

## MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 21<sup>st</sup> June 2023 starting at 7.30pm

Present: Cllr Steven Heaney, Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Philly Hamilton, Cllr Lucy Davidson, Cllr Edmund Harcourt, Leanne Smith (Clerk)

One parishioner – Mr Lewis Duke.

### **023/23-24 To Receive Apologies for Absence**

Apologies received ahead of the meeting from Cllr William Wombwell and District & County Cllr Peter McDonald.

### **024/23-24 Councillors Declarations of Interest and Requests for Dispensation**

Cllr Pavelin – 037/23-24 i.

### **025/23-24 Open Forum for Public Participation Including Youth Representation**

Mr Duke attended to speak about planning matters at Abbey Barns and agenda item 039/23-24 i. He informed Councillors that a planning application will be submitted to expand the Abbey Barns site and invited Councillors to visit the site to discuss the plans in more detail.

He confirmed his intention to transfer land to the Parish Council for the purposes of extending the parish cemetery.

Mr Duke then left the meeting.

The Parish Council will make arrangements to visit Abbey Barns as proposed.

The Parish Council has recently obtained advice from the South Cambs District Council Planning Department regarding applications for change of use on any land purchased to extend the cemetery. The budget will be reviewed at the July 2023 Parish Council meeting to consider funds for the project. A working group will form to move the project forward consisting of Cllrs Cheney, Davidson and Sian Wombwell.

### **Cllr Davidson left the meeting at 8.30pm**

### **026/23-24 To approve minutes of meeting held on 17<sup>th</sup> May 2023**

It was resolved that the minutes of the meeting held on 17<sup>th</sup> May 2023 are approved and signed by the Chair.

### **027/23-24 Matters Arising/Clerk's report**

Councillors met with Village Hall Committee Members to discuss EV charging points. The Clerk will contact South Cambs District Council about other projects and grant applications and will feed back to all involved.

The application to Hundred Parishes for a grant to fund the purchase of the tree popper for the Coploe Pit wardens was successful.

The new Churchyard gates have been fitted. The quality of wood has been queried and the Parish Council are waiting for some advice.

Great Chesterford Parish Council have made a contribution of £73.50 to the cost of cutting back the vegetation at the Ickleton/Great Chesterford railway bridge.

The Stackyards/Coploe Rise road sign has been fitted.

The Mill Lane level crossing lights have been fitted with a dimmer but are still too bright.

ACTION – Clerk to contact Network Rail again.

The Churchyard tomb has been assessed by a stonemason. It is difficult to see the level of repair required due to extensive ivy growing around it. This may be helpful in keeping it safe at the moment. Therefore it will be assessed again in the winter.

### **028/23-24 Defibrillator check**

Defibrillator check carried out by the Clerk on 21/6/2023.

### **029/23-24 Traffic and Highways Issues**

#### **i. Speedwatch**

Nothing to report other than that sessions are taking place as usual.

ii. **IWM Duxford events**

Future events are as follows:

Duxford Summer Air Show – 24<sup>th</sup> & 25<sup>th</sup> June

IWM Duxford – The Americans – 28<sup>th</sup> & 29<sup>th</sup> July

IWM Duxford 19 Squadron – 12<sup>th</sup> August

IWM Duxford Evening Air Show – 28<sup>th</sup> August

IWM Duxford Flying Finale – 8<sup>th</sup> October

Noted by the Parish Council.

**030/23-24 Rural Crime Report**

Nothing to report.

**031/23-24 Reports from County and District Councillors**

Report received from Cllr Peter McDonald and circulated to Parish Councillors ahead of the meeting. See Appendix A.

ACTION – Clerk to check Cllr McDonald’s attendance at the July 2023 meeting.

**032/23-24 Correspondence Received**

i. **East West Rail community drop-in events**

Cllr Sian Wombwell will attend the drop-in event at Harston Village Hall on the 26<sup>th</sup> of June 2023 2-8pm.

ii. **Greater Cambridge Partnership – making connections update**

Noted by the Parish Council. Information can be found by visiting [www.greatercambridge.org.uk](http://www.greatercambridge.org.uk). Councillors had wished to speak to Cllr McDonald about this matter, noting in particular the poor bus service in Ickleton.

iii. **Parishioner – hedging on Frogge Street**

Contact from a parishioner reporting that hedging is encroaching on the footway. Contact made with the person responsible who will cut the hedge back after bird nesting season.

iv. **Parishioner – real time bus information fault**

A parishioner reported that the real time bus information is faulty which has subsequently been reported to Cambridgeshire County Council by the Clerk.

**033/23-24 Planning Information**

i. **For consideration**

Reference: **23/02014/FUL**

Proposal: Demolition of existing bungalow and erection of one and a half storey dwelling on similar footprint.

Site address: 12 Church Street, Ickleton, Cambridgeshire, CB10 1SL

The Councillors unanimously object to the application on the grounds of the harm the proposals, if approved, would cause to the Church (Grade I listed), the Church’s setting, Norman Hall opposite (Grade II listed) and the conservation area, with particular regard to the proposed height of the building and rear façade.

Reference: **23/02146/FUL**

Proposal: Installation of Photovoltaic solar panels on the pitched roof of Unit 5.

Site address: Abbey Barns, Duxford Road, Ickleton, Cambridgeshire

The Councillors unanimously support this application.

Reference: **23/00482/FUL**

Proposal: Construction of two bridges and all associated structures, ramped walkways, stairs, lifts, boundary wall, footway and cycle paths, lighting, utilities, construction access, construction compound, hard and soft landscaping works, planting, tree removal, earthworks, drainage infrastructure, surface water drainage features and all necessary enabling works and demolitions.

Site address: Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Cambridgeshire

Noted by the Parish Council who do not wish to submit any comment to planning about this application.

ii. **Information only applications**

Reference: **22/03797/CONDA**

Proposal: Submission of details required by condition 4 (Roof Covering) of planning

permission 22/03797/LBC.

Site address: Haybarn between Craftsman Barn and Vine Cottage, Butchers Hill, Ickleton, Cambridgeshire, CB10 1SR

Noted by the Parish Council.

iii. **Planning Decisions**

Reference: **23/00880/HFUL**

Proposal: Two-storey side and rear extension, new front porch and pitched roof to existing side extension.

Site address: 39 Church Street, Ickleton, Cambridgeshire, CB10 1SL

Permission granted. Noted by the Parish Council.

Reference: **23/00614/HFUL**

Proposal: Single storey side link extension with one and a half storey rear extension and new rear dormer, front porch canopy.

Site address: 68 Abbey Street, Ickleton, Cambridgeshire, CB10 1SS

Permission granted. Noted by the Parish Council.

iv. **Planning Appeals**

None.

v. **Tree Works**

None.

**034/23-24 Wellcome Genome Campus Expansion update**

The next Community Liaison Group meeting has been postponed and rescheduled to take place sometime in August 2023.

**035/23-24 Boro Farm Aggregate site**

Nothing to report.

**036/23-24 Reports from Councillors**

Cllr Harcourt:

The Cricket Club would like the Parish Council to consider cutting back a horse chestnut tree on the recreation field. He has made enquiries with planning but an application for tree works may not be necessary as the recreation field does not fall within the conservation area.

Cllr Cheney:

Has liaised with Cllr McDonald and County Council Highways to open the flood gates at Hinxtton.

Has informed Dominic Pallett that a verge on Butchers Hill is overgrown and needs cutting back.

Cllr Sadler:

Attended the nature walk with the wardens at Coploe Hill on the 11<sup>th</sup> of June along with a couple of other parishioners and cyclists passing by who stopped and joined in.

Cllr Heaney:

A parishioner has reported to him that a moveable hoop has been placed on the basketball court.

Cllr Pavelin to assess if there are any health and safety concerns.

**037/23-24 Financial Matters**

i. **To approve payments of June 2023 accounts**

Clerk's salary (confidential)

HMRC (PAYE) - £9.80

Clerk's expenses – £41.75

Tim Pavelin (Empty bins) - £100.00

Red Shoes Accounting (payroll services) - £46.80

E & E Plumridge (Icene printing) - £157.50

The following invoice was received after the agenda was published and brought to the meeting for consideration:

Nature Conservation Service (tree popper) - £388.80

It was resolved that all the payments listed be made.

ii. **Bank reconciliation (bank accounts)**

Unity Current Account - £18,764.92

Unity Instant Access Account - £25,362.98

Total - 44,127.90

- It was resolved that the bank reconciliation for May 2023 is approved by the Parish Council.
- iii. **Bank reconciliation (cash card)**  
Total - 114.56
- It was resolved that the bank reconciliation for May 2023 is approved by the Parish Council.
- iv. **Cash card top up**  
It was resolved that the cash card would be topped up with £100.00.
- v. **Quote for Chapel woodworm treatment**  
The Bat survey has been completed so the Parish Council can proceed with the woodworm treatment. Pest Professionals provided a quote last year which they confirmed still stands - £1,100.00 + VAT for treatment and £400.00 +Vat for scaffolding.  
Cllr Sian Wombwell proposed, Cllr Hamilton seconded and it was resolved to accept the quote and commission the work.
- vi. **Review Icene advertising fees**  
Cllr Pavelin proposed, Cllr Sadler seconded and it was resolved that the Icene advertising fees are increased as follows:  
£6 per eighth of a page  
£12 per quarter of a page  
£24 per half page  
It is of note that this is the first increase to Icene advertising fees for many years.
- vii. **Hundred Parishes Society membership renewal**  
Cllr Sian Wombwell proposed, Cllr Pavelin seconded and it was resolved that membership with the Hundred Parishes Society would be renewed at a cost of £50.00.
- viii. **Information Commissioners Office membership**  
To be deferred to the July 2023 Parish Council meeting to confirm the cost of membership for a Parish Council.
- 038/23-24 **Recreation Field and Play Area**
- i. **Playground annual inspection**  
To be arranged by the Clerk for inspection in August 2023.
- 039/23-24 **Cemetery extension**  
This matter was discussed during agenda item 025/23-24.
- 040/23-24 **Policy and Procedure**
- i. **To approve Health and Safety, Grievance and Disciplinary Policies.**  
It was resolved to approve the Health & Safety Policy drafted by the Clerk.  
It was resolved to approve the Disciplinary Policy drafted by the Clerk with a minor addition.  
The Grievance Policy will be deferred to the July 2023 Parish Council meeting for some additions to be made.
- 041/23-24 **DATE OF NEXT MEETING:**  
**Wednesday 19th July 2023**  
*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 10.30pm

**Report for Parish Councils – June 2023.**

**South Cambs District Council**

**GCP Making Connections**

On 26 May the Greater Cambridge Partnership published its report on the Making Connections consultation that ran from October–December last year. This can be viewed as a written report to which there is an introductory 15-minute video presentation. The consultation was on proposals to transform the bus network, with the intention of making it properly fit for purpose for most residents across the district, to invest in other sustainable travel facilities, and to fund this in the long term through a Sustainable Travel Zone (STZ) in Cambridge.

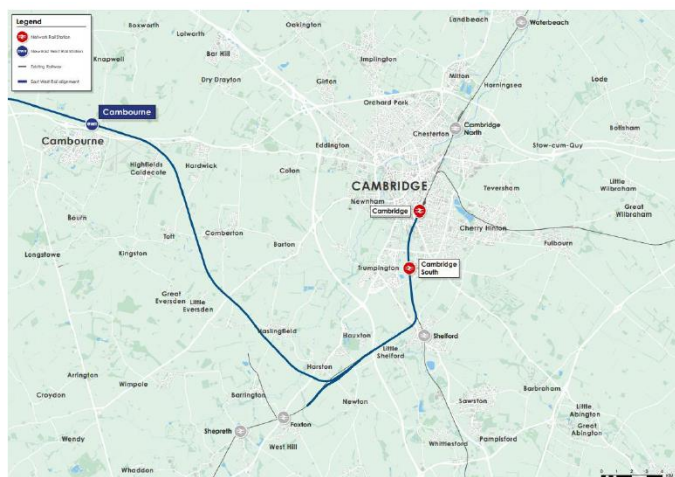
There were over 24,000 responses including 145,000 free text comments which allowed detailed feedback on the proposals. The responses showed strong support for the broad proposals for improvements to bus services and the sustainable travel network, but highlighted significant concerns over the STZ proposal. The GCP also commissioned demographically representative polling to complement the survey responses. Along with other local representatives, councillors at South Cambridgeshire District Council will be studying the results carefully over the coming months. It is clear that there is strong support across the district for a shift towards more affordable and sustainable transport, but that many residents are unhappy with key aspects of the proposed scheme.

In my response to the consultation last year as District Councillor I supported the moves to invest in bus services but highlighted concerns over access to Addenbrooke’s Hospital and the effect of a flat congestion charge rate on residents with lower incomes, as well as problems with the design of the proposed local bus network.

It is clear that the topics of hospital access, the proposed charging times and fairness of the STZ scheme, and the related proposals to move to a bus franchising model will be key focal points for discussion in the next few months.

**East West Rail**

On 26 May the East West Rail Company released a Route Update Report and announced the dates of a series of public information events in June and July, including events at Eversden Village Hall on 22 June and Harston Village Hall on 26 June, both running from 2pm until 5pm. The report confirms their preference for the southern approach to Cambridge, which passes between Harston and Newton, and explains the reasoning behind their decision in some detail.



## Wellcome Genome Campus

The design guide for the Campus has been released. Obviously the short-term concerns are around the A1301 and impact on this road and potential rat running as the campus develops.



## Cabinet–Parish Liaison meeting will focus on transport

As I reported last month all Parish Councils have been invited to a Parish–Cabinet Liaison meeting on 5 June which will focus entirely on transport. The Mayor Dr Nik Johnson will be in attendance, as will a representative from the GCP. There will be updates on bus services, results from the Making Connections consultation and progress on Greenways.

## Four-day week trial extended

The trial of a four-day week at South Cambridgeshire District Council has been extended by 12 months after independently reviewed data showed the initial pilot was a success. At a time of increased public sector spending pressures, the four-day week aims to allow the Council to deliver excellent services while improving consistency and reducing cost.

Following the well-publicised success of many similar trials in the private sector, the District Council became the first local authority in the country to trial this way of working between January and March 2023. Around 450 desk-based staff have been involved. The Council decided to undertake the trial because of the acute recruitment and retention issues it was facing, mirroring the national recruitment and retention situation in the public sector, and reflecting the high cost of living in this area.

Before the trial started, the Council was spending about £2 million a year on agency staff, often in specialist roles where the private sector pays more. This bill could be halved if all the agency posts were filled permanently. The difficulty in filling vacant posts had been expensive and disruptive to our services. During the three-month trial the Council’s annual wage bill has already decreased by £300,000 thanks to an improvement in recruitment and retention.

Throughout the trial the Council’s Key Performance Indicators have been monitored carefully to ensure that we maintain the quality of our public services and this will continue throughout the extended trial period.

The full independent report on the trial was compiled by the Bennett Institute for Public Policy at the University of Cambridge.

<https://scambs.moderngov.co.uk/documents/s131267/Appendix%20a%20Bennett%20Institute%20Evaluation%20of%20the%20KPIs%20final.pdf>

## Planning Delegations

Recent meetings here:

<https://www.greatercambridgeplanning.org/media/2783/delegation-meeting-minutes-16-may-2023.pdf>

## Cambridgeshire County Report

### Carers Week

As part of National Carers Week, Cambridgeshire County is highlighting the challenges faced by unpaid carers and recognising the contribution they make to families and communities in our region. This year's theme, focuses on 'Recognising and supporting carers in the community' and wants to bring communities together to recognise the huge contribution unpaid carers make to society.

Being a carer can be very rewarding, but can also be very hard work. There are lots of reasons why caring for someone can leave carers needing support and it's important that they think about their own mental and physical health and emotional wellbeing as well as the person that they are caring for. Support is available for anyone who cares for someone else, whether they call themselves a 'carer' or not. This support can help make the caring role easier and it can free up more time for carers to take care of themselves.

If you provide care for someone, our partners are on hand to help: Caring Together for adult carers in Cambridgeshire; Centre 33 supports young carers in Cambridgeshire and Making Space helps carers in Cambridgeshire who look after someone with mental ill health. Information for carers is available on the County Council website.

### Potholes: Current Status & Solutions

I reported last month on status of repairs. This is a summary of the funding and resources.

#### Pothole funding 2023



- £2 million normal reactive potholes repairs
- £1.5 million additional proactive programme
- £0.7 million planned patching programme



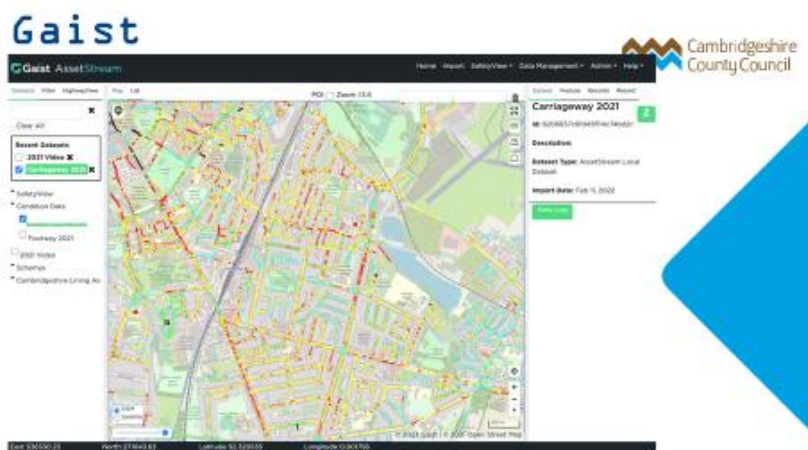
#### Resources

**Doubled the level of resources to respond to increased demand**

- 2x Number of Manual Teams
- 2.5x Dragon Patchers
- Anticipated additional DfT funding
- Secure resources ahead of other LA's



In addition to this work, we are pro-actively scanning the network through Gaist to monitor over the summer the state of the roads.



## New Collision Data base

In order to propose both 20 mph zones and LHI bids there is a new database of collision data available:

<https://cambridgeshireinsight.org.uk/roads-transport-and-active-travel/cambridgeshire-collision-data/>

## ICT Conference

Representatives from Google and Microsoft will be leading sessions at a special ICT conference next week.

The first ICT in Education Conference and Exhibition will be held on 9 June at the Møller Institute in Cambridge.

Organised by the ICT service at Cambridgehire County Council, the event will bring together educators, industry experts and technology providers to explore the latest trends, share best practice and highlight the wealth of resources and support available to schools, much of which is completely free.

The conference is aimed at a wide range of ICT practitioners, including school leaders, teachers, special needs co-ordinators, school business managers, IT staff and data protection officers.

Delegates will be able to attend a range of sessions, workshops, and panel discussions led by experts in the field. Keynote speakers will share their insights and experience on a variety of topics including Digital Transformation Strategy, Teaching Computing, Inclusion, Safeguarding and Sustainability.

It will also feature keynotes from Cisco, Microsoft and Google, plus a special session on the wider issue of Zero Carbon Schools.

Organisers will also be announcing the launch of a new campaign – Digital Cambridgehire Education - which has secured £780,000 of apprenticeship funding for school teachers and leaders in maintained Cambridgehire schools.

The conference is free for school staff to attend, but booking is required. Sessions can be booked here: The ICT in Education Conference & Exhibition 2023 - The ICT Service: The ICT Service.

<https://theictservice.org.uk/event/the-ict-in-education-conference-exhibition/>

Peter McDonald

June 3rd 2023