

MINUTES OF ICKLETON PARISH COUNCIL

Held in Ickleton Village Hall on Wednesday 19th May 2021 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Liz Gibson, Cllr Simon Cheney, Cllr Edmund Heaney, Leanne Smith (Clerk)

- 001/21-22 To elect the Parish Council Chair and receive the Declaration of Acceptance of Office**
It was proposed by Cllr Pavelin, seconded by Cllr Cheney and resolved that Cllr Wombwell is elected as the Chair of the Parish Council for the forthcoming 2021-22 year. Cllr Wombwell signed the Declaration of Acceptance of Office in the presence of the Parish Clerk.
- 002/21-22 To elect the Parish Council Vice Chair and receive the Declaration of Acceptance of Office**
It was proposed by Cllr Heaney, seconded by Cllr Pavelin and resolved that Cllr Cheney is elected as the Vice Chair of the Parish Council for the forthcoming 2021-22 year. Cllr Cheney signed the Declaration of Acceptance of Office in the presence of the Parish Clerk.
- 003/21-22 Apologies for Absence**
Cllr Philly Hamilton and Cllr Hugh Molloy.
- 004/21-22 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**
Tim Pavelin – Agenda items 008/21-22 ii and 008/21-22 iv
- 005/21-22 Open Forum for Public Participation Including Youth Representation**
None.
- 006/21-22 To approve minutes of meeting held on Wednesday 21st April 2021**
It was resolved that the minutes of the meeting held on Wednesday 21st April 2021 are approved and signed by the Chair.
- 007/21-22 Planning Information**
- i. **For consideration**
Reference: **21/01177/HFUL**
Proposal: Demolition of attached garage. Single storey side and rear extension.
Site address: Larkhill House, Grange Road, Ickleton, CB10 1TA
Applicant: Mrs Fiona Spinks
The Parish Council support this application.
Reference: **21/01492/HFUL**
Proposal: Erection of garden pergola
Site address: 9 Back Lane, Ickleton, CB10 1SJ
Applicant: Mrs Alison Jones
The Parish Council support this application.
Reference: **21/01667/HFUL**
Proposal: Single storey front, rear and side extension, and two storey rear extension
Site address: 13 Southfield, Ickleton, CB10 1TE
Applicant: Ms Shepperd
The Parish Council objects to the proposals on the basis that the 2-storey extension should be subservient to the existing building and not built to the same ridge and eaves heights as the original.
- ii. **Planning Decisions**
Reference: 20/05279/HFUL
Proposal: Installation of solar panels to the south facing roof of the garage and workshop outbuilding
Site address: 21 Church Street Ickleton CB10 1SL
Applicant: Mr Simon Fawcett
Decision: Granted Permission
Noted by the Parish Council.
- 008/21-22 Financial Matters**
- i. **Insurance renewal**

In 2020 the Parish Council decided to renew the Insurance under a 3-year long term agreement. The total annual long term agreement premium for 2021 is £1,166.31. Noted by the Parish Council. The Councillors agreed that the cover still meets the needs of Ickleton Parish Council.

ii. To approve payments of May 2021 accounts:

Clerk's salary (confidential)

Clerk's expenses – £41.75

Tim Pavelin (empty bins) – £80.00

Came & Company (insurance) - £1,166.31

Rialtas (Year end close down) - £432.00

Barricade (Wooden bollards) - £1,137.60

Dominic Pallett (Allotment hedging) - £400.00

Mijan Ltd (Internal audit) - £75.00

It was resolved that the payments listed above be made.

iii. Top up cash card

The balance on the cash card is currently £88.69 and the Clerk requested that it should be topped up. It was resolved by unanimous agreement that the Equals cash card would be topped up with £150.00.

iv. Contract for emptying bins 2021-22

Cllr Pavelin was happy to continue the contract for another year on the current terms. Cllr Wombwell proposed, Cllr Gibson seconded and it was resolved that Cllr Pavelin be awarded the contract on the same terms for another year until June 2022. Cllr Pavelin and the Clerk signed the contract.

009/21-22 Annual Governance and Accountability Return 2020-21

i. To receive the Internal Audit Report

Internal Audit Report received and circulated to the Parish Council ahead of the meeting. Matters for attention were discussed and noted by the Parish Clerk/Responsible Finance Officer.

ii. To approve Annual Governance Statement

It was resolved by unanimous agreement that the Annual Governance Statement as presented by the Clerk is approved by the Parish Council and signed by the Chair and Clerk.

iii. To approve Annual Accounting Statement

It was resolved by unanimous agreement that the Annual Accounting Statement as presented by the Clerk is approved by the Parish Council and signed by the Chair and Clerk.

iv. To confirm date of Exercise of Electors Rights

The date of Exercise of Electors Rights will be Monday 14th June 2021 to Friday 23rd July 2021. Noted by the Parish Council.

010/21-22 DATE OF NEXT MEETING:

Wednesday 16th June 2021

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 8.05 pm