

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 20th July 2022 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr William Wombwell, Cllr Lucy Davidson (left the meeting at 8.30pm), Cllr Steven Heaney (in attendance at 8.30pm), Leanne Smith (Clerk).

One Parishioner.

043/22-23 To Receive Apologies for Absence

Apologies received ahead of the meeting from Cllr Edmund Harcourt, Cllr Terry Sadler and Cllr Philly Hamilton.

044/22-23 Councillors Declarations of Interest and Requests for Dispensation

Cllr Pavelin – agenda item 055/22-23 i.

045/22-23 Open Forum for Public Participation Including Youth Representation

A Parishioner was in attendance to speak about agenda items 047/22-23 ii and iii. She offered some feedback from her attendance at the last Great Chesterford Parish Council meeting. She attended a site visit relating to the Ickleton to Gt Chesterford railway line verge and highway maintenance and also spoke to the Highways Officer about a dangerous leylandii tree on Frogge Street. She reported that Highways have agreed to remove the tree.

046/22-23 To approve minutes of meeting held on 15th June 2022

It was resolved that the minutes of the meeting held on 15th June 2022 are approved and signed by the Chair.

It was resolved that the minutes of the Exclusion Order held on 15th June 2022 are approved and signed by the Chair.

047/22-23 Matters Arising

i. Clerks report

The Clerk contacted the Surveyors about a valuation of the cemetery chapel and wall and is awaiting a reply.

The Hundred Parishes grant application was submitted.

The fence repairs at the play area are still outstanding. ACTION - Cllr William Wombwell will make contact with the contractor.

Due to the dry weather the swing mat repairs are on hold until the ground is softer and the mats can be lifted. In the mean time the area has been filled with soil.

ACTION - Cllr Sian Wombwell will send a paper copy of the Privately Funded LHI application for the Grange Road/Coploe Road/Abbey Street junction by recorded delivery as emails have not been acknowledged.

ii. Ickleton to Gt Chesterford railway line verge and highway maintenance

A site visit was carried out on 18/7/2022. Cambridgeshire Highways Officer John O'Brien, Cllr Sian Wombwell, Essex Cllr Paul Gadd and a Parishioner were in attendance. The conclusion was that the site falls into Essex and therefore it is the responsibility of Essex County Council to carry out maintenance. John O'Brien was able to identify that the pot holes were category 8 and should be repaired within 48hrs. These pot holes have since been marked up but not repaired. ACTION – Clerk to make contact with Cllr Paul Gadd if they have not been repaired by the end of the week.

iii. Planning application UTT/22/1280/CC Boro Farm, Newmarket Road, Great Chesterford

The consultation closed on 4/7/2022. Ickleton Parish Council submitted a comment objecting to the application. It is not yet known if the application will be determined by an Officer under delegated powers or whether it will be referred to the Committee. ACTION – To register Ickleton Parish Council to speak. Cllr Sian Wombwell or Cllr Cheney will speak on behalf of Ickleton Parish Council if required. Contact was made with a press reporter who is building a story, which may be published after the decision. Contact was also made with Cllr Peter McDonald and MP Anthony Browne.

- 048/22-23 Defibrillator check**
Defibrillator check carried out by the Clerk on 20/07/2022.
- 049/22-23 Traffic and Highways Issues**
i. **Speedwatch**
No update for the meeting. The Speedwatch Team have been seen carrying out sessions.
- 050/22-23 Rural Crime Report**
Cllr William Wombwell asked that as we move into harvest season, parishioners are vigilant and report hare coursing.
- 051/22-23 Reports from County and District Councillors**
Report received from Cllr Peter McDonald and circulated to Parish Councillors ahead of the meeting. See Appendix A.
- 052/22-23 Correspondence Received**
i. **Greater Cambridge Local Plan – First Proposals consultation results**
Great Cambridge Planning have published the responses to the Greater Cambridge Local Plan First Proposals (Preferred Options) consultation which took place in November/December 2021. As part of the consultation, they received a number of new site suggestions, as well as changes to site boundaries and new information in relation to those submitted previously. Details of these sites have been added to the call for site interactive map. The comments provided on the Local Plan will be reviewed in detail over the coming months, and issues raised will be considered. The next consultation stage will be consultation on a draft version of the full Local Plan. Parish Councils will be asked to provide any factual information regarding the new and amended Call for Sites submissions through an online survey. Noted by the Parish Council. ACTION – Clerk to include in Icene report.
- ii. **Cambridgeshire County Council - Temporary Traffic Order Application, Abbey Street/Frogge Street, 24/10/22-28/10/22**
Abbey Street and Frogge Street will be closed 24hrs a day from 24th October 2022 to 28th October 2022 for the installation of a BT duct and boxes. ACTION – Clerk to include in Icene report.
- iii. **South Cambs District council - Cultivate Cambs grant applications**
Cultivate Cambs awards grants of £2,000 to £15,000 for new initiatives that support adults & older people with care and support needs, and children, young people & families, to live independently, safe and well in thriving and inclusive communities. The fund is open to voluntary and social enterprise sector organisations based in and outside of Cambridgeshire, and public sector organisations in Cambridgeshire, for projects that benefit Cambridgeshire residents. The deadline for applications is 16th September 2022. ACTION – Clerk to include in Icene report.
- iv. **Cambridgeshire County Council - Local Heritage List**
Local Heritage Lists aim to identify buildings and heritage assets which, whilst not meeting the national criteria for designation, are important at a local level. Buildings and structures, archaeological remains, parks, gardens, landmarks and public art in Ickleton can be nominated for inclusion on the list. ACTION – Clerk to include in Icene report.
- v. **LEAP scheme in partnership with South Cambridgeshire District Council**
The LEAP service started again on Friday 1st July and will run until the end of March 2023 for full home visits and telephone advice in South Cambridgeshire. ACTION – Clerk to include in Icene report.
- 8.30pm – Cllr Davidson left the meeting and Cllr Heaney joined the meeting.**
- 053/22-23 Planning Information**
i. **For consideration**
Reference: **22/03067/PRIOR**
Proposal: 5G telecoms installation - H3G street pole and additional equipment cabinets
Site address: Duxford Road, Ickleton, Cambridgeshire
Ickleton Parish Council objects to this application on the following grounds:
The proposed location falls within a conservation area and installation of the proposed pole and cabinets would have an adverse impact on the appearance of the area.
The proposed location is unsuitable due to the proximity to the highway and nearby junction.
A Councillor also expressed concerns regarding the implications on health and wildlife.

Reference: **22/02647/FUL**

Proposal: Renewal of temporary building for office accommodation.

Site address: Abbey Barns, Duxford Road, Ickleton, Cambridgeshire

Ickleton Parish Council objects to this application on the grounds that it was a temporary building to be used while an approved application was built. It has served the initial purpose and should now be removed.

ii. **Information only applications**

Reference: **21/03276/CONDB**

Proposal: Submission of details required by condition 3 (Traffic Management Plan) of planning permission 21/03276/FUL.

Site address: 12 Frogge Street, Ickleton, CB10 1SH

Noted by the Parish Council. No comment.

iii. **Planning Decisions**

None.

iv. **Planning Appeals**

None.

v. **Tree Works**

None.

054/22-23 Reports from Councillors

ClIr Cheney:

Stated that the bamboo canes have been removed from the new hedge on the recreation field.

ClIr Pavelin:

Reported that there was a field fire at Littlebury on 17/7/2022 and wished to thank the Fire Service and local farmers for their assistance.

ClIr Heaney:

Suggested that the Emergency plan is tested in light of the field fire and asked that parishioners are careful outdoors during hot and dry spells. ACTION – Clerk to include some outdoor safety advice in Icene.

ClIr William Wombwell:

Stated that harvest will begin in the next week.

ClIr Sian Wombwell:

Has spoken to Highways about the poor condition of the road surface on Royston Lane after a recent accident in which a cyclist hit a pot hole. Highways have agreed to assess the pot holes.

055/22-23 Financial Matters

i. **To approve payments of July 2022 accounts**

Clerk's salary (confidential)

Clerk's expenses – £41.75

Tim Pavelin (Empty bins) - £100.00

Essex Cares Ltd (Icene printing March 2022) - £120.00

E&E Plumridge (Icene printing July 2022) - £181.00

Dominic Pallett (Various) - £2,508.00

Ickleton Village Hall (Room hire) - £92.00

Rialtas Business Solutions (Annual Support and Maintenance Licence) - £154.80

Npower (Street lighting) - £60.54

It was resolved that all the payments listed be made.

ii. **Bank reconciliation (bank accounts)**

Unity Current - £21,128.50

Unity Instant Access Account - £25,124.94

Total - £ 46,253.44

It was resolved that the bank reconciliation for June 2022 is approved by the Parish Council.

iii. **Bank reconciliation (cash card)**

No money was spent on the cash card last month. The total remains at £157.39. Noted by the Parish Council.

- iv. Budget review (First quarter April – June 2022)**
The quarterly budget review was circulated to the Parish Council ahead of the meeting and noted. All spending is as expected. It was noted that the Council will need to consider funding for the proposed cemetery extension. It will be discussed at a later date when estimated costs have been established.
- v. Donation to Magpas Air Ambulance**
Cllr Cheney proposed, Cllr William Wombwell seconded and it was resolved that a donation of £100.00 would be made to Magpas.
- vi. Donation to Ickleton Village Hall for blood donation session**
At the November 2021 meeting the Parish Council resolved to donate £100.00 to Ickleton Village Hall for blood donation sessions for a maximum of four times a year and to be reviewed annually. Cllr Sian Wombwell proposed, Cllr Pavelin seconded and it was resolved that a donation of £100.00 would be made for the latest session.
- vii. Purchase bark for the play area**
It was resolved that four 1 cubic meter bags of bark could be purchased at a cost of £352.80. Clerk to initially enquire about a bulk order that can be stored at Rectory Farm in order to save costs.
- viii. Quotation for replacement Churchyard gates**
Various quotes requested but not received. To carry over to the August 2022 Parish Council meeting.
- ix. Quotation to treat woodworm at Cemetery Chapel**
Quote requested but not received. To carry over to the August 2022 Parish Council meeting.
- x. Clerk's training**
It was resolved that the Clerk and Councillors Sian Wombwell and Tim Pavelin can carry out e-learning on planning at a total cost of £42.00.
- xi. Purchase Essential Law for Cemetery and Crematorium Managers**
It was resolved that a copy of Essential Law for Cemetery and Crematorium Managers would be purchased at a cost of £33.80.
- 056/22-23 Recreation Field and Play Area**
- i. Cricket club – various matters for discussion**
- All-weather net:**
A vote was taken by show of hands and all Councillors present were in favour of supporting the installation of an all-weather net in principle, and will await the results of the consultation with the Parish before making a final decision.
- Basket Ball court:**
A vote was taken by show of hands and all Councillors present were in favour of supporting the moving of the court in principle, and will await the results of the consultation with the Parish before making a final decision.
- 057/22-23 Policy and procedure**
- i. Review Financial Regulations**
The Financial Regulations were reviewed by the Parish Council and no amendments were made.
- ii. To appoint a new internal auditor**
The Parish Council needs to appoint a new Internal Auditor. Cambridge and Peterborough Association of Local Clerks offers an internal audit service as follows:
- £30 per hour (no vat) for CAPALC Affiliated Members Only
 - 0.45p per mile – expenses
- The Clerk expects an internal audit to take 3-4 hours.
It was resolved that the Parish Council will appoint an Internal Auditor through Cambridge and Peterborough Association of Local Clerks.
- 058/22-23 DATE OF NEXT MEETING:**
Wednesday 17th August 2022

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.03pm

Appendix A

Report for Parish Councils – July 2022

South Cambs District Council

S Cambs Local Plan- Feedback on First Proposals

The details on the feedback to first proposals has been published. It was published for the S Cambs scrutiny Committee.

<https://scambs.moderngov.co.uk/ieListDocuments.aspx?CIId=417&MIId=9437&Ver=4>

The map source is here:

<https://www.greatercambridgeplanning.org/emerging-plans-and-guidance/greater-cambridge-local-plan/>

As we know developers can submit sites up to the time of submission to the Government. The Council will now re-evaluate these.

The Birmingham 2022 Queen's Baton Relay is confirmed to visit the Wellcome Genome Campus during its final journey through England this summer, as the full route is revealed. On 9 July 2022, the Wellcome Genome Campus in Hinxton, will officially welcome the Baton. Later that day, the relay will continue on to the city of Cambridge.

Northstowe Development

More than £12.8 million in funding, to secure high-quality community facilities for Northstowe residents, is being proposed by South Cambridgeshire District Council.

A report published by the Council today (Wednesday 15 June 2022) outlines a plan for the Council to help fund the growing new town's Sports Pavilion and Community Centre on phase one, and Civic Hub and additional Sports Pavilion on phase two.

The phase one Sports Pavilion, near the sports pitches, would provide changing facilities for teams and officials and a multi-use club room and catering facilities. The Community Centre would be within the Local Centre and will be a multi-use facility for Northstowe residents.

The Civic Hub on phase two is intended to be the landmark building within the Town Centre. This will be a five or six storey building, with space for community activity and development, a library service, a GP surgery, and other similar services. The Sports Pavilion on phase two is likely to be like the phase one Pavilion, but details are still being confirmed.

Play equipment at Pioneer Park, Northstowe

When developers build new homes that will have a significant impact on an area or community, they are asked to contribute funding to local services like community buildings through what is known as a Section 106 agreement. Funding arrangements intended to cover the cost of constructing Northstowe's community buildings in phases one and two were outlined in Section 106 agreements that were signed several years ago. However, in the years that have passed, it has become clear that the funding allocated for the community buildings will not cover the full costs of building them.

One of the main reasons for this is because the costs associated with construction have risen significantly recently because of several national and global factors. These include issues such as Brexit, the COVID-19 pandemic, rising inflation, the fuel crisis, and its repercussions on global material production and, more recently, Russian sanctions.

As a result, and to ensure that truly high-quality community facilities are delivered for current and future residents of Northstowe, South Cambridgeshire District Council is proposing to step-in and cover the shortfall in funds to bring the new buildings forward as quickly as possible.

The proposed funding, which will be discussed by Councillors in the weeks ahead, includes:

- £1.53 million towards the phase one Sports Pavilion
- £6.5 million towards the phase one Community Centre
- £2.82 million towards the phase two Civic Hub
- £2 million towards the phase two Sports Pavilion

Biodiversity Net gain

In order to meet BNG targets the Council is looking at new schemes under development locally e.g. the Lower Valley farm a County Council owned farm and new rules from DEFRA. <https://scambs.moderngov.co.uk/ieListDocuments.aspx?MIId=9486&x=1>

Cambridgeshire County Report

Great Chesterford Hardcore Site: ESS/20/22/UTT

I've been following closely the development of this site. It has been permitted by the EA and us been submitted to ECC Planning. I am working on an ECC officer refusal given the noise and dust from the site. SCDC have said they may be able to provide monitoring although it's across the border. I will meet the Site Director July 5th to understand their operation and communicate residents' concerns.

Climate change and flood money

The first spending from the Council's new Just Transition fund has been agreed. £2.175M over four years has been awarded for a business case for the first phase of the Council's plan for Cambridgeshire to reach Net Zero carbon by 2045. And £1.7M has also been awarded for flood work and nature restoration.

Highways IT system

A new Highways IT system is on the cards for the County Council—but officers have been asked to do more work on their proposals after a report to the Strategy & Resources Committee was sent back.

Household Support Fund

The Government has confirmed that it is extending the Household Support Fund for six months of 2022/23 and has allocated £3.58M of grant funding to Cambridgeshire for this. The Fund is intended to provide support to households through free school meals for eligible children during school holidays, and for payments to people in need. In order to meet the Joint Administration’s commitment to provide free school meals in the holidays throughout the year, and to have a direct support scheme that is comprehensive, the Strategy & Resources Committee has allocated a further £1.87M to supplement this locally. Inflation adds to council costs. The County Councils Network and the Society of County Treasurers have revealed that spiralling inflation has left forty of England’s largest councils with £729M of additional unfunded costs since they set their budgets in March. To balance their budgets—as they are legally required to—and control costs, councils warn they face a winter of ‘difficult decisions’. The increased costs nationally include

- £428M for adult social care services
- £72M for children’s social care
- £397M for capital projects
- £107M for energy prices
- £136M for external contract and labour costs
- £77M for school transport services
- £259M for staff pay

These inflationary costs far outstrip any increases in Government funding or council tax.

Library@home award

Cambridgeshire’s Library@home volunteers are one of three voluntary groups in the county to be given the Queen’s Award for Voluntary Service. This is the highest award a local voluntary group can receive in the UK and is equivalent to an MBE. It aims to recognise outstanding work by local volunteer groups to benefit their communities. The award was created in 2002 to celebrate The Queen’s Golden Jubilee. Recipients are announced each year on 2 June, the anniversary of the Queen’s coronation. The Library@home service provides books and audiobooks to residents who find it difficult to get to a library through disability, illness or caring responsibilities. Volunteers visit once a month to bring and return library books and to have a chat.

<https://www.cambridgeshire.gov.uk/residents/libraries-leisureculture/libraries/accessibility>

Local Highways Improvement updates

The schemes in Thriplow and Foxton are progressing as well as the 20 mph zone for Duxford

			road.		
Peter McDonald	Foxton Parish Council	Fowlmere / Barrington / Shepreth Road	Signs / Lines & MVAS - Installation of gateway features, signs / lines and 40 buffer zones. & 2x MVAS	GREEN	Design work commenced. Design due to be complete Mid-late June.
Peter McDonald	Thriplow Parish Council	Middle Street / Fowlmere Road / Church Street / School Lane	MVAS unit	GREEN	To be procured as part of countywide MVAS package. Applicant contacted during June by officer.

CENSUS

Cambridgeshire has seen one of the UK’s biggest population increases over the past ten years, data just published from the 2021 Census shows. Overall the number of people living in the county rose by more than 57,000 in the last decade to 678,600. This 9.2 per cent rise is higher than the East of England average, in a national picture which saw the East grow faster than any part of the UK. The figures confirm the County Council’s contention that previous Office of National Statistics figures—on which the government bases its grant allocations—

under-estimated the size of the county's population. Included within the Cambridgeshire Census figures is an overall 26 per cent rise in the number of Cambridgeshire people aged 65+, against an 18.6 per cent national average rise—with a high percentage increase of people in the 70 to 74 age band in all districts.

While the more urban areas of the county like Cambridge have seen population growth across all age ranges, its more rural areas have seen small or no growth in the youngest age groups (0-19) but large increases in older populations. Last year's census took place in March 2021 and data from the census will be published in stages over the next two years. Future releases will include figures on ethnicity, religion, the labour market, education and housing. Also, for the first time, there will be information on UK armed forces veterans, sexual orientation and gender identity. www.ons.gov.uk/census

Peter McDonald

July 2nd 2022

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