the Chairman's comment on the impossibility of having major new developments without the appropriate infrastructure for the M11 and A505, Cllr. Martin suggested that it might be possible to reverse-engineer the outcomes achieved by Mrs Fletcher to provide substantive reinforcement to demonstrate need. Cllr. Topping suggested that it might be useful for the Chairman to meet with the CCC Strategic Planning Officer, Jeremy Smith, to compare its aspirations against SmithsonHill's wish-list. **Action: TS**

205/15 Local Highways Improvement Scheme 2016-17. Consideration of alternative plans drawn up by CCC Highways for roundels. The Chairman had circulated two plans for the location of roundels to be painted on certain roads within the 20mph zone. The cost estimate had not yet been received although it was likely to indicate a cost of around £60 per roundel plus a management fee of £500. It was noted that neither plan was accurate, including non-existing roundels while not showing terminal roundels, which

were essential. It was agreed, subject to the necessary corrections, to approve the option showing a lower density of roundels including one on Butchers Hill road but none on Church Street. At the last meeting, Councillors had been informed that CCC Highways had confirmed that installation of a mobile vehicle-activated speed sign accorded with their policy requirements but our bid for this equipment had received low priority as the Village having no Community Speedwatch activity. The Chairman had also established that the widespread belief that participants could only operate in other villages was incorrect. Accordingly, the possibility of establishing a Village Speedwatch Team had been raised at the Annual Parish Meeting (and in Icene). The Clerk confirmed that she had received four expressions of interest. As it would take some time for CCC Highways to complete work on the roundels, it was agreed to proceed with plans for a Village team before this work was done so that we could register with the Police to make the equipment available and provide training. **Action: TS, Clerk**

201/15 Compilation of a project priority list for highways improvements. The Chairman raised the possibility of approaching Duxford Parish Council for a joint approach for the introduction of a 50mph limit on the Duxford-Ickleton road. Cllr Martin volunteered that Duxford PC would be very interested. **Action: TS, Clerk**

218/15 Availability of super-fast broadband within the Village. There had been no developments since the last meeting. **Action: TS Clerk**

218/15 Proposal for change to traffic arrangements: low bridge on the road towards Great Chesterford. In Jess Bloomfield's absence this would be left on the agenda until next month. **Action: Clerk**

239/15 Wellcome Genome Campus (WGC): Expansion Plans. There had been no developments since the last meeting. **Action: TS Clerk**

269/15 Grass Verges in Abbey Street. As two residents were expected to apply for verge posts outside their houses, reseeding would be tackled after installation and not until September at the earliest when the weather was likely to be more suitable. **Action: TS**

37/16 Emergency Plan/Risk Assessment. Nothing to report at this stage. **Action: Lewis D, Clerk**

41/16 Roles and Responsibilities of Councillors. This had been held over from last month's meeting in the hope that vacant slots might be filled. This was particularly the case with the Village website since the only areas updated regularly were the events column and the Parish Council's publication of agendas and minutes. This was a serious issue as the Parish Council had a legal obligation to publish certain items of information, e.g. financial details on the website. Furthermore, transparency requirements were increasingly prescriptive. Councillors suggested that it might be necessary to obtain external assistance, either from a Village resident or through a commercial firm. As a first step, Simon Cheney and Lucy Davidson agreed to investigate the seriousness of the problem. A suggestion made was to make use of social media-e.g. Simon Cheney had already set up an Ickleton Facebook page. The Clerk would arrange a meeting with Andrew Sheppard, who had oversight of the Village website. **Action: Clerk**

47/16 Annual Parish Meeting Wednesday 25 May. There was nothing substantive not covered elsewhere on the agenda.

90/16 Cereals 2016 The first of the two days of the event coincided with the Parish Council meeting, this information had been highlighted in Icene. Councillors reported heavier traffic than usual in the Village but it was not at a standstill, as was the case with the A505.

97/16 Service update and questionnaire from SCDC Planning and New Communities The Chairman had circulated his response on behalf of the Parish Council to SCDC in which he had drawn attention to the need for Parish Councils to be better informed during the early stages of a planning application. This item would be removed from the Agenda. **Action: Clerk**

105/16 Youth Representation: None.

106/16 Reports from District and County Councillors:

i. District Councillor's report

Cllr. Martin reported that the SCDC Community Chest Fund had been restored to its previous level of £56,000. The maximum award was £1,600 and each Village was entitled to apply for up to five awards; these would be allocated on a first-come first-served basis. An amount of £10,000 had been allocated to the SCDC Elite Athlete Fund; it was pleasing to note that an Ickleton resident, Albert Pavelin was featured in the latest South Cambs magazine as a recipient of this award.

ii. County Councillor's report

The Chairman, on behalf of the Parish Council, congratulated Cllr. Topping on his appointment as Leader of the SCDC. Cllr Topping's report is attached to these Minutes as Appendix A.

107/16 Correspondence received

SCDC (P Adams)	Agenda for Weekly Bulletin
SCDC-LDF	Planning Policy Monthly Updates-June 2016
SCDC (K Hawkes)	Welfare benefits advice- service to residents
	Funding opportunity for road safety.
SCDC (G Bell)	May parish e-bulletin
CCC (A Davies)	Carers Week events
	Transforming lives- May bulletin
CCC (A Warburton)	Workshop on domestic abuse for volunteers
CCC(Matthew Hall)	CCC Parish News-version 4
CCC Highways	Third Party/private works update
CAPALC (T Webb)	DIS <i>Extra</i> : Issue884
	CAPALC -Annual catch-up day
	Star awards 2016
	Transparency Fund
CPRE	May e-bulletin
	90 years of CPRE
Local Council Public Advisory Service	New training courses
Cambridgeshire ACRE	News Digest May 2016
Engagement (NHS) care	Various e-newsletters, including news of new urgent arrangements
Groundwork (Community charity)	On the Ground (roundup of news in the east)
Rural Services Network	Weekly digest
	Spotlight on rural health
	Invitation to 2016 Rural Conference.
Rural Vulnerability Service	Rural Economy spotlight
	Fuel Poverty-May 2016
	Rural Broadband-May 2016
	Weekly e-bulletin news digest
Public Sector Executive on-line	Various emails.
Fields in Trust	Celebrating 90 years
Stop Stansted Expansion take	Press release and subsequent notice re SSE's intention to legal action to gain compensation for Phase II.
Other various e-mails	Circulated to Councillors during the month.
E-Cops Daily updates.	Including news of Sgt Sandra Davidson's retirement
Neighbourhood Alert	Various e-mails.
HM Revenue & Customs	Various e-mails.

108/16 Planning application received from SCDC: Declarations of Interest to be declared.

i. S/1036/16/FL Single storey rear extension and alterations to existing windows and doors, 28 Church Street, Ickleton. (Mr J Rouse). Recommendation: No objection

ii.S/1195/16/LB Single storey rear extension, 3 Church Street, Ickleton. (Mr& Mrs I. Davis) Simon Cheney and Tim Pavelin declared an interest and did not vote. Recommendation: Approve
Cllr. Martin left the meeting.

Application refused

i. S/0833/16/FL Construction of a 5 bedroom detached dwelling, The Glebe, Frogge Street, Ickleton. (Mr A Hanspall).

Cllr. Topping left the meeting.

109/16 Reports from Councillors

ii Sian Wombwell reported that the rural crime team was now operative and appeared to be very proactive.

ii. The Chairman reported on complaints received about overgrown pathways. In connection with the poor state of the Abbey Street- Back Lane footpath, he had written to two residents primarily responsible, both

of whom had agreed to take remedial action as soon as possible. Work undertaken to clear the Frogge Street pathway had also been reported to him.

David Lilley left the meeting

110/16 Finance

i. Bank Balances including

a. Payments to:

- Harts (May Icene) **£110.40**; A Pavelin (Emptying Litter Bins) **£80**; MAGPAS **£50**, East Anglian Children's Hospices (EACH) **£25**, A Deptford (Postage defibrillator for training) **£12.98**, Mrs A Sellwood (Defibrillator training) **£170**. U K Amenity(spray Recreation Field) **£350.40**
- **Ickleton Awards:** Ickleton Parish Church **£200** (Roy and Madelaine Smith); Cambridge and Coleridge Athletics Club **£200** (Albert Pavelin); Saffron Walden Hockey Club **£100** (Lois McGuire); Cambridge City Hockey Club **£100** (Georgina Owen); Ickleton Cricket Club **£200** (ICC).

b. Money received:

- Ickleton Football Club; **£94.25**.
- Icene advertising income: Moncraft **£30**; Mrs G Reynolds **£10** Tickell Arms **£120**

c. Bank Balances: Community Account: £15,301.48. Business Base Rate Tracker Account: £25,846.53

ii. 2015-16 Annual Accounts: Approval of information for submission to the External Auditors.

a) Annual Governance Statement. The Chairman advised the Parish Council of its responsibility to review the effectiveness of its system of internal controls and, in the light of this, to approve the Statement by resolution prior to considering the Accounting Statements. Councillors then considered each of statements 1-8 separately and resolved to approve each of them.

b) Accounting Statements Councillors then considered the accounts information, which had been signed and dated by the Clerk on 14 June. Having noted that the information accorded with that in the Parish Council's own 2015-16 accounts, which had been approved previously, Councillors resolved to approve these accounting statements.

The Clerk would make the necessary arrangements for the display of notices and submission of the 2015-16 Annual Accounts to the External Auditors.

111/16 Cemetery/ Chapel

i. Chapel repairs. The Chairman had heard nothing further from Shane Cahill as to progress with the repairs required to the Chapel. He would follow up. **Action: TS, Clerk**

ii. Fallen tree and leaning tree by cemetery wall. The Clerk was arranging for quotes for this.

Action: Clerk

112/16 Recreation Field and Play Area:

Update on play area refurbishment project. Lucy Davidson reported that she had applied for a Community Chest grant to support the purchase of a small piece of equipment. If the bid was successful, this purchase would help sustain the fund-raising momentum. She was also investigating a number of local firms who might be prepared to offer small donations. Having noted from Cllr. Martin's report that the Village could submit up to 5 bids to the Community Chest scheme, the possibility existed of applying aging in the Parish Council's name, if no other needs were identified. **Action: Lucy D**

Maintenance of football pitches The Clerk would follow up with Charles Frankau. **Action: Clerk**

113/16 Churchyard. A tree in the churchyard appeared to be in poor condition. The Chairman would contact the PCC with a view to including this with the work required at the Cemetery. (See Minute 111.16)

114/16 Strimming- Churchyard and Footpaths 3,6 &8. The Clerk had contacted the Contractor and would follow up. **Action: Clerk**

115/16 Electoral Review of Cambridgeshire: New draft recommendations. It was noted that the consultation period would end on 20 June. The main points were a reduction in the number of District Councillors and the re-balancing of wards to reflect differences to population sizes. The main impact on Ickleton would be that we will become part of a much bigger ward embracing Pampisford, Duxford, Babraham and ??Foxton. The increase in the size of wards with a reduction in the number of Councillors was concerning but did not provide real grounds on which to register an objection. **Action: TS**

116/16 Affordable Housing. The relevant legislation had received Royal Assent but it was still unclear what the implications would be as a considerable amount of legislation would appear over the coming

months in the form of regulations.

Action: TS, Lewis D

117/16 City Deal- A1307, Three Campuses to Cambridge. Consultation Exercise. Cllr. Topping had reported that, at the pre-briefing stage for this, the inadequacy of the A505 to cope with growing traffic numbers had been recognised. The plans for this initiative, which was scheduled for City Deal funds, would be on public exhibition at the end June- early July and it would be useful to put an item in Icene to alert the Village to this.

7Action: Clerk

118/16 CCC Highways Open Day -Whittlesford, Monday 27 June. The Chairman was unable to attend as he would be on holiday. It would be useful if another Councillor could attend to take a dedicated discussion slot with officers to establish the appropriate mechanism to follow up on the possibility of a joint approach with Duxford PC for a 50mph limit

Action:Clerk

119/16 Adjournment for questions from members of the public. None

120/16 Date and time of next meeting Wednesday 20 July2016 at 7.30pm.

There being no other business, the meeting closed at 21.45 pm.

Chairman

Date

Report to Ickleton Parish Council - June 2016

Tackling congestion in Cambridge City

I attended the Greater Cambridge City Deal Assembly which voted through a set of proposals which - subject to the CD Board agreeing them - will be consulted on over the summer. The proposals are not a flat congestion charge - which some people want - but a package of closing certain roads at certain times of the day to reduce the amount of short car journeys in the City, a workplace parking levy for firms and businesses over a certain size, and efforts to improve public transport, including dropping the charges for the park and ride car parks, and more funding for village buses. The proposals are quite controversial, especially workplace charging. I want to try to move some of the attention of the City Deal out from its current focus on Cambridge City to bus services for local villages and cycleways.

Devolution

This is about devolving powers from central govt down to Cambridgeshire and Peterboro. One of the possibilities is a sizeable amount of money to be spent on affordable housing mainly in South Cambs and an infrastructure pot. The downside to all this is we would have to have a mayor.

Closer to home...roads, paths and traffic

Highways Open Day

This is at the Highways Depot in Whittlesford on Monday 27 June from 10.00 to 5.00 and I urge the parish council to send a team to meet highways officers to discuss issues. The advantage is that all the right people are there in one building so if a proposal needed a view say from the policy people as well as the engineers you can get them into one huddle. This is the time to float ideas for the Minor Highways bids which this year need to be in during the summer rather than late autumn.

Hexcel lorries

The meeting with County Highways and Hexcel went well. There is an article in the Cambridge News that hopefully will keep the pressure on Hexcel to do something about their impact on local villages because of errant sat-nav codes. The company have changed their postcodes after a lot of delay and are now putting up signs that drivers will understand - ie symbols not words.

Street Lighting.

The county's contractors are replacing the lights along the A505. This seems to be on schedule.

Community

I went to a meeting at South Cambs to support bids from local communities including the Duxford scouts caving system. There is still money in the Community Chest - available in £1,500 allocations and I would recommend this to the parish council.

Cereals

Although the A505 was severely congested this morning, the traffic arrangements for Cereals 2016 seem to have benefited from the good work of the parish council in opening up routes that avoid vehicles going through the centre of Ickleton.