

MINUTES OF ICKLETON PARISH COUNCIL

Held on Wednesday 17th March 2021 starting at 7.30pm. This meeting was held remotely using the software application Zoom.

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Liz Gibson, Cllr Simon Cheney, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Edmund Heaney, Leanne Smith (Clerk)

District & County Cllr Peter McDonald

Penny Burrows (Parishioner)

191/20-21 To Receive Apologies for Absence

No apologies received.

192/20-21 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Tim Pavelin – Agenda item 202/20-21 i.

193/20-21 Open Forum for Public Participation Including Youth Representation

Penny Burrows was present at the meeting to discuss agenda item 199/20-21 i.

194/20-21 To approve minutes of meeting held on Wednesday 17th February 2021

It was **resolved** that the minutes of the meeting held on Wednesday 17th February 2021 are approved and signed by the Chair.

195/20-21 Matters Arising/Clerk's report

Cambridge Stained Glass attended the Cemetery on 16/3/2021 and removed windows from the Chapel for repairs at their workshop.

To date there has been no update regarding the Privately Funded Local Highway Initiative (PFLHI) application submitted at the beginning of the year, or the Local Highway Initiative (LHI) bid made last month. ACTION – Clerk to request an update regarding the PFLHI.

196/20-21 Traffic and Highways Issues

i. Frogge Street drains

The Parish Council have been notified by a Parishioner that a council drain clearing team attended Frogge Street earlier in the month and following investigation believe that the drains on both sides of Frogge Street are broken and hence not functioning correctly which results in significant flooding following heavy rain. Cllr McDonald is aware and is corresponding with Highways. A full assessment has been ordered.

ii. Culvert – Abbey Street/Grange Road junction

A report has been made to Highways relating to the condition of the culvert at the junction of Abbey Street and Grange Road with a request that an engineer carries out an assessment. Cllr McDonald is now aware and has made note of it.

iii. Micro asphalt works Hinxton Road, Duxford 25-26th March 2021

A Road closure and diversion will be in place on Hinxton Road, Duxford for Micro asphalt works to be carried out on the 25th and 26th of March 2021. Noted by the Parish Council.

197/20-21 Rural Crime Report

Cllr Wombwell encouraged vigilance in the area regarding the issue of dog theft that appears to be both a local and national problem.

198/20-21 Reports from County and District Councillors

Report received ahead of the meeting from District and County Councillor Peter McDonald – see Appendix A.

A Councillor asked what the average payment of a business grant has been and Cllr McDonald stated approximately £3,000.

The Covid-19 case numbers for Cambridgeshire were out of date. More recent figures show that the infection rate had gone down to 28 infections per 100,000 people.

Cllr McDonald asked the Parish Council to share information relating to Covid-19 rapid home testing kits for households with children at school. ACTION – Clerk to include in the scene report.

A Councillor reported that this information does not appear to be well known in the private school sector.

A Councillor noted the following points about the proposed Thakeham development:

- The maximum number of proposed houses on the Local Plan could be accommodated at Thakeham.
- The Local Authority has said that this level of housing cannot be sustained due to the water supply.
- It is possible that the Government will push for the development due to the OxCam Arc.

It was also noted that Few's Lane Consortium have requested that the planning committee reconsider the decision to grant outline planning permission of the development at Waterbeach and will challenge the decision by way of a judicial review if the authority does not reconsider. If successful this could threaten the 5-year housing land supply which could affect other proposed developments more local to Ickleton.

In addition to his parish report Cllr McDonald raised the matter of the site clearance being carried out to land on Frogge Street. He has discussed it with the land owner Mr Graham Fagg and does not oppose it. A Councillor noted that the land is not in the conservation area and the land owners are entitled to carry out the clearing. He is hopeful that the land will be replanted as stated by the owner, but recognised that it will take time to establish. Another Councillor expressed concerns relating to wildlife because vegetation works or site clearance should be done outside of the nesting season.

199/20-21

Correspondence Received

i. Parishioner – Cherry tree circle

Correspondence received from Parishioner Penny Burrows, who was in attendance at the meeting, introducing the idea of a cherry tree circle to the Parish Council. This is an initiative by the National Trust who plan to plant cherry circles in some of the major towns and cities that have been worst affected by the Covid pandemic with a view to commemorate and recognise how important outdoor spaces have become during this time. The Parish Council did not think there was room on the recreation field, or that the village green was an appropriate location, but are currently consulting on an extension to the cemetery that could incorporate a cherry tree circle or avenue. Some dead trees in the cemetery may need to be felled and could be replaced with cherry trees. A walkabout in the village will be carried out with Penny and up to five Councillors to comply with Covid-19 restrictions in April to consider any other suitable sites.

ii. South Cambs District Council Planning – S/3650/19/CONDA Information on application for Approval of Details Reserved by Condition, 43 Abbey Street, Ickleton.

For information only. Noted by the Parish Council. ACTION – Clerk to seek clarification from the Planning department as to why it was notified for information only when a letter to the applicant published on the planning website appears to suggest some form of consultation.

iii. Openreach fibre broadband funded by the Government's Rural Gigabit Voucher Scheme

Volunteers in the Parish have distributed a letter to all properties in Ickleton to inform them that they will receive contact from Openreach asking if they would like to participate in the Rural Gigabit Voucher Scheme. Parishioners were asked to give an indication to the volunteers as to whether they would like to participate and the response has not been as high as expected.

200/20-21

Planning Information

i. For consideration

Reference: **20/05279/HFUL**

Proposal: Installation of solar panels to the south facing roof of the garage and workshop Outbuilding.

Site address: 21 Church Street, Ickleton, CB10 1SL

Applicant: Mr Simon Fawcett

The Parish Council noted that the application has been opposed by a neighbour and were able to read the objection. The majority of Parish Councillors were in support of this application.

ii. Planning Decisions

Reference: **20/05307/S73**

Proposal: S73 Variation of condition 2 (Approved plans) of planning permission S/3017/19/FL (Demolition of existing rear extensions and garage and erection of new rear extension side garage and vehicular entry) changes to 'Proposed Ground Floor Plan (GA) 100 Rev B' and the

associated changes to the elevations.

Site address: 6 Church Street, Ickleton, CB10 1SL

Applicant: Mr Simon Cheney.

Permission Granted.

Noted by the Parish Council.

Reference: **20/04389/CLUED**

Proposal: Application for a Certificate of lawfulness under section 191 for change of use of agricultural barn to C3 dwelling

Site address: Rectory Farm, Grange Road, Ickleton, Saffron Walden, CB10 1TA

Applicant: Mr P Wombwell

Certificate Not Granted.

Noted by the Parish Council.

iii. Planning Appeals

None.

iv. Tree Works

None.

201/20-21 Reports from Councillors

Cllr Sadler:

Will update the Highways report record and forward it to Cllr McDonald. He has noted that reports appear to have been taken off the website again.

Noted that the bollards on the Frogge Street build out at the village entrance have been replaced.

Reported fly tipping on Coploe Hill.

Cllr Hamilton:

Has reported pot holes between Ickleton and Chrishall Grange, which are a particular danger to cyclists.

Will carry out an assessment on trees and verges at Butchers Hill and report back to the Council.

Cllr Cheney:

Reported a problem with rats in the area of Church Street. ACTION – Clerk to report in Icene.

Cllr Wombwell:

Has accepted the resignation of Councillor Katherine Denman-Johnson. ACTION – Clerk to carry out associated administrative tasks and publish the notice of vacancy.

Solar powered lights have been installed at the car park and along the footway in Icknield Close.

Outstanding matters are the installation of bollards to stop cars driving up the footway and new signs.

202/20-21 Financial Matters

i. **To approve payments of March 2021 accounts**

Clerk's salary (confidential)

Clerk's expenses – £85.76

Tim Pavelin (empty bins) – £80.00

Charles Frankau (grass cutting) - £3,390.00

Dominic Pallett (grass cutting) - £480.00

Viking Office Supplies (stationary) - £10.18

Viking Office Supplies (stationary) - £14.38

CAPALC (affiliation fees) - £317.77

CAPALC (training) - £30.00

Cambridgeshire County Council (grit bins) - £336.00

CPRE membership - £36.00

Red Shoes Accounting Services (payroll) - £45.00

Invoices received after the agenda was published but brought to the meeting for approval were:

Bob Calladine (work carried out to the play area at the recreation ground) - £550.00

Bob Calladine (reposition bench in cemetery) - £100.00

It was resolved that all payments listed be made.

ii. **Bank reconciliation (bank accounts) – February 2021**

Unity Current - £18,127.03

Unity Instant Access Account - £25,088.12

Total - £43,215.15

It was resolved that the bank reconciliation for February 2021 is approved by the Parish Council.

iii. **Bank reconciliation (Equals cash card) – February 2021**

Total - £191.07

It was resolved that the bank reconciliation for February 2021 is approved by the Parish Council.

iv. **Review of Asset Register**

No assets have been added to the register as per the Asset Management Plan. The insured values were updated as per the insurance renewal last year. It was noted that the cemetery and recreation ground are listed but do not have an insured value and the general consensus was that land alone is not insured. It was also noted that the village green is not listed and a Councillor stated that it is owned by the County Council but maintained by the Parish Council. It was resolved that the Asset Register is approved.

v. **Allotment hedging quote**

Dominic Pallet provided a quote to prepare and plant hedging at the allotment. The total cost was quoted at £400.00, £300.00 of which will be donated to the Parish Council by Mr Lewis Duke as a contribution. It was resolved that the quote is accepted and work carried out.

vi. **Grass cutting quotes 2021-22 season**

Two quotes were obtained as follows:

Dominic Pallett and Charles Frankau - £10,868.00

Herts & Cambs Ground Maintenance - £9,841.60

A third quote was requested but not provided.

It was resolved that the contract would be awarded to Dominic Pallet and Charles Frankau. A Councillor proposed that all verges in the village should be left uncut and due to differing opinions, a vote was taken by show of hands with the majority against the proposal. The Parish Council will carry out a consultation with Dominic and Charles in the near future to consider where savings can be made.

vii. **Purchase of a laminator**

Two Councillors offered the Clerk use of their personal laminators when needed so a laminator will not be purchased.

203/20-21 **Recreation Ground and Play Area**

i. **Play area swing repairs**

Last month a quote was obtained for repairs to the wooden swing frame in the play area at a cost of £400 for materials and labour. The Parish Council did not come to a decision about the quote, instead deciding to inspect the swing further and discuss it again. Two Councillors have inspected the swing and did not feel that it needed repairing at this time. The play area will be inspected by Wicksteed in the summer and it was resolved that the repair can be reviewed after the report from Wicksteed is received.

ii. **Dog lead signs**

Last month correspondence was received from a Parishioner informing the Parish Council that dogs are being let off their lead on the recreation field and not under the proper control of their owner. The Parish Council has received two reports of more serious incidents involving dogs out of control on the recreation field in the last couple of years.

Due to differing opinions a vote was taken by show of hands on whether to request that owners keep their dogs on a lead at all times on the recreation field. The majority voted in favour by 5 votes to 3. Those in favour were Cllr Wombwell, Cllr Molloy, Cllr Gibson, Cllr Hamilton and Cllr Heaney. Those against were Cllr Pavelin, Cllr Sadler and Cllr Cheney.

It was resolved that a temporary sign will be put up at the entrances to the recreation field requesting that dogs are kept on leads. A Councillor asked if this would be advisory or enforceable by law. ACTION – Clerk to ascertain.

iii. Additional use of football pitch - Whittlesford Warriors & Sawston Girls U16

A request has been made by Whittlesford Warriors football club to extend their football season and continue to use the pitch on Ickleton recreation field. The Chair has made contact with Ickleton cricket and football teams who do not object. It was resolved that the Parish Council will allow an extension to the football season.

A request has also been made by the manager of Sawston Girls U16 team for the pitch to be used for training on three consecutive Tuesday evenings at the end of March until their usual venue re-opens in mid-April. It was resolved that the Parish Council will allow the pitch to be used temporarily for training.

In addition to these requests, the Parish Council received a request from Duxford FC to use the football pitch on a Saturday afternoon. A request was received from another team last month and the matter was discussed at the February Parish Council meeting. The pitch is currently used by two other teams on Saturday and Sunday mornings, both of which were consulted last month about the possibility of a third team using the pitch. The Parish Council decided that they would not hire the pitch out because they felt that use by a third team could compromise the condition of the pitch and would require extra maintenance. The Parish Council maintained the position with the request from Duxford FC.

204/20-21 Maintenance

i. Back Lane

The following repair works to the public footpath section of Back Lane were proposed and approved by the Parish Council:

- Two tonnes of MOT material to be laid on the track surface.
- The gate to the recreation field is removed and replaced with removable and lockable posts/bollards.
- A designated footpath sign is displayed.
- Verges will be left uncut.
- Attempts will be made to allow worn grass surfaces within the recreation field to recover using temporary fencing.
- Vehicles found parked on the area of footpath should be asked not to do so by way of a letter/poster put under the windscreen wiper.
- The above plans are published in Icene.

ii. Coploe Pit fencing and bench

Cllr Wombwell is awaiting a quote from a fencing company and a quote from Bob Calladine for repairs to the bench.

iii. Re-location of Frogge Street bench

It was resolved that the Council will replace the bench removed from Frogge Street within the proposed cemetery extension.

205/20-21 Electric car charging points

Cllr Molloy has had a conversation with Siobhan Mellon, the Development Officer for Climate and Environment at South Cambridgeshire District Council (SCDC). To date SCDC has not made any plans for the ban on sales of new petrol and diesel cars and vans in 2030. She stated that Ickleton Parish Council were the first parish to approach the District Council about the matter. Enquiries have subsequently been made with Emily Bolton, the Climate Change Officer at Cambridgeshire County Council.

206/20-21 Cemetery extension

Cllr Wombwell has a meeting planned with the land owner to discuss the purchase of land to extend the cemetery.

207/20-21 Annual Parish Meeting & Annual Meeting of the Parish Council 2021

The Annual Parish Meeting will be held on Wednesday 5th May 2021. Due to ongoing Covid restrictions the Village Hall is not available to use and current regulations allow the meeting to be held remotely. Therefore, the meeting will be held using the software application Zoom.

The Annual Meeting of the Council will be held on Wednesday 19th May 2021. At this time, it is not known whether the regulations will be extended by the Government to allow meetings to continue to be held remotely or whether the Village Hall will be open and available.

208/20-21

DATE OF NEXT MEETING:

Wednesday 21st April 2021 at 7.30pm

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.40pm

Appendix A

Report for Parish Councils – March 2021.

South Cambs District Council report

Budget/Council Tax

The Council agreed a £5 per year increase for the average band D home for the next financial year. The increase will see the average band D home charge for South Cambridgeshire District Council increase to £155.31 per year.

South Cambridgeshire District Council estimates that the cost of dealing with the pandemic so far has been approximately £2.35 million. This is mainly due to increased spending on PPE, additional staff members to help in several areas such as community response, processing business grants and Council Tax support and new software for administering grants. The Council has received £1.9 million in Government grants to help it deal with increased spending due to Coronavirus.

Due to the continuing financial pressure on the Council, the proposals include around £5.1million worth of savings during the next four years, with £2.2million in savings and income already identified.

Around half of the Council's annual budget of just under £20 million comes from local Council Tax.

Covid 19 Support for Business in Lockdown 3.

Grants Status: £8,932,592 paid has been paid to 3,863 business since November+ grants opened. The majority continues to be the main LRSG schemes and the Closed Business Lockdown payments. Hardship: we are not yet seeing signs of hardship applications slow down, in fact, we had a flurry of 70 in first week of March. This week, we've had a flurry of activity from Taxi Drivers, Driving Instructors and Mobile Hairdressers in particular. Echoing last week's email, there continues to be a wider variety of applicants in general, mostly micro businesses and many sole traders. For example, in March we've had a clinical psychologist who mainly works within education settings ask for help, as have we a bookmaker.

Bourn Airfield Outline Approval

Plans for a new village of around 3,500 homes on the former World War Two Airfield at Bourn have been supported by South Cambridgeshire District Council's Planning Committee.

40% of the new homes will be classed as affordable – in line with the Council's Local Plan policies. These homes will be a mixture of affordable rent, shared ownership, rent to buy and discount market sale. A wide range of new community facilities will come forward, including a new secondary school, two primary schools, community centres and playing fields.

A £20-million package to support local transport upgrades is part of the plans and includes walking, cycling and bus routes and electric car charging points. There will be woodlands, wildlife habitat areas, grassland, allotments and community orchards.

The Committee met Friday 19 February to discuss the application from developers Countryside. They voted to support proposals for the new community on 210 hectares of land between Cambourne and Caldecote. The site is one of the new settlements that was allocated for

development as part of the Council's 2018 Local Plan, with this application being the next stage in bringing the plans forward.

The area is a mixture of previously developed land and agricultural fields. As part of the development, there will also be shops, offices, healthcare, nurseries, library, place of worship and a hotel.

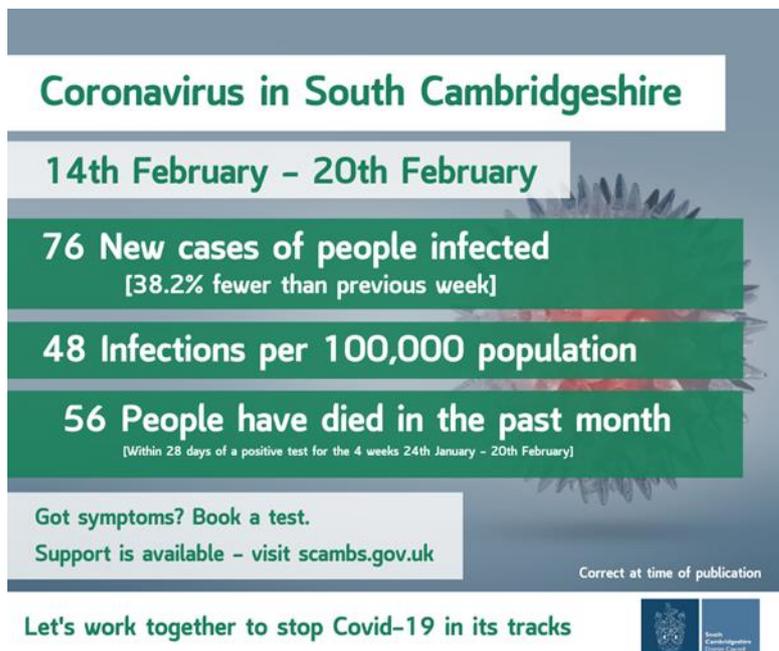
The development will be governed by a range of conditions covering transport, protecting the environment and ecology, the quality of the buildings and more. Additionally, the Greater Cambridge Partnership and Cambridgeshire and Peterborough Combined Authority continue to work on delivering a new public transport system that will link the development with Cambourne and Cambridge.

Earlier this year, the District Council's Planning Committee approved plans for new commercial buildings on the former Gestamp Factory on the airfield. The applicant estimated that the redevelopment of this old factory site would create up to 800 new, full time jobs.

A Supplementary Planning Document (SPD), which gives more detail on how the new village should come forward, was adopted by the Council in September 2019 following a public consultation. The SPD says the new development should be well connected with traffic-free, active travel routes and high-quality public transport, both locally, to Cambridge and ultimately St Neots. It also outlines how it should be vibrant, prosperous and inclusive with housing for all, schools, sports and leisure, community uses, shops and jobs.

Cambridgeshire County Report

C19 Case Numbers Cambridgeshire



Vaccination

You can see the daily data here:

<https://www.england.nhs.uk/statistics/statistical-work-areas/covid-19-vaccinations/>

Rapid Covid-19 home testing kits for households with children

Households with school-age children can now test themselves twice a week from home using rapid Covid-19 home testing kits.

With up to one in three individuals with coronavirus showing no symptoms, it means some can potentially spread Covid-19 without knowing it. Regular testing of people who are unable to stay

at home and don't have symptoms means that people with Covid-19 can be detected early and can self-isolate.

As children and young people return to the classroom, we need to be sure that potential Covid-19 cases are found as quickly as possible and that measures are put in place to prevent them from spreading throughout the school community. Although cases are declining generally, we all need to continue to play our part to keep the virus under control and ensure children and young people can remain in education.

Rapid Covid-19 home testing kits will be available for asymptomatic:

- adults living in households with primary and secondary-age pupils, including their childcare and support bubbles;
- school staff and adults working in the wider school community, including bus drivers and after school club leaders, as well as members of their households.

Testing is for adults only. Secondary school and college pupils will also undertake regular testing which will be provided via their school or college. Primary school pupils are not being offered rapid testing at this time but parents and carers should access a PCR Covid-19 lab test for them via the national booking system if they develop symptoms.

- Find out where you can collect home test kits
- Or, if you are unable to collect, you can order online to be delivered to your home
- Or by calling 119

LGBT Adopters & Foster Carers

Cambridgeshire County Council is supporting this year's annual LGBT+ (Lesbian, Gay, Bisexual and Transgender) Adoption and Fostering Week (1-7th March) to help raise awareness about the need for more adopters and foster carers throughout the county.

The campaign 'Build Your Family' encourages LGBT+ potential adopters and foster carers to consider expanding their family and sharing their life with a child or young person, either permanently through adoption or more short-term through fostering. The campaign seeks to tackle some common misconceptions surrounding the process, and raise awareness among people who identify as LGBT+ of the adoption and fostering parenting routes that are open to them.

There are around 745 children and young people in Cambridgeshire who need foster carers and the greatest need is for teenagers and brothers and sisters.

LGBT+ Adoption & Fostering week is organised by New Family Social, a charity that supports LGBT+ Adopters and Foster Carers across the UK.

If you are interested in fostering and want to find out more: call 0800 052 0078, email fostering@cambridgeshire.gov.uk or visit www.cambridgeshire.gov.uk/fostering.

If you feel adoption is better suited to you then please call 0300 123 1093.

Laptop Campaign

There is County-wide schools laptop campaign. A campaign to help disadvantaged children across Cambridgeshire and Peterborough to get internet and laptop access is gathering pace, with the first batch of equipment being delivered to schools this week.

Cambridgeshire County Council and Peterborough City Council launched the 'Laptops for Children' campaign earlier this month in partnership with the Youth Panel, Cambridge Digital Direct, Cambridge 2030 and the Cambridge Culture Foundation, aimed at purchasing laptops and 4G routers for vulnerable young people.

Around 8,000 children in the region do not have use of a computer or broadband, meaning they cannot access lessons and online resources, putting them at risk of falling behind with their studies. Just over two weeks after launching the campaign, an impressive £567,845 has already been raised thanks to support from businesses and individuals, as well as funding from both authorities. A first batch of over 1,000 laptops and 460 routers have been purchased and will be distributed to schools from this week.

A total of 352 laptops have also been donated to drop-in centres and libraries across Cambridgeshire and Peterborough. These will be checked and updated before being distributed to schools.

The campaign will continue to secure sufficient funding so that every young person in Cambridgeshire and Peterborough has the necessary equipment to continue learning. Both councils are writing to businesses and Chambers of Commerce this week to drum up further support.

For more information on the campaign and to make a donation visit our GoFundMe page.

Meanwhile locally I have secured 15 machines from the Genome Campus which have so far gone to Thriplow and Whittlesford schools. A few machines still remain.

Thakeham

We held a Parish Call on March 2nd to update on progress and next steps for the action group. Two key things happened in February:

1. MHCLG published a bid of £50k for stakeholder engagement for “up to 4 new developments” along EWR.
2. The Government published the draft OxCam Arc document talking about ‘opportunity areas’ for housing development across the Arc.

Updates as usual here: www.swcag.org.uk

Resignation of County Council Deputy Leader

As a result of an investigation into the tenancy awarded in 2017 and investment of £185k of funds from the County to this farm, the Deputy Leader of the County Council Cllr Hickford has resigned and left his farm. This is the statement from the Leader:

“On Tuesday February 23rd I received a long and complex report which was the culmination of the Manor Farm Audit. The subject of the report largely concerns the Deputy Leader Cllr Roger Hickford’s occupancy of Manor Farm, Girton as a tenant of Cambridgeshire County Council’s Farms Estate.

The contents of the report are confidential at present, for legal reasons in order for the Audit and Accounts committee to fully consider and discuss the matter. But having read the report I had two meetings with Cllr. Hickford to consider implications for the Council, outside of the remit of the committee.

Subsequent to those meetings Cllr Hickford has asked me to accept his resignation as my Deputy leader and as a member of the Council with immediate effect.

I have accepted his resignation and confirmed this to Chief Executive Gillian Beasley.

I have also thanked Cllr Hickford for his years of service in his role as a Councillor and the support he has given me over the years as my deputy leader.”

A report into the granting of the tenancy and subsequent actions will be reviewed at the March 5th Audit & Accounts Committee. The timetable is here:

<https://www.cambridgeshire.gov.uk/news/manor-farm-audit-to-be-considered-by-audit-and-accounts-committee>

Peter McDonald

March 6th 2021.