

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 16th October 2019 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Simon Cheney, Cllr Terry Sadler, Cllr Liz Gibson, Cllr Tim Pavelin, Cllr Hugh Molloy, Cllr Philly Hamilton, Leanne Smith (Clerk), County Cllr Peter Topping
David Lilley

- 103/19-20 To Receive Apologies for Absence**
Cllr Paul Rose, District Cllr Peter McDonald
- 104/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**
None
- 105/19-20 Open Forum for Public Participation Including Youth Representation**
No comments
- 106/19-20 To approve minutes of meeting held on 18th September 2019**
Addition made to item 97/19-20 to state that the Parish Council were in support of any energy efficiency measures including the Village Hall purchasing solar panels. It was **resolved** that the minutes of the meeting held on 18th September 2019 are approved and signed by the Chair.
- 107/19-20 Matters Arising/Clerks report**
- The Clerk notified the Parish Council that an Icene invoice for the period July – September 2019 sent on 20/7/19 remains unpaid. The Parish Council agreed that the advert should not be placed in the next edition unless the payment is made.
 - Flexible bollards have been installed by the Parish Council on Coploe Road. A Councillor reported that two are down already. It is unknown whether they were taken down intentionally. The Parish Council will reinstate them.
 - The Chapel window repairs will begin on 17/10/19.
- 108/19-20 Traffic Issues**
- i. **Speedwatch update**
The Speedwatch Team were supported by Officers from Cambridgeshire Constabulary in the first week of October.
- ii. **Verge post removal Abbey Street**
A verge post has been intentionally removed and the ground concreted over in Abbey Street at the junction of Howey's Yard. It is unknown if the post formed part of the planning conditions for Howey's Yard. This poses a risk to pedestrians and road users as cars parked on the footway near to the exit from the property will obscure the view. **ACTION** – Clerk to complete an online report to the County Council Highways Department. Clerk to make mention of inconsiderate parking in the next Icene edition. Clerk to obtain information from Cambridgeshire Constabulary.
- 109/19-20 Rural Crime Report**
A number of garage burglaries have been reported in Pampisford.
- 110/19-20 Reports from County and District Councillors**
Report from District Cllr Peter McDonald (Appendix A).
Report from County Cllr Peter Topping who was in attendance at the meeting (Appendix B). He noted the need for road resurfacing to be carried out in the village and will report it to Highways for action. He stated that it is likely to be some time next year. A Councillor stated that some footways are also in need of resurfacing. **ACTION** – Cllr Cheney to send photographs of the roads and footways in need of repair to County Cllr Topping. A Councillor reported that online reports submitted by the Parish Council have in the past been created and closed immediately without any feedback. County Cllr Topping stated he would report this matter to the Highways manager.
- 111/19-20 Correspondence Received**

i. **Overgrown Hedge Frogge Street**

This matter has been reported to the land owner for action as soon as possible.

ii. **Fixed vehicle activated signs**

The Parish Council contacted Cambridgeshire County Council Highways Department to ask what their policy is regarding the installation of fixed vehicle activated signs. They replied and stated that they will not support fixed MVAS type units unless the location has been identified as an accident cluster site. The county's policy is to install mobile, movable units only. This is partly due to research into the signs from DfT and also to reduce the ongoing liability to the county regarding maintenance and upkeep. The County's comments were ambiguous and Cllr Sadler will seek clarification.

112/19-20 Planning Information

i. For consideration

Frogge Cottage, Frogge Street, Ickleton for Mr Edmund Harcourt – removal of partition wall in dining room. The partition wall was an addition to the property. Its removal would restore it to its original proportions. The Parish Council were unanimously in support of the application.

The Parish Council received correspondence from the property owner stating that she had given permission for the application to be made.

7 Abbey Street, Ickleton for Mr & Mrs Welch - Single and two storey rear extensions and alterations to existing two storey extension. The Parish Council approved the previous application. This application is for a slight recess to the extension to the rear of the property. The Parish Council were unanimously in support of the application.

ii. Planning Decisions

None.

iii. Planning Appeals

None.

iv. Tree Works

14 Duxford Road, Ickleton for Lewis Duke – Tree Preservation Order. Field Maple to remove dead and loose wood with a stem diameter over 25mm and Birch to fell to ground level. Noted.

113/19-20 Updates on current applications

Marshall Aerospace and Defence Group – Feedback from Thriplow Parish Council meeting 10/10/19

County Cllr Peter Topping reported that he had attended the said meeting which took the form of information sharing. Representatives from Marshalls had not been invited, which was considered necessary by those attending, and therefore a further meeting will be arranged and Marshalls will be invited to attend. The preferred location was due to be announced in September but will be delayed until spring 2020.

Huawei

They have withdrawn their application in order for a new one to be made incorporating changes to the structure of the proposed building. A decision is due in spring 2020.

Agritech

The Inspector is due to make the recommendation in November 2019 and the Secretary of State is due to make a decision in spring 2020. District Cllr Peter McDonald has filed a Freedom of information (FOI) with The Ministry of Housing, Communities and Local Government to check there has been no background lobbying of the Secretary of State.

Wellcome Genome

The application is being heard by SCDC's Planning Committee on the 24th of October 2019. The Officer recommendation will be for approval, on the grounds of the national interest, given the economic and health benefits anticipated, which outweigh negative impacts on the local area. Cllrs Wombwell and Sadler will attend a meeting arranged by District Cllr Peter McDonald to discuss tactics. Representation will be made to the Committee objecting to the proposals on the Parish Council's behalf.

114/19-20 Feedback from Parish Planning Forum 25/9/19

Cllr Sadler attended the forum and presented a summary to the Parish Council. The combination of South Cambs District and City Councils planning and recruitment were discussed. There will be a two-month consultation starting at the end of November 2019. A document outlining issues and

options for Greater Cambridge will be drafted and issued. The Parish Council will review the document when it is published. Calls for land were made over a year ago and 500 sites were proposed. This included the development of Duxford on land owned by Gonville and Caius College. It was noted that representatives from two Parish Councils requested that village frameworks are scrapped as they are thought to hold back villages in need of development. Ickleton Parish Council have found it to be useful for supporting objections to planning applications.

115/19-20 Reports from Councillors

Cllr Sadler – Provided feedback from a discussion with a Village Hall representative regarding the installation of wi-fi in the hall. The Village Hall Committee decided not have wi-fi installed due to a lack of demand for the service, set up arrangements required and costs incurred after the three-year introduction period. The Parish Council went on to discuss installation of solar panels at the Village Hall. Cllr Gibson reported that installation of solar panels is being considered. It was agreed that she would offer assistance to the Village Hall from the Parish Council Clerk to obtain quotes and source funding if it is required.

Cllr Sadler noted that ivy has been removed from the flint wall of the Pub which has left holes in the wall on the recreation ground side. It is unknown if the holes will be repaired by Green King. A pile of ivy has been left in the recreation ground near the car park. **ACTION** – clerk to organise its removal.

Cllr Wombwell – Reported the outcome of a recent planning application in Buntingford which provides an indication of how applications considered inappropriate due to infrastructure are approved by planning Inspectors.

116/19-20 Financial Matters

i. To approve payments of Octobers accounts:

Clerks salary (confidential)

Clerks expenses – £48.80

Tim Pavelin – £80.00

PFK Littlejohn - £360.00

John Williams (Icene printing) - £1,084.00

An invoice was received after the agenda was published but is due for payment:

Red Shoes Accounting Services - £129.60

It was resolved that the payments listed be made.

A Councillor asked for a review of the cost of Icene printing and number of hard copies printed to be conducted. **ACTION** – for Clerk.

ii. Dog bin quotes

Three quotes were obtained and considered by the Parish Council:

South Cambs District Council – sold as a combined litter and dog waste bin at a cost of £360

Neptune Street Furniture - £210 + VAT

Glasdon - £103.83 inc VAT

Cllr Pavelin proposed the purchase of three bins from Glasdon, Cllr Wombwell seconded.

iii. Review of Annual Governance and Accountability Return 2018-19

The review of the Annual Governance and Accountability Return (AGAR) for Ickleton Parish Council for the year 2018-19 has been received. The external auditor report and certificate details any matters arising from the review. It was noted that the internal auditor had not provided a conclusion to two internal control objectives. The Parish Council concluded that this was a procedural error that did not undermine the financial statement. The Parish Council will consider a change in internal auditor next year.

117/19-20 Recreation Ground and Play Area

i. New play equipment installed

The new play equipment has been installed and Cllr Wombwell thanked Cllr Molloy for taking receipt of the delivery and installing the equipment.

ii. Playground repairs

Cllr Wombwell meet with Bob Calladine on the recreation ground to assess the repairs that are needed. This included the benches and skate park. He gave an estimated quote of £1,200. Cllr Hamilton proposed the repairs are completed at that cost, Cllr Sadler seconded.

- 118/19-20 Remembrance Sunday**
Clerk to make arrangements for a wreath to be laid at the War Memorial on behalf of the Parish Council.
- 119/19-20 Street lighting**
The supply of street lighting needs to be arranged by the Parish Council as it will no longer be supplied through Cambridgeshire County Council Highways. The Clerk presented three options for the Parish Council to consider. After considering the options the Parish Council instructed the Clerk to obtain quotes through UMSO. **ACTION** – Clerk to email necessary information.
- 120/19-20 Ebikes**
The Parish Council do not want to invest in Ebikes at this time as there would not be enough demand and cycle routes out of the village are not adequate.
- 121/19-20 Standing Orders**
A draft document was presented to the Parish Council at the August meeting, amendments were agreed at the September meeting and the Parish Council formally adopted the Standing Orders at this meeting. Cllr Wombwell proposed they were adopted and Cllr Simon Cheney seconded.
- 122/19-20 Police and Crime Commissioner meeting on 5/11/19**
This meeting has been postponed.
- 123/19-20 Parish Council vacancy**
No applications have been received. **ACTION** - Clerk to include in the next edition of Icene.
- 124/19-20 Thank you to previous clerk**
The Parish Council wishes to record their thanks to Peta Stevens who was Clerk and Responsible Finance Officer until June this year, and approved payment of a thank you gift.
- 125/19-20 Motion to exclude**
There were no members of the public or press present at the meeting so motion to exclude not necessary.
- 126/19-20 Completion of Clerks probation period**
The Clerk has successfully completed her three-month probation period and will receive a pay increase as per the conditions of her employment contract to scale point 15.
- 127/19-20 DATE OF NEXT MEETING:**
Wednesday 20th November 2019 7.30pm
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
The meeting closed at 10.17 pm

Appendix A

Report to Ickleton Parish Council - October 2019

From District Councillor Peter McDonald

Housing Trajectory and 5-Year land supply

The government requires all local authorities to have a supply of land for building houses for 5 years ahead. We are now required to report this figure as a joint one with Cambridge City. The new calculation for Greater Cambridge has been published showing a joint figure of 5.3 years for the period of 2019-2024. You can see all the relevant documents including appendices here <http://bit.ly/5YLS-Nov19> .

The government changed the criteria for assessing “deliverable sites”, so we have had to take a very robust and cautious approach in our calculations. This has understandably meant that the figure we now quote is different to the 6 years we had projected in the current local plan.

Consultation on this started on 16 September and will end on 14 October, after which any comments will be considered and incorporated as necessary before publishing the final document before the deadline of 31 October 2019. The figure then becomes effective as of 1 November 2019.

South Cambs Corporate Asset Plan

A report was submitted to Council on the Corporate Asset plan including the South Cambs offices. This plan should be read in conjunction with the Investment Strategy

<https://scambs.moderngov.co.uk/documents/s113124/Appendix%20A%20-%20Corporate%20Asset%20Plan%20-%20Report%20to%20Cabinet%20-%20October%202019.pdf>

South Cambs Investment Strategy

The investment strategy covers the money South Cambs is investing in buildings etc

<https://scambs.moderngov.co.uk/documents/s113125/Investment%20Strategy%20-%20Report%20to%20Cabinet%20-%202%20October%202019.pdf>

South Cambs Budget Out Turn

This is the estimate of income & expenditure for the current year.

<https://scambs.moderngov.co.uk/documents/s113126/General%20Fund%20Revenue%20Capital%20Budget%20Outturn%202018-2019%20-%20Report%20to%20Cabinet%20-%202%20October%202019.pdf>

Community Chest Update

Changes announced to the eligibility criteria of the Community Chest fund will give more Parish Councils in South Cambridgeshire a chance to bid for funding to support their community projects – while at the same time the total funding, available to March, will increase to £49,070.

The Community Chest fund supports Parish Councils and other local groups in their efforts to promote active and healthy lifestyles, build inclusive communities, and enhance the natural environment – and groups can bid for up to £1,000 from the fund towards these projects.

Each year, the fund is split in half so that groups applying later in the year will still have an opportunity to bid before the funding has all been allocated. Applications for the second half of the pot are now being taken, and groups can apply here via our website. Bids will be reviewed on a monthly basis until March, or until the year's allocated funds have all been awarded.

At the last meeting of the Council's Grants Advisory Committee in early October a decision was taken to expand access to the fund for more small Parish Councils. The Grants Advisory Committee will now have more flexibility around whether to accept and review bids from Parish Councils or Parish Meetings with slightly more than the previous limit of 160 registered electors, or with multiple small settlements. Additionally, a further £20,000 was added to this year's pot, after a separate fund for elite athletes was discontinued earlier this year. More information about the new eligibility criteria can be found here on our website with both decisions effective, subject to the usual call in process.

Applicants to the Community Chest scheme can be non-profit groups or organisations based in South Cambridgeshire or benefiting the district's residents. The projects must also meet a local need, leave a legacy for the community and ensure equality of access.

The Council has funded the Community Chest scheme since 2011, handing out more than £550,000 in grants to local good causes in that time.

Zero Carbon Grants

Deadline is Oct 31st for submissions. You may submit between £1,000 and £15,000. It will be over subscribed so if you can match-fund it helps.

<https://www.scambs.gov.uk/media/13841/zcc-grant-criteria-guidance-v10.pdf>

Local Developments - Latest Status:

A505 Study

I have been invited to be one of the two SCDC Members of the A505 study group

Agri Tech

I have filed an FoI (Freedom of information) with The Ministry of Housing, Communities and Local Government to check there has been no background lobbying of the Secretary of State.

Wellcome Genome Campus:

I attended a site visit October 8th at the Campus and explained to the Planning Committee the concern at the scale of the development and the infrastructure concerns which were appreciated by them especially standing across the A1301 and looking towards Uttlesford. I am sending a copy of the submission I made to the Committee Oct 1st with this report.

Next Steps:

1. WGC Member viability meeting October 18th 2 pm – this is internal.
2. Southern Area Planning Meeting with Parishes & Planners Tuesday Oct 15th 5,30pm
3. South Cambs Planning Committee. Oct 24th welcome to attend and speak.

Local Headline Issues

Babraham: Good discussion in Sawston on possible boundary changes and S106 allocations between Sawston and Babraham. Babraham have justifiably asked for support on the sports pavilion and additional classroom at the school. I had a good meeting at the school to assess their needs.

Duxford: Marshalls Aerospace options to re locate from Cambridge Airport will now not be made until summer 2020. Street lighting: Helen Taylor at South Cambs has now sent us an inventory of works for street and foot lighting.

Hinxton: Good meeting with new Parish Councillors at Hinxton. I pan an orientation for them at South Cambs to give an overview of the Council work.

Ickleton: See above on Genome Campus and Agri Tech. The gulley cleaning has been scheduled.

Pampisford: County Council finally agreed to re paint the junction lines on the A 505.

Peter McDonald

October 10th 2019.

Appendix B

County Report to Ickleton Parish Council - October 2019

From Councillor Peter Topping

Local issues

Speedwatch - I didn't hear directly from the Speedwatch team about their issue but I did write to the police about the need to allow mobile as well as fixed location speedwatch signs.

Genome Centre planning application – I will be writing to the District Council planning committee setting out my concerns and objections regarding this planning application. The key point is that this sizeable proposal is not in the Local Plan, but the push back from the applicants will be that the advantages to the national economy outweigh such objections.

County Council Woodland strategy - The County Council is proposing that where possible it should plant trees as part of doing its bit to meet carbon-reduction targets 2050. While in principle this is motherhood and apple pie, I made three points in the debate on this proposals:

- Attention needs to be given to the impact of planting trees, including maintenance of foot paths and roads.
- Be careful of developers proposing to plant a forest over here – to enable approval to be given for an unsuitable development to be built over there
- Beware of unintended consequences like the renewable heat incentives schemes that saw wood being transported from one end of the country to the other to be burnt in subsidised incinerators.

Marshalls Move – I attended the meeting at Thriplow where representatives of local parish councils met to understand and share information on what is happening re Marshalls Aerospace possibly moving their operations to Duxford. I have had meetings with the Imperial War Museum to find out their views on this possibility and I have attended the meetings of the group that has been set up to co-ordinate action - not everyone is opposed to the move per se, but we need to understand what the impact on the A505 would be of more people trying to get to work at Duxford, as well as aircraft landing frequency and engine testing noise.

Road and drain work - I will be meeting with the highways officer on Monday to check progress on repairs. The county council said earlier in the year that they would turn their attention to drain work in the autumn and I will keep them to that commitment.

“children playing” sign - I've managed to get this put up this month in Thriplow after residents asked me to help. Depending on who owns the land, this is a district or a county council responsibility, but it is an option if there is a part of a village where car drivers might not be expecting children crossing the road. So, if there are areas or roads causing concern do please let me know. Obviously, the highways officers will do an assessment as to suitability.

A505 improvement research - This research, funded by the Combined Authority, starts this autumn and will take a year. I have been pressing for this for years and I am pleased this has finally started. I have been asked to be on the steering group, and I will make sure that the concerns raised by many parish councils and residents are listened to about how unsafe it is trying to turn on and off the A505 onto the roads that connect our villages.

Reports on issues further afield

Councillor Allowances - At September's Full District Council meeting, Council agreed councillors' Basic allowance will increase by 2% (£98) as that is the percentage increase that local council staff will receive.

However, I opposed the proposal to increase nine new Special Responsibility Allowances which some councillors will get, one of which is over £5,000. I also voted against the proposals to change how many allowances any one councillor can get. As a result of these changes the leader of the council has had her allowances increased by 35%, to over £20,000 a year.

Planning Department at South Cambs -

At the September full council meeting I asked for an urgent meeting for councillors to test how close the Council was to losing its five year land supply and therefore its protection against unwanted housing development. I'm sorry to say my request was voted against.

Fostering Panel - As well as serving on the Health committee on the County Council, and the Climate Change steering group, I'm a member of the Fostering Panel, whose work is understandably highly confidential. However, I can say that the work of the officers dealing with these issues, and the commitment of the families who undertake fostering care, helping some very damaged young people, is to be commended.

Peter Topping