

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 November 2017 at 19h.30 in the Gordon Woolhouse Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Simon Cheney, Lucy Davidson, Lewis Duke, Owen McGuire, Tim Pavelin, Sian Wombwell, District Councillor Tony Orgee, Steve Edwards and David Lilley. Paul Quigley, SCDC Head of Environment Commissioning, and Helen Taylor, SCDC Development Officer, attended for item 207/17(127/16).

204/17 Apologies for absence. Michael Robinson and County Councillor Peter Topping. Other absence: Jess Bloomfield.

205/17 To approve the minutes of the meeting held on 18 October 2017. The minutes were approved and accordingly signed by the Chairman.

206/17 Adjournment for questions from the public. None.

The Chairman brought forward the following item.

207/17 (107/16) Conversion of footway lights to LED.

Ickleton's enquiry about the possible conversion of Parish Council owned footway lights to LED lamps had kick started interest into general viability. Apparently the old sodium lighting was due to be phased out from 2020. Ickleton had been identified as one of two villages within South Cambs for a trial conversion to LED lighting. SCDC were proposing to convert the 18 lights owned by Ickleton PC to LED lamps. They would replace any lighting columns deemed structurally unsound. CCC streetlights in Ickleton would not be affected.

SCDC would bear the costs of conversion, which should be completed by the end of March 2018.

Electricity costs should reduce by up to 81%. There should be little disruption during the conversion. The LED lamps would be of a warm shade (3000 Kelvin) and if necessary baffles could be provided to reduce perceived glare. Mr Quigley stated the lights would be dimmed between 22h00 and 06h00. The lights could be switched off completely if desired. However in the interests of crime prevention it was better to retain some level of street lighting. He asked that any complaints or comments relating to the conversion should be to himself or Ms Taylor. Councillors agreed unanimously that Ickleton should be a pilot location for SCDC installation of LED lighting.

Action: TS, Clerk

207/17 Matters arising.

094/15 Local Government Transparency Code The Chairman and Clerk would review whether any further information needed posting.

Action: TS, Clerk

181/15 Uttlesford Draft Local Plan

The Chairman and Deputy Chairman, together with representatives from most neighbouring Parish Councils, had met recently with Heidi Allen MP and it was gratifying to note her willingness to engage with local issues. She understood our reasons for concern about the proposed Garden Community near Great Chesterford. There had been general agreement that responses at the Reg 19 phase of UDC's Local Plan would be crucial. She had agreed to contact the Wellcome Genome Campus for an update on its expansion proposals as well as Cambridge Water Company about concerns relating to water supplies in the locality. The Chairman commented on exhibitions which Grosvenor Estates had held the previous week at Great Chesterford and Ickleton. Attendance 180 and 100 respectively. The presentations had been very professional, but there was little in the way of new substantive information. There were still some banners available for display on private properties. It was rumoured, apparently from a reliable source, that the developer would be aiming for a far higher density of dwellings - 11,500 rather than the 5,000 mentioned at present.

Action: TS

193/15 Bid for an agri-tech hub at Hinxton. No new information had been received

Action: TS

218/15 Availability of super-fast broadband within the Village. Nothing to report.

Action: JB

239/15 Wellcome Genome Campus (WGC): Expansion Plans. The next regular liaison meeting would be held 22 Nov. Lucy Davidson undertook to put together a summary of the Play Area fund-raising position so it was available at the liaison meeting.

Action: TS, Lewis D, Lucy D

37/16 Emergency Plan/Risk Assessment. This work was ongoing.

Action: Lewis D

129/16 State of Village Footpaths & offer of funding for clearing vegetation in Tin Alley (Footpath 5). It was hoped that the tree surgeon would shortly undertake the work required to bring Tin Alley back to a

reasonable and safe condition. As this included the felling of two trees close to the Butchers Hill entrance the Clerk had been in contact with the landowners. **Action: TS, Clerk**

235/16 Proposal for motorway services off Junction 10 of the M11. There was no news. The Chairman hoped to learn more at the IWM Duxford Neighbours' Forum. **Action: TS**

36/17 Request from Gt Chesterford and District Gardening Society to plant a small tree in Ickleton in memory of Cynthia Rule. The Chairman of the Society had been informed that we had chosen the mountain ash for planting on the Village Green once the flowering cherry had been felled. The Society had asked whether a small plaque could be placed either on the tree or nearby to commemorate Cynthia's contribution to its activities over many years. This was agreed unanimously. **Action: Clerk**

69/17 Sawston Campus. Cllr. Orgee reported that a revised Iconix Planning Application had been submitted. In view of the traffic implications, he had asked for copies to be sent to neighbouring villages, including Ickleton. **Action: Cllr. Orgee, TS**

90/17 Developments at Howeys Yard, front and rear gates SCDC Planning had yet to respond to the Chairman's query about the double rear gate at this property. He would follow up. **Action: TS**

107/17 State of footpath from Frogge Street towards Great Chesterford. The footpath had been improved by the cutting back that had taken place. The Chairman would contact CCC Highways to ask if any repairs had been identified. **Action: TS**

110/17 Recreation Field and play area fundraiser (Icklestock) Lucy Davidson reported on fund-raising efforts post Icklestock. As our previous application to Amey Cespa had been turned down on the grounds of insufficient community engagement, the Icklestock experience featured prominently in a new application for £40,000 which had been submitted. The outcome would be known in January 2018. If the full amount was awarded, we would be able to purchase a new large piece of equipment at a cost of around £34,000. Lucy reported that a number of smaller applications were in the pipeline. If these were successful it might be possible to purchase a smaller item for toddlers at an overall cost of £23,000. Further developments would depend on future fund-raising efforts. **Action; Lucy D, Clerk.**

148/17 Coploe Pit CCV would undertake work at the Pit on 3 December. The Chairman had visited the Pit but had been unable to find the asbestos previously been reported to the Clerk.

159/17 Parish Planning Forum Report on meeting held on Tuesday 12 Sept, This had included discussion of Community Land Trusts and the Chairman's questions about planning application arrangements. The revised scheme of delegation had been in place for nearly two years and the statistics obtained showed that during this period only 6% of applications where Parish Councils had opposed them and requested referral to the Planning Committee had been duly referred. It seemed hardly worthwhile for Parish Councils to be assessing and commenting on planning applications. Cllr. Orgee was surprised at the figure and would follow up. **Action: TS, Cllr Orgee**

208/17 Traffic issues

This new and permanent item would detail the business of a newly-established Traffic Sub-Committee whose remit would be to consider traffic issues of concern to the Village. The first meeting took place on 2 November, under the Chairmanship of Owen McGuire who reported that certain responsibilities had still to be assigned. Feedback from meetings would include those ongoing traffic items previously included in Parish Council Minutes under "Matters Arising". Issues raised at the first meeting covered:

1. Local Highways Improvement Scheme 2016-17: (Minute 205/15).

i. Village Speedwatch Team. A draft rental agreement for hire of Speedwatch kit had been received from Little Abington Parish Council. Ickleton was to use the equipment for up to 14 days per month at an annual cost of £240. Ickleton would need to insure the kit when in our possession. Councillors agreed that the initial agreement should be for one calendar year, and that there should be a three month period of notice on either side. The Chairman thought the Ickleton Speedwatch team would get best use from the arrangement if our period of use was defined as the first full two weeks in each month. Subject to acceptance of these amendments, Councillors agreed unanimously to proceed with this scheme. It was agreed also that members of the Speedwatch team who collected/returned the equipment to Little Abington would be reimbursed for travel costs. **Action: TS**

ii. Vehicle-activated speed sign. Projected cost £3,500. The Chairman and Deputy Chairman had been very impressed by the response they had from the Project Engineer to whom they had been steered by Cllr. Topping. As a result, an order had been placed for this equipment, at the previously projected cost.

Contrary to earlier information, the sign could be attached to lamp posts, with Balfour Beatty approval.

2. Abbey Street School Bus Stop (Minute 69/17). The Chairman had submitted a bid of £7,000 to enhance safety under the Local Highway Improvement Initiative 2018-19. However, further enquiries had suggested that the cost would be around £2,500. In his initial bid, the Chairman had offered a £1,000 contribution and it was agreed that this remain unchanged.

3. Traffic problems associated with the low bridge at Great Chesterford (Minute 69/17). The issue of the bridge and potential for a flow system had been discussed at length at the Traffic Sub-Committee meeting. It was recognised that a number of earlier suggestions would be inappropriate in this case. However, Network Rail should be contacted to determine the number of recorded incidents of vehicles hitting this bridge and Jess Bloomfield asked to supply any details reported to her. Meanwhile Simon Cheney had contacted the Chairman of a Cumbrian Parish Council where rat-running through its Village was a major problem. It appeared that their County Council had taken the lead in introducing remedial measures but, as a result of public opposition, the scheme was now subject to a public enquiry. It was agreed to monitor this situation but also to try to identify someone in CCC Highways who might be empathetic to our problems. It had also been determined that there was a Bridge Champion within Network Rail and Simon Cheney was asked to follow up on this.

Action: TS/SC

4. Roundel signs on Brookhampton and Abbey Streets (Minute 90/17). The Chairman had reported the erosion of these signs again and would continue to follow up on this.

Action: TS

5. Hinxton Parish Council's bid for a Road Safety Audit on New Street/Ickleton Road/ Brookhampton Street (Minute 198/17). The Chairman reported that Hinxton Parish Council Chairman had submitted a request. This had turned out to be an inappropriate way to achieve a lower speed limit, but a Highways Officer had agreed to meet on site in the near future.

6. Incident at Brookhampton Street. The Chairman reported on a recent incident where a farm vehicle had damaged to a resident's fence. He had attended a site meeting at which concerned residents suggested that there should be double yellow lines. He had explained why the Parish Council had opposed parking restrictions in the village and what was being done to address issues of badly driven vehicles. Those present had expressed themselves content if the next edition of Icene included a report about speeding and the need for considerate parking.

Action: TS

7. Upgrade of Hinxton Level Crossing Following the recent installation of a full set of gates there had been complaints about waiting times of over 8 minutes. There had also been two incidents where emergency vehicles had been held up. It was agreed to get a better understanding of delays before lodging a complaint, particularly as David Lilley thought that the 8 minute delay reported was probably due to a fault. Councillors were asked to monitor the length of delays experienced.

Action: All

8. General discussion

The Traffic Sub-Committee agreed the need to build a case for traffic measures based on:

a) noise -

b) vibration and the effect on buildings/listed buildings -

c) air quality (TS to contact SCDC to find out about its air quality monitoring system. The possibility of installing an air pollution monitor by the school bus stop was mentioned.) -

d) number of incidents of vehicles striking the railway bridge at Great Chesterford -

This information would be enhanced by data from our VAS relating to: average speeds; number of vehicles exceeding the speed limits; and the numbers of vehicles in total.

209/17 Youth Representation: None.

210/17 Reports from District and County Councillors Cllr. Orgee's comments have been incorporated within these Minutes, and are summarised as Appendix A.

211 /17 Correspondence received

Office of Heidi Allen MP Consultation on accessible transport.

CCC (Highways) Fortnightly Road Works bulletin.

Closure of Hinxton Road level crossing in Duxford 14/01/2018.

CCC (Passenger Transport) Local Highways events diary for November.

CCC (Info Services) Cambridgeshire Matters Newsletter October 2017.

CCC (Public Health) Information on "Winter Health Packs".

SCDC (P Adams) Agenda for weekly Bulletins.

SCDC (Cllr. Topping) Update on South Cambridgeshire Local Plan.

SCDC (Planning Officer)	Planning Policy Monthly Update. Fortnightly bulletins of planned roadworks.
SCDC	Taxi Policy Consultation; deadline for response 05/01/2018
SCDC (T Horn)	Request for items to be included in the next Community Events list.
SCDC (S Mellon)	Working with young people, networking event 7th November.
SCDC (Communities Duty)	Cabinet and Parish Councils Liaison Meeting Agenda 29/11/2017.
Affinity Water	Water update for October 2017.
CAPALC (T Webb)	Support Cambridgeshire: Funding alert. Agenda for Cambridgeshire Local Council Conference 17 /11/2017.
Cambridge ACRE	Annual Parish Conference 17 November.
Carbonsmart	Grant funding available for Parish Councils.
Civic Voice	Monthly War Memorial News
Countryside Alliance	Invitation to nominate your local rural business for award.
Duxford Parish Clerk	Notification of a traveller community in Thriplow. Dog bite incident.
Greater Cambs Partnership	Workshop on GCP's future funding plans 16/11/2017.
Ivett & Reed	Request for authorisation of a headstone in Ickleton cemetery.
Public Sector Executive on-line	Regular email digests
Rural Services Network	Weekly e-mail newsletter Invitation to a free seminar: Rural Places, rural challenges. Spotlight on Rural Health. Spotlight on Rural Housing. Rural Opportunities Bulletin.
Rural Vulnerability Service	Rural Broadband October 2017. Rural Transport October 2017.
Stop Stansted Expansion	Campaign update October 2017. Press release 6 November 2017.
100 Parishes Society	Various emails
e-Cops	Daily updates.
Engagement (NHS)	Various e-newsletters
Public Sector Executive	Regular email digests.
Other various e-mails	Circulated to Councillors during the month.
HM Revenue & Customs	Various e-mails.

With regard to CCC's "Winter Health" circular, The Clerk was asked to order 30 of the Winter Warmth packages and to advise the Church Wardens that these were available for distribution.

212/17 Planning applications received from SCDC: Declarations of Interest to be declared.

i. **S/2798/17/VC 10 Southfield, Ickleton** Mr C Hancock SCDC Decision: **Permission granted** for Variation of Conditions 2 (Approved plans) and 4 (Glazing).

ii. Applications to carry out tree works subject to a Tree Preservation Order, or situated within a Conservation Area.

a) Church Barn, Butchers Hill (Mr Dunger)

b) 61 Abbey Street (Mrs Moss)

It was agreed unanimously to offer no comment on these two applications.

213/17 Reports from Councillors

The Chairman reported that there had been a break-in to the Sports Storage Unit on the Recreation Field last Sunday. The new door had not been opened, although it was damaged. The steel skin at the rear had been levered off and a small petrol lawnmower taken (but found nearby). Further strengthening of the structure had been recommended at a cost of some £300 and it was agreed unanimously that Michael Robinson should proceed with this. The Clerk had reported the incident to our insurers.

Sian Wombwell reported that hare coursing remained a serious problem and there was a strong possibility that the hare population in the area might be wiped out. Hare coursers had also killed four sheep recently. The Police had shown little interest. Cllr. Orgee advised that there had been similar reports from Wilbraham and he undertook to raise this with Cllr. Topping.

Steve Edwards left the meeting.

214/17 Finance.

i. Payments: John Williams (2 months reimbursement of Harts' printing costs) £241.50, A Pavelin (litter clearance) £80; British Legion (wreath + donation) £80; Thoroughbred Industrial doors (supply & fit secure door to the Sports Storage Facility) £612, Protest banners (NUGVAG) £89.50

ii. Money received SCDC (Section 106, Church Street) £2,878.50; CCC Highways (contribution to clearing Tin Alley) £800; S Reynolds (Icene advertisement) £40. It was **agreed unanimously** that the S106 funds should be allocated to the upgrade of the Village Play Area.

iii. Bank Balances: Community Account £46,482.44 Business Premium Account £25,856.19

iv. Request from Civic Voice for a £50 donation towards cost of publishing a report on the loss of conservation areas. Councillors noted that donations to charities were usually restricted to those with local connections and agreed not to make a contribution.

215/17 Cemetery/Chapel

i. Cemetery Chapel: internal plaster repairs The Chairman commented that it was now too late to undertake the specialist plastering and the work would have to wait until 2018. **Action TS, Clerk**

ii Dying conifers Removal was on the Treetops' schedule of work **Action: Clerk**

iii Rabbit culling in the cemetery This was now urgent and Michael Robinson would be asked whether he knew of anyone who could undertake this. **Action: MR/Clerk**

David Lilley left the meeting.

216/17 Recreation Field and Play Area:

i. Update on play area refurbishment project. See Minute 207/17 (110/17) above.

ii. Damage to skate park surface: painting and repairs. The Clerk had not heard anything further from the handyman used by Duxford Parish Council. Michael Robinson had undertaken to try to find a carpenter who could do what was needed. **Action: MR, Clerk**

iii. Weeds in bark on playground area. Work on this would be delayed until developments with the refurbishment project became clearer. **Action Lucy D, Clerk**

217/17 Churchyard.

Inspection of potentially dangerous headstone Simon Cheney reported that Stan Reynolds had agreed to look at the headstone to assess the potential for repairing it. **Action: SC**

218/17 Affordable housing The Chairman and Deputy Chairman would meet to discuss the way forward. **Action: TS, Lewis D.**

219/17 Rural Community Energy Fund: Simon Cheney had offered to apply to the Fund for a grant to assess the feasibility of installing solar panels on the Village Hall. Lewis Duke reported that the Village Hall Committee thought that the savings to be gained were likely to be modest as electricity consumption was not particularly high. Concern had also been expressed about the suitability of the south-facing roof for the installation of solar panels since it was not continuous. Cllr. Orgee reported the possibility of SCDC introducing a programme of small grants for energy saving initiatives and it was agreed to wait for further details of this scheme.

220/17 South Cambridgeshire Community Awards: The Chairman asked Councillors to think about possible nominations within the various categories as the nominations deadline was 19 January 2018.

221/17 Adjournment for questions from members of the public. None

222/17 Date and time of next meeting Wednesday 13 December 2017 at 7.30pm.

There being no other business the meeting closed at 21h45.

Chairman

Date

Uttlesford Local Plan (2011 – 2033)

The first stage consultation on the draft Uttlesford Local Plan ended on 4 September. Views opposing and/or challenging the inclusion in the draft plan of a new settlement of about 5,000 houses in North Uttlesford (close to Great Chesterford) were submitted by a number of South Cambridgeshire villages, councillors, residents district council, county council and the local MP.

Since your October parish council meeting, I and representatives of local parish councils have attended a presentation by the developers and later a meeting with Heidi Allen MP about the North Uttlesford proposals.

As a result of considering all the responses made in the consultation, Uttlesford District Council have concluded that further work needs to be done, and so the original timetable for the next stages of developing the plan has been set aside. A new timetable may be set out by the time of the next Uttlesford Policy Planning Working Group due to be held on 14 December.

I attended the public exhibition held at Ickleton Village Hall on Saturday, November 11. There was little here that we had not already seen before but one of the display boards did include a revised and slightly extended time line for the next stages of the plan.

Recycling changes from 11 December

At your October parish council meeting, I described the change to South Cambridgeshire District Council's collection of recyclable paper - that as from recycling collections made from 11 December 2017 onwards there will no longer be a need to separate the paper that goes into the blue bin from the other recyclables placed in that bin. Used paper should therefore be placed directly into the blue wheelie bins and not into the separate waste caddy. Paper collected in this new way **will be recycled** as in the past.

More information can be found by visiting www.scambs.gov.uk/recycling. The change will be highlighted in the next edition of the South Cambs Magazine which is due to be delivered to all residents in late November. **There will be no change to collection days.**

Sawston Trade Park

I reported at your October Parish Council meeting that the planning application for Sawston Trade Park was likely to be on the agenda of the District Council's Planning Committee meeting on November 1. However, this was not the case and I have just been notified that a revised application has been submitted that is now subject to a 14 day consultation period. Pampisford Parish Council will be automatically informed since the application is in their parish, but I have requested that the application be sent to Ickleton, Hinxton and Duxford Parish Councils because of the potential traffic implications for the A1301 / A505 and increased rat-running through these three villages.

When this revised planning application does go to the SCDC Planning Committee for determination, the relevant procedures are as follows:

The agenda papers for the meeting will be published a week in advance of the meeting and will include the views of local parish councils and the recommendation of the planning officer

dealing with this application. The Parish Council may wish either to ask to speak at the Planning Committee meeting or to email its views to SCDC, particularly in the light of the officer recommendation.

SCDC Local Plan

The very latest update is attached as a separate document.

Tony Orgee,
District Councillor for The Abingtons ward