

## MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 16<sup>th</sup> November 2022 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Philly Hamilton, Cllr Lucy Davidson, Cllr Steven Heaney, Cllr William Wombwell, Leanne Smith (Clerk)

Two parishioners

**106/22-23 To Receive Apologies for Absence**

Apologies received ahead of the meeting from Councillors Edmund Harcourt and Terry Sadler.

**107/22-23 Councillors Declarations of Interest and Requests for Dispensation**

Cllr Pavelin – agenda item 120/22-23 i.

Cllr Sian Wombwell – agenda item 116/22-23 i.

Cllr William Wombwell – agenda item 116/22-23 i.

**108/22-23 Open Forum for Public Participation Including Youth Representation**

The two Parishioners present stated that they had attended the Great Chesterford Parish Council meeting last week and heard that work on the overgrown vegetation and pot holes near to the Ickleton to Great Chesterford railway crossing should be carried out in January 2023.

They stated that drone footage of the Boro Farm Aggregate site had been taken by Great Chesterford Parish Council showing the scale of the site and activity. Essex Planning Enforcement have recently issued a Temporary Stop Notice at the site. The Parishioners have witnessed breaches which they have reported to the Planning Enforcement Officer who has said that failure to comply with the requirements of a notice is an offence and a matter for Essex County Council and not the Police. They went on to say that whilst the aim of the criminal process is to punish wrongdoing, the County Councils decision to prosecute as part of enforcement action is not to penalise but to prevent further harm. The Parishioners will distribute flyers through the Parish to encourage other Parishioners to submit comments to the Appeal.

It was noted that the Walden Local newspaper recently featured an article about the site.

**109/22-23 To approve minutes of meeting held on 19<sup>th</sup> October 2022**

It was resolved that the minutes of the meeting held on 19<sup>th</sup> October 2022 are approved and signed by the Chair.

**110/22-23 Matters Arising/Clerks report**

Cllr Peter McDonald was going to contact the Highways Project Team Manager about the Privately Funded Local Highways Initiative but hadn't provided an update and wasn't present at the meeting. ACTION – Clerk to request an update.

Roundels and public footpath signs are still to be put up in Back Lane. The condition of Back Lane appears to be reasonable at this time.

**111/22-23 Defibrillator check**

Defibrillator check carried out by the Clerk on 16/11/2022.

The Clerk was notified that the East of England Ambulance Service had recorded that the defibrillator had been requested for use on the 5<sup>th</sup> of November 2022. The defibrillator was checked and had not been used.

**112/22-23 Traffic and Highways Issues**

**i. Speedwatch**

No update from the Speedwatch Team, but Councillors have seen sessions being carried out.

**ii. Local Highways Initiative 2023/24**

The Parish Council will consider submitting previous unsuccessful applications. New applications relating to an HGV weight limit and improvements to the footway connecting Ickleton to Great Chesterford will also be considered. The latter is likely to be costly, but the Council could consider a feasibility study for the project to be funded by the Local Highways Initiative 2023/24. Cllr McDonald stated at the last meeting that Network Rail are making improvements to Whittlesford

Station and suggested the Parish Council make enquiries. ACTION – to carry over to the December 2022 Parish Council meeting for further consideration and a decision.

iii. **Cambridgeshire County Council Highways - Bridge defect, Junction of Grange Road/Coploe Road/ Duxford Road**

The culvert at the junction of Grange Road/Coploe Road/Duxford Road was reported to Highways in April 2021. The Parish Council have been informed that as part of Cambridgeshire Highways planned maintenance programme, they will be carrying out work to address this issue this financial year. At this stage they cannot provide any further timescales or specific dates for this work to be carried out. Noted by the Parish Council.

**113/22-23 Rural Crime Report**

Several incidents of crime have occurred in and around the Parish. Four picnic tables were stolen from the pub car park in the early hours of the morning, a truck was stolen from a driveway in The Stackyards, diesel was stolen from diggers in Hinxtton and horse boxes and equipment were stolen from a livery in the area.

**114/22-23 Reports from County and District Councillors**

Report received from Cllr Peter McDonald and circulated to Parish Councillors ahead of the meeting. See Appendix A.

The Parish Council wishes to congratulate Cllr McDonald on winning the 2022 Councillor Award for Resilience and Recovery.

**115/22-23 Correspondence Received**

i. **South Cambs District Council - Electric vehicle charger grant scheme**

Grants of up to £5,000 are available from South Cambs District Council for publicly accessible electric vehicle charger projects at village halls and community buildings. There is approximately £20,000 available to be awarded before the end of March 2023. Funding will be allocated on a 'first come, first served' basis. The fund is likely to continue after March 2023.

The information has been forward to the Village Hall Management Committee and the Parish Council fully support an application for the grant.

**116/22-23 Planning Information**

i. **For consideration**

Reference: **22/04458/PRIOR**

Proposal: Change of use of agricultural building to dwelling house (use class C3) and associated operational development.

Site address: Rectory Farm, Grange Road, Ickleton, Cambridgeshire

Councillors Sian Wombwell and William Wombwell declared an interest and left the room.

The Parish Council support this application, but would ask that if permission is granted it is with a condition seeking to minimise light pollution.

Reference: **22/03797/LBC**

Proposal: Remove tiled roof, and wood cladding to sides, re-align and strengthen core structure, (adding additional diagonal members where necessary), replace cladding (fresh wood where necessary), replace current tiles with metal roofing sheets.

Site address: Haybarn - Between Craftsman Barn and Vine Cottage, Butchers Hill, Ickleton, Cambridgeshire.

The Parish Council support this application.

Reference: **22/03717/HFUL**

Proposal: Alterations and upgrades to mechanical and electrical services, lifting of floorboards, new bathroom, internal alterations including restoration of timber panelling, erection of an external oil tank and new external oil boiler and repair works to garden boundary wall

Site address: 18 Church Street, Ickleton, Cambridgeshire, CB10 1SL

The Parish Council support this application.

Reference: **22/02374/REM**

Proposal: Reserved Matters Approval of appearance, landscape, layout and scale for strategic green infrastructure, and the construction of a decked car park to support the Translational Office Space Project Building (TOSP), at the Genome Wellcome Campus (Outline reference: S/4329/18/OL) comprising: hard and soft landscape works, ecological mitigation and

enhancement works; creation of pedestrian routes; tree removal and replacement and additional planting; provision of street furniture; construction of a decked car park including improvements to an existing access and pedestrian routes; drainage and utilities infrastructure; lighting, and all associated temporary construction operations, engineering works, demolition and groundworks and remodelling.

Site address: Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Saffron Walden.

The Parish Council support this application. It was noted that this application relates to the current campus site on which the building already exists.

ii. **Information only applications**

None.

iii. **Planning Decisions**

None.

iv. **Planning Appeals**

None.

v. **Tree Works**

Reference: 22/1236/TTCA

Proposal: T1 Walnut - Reduce crown by approximately 2.5m

Site address: 4 Church Street, Ickleton, Cambridgeshire, CB10 1SL

Noted by the Parish Council who had no objection.

**117/22-23 Wellcome Genome Campus Expansion update**

Councillors Sian Wombwell and Philly Hamilton will attend the next Community Liaison Group Meeting on the 7th of December 2022 on behalf of the Parish Council.

**118/22-23 Boro Farm Aggregate site**

Councillor Sadler will submit a comment to the Appeal on behalf of the Parish Council and will liaise with Great Chesterford and Hinxton Parish Councils regarding a joint comment. The Parish Council will consider collaborating with neighbouring Parish Councils to obtain expert advice. Councillors were encouraged to submit comments as Parishioners.

**119/22-23 Reports from Councillors**

Cllr Pavelin:

Enquired about the field adjacent to the recreation field noting it had been fenced as though prepared for livestock. Councillors were not aware of a change of use.

Cllr Cheney:

Has applied for the South Cambs District Council six free trees scheme.

**120/22-23 Financial Matters**

i. **To approve payments of November 2022 accounts**

Clerk's salary (confidential)

Clerk's expenses – £57.50

Tim Pavelin (Empty bins) – £80.00

E & E Plumridge (Icene printing) - £169.00

Dominic Pallett (Grass cutting) - £975.00

It was resolved that all the payments listed be made.

ii. **Bank reconciliation (bank accounts)**

Unity Current Account - £20,772.84

Unity Instant Access Account - £25,162.94

Total - 45,935.78

It was resolved that the bank reconciliation for October 2022 is approved by the Parish Council.

iii. **Bank reconciliation (cash card)**

Total - £195.24

It was resolved that the bank reconciliation for October 2022 is approved by the Parish Council.

iv. **Review Village Hall blood session donations**

At the November 2021 meeting the Parish Council resolved to donate £100.00 to Ickleton Village Hall for blood donation sessions for a maximum of four times a year and to be reviewed annually.

Councillors had a lengthy discussion taking into consideration the Parish Council finances, Village Hall finances and donations recently made to the Village Hall by the Parish Council. Cllr Pavelin proposed that the Parish Council continues to donate £100 four times a year. His proposal was not seconded and therefore the arrangement will not continue.

**v. Various quotes for maintenance work on the recreation field and play area**

This will be carried over to the December 2022 Parish Council meeting as the necessary information had not been obtained in time for the meeting.

**vi. Request for funding from Ickleton Cricket Club**

The Cricket Club would like to install boundary netting in order to protect a neighbouring property. The project will cost around £5,000. The occupants of the neighbouring property have offered to make a contribution to the cost. The Cricket Club has made an application for a Community Chest Grant and have been told that if the initiative is on Parish Council land, a 50 percent contribution from the Parish Council is expected. Therefore, the Cricket Club have asked for a contribution of £1,000 from the Parish Council.

After a lengthy discussion Cllr Hamilton proposed, Cllr Heaney seconded and it was resolved that the Parish Council would make the contribution of £1,000.

**121/22-23 Recreation Field and Play Area**

**i. Cricket club – relocation of basketball court**

The location of the court is currently within the normal boundary of the cricket pitch and the club would like to organise the moving of the court to a position that doesn't impact on the playing area. Members of the Cricket Club and Parish Council met to consider a relocation site next to the skate ramp, at a slightly reduced size and to have the hoop repositioned. Basketball court installers have said the current size is non-specific and users will not suffer from a small reduction in size. It would require the removal of one oak tree.

The Parish Council agreed in principle to the relocation site, but question whether there is a need for an oak tree to be removed and note that this will be a cost incurred by the Parish Council.

**122/22-23 Policy and Procedure**

**i. Memorial checks**

The Clerk asked Councillors to consider appropriate training to be carried out by those responsible for conducting memorial checks. It was resolved that the current arrangements will continue and the Clerk will check with Funeral Directors and Stonemasons that memorials comply with BS8415.

**123/22-23 DATE OF NEXT MEETING:**

Wednesday 14th December 2022 at 7.30pm (Please note that this is the second Wednesday of the month due to Christmas)

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 9.40pm

Appendix A

**Report for Parish Councils – November 2022.**

**South Cambs District Council**

**Warm Hubs**

The first Warm Hubs have opened their doors as part of a new initiative to support communities in South and East Cambridgeshire this winter.

Warm hub accreditation In South Cambridgeshire, the first Warm Hubs have opened at Gamlingay and Caldecote. Hardwick, Cottenham and Comberton will be the next villages to see Warm Hubs open their doors. East Cambridgeshire Warm Hubs are at Haddenham, Soham and Little Thetford. Hubs at Ely, Burwell and Stetchworth will shortly follow suit.

More hubs will open in November across both districts. Operated from community buildings across East and South Cambridgeshire, Warm Hubs are designed to support vulnerable and isolated people, as well as those on lower incomes; at a time when the cost of living is a significant challenge.

The new initiative has been developed by South and East Cambridgeshire District Councils and funded by NHS Cambridgeshire & Peterborough, part of our local Integrated Care System.

As an affiliated network, the Warm Hubs are coordinated by Cambridgeshire ACRE – the charity dedicated to supporting and strengthening rural communities across Cambridgeshire.

### **Local Council Tax Support**

At the Nov 14<sup>th</sup> Cabinet there will be a proposal to consult on a new C Tax support scheme

<https://scambs.moderngov.co.uk/documents/s129225/Local%20Council%20Tax%20Support%20Scheme%202023-2024%20-%20Report%20for%20Cabinet.pdf>

### **Fees & Charges**

A new schedule of charges is proposed

<https://scambs.moderngov.co.uk/documents/s129214/Appendix%20A%20-%20Schedule%20of%20Fees%20and%20Charges%202023%202024.pdf>

### **Councillor Award**

I was very humbled that the LGIU and CCLA announced that I had won the 2022 Cllr Award for Resilience and Recovery. The Cllr Awards are the only national awards to celebrate the vital contributions of local councillors across England and Wales.

Thursday (20 October) evening, the Awards ceremony took place at the Roman Baths and Guildhall with hosts Bath City Council along with special guests and speakers, including Cllr Linda Taylor (Leader, Cornwall Council & Vice Chair, LGIU), Cllr Kevin Guy (Leader, Bath & North East Somerset Council) and Cllr James Jamieson OBE (Chair, Local Government Association). I was selected for the Resilience and Recovery award for a commercial approach to our work. I was recognised for his oversight of business grant funding which enabled Cambridgeshire's unique business growth fund, supporting 102 local businesses.

### **Cost of living support**

A summary of all the CoL support will be presented Nov 14th.

<https://scambs.moderngov.co.uk/documents/s129226/Cost%20of%20Living%20Crisis%20Support%20for%20Residents%20-%20Report%20for%20Cabinet.pdf>

### **Wellcome Genome Campus**

A round of meetings included Hinxton, Ickleton & Duxford Parish Councils. The Community Forum will meet again soon especially as the proposed new bridges are submitted for approval.

### **Cambridgeshire County Report**

#### **Cost of living Support.**

This mirrors the South Cambs information and also to be updated regularly.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

#### **Supermarket Vouchers**

Over 21,000 families received supermarket vouchers last half term in a bid from Cambridgeshire County Council to help tackle financial pressures during the school half term break.

The cost-of-living crisis, and rising energy bills have put an additional strain on families who were already worrying about how to make ends meet. The County Council distributed over £320,000 from the Holiday Voucher Scheme to

provide support during the October half term. The scheme will also continue in December and February half terms, to give families a helping hand during the winter.

21,427 vouchers were sent to support children who would usually be eligible for other support. Each eligible child's parent was issued a £15 voucher that could be used at a supermarket of their choice. Eligibility automatically included families who met the following criteria:

- Early Years Pupil Premium
- Children eligible for income related funded two-year-old education
- Eligible for income-related Free School Meals
- Students eligible for 16+ bursary.

Further details can be found here: [Cambridgeshire Holiday Voucher Scheme - Cambridgeshire County Council](#)

### **Bus Service Update**

After many days of discussion, a new tender was found for the previous 915 service in Foxton/Fowlmere. Funding is available until March 2023 so we have a breathing space at least for now.

### **Great Chesterford Hardcore Site : ESS/20/22/UTT**

A combined planning & enforcement appeal has been submitted and a temporary stop notice has been put on this site. However they appear to be flouting this.

<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?CaseID=3306988&CoID=0>

### **Crash Barrier Work A505 Feb 2023**

12 weeks of work are proposed here for barriers replacement. I've warned County on the possible disruption and will have a call with Officers soon.

### **Foster Carers Unaccompanied Children**

An appeal has been launched to find more Foster Carers for unaccompanied children who are seeking asylum in Cambridgeshire and Peterborough.

The Cambridgeshire and Peterborough Fostering Service urgently needs carers to meet the needs of children and young people who are often forced to leave their family and country behind to seek protection from violence, persecution, war, detention, climate change, terrorism, or the disappearance of their family. When unaccompanied minors arrive in the UK, they're looked after by the local authority who will safeguard them and promote their welfare. They frequently take long and dangerous journeys alone, or are trafficked in circumstances unknown to them, arriving at their destination feeling confused, alone, and disorientated.

Unaccompanied minors are also likely to have different cultural, religious, family and language experiences. Foster Carers support unaccompanied minors to maintain their cultural and religious identity while helping them integrate into a community in Cambridgeshire or Peterborough.

By becoming a part of the Local Authority's Fostering Community, you can help us to guide vulnerable children and young people through their early years and play a central role in supporting children and young people to heal, and develop into happy, healthy adults who have a bright future.

If you are interested in Fostering and Adoption for unaccompanied minors and want to find out more, please get in touch: · Visit: [cambridgeshire.gov.uk/fostering](http://cambridgeshire.gov.uk/fostering) · Email: [fostering@cambridgeshire.gov.uk](mailto:fostering@cambridgeshire.gov.uk)

· Call: 0800 052 0078

### **Foxton Hub**

I'm still waiting for an update from GCP and draft papers for the hub.

Peter McDonald

Nov 7th 2022

