

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 8th December 2021 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Lucy Davidson, Leanne Smith (Clerk)

District & County Cllr Peter McDonald

Two parishioners attended in relation to agenda item 132/21-22

116/21-22 To Receive Apologies for Absence

Cllr Liz Gibson - apologies

117/21-22 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Cllr Pavelin – agenda item 128/21-22 i.

118/21-22 Open Forum for Public Participation Including Youth Representation

None.

119/21-22 To approve minutes of meeting held on 17th November 2021

It was resolved that the minutes of the meeting held on 17th November 2021 are approved and signed by the Chair.

120/21-22 Matters Arising

i. Abbey Street verge posts

Letters were sent to properties on Abbey Street to inform them of the intention to install verge posts. The Parish Council has received correspondence from one property objecting to the proposal. ACTION – Cllr Wombwell will make contact to discuss the matter further, however this did not change the decision of the Council and so the Clerk will order the verge posts.

121/21-22 Traffic and Highways Issues

i. Speedwatch

Cllr Sadler reported on behalf of the Speedwatch Team. A member of the Safer Speeds Team has recently hand delivered another third warning letter to an offender.

He also reported that the Parish Council has received a feasibility report for the 2022-23 Local Highways Initiative (LHI). The project has received approval in principle, although somewhat different from the original application, and the LHI panel will consider the application in February 2022.

122/21-22 Rural Crime Report

Nothing to report.

123/21-22 Reports from County and District Councillors

Report from District and County Councillor Peter McDonald received ahead of the meeting and circulated to Parish Councillors. See Appendix A.

New golden number:

South Cambs District Council has a new telephone number and Cllr McDonald welcomes any feedback.

Covid-19 vaccine:

Up to 10,000 new roles in vaccination services are now being advertised as part of a recruitment campaign to support practices and sites delivering the covid-19 vaccine booster programme.

Household Support Fund:

The fund has been created to help people experiencing immediate financial hardship to pay for food, household energy or other essential items. The scheme will run until the 31st of March 2022. This funding is not related to covid-19.

Innovate and Cultivate Fund:

Applications for the Innovate and Cultivate Fund are invited from Parish Councils. The deadline for applications is the 1st of February 2022. ACTION – Clerk to send link to Parish Councillors for more information.

A Parish Councillor asked how Cllr McDonald rated the productivity and performance of South Cambs District Council with staff continuing to work from home. Cllr McDonald stated that it is better in some departments than others. The Parish Councillor went on to ask about the performance of children's social care services in Cambridgeshire and the effect of covid-19. Cllr McDonald stated that there are 600 children currently in care in Cambridgeshire despite a recent fostering campaign. He also stated that school absence levels are published on a weekly basis and unauthorised absences are identified.

Another Parish Councillor raised two matters from Cllr McDonalds report last month. The Parish Councillor asked for an update on the county wide policy for 20 mph zones and HGV policy. Cllr McDonald stated that the County Council is keen to implement more 20mph schemes across the county and further updates will be given in January 2022. Individual parishes would be able to apply for 20mph zones which would run alongside Local Highway Initiatives. Cllr McDonald stated that the County Council will review the HGV policy. The review is a priority for the County Council and the A10 and A1123 will be a focus of the review.

124/21-22

Correspondence Received

i. Marie Curie – Daffodil bulbs in aid of the National Day of Reflection

Marie Curie has given the Parish Council 40 free daffodil bulbs to be planted in the Parish in aid of the National Day of Reflection in March 2022.

ii. Ickleton gigabit fibre broadband project

Openreach have confirmed that the Ickleton gigabit fibre broadband scheme has been approved and will be completed within 12 months. Surveys and planning will be carried out in the first few months before the actual installation commences. The work taking place in Southfield, Priory Close and Icknield Close is part of a Connecting Cambridgeshire fibre scheme and not directly related to the scheme for the remainder of the village, and may result in residents in those streets being connected sooner.

A Parish Councillor reported that Openreach engineers were in the Parish on the 8th of December 2021 carrying out surveys, and that the engineers stated that installation may begin as soon as the end of February 2022.

iii. Ickleton Open Gardens – Parking on the recreation ground

The Ickleton Open Gardens event will be held on the 19th June 2022. The gardens will be open from 11.00am to 5.00pm. Permission from the Parish Council to use part of the Recreation Ground for parking facilities has been requested. The Parish Council did not object to the request.

iv. South Cambs District Council – Street trading

South Cambs District Council's Licensing Committee agreed to adopt Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 for the whole of South Cambridgeshire District. The current prohibited streets designation with the Council area is rescinded and with effect from the 1st of March 2022, all streets within the district shall be designated as consent streets for the purposes of street trading. In addition, the Licensing Committee agreed in principle, to a draft Policy which details how applications will be administered and enforced throughout the district. The Policy may require amendment following awaited Legal opinion, but the principles are expected to remain.

Noted by the Parish Council.

v. Head of Planning Department, Savills – Land at Frogge Street, Ickleton

The Parish Council received a letter from the Head of Planning at Savills stating that Savills is working with Clare College Cambridge to assess and explore options on its non-operational Landholdings to include land on Frogge Street, Ickleton and invited the Parish Council to meet or respond in writing.

The Parish Councils response in writing was that the land should continue to be protected by the countryside policies embedded in the current Local Plan and that it is unsuitable as a rural exception site. The Parish Council would therefore not support any proposals to develop the site and are confident that such proposals would not be supported by parishioners either.

125/21-22 Planning Information

i. For consideration

Reference: **21/04888/LBC**

Proposal: Restoration of the beams within the original part of the cottage.

Site address: 27 Church Street, Ickleton, CB10 1SL

The Parish Council supports this application.

Reference: **21/04218/HFUL**

Proposal: Two storey rear extension

Site address: 9 Southfield, Ickleton, Saffron Walden

The Parish Council continues to support this application.

Reference: **21/04354/FUL**

Proposal: Construction of new boundary wall to enclose garden land and the creation of two pedestrian access points in existing wall to allow the erection of two pedestrian gates.

Site address: Land at Dove Barn, Butchers Hill, Ickleton

A Parish Councillor contacted the Planning Officer to seek clarification on how the proposed new wall would be fixed to the existing historic wall and to date has not received a reply.

The Parish Council continues to support this application.

Four applications were received after the agenda was published relating to the Genome Campus, Hinxtun. ACTION – Clerk to request extensions in order for the Parish Council to consider the applications at the January 2022 Parish Council meeting.

ii. Planning Decisions

Reference: **21/1200/TTCA**

Proposal: Broad Leaf Cockspur Thorn - crown reduction of 4 feet (1.2 metres) because branches are now rubbing against a garage, the bus stop on Abbey Street, impeding the visibility of the bus stop sign and shading overhead street lighting.

Site address: 73 Abbey Street, Ickleton, CB10 1SS.

Have no objection to.

Noted by the Parish Council.

iii. Planning Appeals

None.

iv. Tree Works

None.

126/21-22 First Proposals for the new Local Plan – response by the Parish Council

Cllr Sadler has drafted a response to the consultation on behalf of the Parish Council and circulated it to all Councillors before the meeting. Comments included were specific to the Parish. Anything further needs to be added before the deadline on the 13th of December 2021. A Councillor asked if there was an appropriate place to refer to the Wellcome Genome proposals with regard to governance of a new site. Cllr Sadler will consider and add if appropriate.

127/21-22 Reports from Councillors

Cllr Sadler:

A liaison meeting with the Wellcome Genome campus has been scheduled for the 11th of January 2022. He will discuss governance of the proposed site at the meeting.

Cllr Cheney:

The Parish Council has taken delivery of the 420 hedge saplings from The Woodland Trust. The proposed site was not suitable for planting and so the saplings have been heeled in until spring. Dominic Pallett will use 20 saplings to replace dead ones on the allotment and will plant the rest on the chosen site to be decided over the next few months.

The 6 free trees will be delivered imminently.

Cllr Molloy:

Two pathways in the parish are particularly hazardous at the moment –

The passage from the side of Dove Barn on Butchers Hill to Mowbray's on Church Street.

The untarmacked part of the passage from the rear of 63 Abbey Street to Back Lane.

Planting of a significant number of trees and shrubs has been carried out at The Glebe on Frogge Street.

Cllr Davidson:

Has noted dog fouling in the village and requests that residents are reminded to clean up their dog mess. ACTION – Clerk to include in Icene.

Cllr Wombwell:

Requested that she is copied into all appropriate correspondence with the Clerk.

128/21-22

Financial Matters

i. To approve payments of December 2021 accounts

Clerk's salary (confidential)

Clerk's expenses – £57.50

Tim Pavelin (empty bins) – £60.00

Shaggy Dog (Parish Council website) - £50.00

Charles Frankau (Grass cutting) - £2,346.00

Dominic Pallett (Grass cutting) - £1,260.00

Dominic Pallett (Removal of ivy Butchers Hill) - £60.00

Essex Cares Ltd (Icene printing – Nov 2021 edition) - £124.00

Wicksteed Leisure Ltd (Play area rocker) - £191.27

The following invoices were not published on the agenda but brought to the meeting for consideration:

Red Shoes Accounting (Payroll) - £45.00

Eon (Street lighting) - £53.82

It was resolved that all the payments listed are made.

ii. Bank reconciliation (bank accounts)

Unity Current Account - £28,041.41

Unity Instant Access Account - £25,088.12

Total - £53,129.53

It was resolved that the bank reconciliation for November 2021 is approved by the Parish Council.

iii. Bank reconciliation (cash card)

Total - £194.54

It was resolved that the bank reconciliation for November 2021 is approved by the Parish Council.

iv. To approve the 2022-23 budget and precept requirement

A draft budget was circulated to Parish Councillors ahead of the meeting and discussed at the finance working group meeting on 22/11/21. A few changes were subsequently made reducing the calculated deficit. The Parish Council does not expect the 2022 election to be contested and therefore it was not included in the budget. If costs are incurred, they will be taken from general reserves. Cllr Wombwell proposed, Cllr Hamilton seconded and it was resolved that the 2022-23 budget is approved.

The finance working group recommended that the precept requirement for the 2022-23 financial year is set at £26,500.00. Cllr Wombwell proposed, Cllr Molloy seconded and it was resolved that a precept requirement for the 2022-23 financial year is set at £26,500.00.

129/21-22

Recreation Field and Play Area

i. Outdoor table tennis project

Cllr Cheney proposed, Cllr Sadler seconded and it was resolved that a Pro 510M OUTDOOR Table will be purchased from Cornilleau UK at a cost of £749 along with two sets of the Tacteo duo pack at a cost of £22.95 each, to be ordered at a later date when other arrangements are in place. Delivery is free and the Parish Council will not pay for assembly costs as Councillors will assemble the table. This brings the total spend on the table and accessories to £794.90 and leaves £1,205.10 to spend on the project.

The feet are equipped with a ground fastening system. The company has advised that the legs are anchored to the ground into concrete as opposed to grass. Councillors discussed whether holes at each corner should be filled with concrete or whether concrete should be laid on the whole area underneath the table. The whole area was favoured as it removes the need for grass cutting under

the table and would look neater. This work will need to be undertaken by a groundwork company.
ACTION – Clerk to obtain quotes from groundwork companies.

Then there is also the matter of matting for either end of the table at the playing areas which will be decided at a later date.

130/21-22 Village Hall solar panel project

Cllr Molloy reported on behalf of the joint sub-committee (Ickleton Parish Council and Ickleton Village Hall) who have invited various companies to give an opinion as to the type and size of solar panel system to consider installing.

A company has done a site visit and have subsequently submitted a detailed quotation. Another has submitted a quotation which is less detailed, and the sub-committee have written to them for clarification on a number of issues. Another cannot visit the site until March/April 2022 due to pressure of work. Therefore, the sub-committee will approach a further company for a third quotation. The sub-committee will look into the 'Postcode Lottery' as a means of finance, should Ickleton Village Hall Trustees decide to proceed.

The sub-committee will liaise with Shepreth Parish Council who are currently working on a solar panel project.

131/21-22 Cemetery extension and Chapel window repairs

The Parish Council is still waiting to hear from the landowner who agreed in principle to sell a plot of land behind the cemetery to the Parish Council.

Contact has been made with the stained-glass window company, who are due at the Chapel to complete works on the 10th of December 2021.

132/21-22 Parish Councillor vacancy and co-option

The co-option was deferred from the November 2021 Parish Council meeting. Two applications had been received for the vacancy. One applicant has since withdrawn and a further application was received on 1st December 2021. Parish Councillors were asked to consider whether to accept the late application. A vote was taken by show of hands with a majority in favour of accepting the application. Both applicants were in attendance and spoke. The Chair then called for nominations.

A nomination for Steven Heaney was proposed by Cllr Pavelin and seconded by Cllr Cheney.

A nomination for William Wombwell was proposed by Cllr Hamilton and seconded by Cllr Wombwell.

A vote was taken by ballot paper. One Councillor abstained, two voted for William Wombwell and four voted for Steven Heaney and so with a majority vote Steve Heaney was co-opted on to the Parish Council.

ACTION – Clerk to complete associated administrative tasks.

133/21-22 DATE OF NEXT MEETING:

Wednesday 19th January 2022

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 9.38pm

Appendix A

Report for Parish Councils – December 2021.

South Cambs District Council

Update on the development of the next Local Plan

The consultation period on the 'first proposals' stage in the development of the joint Cambridge City and South Cambridgeshire Local Plan runs until 5pm on December 13th.

New Golden Number

South Cambs DC has introduced a single Golden Number to be used to contact the council. This should help you to be able to talk to the best person within the council more effectively. We have also introduced a call back facility so that you don't have to hang on the phone during busy periods. The number is: 01954 713000.

Investment Strategy

There is an updated Investment Strategy at S Cambs. Policy remains to generate 20% of income from investment by 2025 to minimise need to raise Council tax.

<https://scams.moderngov.co.uk/documents/s124977/Appendix%20A%20-%20Investment%20Strategy%20-%20Draft%20December%202021.pdf>

Capital Strategy

The Council has updated the Capital spending programme

<https://scams.moderngov.co.uk/documents/s124924/Appendix%20A%20-%20Capital%20Projects%20Performance%20-%202020%202021%20Projects.pdf>

South Cambs Christmas market

Unfortunately this had to be cancelled.

Empty Homes Strategy

There is a new Empty homes Strategy out for consultation. The objective here is to bring empty properties back into use and reduce the number of long-term empty homes.

<https://scams.moderngov.co.uk/documents/s124895/Appendix%20A%20-%20Empty%20Homes%20Strategy%202021-25.pdf>

Fees & Charges

There is an updated schedule of fees and charges for 2022/23

<https://scams.moderngov.co.uk/documents/s124979/Fees%20Charges%20-%20Report%20to%20Cabinet.pdf>

Cambridgeshire County Report

Vaccination Advice

 PRESENTS

 The **VACCINATORS**
on tour

WHO CAN GET THEIR COVID-19 BOOSTER VACCINATION?

You can book your COVID-19 booster vaccination if you have had your second dose at least **182 days (six months) ago**, and you:

- Are aged 40 or over
- Live or work in care homes
- A Frontline Health and Social Care Worker
- Are aged 16 or over with a health condition that you at high risk of getting seriously ill from COVID-19
- Are aged 16 or over and are the main carer for someone at high risk from COVID-19
- Are aged 16 or over and live with someone who is more likely to get infections (such as someone with HIV, has had a transplant or having certain treatments for cancer, lupus or rheumatoid arthritis)

Household Support Fund

A new support fund which aims to help those struggling to pay for food, energy or other essential items this winter has been launched.

Cambridgeshire County Council has been allocated £3.58 million as part of the Government's Household Support Fund to help people who need financial support.

More than £1.1 million of the funding is being used to operate a direct voucher scheme for eligible families over the October half-term, Christmas school holidays and February half-term periods. The remainder is being used to provide a wider scheme, with at least half of the total funding allocated to support households with children, in line with government guidelines. The rest will be reserved for other households in need of support this winter.

Details of how to access the scheme are available at:

<https://www.cambridgeshire.gov.uk/residents/coronavirus/household-support-fund>

Practical support provided through the fund includes:

- Vouchers to support with food for both families and individuals
- Fuel and water, either by paying bills on demand, via direct debit or a pre-payment meter
- Other essential supplies.

The council is working closely with district councils, local community groups and other partners to identify people across the area who can benefit from the fund.

People can apply via a number of local community groups signed up to the fund or apply directly by following the link: www.cambridgeshire.gov.uk/household-support-fund

Apprentice Awards

Cambridgeshire County Council and Peterborough City Council are launching their first ever county-wide Apprenticeship Awards to help recognise and celebrate the commitment, hard work and achievements of individuals completing and supporting an apprenticeship.

Anyone can nominate an apprentice for an award by visiting:

<https://www.cambridgeshire.gov.uk/council/jobs-and-careers/cambridgeshire-apprenticeship-awards-2022> or <https://www.peterborough.gov.uk/council/jobs-and-careers/apprenticeships/cambridgeshire-apprenticeship-awards-2022>

You have until 5pm on Monday 3 January to get your entries in. An awards ceremony will be held either virtually or in person, depending on the latest Covid guidance, on a date between 7-13 February which is National Apprenticeship Week.

All nominations for the apprenticeship categories must be for current apprentices or those who have completed their apprenticeship in the 12 months from 1 January 2021 and who either live or work in Peterborough and Cambridgeshire.

Nominations can be made for the following:

- Working with People Award
- Behind the Scenes Award
- Team Working Award
- Personal Achievement

Selected from the above categories will be an overall Apprentice of the Year. The judges are looking for an exceptional apprentice who can demonstrate their achievements and the impact they have made within their organisation.

Also, there will be:

Apprentice Manager/Mentor Award

Apprentice Ambassador/Champion Award

County Highways Issues

The Dec 7th committee will look at:

- A10 next steps
- Future transport strategy
- Active travel policy
- Public rights of way design guide

HRC Opening

Christmas and New Year opening hours for our Household Recycling Centres

- Christmas Eve - all sites close at 1pm
- Christmas Day / Boxing Day / New Year's Day - all sites closed
- 27 and 28 December and 3 January (bank holidays) - March HRC opens 9am to 4pm and other sites open normal hours
- All other days - normal opening hours

Please check our individual Household Recycling Centre pages for further opening hours information. Gates close 10 minutes before published closing times. For Thriplow bookings see below.

<https://selfservice.cambridgeshire.gov.uk/RenderForm?g=4ea186ce-f987-47a2-ad41-d7a580adec1c&s=3>

Innovate & Cultivate Fund

The Innovate and Cultivate Fund is our fund to help voluntary, community and social enterprise sector organisations realise their projects and ideas that help address the needs of local residents. The Innovate and Cultivate Fund has two funding streams:

Cultivate - grants of £2,000 - £15,000 aimed at encouraging local networks where people help themselves and each other (please note the maximum Cultivate grant has reduced from £19,000 to £15,000)

Innovate - grants of up to £50,000 for big projects with big ideas that demonstrate an innovative approach (please note we have suspended this stream until further notice)

To be eligible, all projects must:

be either new, or build on an existing project in a new location or with new beneficiaries show that they will reduce pressure on council services and / or offer direct savings for the council

Next application deadline: 1 February 2022 - Cultivate grants only

How to apply

You can find grant application forms and further information about fund priorities and criteria on the Cambridgeshire Community Foundation website. We strongly advise applicants to seek pre-application advice before submitting a grant application.

You can book pre-application advice appointments on the Eventbrite website.

If you would like to join the Innovate and Cultivate Fund mailing list, please email Lianne.Parrett@cambridgeshire.gov.uk.

Covid 19 ERA

We are still in the Covid ERA so the stronger advice on gatherings and face coverings still apply.

Peter McDonald
December 5th 2021