

## MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 18<sup>th</sup> September 2019 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Simon Cheney, Cllr Terry Sadler, Cllr Liz Gibson, Cllr Tim Pavelin, Leanne Smith (Clerk) David Lilley and one other parishioner

**83/19-20 To Receive Apologies for Absence**

Cllr Hugh Molloy, Cllr Paul Rose, Cllr Philly Hamilton, District Cllr Peter McDonald

**84/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**

Cllr Simon Cheney – planning application

**85/19-20 Open Forum for Public Participation Including Youth Representation**

David Lilley passed on thanks to the Parish Council from the bride of a recent wedding at the church for having the grass cut in preparation for the wedding day. He also asked if the previous Clerk had finished and whether her time working for the Parish Council would be formally recognised. He was informed that she has now finished and it will be recognised at next month's meeting.

**86/19-20 To approve minutes of meeting held on 21<sup>st</sup> August 2019**

It was **resolved** that the minutes of the meeting held on 21<sup>st</sup> August 2019 are approved and signed by the Chair.

**87/19-20 Matters Arising and Clerks report**

Minor repairs to the play area are outstanding but plans to complete repairs have been made. The installation of flexible bollards is outstanding.

There is no update regarding the build out on Frogge Street.

The Council is in the process of seeking clarification regarding the use of fixed vehicle activated speed signs.

**The meeting was adjourned so that a member of the cricket team could speak about item agenda 96/19-20 i.**

He stated that the cricket club recently received a letter from a solicitor representing a parishioner to complain about cricket balls being hit in to the boundary of his property and possible action. He stated that on one occasion during the last season an excessive number of balls had been hit over the boundary during a charity cricket match. He stated that it was an unusual occurrence and presented statistics to the Council. Less than one per cent of balls are hit into the boundary of neighbouring properties and the average occurrence equates to once every four weeks. He stated that the club has made the Council aware as land owners of the recreation ground and will share their response with the Council after considering their options.

**88/19-20 Traffic Issues**

- i. 93 speed watch sessions have been conducted this year and 1,619 speeding vehicles have been reported to the police.

**89/19-20 Rural Crime Report**

Report of damage to a fence which resulted in 14 bulls escaping from a field.

An aggravated burglary occurred at a residential property in Duxford on 3/9/19 in which the victims were assaulted and the car stolen.

**90/19-20 Reports from County and District Councillors**

Report from District Cllr Peter McDonald (Appendix A). The report gave summaries of the current planning applications. It was noted by a Councillor that with regard to the Duxford expansion, Cllr McDonald commented that he would engage with Gonville & Caius to consider a small development and it was noted that the Parish Council would not support this.

Report from County Cllr Peter Topping (Appendix B).

- 91/19-20 Correspondence Received**
- i. Dog attack on recreation ground.  
The Parish Council will write to the dog owner on behalf of the community and as owners of the recreation ground land requesting that they have the dog on a muzzle and lead on the recreation ground. **ACTION** – Chair and Clerk to draft the letter and notify the complainant.
- 92/19-20 Planning Information**
- i. For consideration  
**7 Abbey Street, Ickleton for Mr and Mrs Welch**  
The planning application has been submitted with changes to the proposed extension from a flat to peaked roof. The Council was unanimously in support of this application.  
**6 Church Street, Ickleton for Mr and Mrs Cheney**  
Cllr Cheney declared an interest for this item as he is the applicant and Cllr Pavelin wished to abstain from comment as he is a neighbour.  
Cllr Cheney left the room while the application was discussed. The remaining Councillors were in support of the application.  
**Wellcome Genome Campus, Hinxton**  
Ickleton Parish Council remains opposed to the application. It was noted that Uttlesford District Council have opposed the application. Cllr Pavelin wished to thank Cllr Sadler for all the time and effort that he puts in to the planning applications of behalf of the Parish Council.  
**Harlequin House, 43 Abbey Street, Ickleton for Mr Peter Macdonald**  
Discharge of conditions and non-material amendment relating to conversion of barn to residential. Noted
- ii. Planning Decisions  
**20 Church Street, Ickleton for Mr & Mrs Parsons**  
Planning decision received after the publication of the agenda but noted by the Council. Application for change of use allowing a small pottery studio to be built. Approved.
- iii. Planning Appeals  
Land adjacent to The Glebe, Frogge Street appeal decision. Appeal dismissed. Noted.
- iv. Tree Works  
**36 Butchers Hill for Stanley Webster**  
Notice received after the publication of the agenda but noted by the council. Reduce leylandii hedges to 10ft at the request of a neighbour.
- 93/19-20 Updates on current applications**
- SmithsonHill**  
The Inspector will report back to the Secretary of State.
- Uttlesford**  
The Council has submitted representations to the Inspectors.
- Marshall Aerospace and Defence Group relocation**  
They are due to announce their preferred location some time in September.
- 94/19-20 Reports from Councillors**
- Cllr Gibson** – Attended the EBI party and wished to express her thanks for the invitation.  
**Cllr Sadler** – Requested that District and County Councillor reports are included in the minutes as appendices. Reported that a parishioner has found used fireworks near to their property.  
**ACTION** – Clerk to include firework safety in the scene report. Reported that the consultation on the local transport plan concludes on 27/9/19 to which he will make representations on behalf of the Parish Council.  
**Cllr Pavelin** – Nothing to report.  
**Cllr Cheney** – Reported that a parishioner had acknowledged the cyclamen on Butchers Hill. Noted that the lights in the village hall need replacing/repairing and Cllr Gibson was able to say that this is in hand.
- 95/19-20 Financial Matters**
- i. To Approve Payment of September Accounts:  
Clerk's salary – (confidential)

Clerk's expenses – £73.07  
Stained glass window deposit – £231.54  
Tim Pavelin – £80  
Replacement rocker in play area - £271.42 + VAT

It was resolved that the payments listed be made.

**ACTION** – Cllr Cheney to access internet banking.

**96/19-20**

**Recreation Ground and Play Area**

- i Cricket – discussed earlier in the meeting
- ii Replacement dog bins on recreation ground – Three of the four bins are in need of replacement.  
**ACTION** – Clerk to obtain quotes
- iii Repair/replacement of recreation ground benches. **ACTION** - Cllr Wombwell to discuss with Bob Calladine in addition to other repairs he is carrying out.
- iv An additional matter was raised – the skate park is in need of re-painting. **Action** – Cllr Wombwell to discuss with Bob Calladine in addition to other repairs he is carrying out.

**97/19-20**

**Zero Carbon Communities Grant**

The Parish Council were in support of any energy efficiency measures including the Village Hall purchasing solar panels.

**98/19-20**

**Parking on verges – Abbey Street**

The Council wish to re-instate the verges but will delay it due to building work at numbers 3 and 7 Abbey Street. The start and completion dates of the building work are not known. The Council will engage with the home owners in preparation. The land lady of the pub has been consulted about the verge outside being re-instated and is in agreement. This will also be delayed so it can be completed along with the verges outside number 3 and 7. The Council had a discussion regarding whether to plant bushes or use posts on the new verges and are likely to use posts.

**99/19-20**

**Standing Orders**

Cllr Sadler suggested a number of amendments that the Council were in agreement with. To approve at October's meeting. **ACTION** - Clerk to circulate amended document ahead of October's meeting.

**100/19-20**

**Update on Parish Council vacancy**

The Parish Council are able to fill the vacancy by co-option. The vacancy is advertised on the village notice board and will be included in October's Icene report. The application deadline has been given as 6/10/19 with a view to being discussed at the next meeting on 16/10/19. If there are no applications, then it will roll over to November.

**101/19-20**

**Thank you to Locum Clerk**

The Council wish to record their thanks to Diane Bayliss who acted as Locum Clerk for the Parish Council earlier in the year and approved payment of a thank you gift of flowers.

**102/19-20**

**DATE OF NEXT MEETING:**

**Wednesday 16<sup>th</sup> October 2019 at 7.30pm**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 9.30pm

## Appendix A

County Report – from Councillor Peter Topping

September 2019

Ickleton Parish Council

### Roads and transport

1. The highways teams have been resurfacing roads through villages in the summer, and the quality seems to be very good. I have passed on both compliments and also grumbles where roads are closed off with not enough flexibility for people wanting to get back into their own village. I met and went through the list of road signs and lines that need replacing and repainting, and drains that need unblocking, with the highways officer, in early September. He has a list and I will be checking progress.

2. I met with the county transport team re the proposals from the Genome Centre about road changes to cope with the demands of the proposed scheme. I have made the point back to them that given the scale of what is proposed, the transport solutions are not to the same scale.

3. Local Highways Initiative scheme – autumn work

Now is the time to liaise with the highways projects officers to arrange any site visits to make sure that the bids that were submitted over the summer have the support of the highways team. If left too late to arrange, the officers sometimes cannot come out to discuss, before they have to submit their write-ups on the proposals ready for the review board in January.

Longer term transport proposals – Combined Authority transport plan consultation, the A505 research, and the Greater Cambridge Partnership plans for the A10 corridor south of Cambridge.

4. The Combined Authority (CA) is now responsible for transport across Cambridgeshire. The districts and the county are all represented on the CA, and it has recently set out its proposals for transport and is seeking replies and comments on its draft transport plan. The consultation ends on 27 September. I have suggested where South Cambridgeshire villages should put in specific views and suggestions, such as tackling the different charges for the bus zones, which make bus travel very expensive for people in villages quite close to Cambridge, also opposing proposals for extending the M11 northwards, and pressing for a solution to pinch points like the Foxton Crossing and the A505.

5. The Parish Council should consider meeting with Whittlesford and Duxford Parish Councils regarding the proposals for Marshalls possibly moving to a site near the Duxford IWM. I had a meeting with the Imperial War Museum two weeks ago and had a briefing from county highways officers on the research starting in October on how to improve the A505 capacity. I have made the point that parish councils along the A505 must be offered the chance to input into the research.

### Council finances

6. The county and the district councils are both investing in commercial properties in and around Cambridge in the hope that the revenues generated enable them to support front-line services. The latest example is the county council's investment in the old Tesco site in Newmarket Road in Cambridge. The district council has bought an office block on the Cambridge Science Park.

## Streetlights

7. In the past the county council dealt with the energy providers on behalf of parish councils, but that scheme is due to end this autumn. One reason is because parish councils haven't in some cases been going directly to the energy companies and getting better deals. The new arrangements mean that rather than the parish council paying the county for the electricity that powers our streetlights, the parish council will have to engage directly with the energy companies. I have challenged this, and in particular asked for more time for parish councils to get their heads round all this, as the process is quite complex. Some parish councils are more ahead of this than others and I have passed on contact details. I have also challenged where a parish council has been sent the wrong information by the county, and this has been put right.

Environment and Recycling round-up – District Council grants scheme, Thriplow's Gravel Pit Hill, plastics, and the Vetspeed chimney

## 8. The Zero Carbon Community Grant

The grant was launched on the 5th August and closes to applications on the 31st October. Applications can be made from any recognised groups (with a terms of reference and a constitution) including the Parish Council. The amount of money that can be applied for is between £1,000 - £15,000. It is expected that there will be some joint funding from the applicant or partnership agreement. Having attended the SCDC briefing on this grant, there seems to be a broad criteria of what can be applied for but essentially it is anything that reduces carbon emissions within the community / helps environment.

It must include community involvement plus one of the following:

A reduction in carbon emissions

A reduction in energy use

A renewable energy source or heat

Promotes sustainable travel

Increases recycling

Reduces waste

There is a lot more information on the SCDC website regarding this grant. It could be solar panels, solar lighting, water fountains, electric charging points, cycle paths, community energy source, insulation or anything else you as a parish can come up with it would be nice to get some applications in.

9. The recycling depot run by the county council at Thriplow is to be reconfigured, to provide better facilities on site. At the same time, a permit scheme is being introduced at the recycling depots. The scheme, starting in October, will better regulate the use of vans and trailers at HRCs helping to ensure only household waste is delivered to sites. Any resident planning to visit a HRC with a van or trailer will need to get an e-permit using an online system beforehand. These e-permits will be limited to 12 visits per year. As nearby counties have started charging for commercial waste, a lot more has been turning up at those recycling centres in this county – up a fifth in the last five years.

10. The planning application for a taller chimney at the Vetspeed plant along the A505 near Thriplow Heath expires at the end of September. The chimney was intended to be part of new method of disposing of waste. The county council, that granted the application despite a good deal of local opposition, has heard nothing from the applicants and so the planning application will lapse. This means that the existing arrangements for scrutinizing the waste products produced by the Vetspeed plant will need to continue to be properly scrutinized by the Environment Agency.

11. The county council has adopted a plastics strategy aimed at reducing and re-using plastics wherever possible before recycling. Schools will also be provided with resources to enable them to deliver plastic-free lunch days and encouraged to download lesson plans to educate pupils and their parents.

12. The amount of recycling that goes into our bins that is contaminated eg with food and therefore has to go to landfill has risen slightly and the councils are trying to get people to be more careful.

#### County Early Years and childcare training

13. The County Council manages an early years and childcare training centre, offering qualifications and accredited courses flexibly across the county. The centre is accredited with CACHE (the Council for Awards in Children's Care and Education) to deliver essential qualifications in early years, childcare and playwork. The work of the centre is subject to annual external verification by CACHE, to review the quality of its assessment and internal quality assurance processes. The monitoring officer from CACHE found the Early Years Training Centre to be excellent across the board, with no actions.

Peter Topping

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## Appendix B

Councillor Peter McDonald Duxford Ward: Parishes of Duxford, Hinxton, Ickleton, Babraham, Pampisford

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Report for Parish Councils – September 2019

### Greater Cambridge Local Plan

The process of consultation is now starting. Don't forget to register on the South Cambs web site which will then automatically mail you once new documents are published. <https://scambs.jdi-consult.net/localplan/>

### Local Transport Plan

As reported previously there was series of consultations over the summer. The final meetings are taking place now. <https://cambridgeshirepeterborough-ca.gov.uk/aboutus/programmes/transport/ltpl/>

Key highlights are here: <https://cambridgeshirepeterborough-ca.gov.uk/assets/Transport/CPCAConsultation-Boards-A1-v1.4.pdf>

- Cambridge, Sat 14 Sep, 10am-3pm, Cambridge Central Library, Lion Yard Local Developments - Latest Status:

### Huawei

The technology company has submitted a planning application to South Cambridgeshire District Council that seeks permission to develop the former Spicer's site on the Sawston Bypass.

The plans propose space for 360 people working across the building, along with a 'clean room' laboratory, offices, workstations, meeting rooms, training rooms, stores, a canteen and reception area. Parking facilities would be provided via a 422-space underground car park. Cycle parking facilities are also included in the plans. This is intended to be the first phase of a larger development.

### A505 Study

I believe the tender has closed and one company will be chosen to do the work.

### Agri Tech

The Smithson appeal against South Cambs decision to refuse planning permission concluded on Friday July 5th. South Cambs closing case contained 200 reasons for refusal and took the Council's QC 1 hour to read out. This appeal cost the Council (and residents) so far £120k and counting. The Inspector must submit to the SoS by November 2019. I'm hoping the Smithson Hill political donation of £20k will have no impact on the SoS.

## Wellcome Genome Campus:

Latest view is that WGC will be considered at an October meeting of South Cambs Planning Committee. Probably Oct 24th or 31st. I am updating the response document with Parish input. There will be a transport briefing on Sep 12th which I will update you on.

The campus still proposes a development of 1,500 dwellings which would be a mixture of purchase and rental with covenants on the properties being for staff/local people.

## Planning Staffing/ Outsourcing

There was some discussion in August about the South Cambs resourcing/outsourcing for planning team. Here is some explanation from Stephen Kelly.

With respect to the contract with Terraquest, the role that they will play is at the validation and initial assessment stage. Contrary to the perception that might have been gained, the service has not outsourced any decisions to Terraquest (it simply cannot do so) but is seeking to ensure that we are able to validate promptly and then assess applications for straightforward proposals - principally householder extensions and related proposals – in line with local expectations.

This is because, as you have highlighted, the caseloads of planning officers are significant. We are recruiting nationally at present but in the interests of their immediate wellbeing, having been unable to fill our vacant roles by way of the contract/agency sector I am keen to target those areas where assistance/support can have the greatest benefit for officers, members and applicants, without compromising our ability to ensure “local” officers continue to be involved in the more complex and enduring planning proposals that exercise our communities most.

I understand and you may recall that the previous administration, before my tenure, employed Capita to undertake work on more substantial/significant applications. As reflects my experience with that approach in a previous role, the absence of a “local” officer input can lead to problems in ensuring that local knowledge and member interests were adequately reflected in the process. I did not want to repeat that experience again – but remain live to that risk.

As we progress with the appointment and assimilation of staff into their new roles, I will keep all of the measures I outlined in my email under review. I also look forward to discussing the matter of planning performance with members at the Scrutiny Committee – who have previously programmed a review of the shared service later in the year.

## Local Headline Issues

**Babraham:** Discussions on going on possible boundary changes and S106 allocations between Sawston and Babraham.

**Duxford:** As everyone is aware Gonville & Caius made a proposal as part of the call for sites. I can't see this massive development getting any legs. However I have recommended some engagement with G & C if they will confine to a small development and employment at an aeropark.

**Marshalls :** Marshalls Aerospace: Marshalls Aerospace options to re locate from Cambridge Airport will be made known in September. Duxford is one of 3 options with Wyton and Cranfield. It would involve a 600 m extension to the runway.

This is a game changer for the area were it to happen. Whilst the aerospace sector should be supported and of course Marshalls are respected, this size of development would have the most enormous impact on the A 505, M11 and surrounding villages.

Hinxton: Key focus right now is reconstituting the PC after Willy's untimely death

Ickleton: See above on Genome Campus and Agri Tech. At time of writing we are hoping the street-cleaning/gulley-emptying will have been done

Pampisford: County Council finally agreed to re paint the junction lines on the A 505.