

## MINUTES OF ICKLETON PARISH COUNCIL

Wednesday 21<sup>st</sup> October 2020 starting at 7.30pm. This meeting was held remotely using the software application Zoom.

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Katherine Denman-Johnson, Leanne Smith (Clerk)

District & County Cllr Peter McDonald

**110/20-21 To Receive Apologies for Absence**

Cllr Liz Gibson and Cllr Edmund Heaney were absent from the meeting.

**111/20-21 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**

Cllr Tim Pavelin – agenda item 123/20-21 ii.

Cllr Hugh Molloy - agenda item 123/20-21 ii.

**112/20-21 Open Forum for Public Participation Including Youth Representation**

None.

**113/20-21 To approve minutes of meeting held on 16<sup>th</sup> September 2020**

It was **resolved** that the minutes of the meeting held on 16th September 2020 are approved and signed by the Chair.

**114/20-21 Matters Arising**

The Clerk has made an application to South Cambs District Council for an upfront covid grant of £200.00. This has been advertised on the Parish Council website and will be advertised in Icene. The Parish Council invite any Parishioner to contact the Clerk if they wish to discuss the grant.

The Clerk has not yet received a quote as requested from Cambridge Stained Glass regarding further work at the cemetery chapel.

The clerk has been contacted by a parishioner who is organising a Christmas scavenger hunt and asked if the Parish Council would purchase chocolate for prizes. The Councillors took a vote and the majority decision was to go ahead and spend up to £100.00.

Cllr Pavelin asked for an update about the websites having noted on recent correspondence from the Clerk to the Councillors that the Clerk is uploading the Icene editions on to the old website. He questioned why this task is being carried out by the Parish Clerk. The Clerk explained that it is an interim measure to assist with the management of the old website until alternative support is found to manage it.

**115/20-21 Traffic and Highways Issues**

**i. Speedwatch**

Cllr Sadler reported last month that Speedwatch has resumed in Ickleton after a break due to Covid-19 at a reduced capacity but regular sessions are being conducted. Data is not plentiful as yet but current traffic levels recorded are lower than those experienced before the Covid-19 pandemic.

**ii. Outstanding highway repairs in Ickleton**

The Parish Council wished to raise highway repair reporting with Cllr Peter McDonald. It has been noted that when highway repairs are reported they are closed very quickly without feedback or sit for months without repair. An example of this is a blocked drain first reported 18 months ago and more seriously bollards missing on a road build out that have been repeatedly reported without repair to date. Cllr McDonald stated that he would obtain a list of outstanding repairs in Ickleton to circulate to the Parish Council with a view to highlighting the most serious and imminent repairs to take to the Highways Officer on behalf of the Parish Council.

**iii. Grange Road/Coploe Road – feasibility survey**

The Parish Council have previously received some proposals and costs from Highways relating to improvements at the Grange Road/Coploe Road junction. However, in order to get a proper estimate of cost, Highways would need to carry out a feasibility study. The only way for Cambridgeshire Highways to carry out a feasibility study would be to apply for a Privately Funded Highway Improvement (PFHI) at an upfront cost of £500.00 to the Parish Council. The Councillors had a lengthy discussion to consider if it would provide anything more than the proposals and costs

already given. The Councillors took a vote and the majority decision was to go ahead and commission the survey with a letter of instruction outlining specifically what the Parish Council would like to be included in the survey.

**iv. M11/A11 concrete repair scheme November 2020**

Contact from Highways England to inform the Parish Council of a concrete repair scheme that will be taking place on the M11/A11 from November 2020. These works are part of a long-term programme Highways England is planning to improve concrete roads in the east of England. Concrete roads in the east region are reaching the end of their design life and will need to be replaced primarily for safety reasons and serviceability issues. Works will be carried out on the M11 junction 9a to A11 Ickleton (northbound & southbound). Signposted diversion routes will be in place during road closures and Highways England are liaising with the relevant Local Authorities to ensure diversion routes are suitable to accommodate additional traffic. Cllr Cheney had a telephone conversation with a Public Liaison Consultant from Mott MacDonald who stated that once started the programme of work may run for 7 consecutive days throughout day and night but could not give a set date yet.

**116/20-21 Rural Crime Report**

Cambridgeshire Constabulary carried out a week of action on county lines crime at the end of September 2020. County lines crime is a priority in Cambridgeshire and during this targeted week officers successfully dismantled four drug lines making nine arrests and seizing drugs, cash and mobile phones. Working alongside other forces and partners, officers executed warrants in Cambridge, Peterborough, Wisbech and London where the arrests were made.

Cllr Peter McDonald reported that Cambridgeshire Constabulary has announced that it will cut its PCSO staff numbers by half, remove the community safety officer role and close nine enquiry offices throughout the county in response to budget cuts.

**117/20-21 Reports from County and District Councillors**

Report from Cllr Peter McDonald received and circulated ahead of the meeting. See Appendix A. Cllr Wombwell asked if any large scale areas of land have been put forward in the call for sites in which a garden city would be proposed. Cllr McDonald stated that that the report due at the end of the year would provide an answer to the question but that Childerley Farm in South Cambs has been put forward.

Cllr Sadler asked if the investment and expansion of Arc would in turn lead to an increase in housing and if the new local plan would shoulder the burden. Cllr McDonald stated that it would and gave the example of development at Bourn Airfield and the proposed train station at Cambourne.

**118/20-21 Correspondence Received**

**i. Highways England – M11 improvement scheme 2020-21**

Feedback received from Highways England relating to a recent meeting held about the M11 improvement scheme 2020-21. The purpose of the meeting was to inform Parish Councils about a series of works to be undertaken by Highways England along the M11 between J9 and J12. Works will be carried out to replace bridge joints, improve road markings and improve sections of the carriageway. The works started in September 2020 and will last four months.

Noted by the Parish Council.

**119/20-21 Planning Information**

**i. For consideration**

None.

**ii. Planning Decisions**

None.

**iii. Planning Appeals**

None.

**iv. Tree Works**

Reference: **20/2067/TTCA**

Proposal: Crown Reduce Sycamore Tree by 3 metres in rear garden.

Too high for location and proximity to property

Crown is reduced every 3 years.

Site address: The New Inn, 10 Brookhampton Street, Ickleton, Saffron Walden

Applicant: Mrs P Fletcher  
Noted by the Parish Council who had no objections.  
Reference: **20/2066/TTCA**  
Proposal: T.1 Ash - re pollard back to previous (approx 3 M new growth)  
T.2 Silver birch - Reduce by 1M  
T.3 Silver Birch - Reduce by 1M  
T.4 Silver Birch - Reduce by 1M  
Site address: 26 Abbey Street, Ickleton, Saffron Walden, CB10 1SS

Applicant: Hawkins  
Noted by the Parish Council who had no objections.  
Reference: **20/2098/TTCA**  
Proposal: Cherry tree (1) CROWN reduce by 2m (as per previous reduction), overhanging drive and adjacent pavement.  
Silver birch trees (2) CROWN reduce by 3m (as per previous reduction), overhanging neighbours drive.  
Indian bean tree (1) CROWN reduce by 4m (as per previous reduction), overhanging drive and excessive shading to garden.  
Site address: Glebe House, 5 Brookhampton Street, Ickleton, Saffron Walden

Applicant: Dr James Varley  
Noted by the Parish Council who had no objections.  
Two further applications were received after the agenda was published.  
Reference: **20/2109/TTCA**

Proposal: London Plane - Reduce crown by 2-3m. Tree is adjacent to road and client has concerns regarding size of tree.  
Site address: 8 Abbey Street, Ickleton, CB10 1SS  
Applicant: Hutchings.

The Parish Council did not object to the reduction of the crown but questioned whether the tree has a Tree Preservation Order as the notice has come through as just tree works in a conservation area. ACTION - Clerk to contact planning and ascertain if it has. If it does not the Clerk will find out how to apply for a Tree Preservation Order.

Reference: **20/2134/TTCA**  
Proposal: Silver birch 1 - 1-2m crown reduction  
Silver birch 2 - 1-2m crown reduction  
Silver birch 3 - Remove tree to near ground level  
Prunus/cherry 1 - remove tree to near ground level  
Site address: 14 Duxford Road, Ickleton, CB10 1SX  
Applicant: Mr Duke

Noted by the Parish Council who had no objections.

**120/20-21**

**Wellcome Genome Campus S.106 agreement**

The Clerk made contact with Tom Clarke, Planning Director at the Genome Campus, about the draft Section 106 agreement and specifically to ask about the use of campus facilities by the wider community. Mr Clarke responded to say that it is very much the intention that new facilities will be accessible to the wider community including residents of Ickleton.

**121/20-21**

**Planning for the Future White Paper Consultation**

Proposed new planning arrangements were set out in the Government's consultation White Paper in August 2020. The proposed new system will have smaller local plans and the Government are proposing that Local Plans should identify three types of land in England: growth areas suitable for substantial development; renewal areas suitable for development; and areas that are protected. A rule-based algorithm will be used to decide the applications and therefore applications in growth areas are likely to be approved automatically. The consultation closes on the 29<sup>th</sup> of October 2020. ACTION - Cllr Sadler will prepare a response to the consultation on behalf of the Parish Council outlining the Councils objections.

**122/20-21****Reports from Councillors**

Cllr Pavelin:

Mud on a public footpath following the potatoes being lifted between Duxford and Ickleton was reported to the Clerk and has been actioned. Cllr Pavelin proposed that hedging is put along the field to prevent it happening and asked if the Parish Council would consider contributing to the cost. ACTION - contact will be made with the land owner in the first instance by Cllr Wombwell. In light of the current situation with Covid-19, Cllr Pavelin enquired as to what arrangements have been made for Remembrance Day. Cllr Wombwell was able to say that arrangements are the responsibility of the Church, and that Harvest Festival celebrations were managed very well by the Church with regard to social distancing and keeping everyone safe.

Cllr Molloy:

Has noted that the cemetery is looking untidy in places with some overgrown trees and asked whether they are addressed on an ad hoc basis or part of autumn maintenance. ACTION – Cllr Wombwell will contact the contractors to ascertain this.

Reported that there are three blocked drains on the bend near the cemetery on Brookhampton Street which is causing substantial flooding and vehicles to move into the other carriageway on the bend. ACTION – Clerk to report to highways and Councillors to assist with photographs if possible.

Cllr Cheney:

Saplings for the allotment will be delivered the first week of November 2020. The area has been cleared and allotments volunteers are on standby to assist.

Met with Highways at site to discuss the Local Highway Initiative 2021-22 bid. The Parish Council put in a bid for the 30mph speed signs on Coploe Road to be relocated further out of the village past the allotments for the benefit of allotment users and dog walkers. Highways proposed that a 40mph speed sign is placed 300 metres before the 30mph signs with the addition of bollards and an advisory speed sign on the bend. The cost is estimated to be £5,000-£7,000 with a cost of £500-£700 to the Parish Council if the contribution proposed was 10 per cent. The Parish Council will await the proposal and plan from Highways before making a decision.

Cllr Wombwell:

Had a remote meeting with Age UK to discuss the new Community Warden Scheme for Ickleton and surrounding villages. A Co-ordinator has been appointed and they are advertising for Wardens. ACTION – Clerk to include details of the scheme on the Parish Council website and Icene. Promotional posters will be printed and placed in the village shop and bus shelter boards.

**123/20-21****Financial Matters**

i. Payments approved and made since the last meeting:  
29/9/2020 Bob Calladine (maintenance work) - £800.00  
Noted by the Parish Council.

ii. To approve payments of October 2020 accounts:  
Clerk's salary (confidential)  
Clerk's expenses – £26.00  
Tim Pavelin (empty bins) – £100.00  
Dominic Pallett (grass cutting) - £3,110.00  
Charles Frankau (grass cutting) - £3,390.00  
Bob Calladine (maintenance work) - £200.00  
PKF Littlejohn (external audit) - £240.00  
Eon (street lighting) – £70.62  
Hugh Molloy (reimbursement) – £94.95  
Equals (platform fee) - £12.00

It was resolved that the payments listed are made.

iii. Payments of note received:  
South Cambs District Council (precept) - £12,500.00  
Noted by the Parish Council.

iv. Bank reconciliation 30/9/2020  
Unity Current Account - £33,769.16

Unity Instant Access Account - £25,088.12

Total - £58,857.28

It was resolved that the bank reconciliation for September 2020 is approved by the Parish Council. Cllr Sadler requested that bank reconciliations for the Equals cash card are also noted at Parish Councils meetings.

**v. Budget review July-September 2020**

Noted by the Parish Council. No comment other than the Council is in a healthy financial position.

**vi. Donation to the Woodland Trust**

The Parish Council is due to receive saplings for the allotment from the Woodland Trust in November 2020. In its correspondence on the matter they have made a request for a donation. Cllr Cheney proposed, Cllr Pavelin seconded and it was resolved that a donation of £100.00 would be made to the Woodland Trust.

**vii. Donation to Stop Stansted Expansion**

Correspondence received from Stop Stansted Expansion last month to inform the Parish Council that Manchester Airports Group (MAG) lodged an appeal against the decision of Uttlesford District Council (UDC) to refuse its 2018 Planning Application which had sought approval for an increase in Stansted's permitted annual throughput from 35 million to 43 million passengers per annum. The Parish Council were invited to consider making a donation to the Stop Stansted Expansion public enquiry. Cllr Pavelin proposed, Cllr Molloy seconded and it was resolved that a donation of £100.00 would be made.

**124/20-21 Remembrance Day wreath**

Clerk to make arrangements for a wreath to be laid at the War Memorial on behalf of the Parish Council. Cllr Wombwell proposed, Cllr Molloy seconded and it was resolved that a payment of £75.00 would be made to The Royal British Legion to cover the cost of the wreath and by way of a donation.

**125/20-21 Maintenance**

**i. Frogge Street bench removal and relocation**

The re-location is still to be decided but in the interim the bench will be removed and a quote for the work will be obtained from Bob Calladine.

**126/20-21 Review Standing Orders**

The Standing Orders document was circulated ahead of the meeting for review. Cllr Pavelin proposed that references to 'Chairman' are amended to 'Chair'. The Parish Councillors were in agreement and it was resolved that the document would be amended.

**127/20-21 Review Cemetery Guidelines**

The Cemetery Guidelines document was circulated ahead of the meeting for review. No amendments were proposed.

**128/20-21 DATE OF NEXT MEETING:**

**Wednesday 18th November 2020 at 7.30pm**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 10pm

**Appendix A**

**Report for Parish Councils – October 2020**

**South Cambs District Council**

Again this month I've now included other major items as well as C19.

## **5Yr Housing Land Supply**

The Planning Inspector dropped a bombshell after an appeal in Gt Abingdon about the 5yrHLS, however they realised it was an error and issued an apology. We still have a 5 year land supply, and the position of 5.4 years is unchanged.

## **Call for Sites**

The first issue of data & information on the call for sites was issued with c. 600 sites. As you know last time around there were c 450 sites and 33 developed. The first formal view on sites will be summer 2021 but with sessions between now and then with Parishes on the process and perspectives.

16,103 hectares of land was suggested for potential development, enough for around 170,000-200,000 homes. This is far more than the 5,000 to 30,000 extra homes that, under initial estimates, the new Plan may need to accommodate (on top of the development already allocated in the existing Local Plans). Planners carefully appraise the suggested sites to assess their suitability and there is no guarantee that any of the land suggested will be included in the Plan. Planners also look for other land that may be better able to meet the strategic aims of the Plan.

The Councils are still considering the amount of growth that should be planned, and how the Plan can address the 'big themes' from the First Conversation. Evidence has been commissioned from expert specialists, looking at topics such as how the Plan can respond to climate change, and at issues like water resource availability. The sites submitted under the Call for Green Sites are being assessed as part of green infrastructure evidence being prepared for the Local Plan.

What happens next?

The next public consultation stage will be the Preferred Options public consultation, planned for summer/autumn 2021. In the meantime, the Councils are working on evidence that will inform the plan, alongside reviewing the comments and testing the sites received through the consultation.

Later this autumn, the Councils are planning to publish a report on some initial findings of key evidence, including scenarios for the jobs and homes to be planned for, and for strategic spatial options. These will be tested against the overarching themes of climate change, biodiversity and green spaces, wellbeing and social inclusion, and great places. Planners will also be talking to community groups including Parish Councils and Residents Associations, stakeholder organisations, and other bodies about these initial findings.

## **Investment Partnerships**

Two investment partnerships have been formed that will see up to £340 million invested to support the local recovery, through regeneration and development.

South Cambridgeshire District Council has appointed the Top 20 housebuilder, Hill Group, in one investment partnership, and Balfour Beatty Investments, the international infrastructure investor, as a partner in another. This follows an extensive tender process that invited bids from suitably qualified and experienced partners with the resources, skills and competencies to jointly invest in opportunities.

Investment partnerships are part of the District Council's plans to manage the impact of reduced national funding by investing money to generate income. This income then supports the delivery of frontline Council services. They are one element of the Council's Investment Strategy which was approved at a Full Council meeting in February 2019.

The two partnerships will acquire land for new homes, including Council and social rented properties, along with commercial developments and supporting services which will help to secure the local economy as it recovers from the Coronavirus pandemic. Both partnerships aim to generate long-term income streams for the Council.

The partnerships allow each party to benefit from the other's skills, expertise and knowledge and open-up bigger opportunities that may not have been possible without the advantage of working as a team. They also mean that the risk associated with investment is equally shared, along with profits.

The Council expects to contribute up to £170 million between the two partnerships during the next four years.

The money the Council is putting into the partnerships will include a mix of cash and funds it is able to borrow at preferential rates, supported by grants and other funding.

Identifying suitable land opportunities will be a core element of work done by the partnerships. Target sites are located within South Cambridgeshire and the wider travel to work area, as determined by the Cambridgeshire and Peterborough Independent Economic Review (CPIER).

The South Cambridgeshire Investment Partnership with Hill Group will build a range of high-quality, sustainable private sale and affordable housing and regeneration developments to support local communities and economies, as well as investment and income generating opportunities for the Council. The broad range of potential developments to be delivered by the South Cambridgeshire Investment Partnership include Council and social rented homes, private sale homes, private rented sector (PRS) housing, senior and assisted living, estate regeneration and mixed-use developments.

The partnership with Balfour Beatty, called South Cambridgeshire Projects LLP, will see mixed-use developments be identified within South Cambridgeshire and neighbouring areas.

I am the Council's representative on the Investment Partnership

### **Oxford to Cambridge Arc**

The Chancellor of the Exchequer described as a "key economic priority" for the country, has unveiled its bold vision in a prospectus that has been submitted to Government. The Arc's ambition is to unlock the potential of its assets to create a world-leading innovation economy.

The Arc is already home to nearly four million people and two million jobs which together generate over £111bn of economic output each year. Based upon determined leadership and new financial backing, forecasts show that increased productivity resulting from intensifying the Arc's global strengths in science, technology and high value manufacturing, could double the area's economic output to over £200bn by 2050.

The prospectus asks for commitment from Government to long term investment in the area, enabling the Arc to fulfil its true potential to deliver transformational economic growth that will benefit the whole of the UK. That investment will be crucial to tackle connectivity and congestion constraints and to provide the skills that industry requires to enable the Arc to pursue its role as a leading global innovation region.

The Arc will pursue innovation-led growth to help solve major, urgent environmental, health and social challenges, and at the same time, drive UK competitiveness and local prosperity. The Arc's vision specifically sets out a plan to make the UK a world-leader in new technology and industries in zero-carbon aviation, space, life sciences, future mobility and energy.

### **Making Appointments at South Cambs**

No sooner had I published this it had to be cancelled again due to Government guidelines

### **Cambridgeshire County Report**

The Country is starting to look at the budget for 2021/22 and what savings may be necessary in the light of C19. It doesn't make great reading.

### **Draft Revenue Budget**

In order to balance the budget in light of the cost increases and uncertain Government funding, savings, additional income or other sources amounting to at least £32.8m are required for 2021-22, and a total of £75.7m across the full five years of the Business Plan. This assumes a relatively swift recovery following the initial impacts of the pandemic on service delivery and is predicated on the following general assumptions:

- A low likelihood of a second peak requiring a further national lockdown
- Tracking and tracing is relatively successful in containing the spread of the virus
- A vaccine is available within 12 months
- A soft, open lockdown, with social distancing eased over summer 2020-21
- Demand does not return to pre-COVID levels due to economic and social impacts

I will update you as the budget discussion progresses.

### **Children in Care**

There are currently 699 children in care in Cambridgeshire vs. a country target of not more than 600 so the service is still under pressure. Of the 699, 602 had pathway plans into adulthood but of course this is problematic with employment opportunities.

### **Climate Change Recognition**

Cambridgeshire's work to respond to the climate change emergency has been recognised after it was highly commended for a prestigious national award.

The County Council's Climate Change and Environment strategy – underpinned by evidence from PhD students at Cambridge University – was highly commended at the Leadership in responding to the Climate Emergency category of the MJ Awards 2020.

The Council agreed in May 2019 to make a declaration of a Climate Emergency and through its collaboration policy research exchange programme with Cambridge University produced an evidence base of carbon emissions across the county.

Two carbon footprints were developed, one for Cambridgeshire and Peterborough which included all greenhouse gas emissions that occur in the county (excluding peatland) broken down across key sectors such as transport, domestic buildings and commercial services; and the second for Cambridgeshire County Council alone.

The council used this evidence to develop its draft Climate Change and Environment Strategy - with cross party support, and a vision 'to deliver net zero carbon emissions for Cambridgeshire by 2050 in partnership with all stakeholders, whilst supporting our communities and Cambridgeshire's biodiversity and environmental assets to adapt and flourish as our climate changes'.

This vision has already started to be translated into real action. The council has added a specific priority into its Business Plan which concentrates on helping Cambridgeshire reach this net zero carbon target by 2050 and set up a £16million Environment Fund to take all the Council's offices it owns and occupies off fossil fuels by 2025 and cut its organisational carbon footprint by 50% by 2023. The Council procures £450million of services every year for Cambridgeshire communities and it will be working with its supply chain to reduce carbon emissions.

Cambridgeshire County Council has been leading the way in prioritising climate and environment issues for some time. Through its initial energy investments the Council has set up a self-financing unit to focus on energy project delivery. Initially this covered schools and a solar farm, but has now been extended to cover battery storage and smart-grid development. Since then the authority has invested £11m in schools to improve energy efficiency, resulting in energy bill savings of £910,000 a year.

### **C 19-Related Activities in October**

**Hardship funds** – the County are supporting the set-up of the hardship fund for Peterborough and linking with all other City and district council on their schemes. Organising an awareness campaign to run across city, council and district areas and linking and supporting the Government £500 support fund which launches from mid October.

**Halloween and events** – planning a campaign to support our revised information about running events into the winter which will begin with advice around Halloween with information around trick or treating. Plan is to offer tips on alternative Halloween celebrations, which are COVID-safe. As part of this we are also liaising with radio stations across Peterborough and Cambridgeshire about how to run COVID-secure events more generally throughout the autumn and winter, how to do things differently and the support which the council can provide. All of this campaign work will link to a new guidance section on for our websites about events planning, including a checklist of things event organisers need to consider and a risk assessment.

**Local contact tracing** – working with the local media on a feature on the Peterborough system – and preparing support materials for when the wider roll out of the system is planned across Cambridgeshire.

**Care homes** – working with the CCG to increase comms for care homes. There will be renewed messages in newsletters to care home staff about the need to consider actions out of work.

**Flu vaccination** – From the 5 October, the national flu campaign will be starting – which is also an essential part of planning for this winter. We will be sharing the national resources with both external and internal audiences. We will be working with the CCG on their local and targeted approach to encourage uptake in vulnerable groups. So far there has been one clinic at IWM Duxford for front line staff.

### **Agriculture Bill**

I hope you don't mind me posting what is a semi-political campaign on behalf of our farmers in S Cambs. We are supporting the 'Save British Farming' campaign not to accept imports with lower standards than our own UK farmers have to adhere to. It will be voted on October 12th and the Government has said they won't accept the Lords amendments to embed the UK standards in all imports. We have a meeting with Anthony Browne Oct 9th to lobby him to support the Lords amendments and vote against the Government!

Peter McDonald

Oct 6th 2020.