

## MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 15<sup>th</sup> September 2021 starting at 7.30pm

Present: Cllr Simon Cheney (Chair), Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Liz Gibson, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Edmund Heaney, Leanne Smith (Clerk)

District & County Cllr Peter McDonald

**062/21-22 To Receive Apologies for Absence**

Cllr Sian Wombwell – Apologies sent ahead of the meeting

Cllr Lucy Davidson - Absent

**063/21-22 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation**

Tim Pavelin – Agenda item 073/21-22 i.

**064/21-22 Open Forum for Public Participation Including Youth Representation**

None.

**065/21-22 To approve minutes of meeting held on 18<sup>th</sup> August 2021**

It was resolved that the minutes of the meeting held on 18<sup>th</sup> August 2021 are approved and signed by the Chair.

**066/21-22 Matters Arising**

Clerks report was circulated to Parish Councillors ahead of the meeting.

MOT material is still to be laid on Back Lane and bollards installed at the entrance to the recreation field. ACTION – Clerk to follow up.

Following on from last month's meeting, Steve Jenkins acknowledged receipt of money paid to Ickleton Football Club for the white line machine and expressed thanks to the Clerk for her support in communicating between Ickleton FC and the Parish Council, and Cllr Tim Pavelin for representing Ickleton FC on Parish Council matters over many years.

At last month's meeting it was resolved that the Parish Council would request that the Village Hall Committee investigates the possibility of installing solar panels on the roof in a joint effort with the Parish Council. The Village Hall Committee have stated that they will consider the project and a joint sub-committee will be formed to undertake further investigation. Cllr's Cheney and Molloy will join the sub-committee and the Clerk will provide administrative support.

**067/21-22 Traffic and Highways Issues**

**i. Speedwatch**

No specific update from the Speedwatch Team. Cllr Sadler commented on the Safer Speed Teams set up last month and an article about them in the Cambridge News in which he noted there was no mention of checks in 20mph areas. Cllr Sadler will find out whether data is still being collected from the Mobile Vehicle Activated Sign (MVAS).

**ii. Highways England – M11 junction 8 to 10 bridge repairs 16<sup>th</sup> September – 13<sup>th</sup> December 2021**

Highways England will be carrying out work at junctions 8 to 10 on the M11 for bridge repairs and some resurfacing work. The work will be completed over 13 weeks from Thursday 16<sup>th</sup> September to Monday 13<sup>th</sup> December, subject to weather conditions, with closures and diversions in place.

**iii. Temporary Traffic Order Application – Butchers Hill, Ickleton 18<sup>th</sup> – 29<sup>th</sup> October 2021**

Butchers Hill will be closed at the junction of Frogge Street between 0800 – 1700 hrs from Monday 18<sup>th</sup> October 2021 to Friday 29<sup>th</sup> October 2021. Noted by the Parish Council.

**iv. Local Highways Initiative 2022-23 bid**

It was resolved at last month's meeting that Cllr Sadler will submit a bid for funding for the installation of three village gateways to be located on Grange Road, Coploe Road and Brookhampton Street. The estimated cost is £10,500. Cllr Sadler proposed and it was unanimously resolved that the Parish Council would make a contribution of £2,000.

**068/21-22 Rural Crime Report**

Nothing to report.

**069/21-22 Reports from County and District Councillors**

Report from Cllr McDonald received and circulated ahead of the meeting. See Appendix A.  
Call for sites:

Noted that AgriTech at Hinxton and Gonville & Caius land at Duxford was not on the list. A Councillor asked how many additional houses the plan included from the last plan and Cllr McDonald stated around 8,000.

Civil parking enforcement:

The County Council will write to the Secretary of State to request that responsibility for parking enforcement is taken from the Police and given to the Council. If agreed the change is likely to happen in around 18 months.

Fostering:

Cambridgeshire County Council needs more foster carers. Cllr McDonalds report provided information. ACTION – Clerk to include in Icene report and on Parish Council website.

**070/21-22 Correspondence Received**

**i. Clarke-Telecom - proposed upgrade to existing radio base station installation at M11 junction 9, Coploe Road, Ickleton.**

Noted by the Parish Council. Cllr McDonald stated that 5G masts are needed in greater numbers and so it is likely that several applications will be made in the area.

**ii. Wellcome Genome Campus fireworks – Thursday 4th November 2021**

Noted by the Parish Council. ACTION – Clerk to include in Icene.

**iii. Greater Cambridge Local Plan – call for sites/first proposals**

Correspondence received from Greater Cambridge Planning announcing the short list of sites. Also see agenda item 069/21-22.

**iv. Parishioner - Recreation field trees and hedging**

Correspondence from a parishioner who asked for permission to cut back hedging on the recreation ground that is encroaching on their property. The Parish Council has no objection but asks that it is simply cut back and no chemicals are used. ACTION – Clerk to reply to parishioner.

**v. National Garden Scheme – Open Garden, Caldrees manor, Ickleton – Saturday 16<sup>th</sup> October 2021**

Caldrees Manor will open their gardens to the public on Saturday 16th October 2021. The garden will be open between 10.30am to 4.00pm, and tickets (£6) will be available at the gate or in advance via the NGS website - [www.ngs.org.uk](http://www.ngs.org.uk). Noted by the Parish Council. ACTION – Clerk to include in Icene.

**071/21-22 Planning Information**

**i. For consideration**

Reference: **21/03276/FUL**

Proposal: Demolition of 12 Frogge Street.

Site address: 12 Frogge Street, Ickleton, CB10 1SH

Applicant: Mr Richard Herbert

Parish Councillors were concerned that no independent report by a suitably qualified person concerning the state of the property and its potential for reinstatement as a viable residence was submitted as part of the application. They felt that it would be regrettable if an existing building that could serve as a modestly sized dwelling were lost to the community, if it could be refurbished at a reasonable cost. Due to differing opinions a vote was taken with the majority of Councillors in favour of making no recommendation on the application due to the above.

Reference: **21/03650/HFUL**

Proposal: Two storey side and rear extension, dormer windows to rear and front, and front Porch.

Site address: 31 Frogge Street, Ickleton, CB10 1SH

Applicant: Stephen Harding

Due to differing opinions a vote was taken with the majority of Councillors in favour of supporting the application.

Reference: **21/03750/HFUL**

Proposal: Single storey front extension and two storey side extension.

Site address: Shepherds Cottage, Grange Road, Ickleton, CB10 1TA

Applicant: Mr & Mrs Tollerton

The Parish Councillors unanimously supported the application.

Reference: **21/03685/FUL**

Proposal: Temporary period of 3 years for the construction of a two-storey modular building (temporary sequencing laboratory) comprising of 1,690sqm (GEA) of level 2 laboratories (Use Class E) and ancillary uses including welfare accommodation, toilets, storage, associated plant, cycle shelters, enclosed generator, bin store, loading area, vehicular and cycle parking (including for disabled), utility connections including to adjacent building, hard and soft landscape works including wildlife planting areas, drainage, and associated engineering works and earthworks.

Site address: Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Cambridgeshire

Applicant: Urban & Civic Development Limited

The Parish Council has no recommendation on the application.

ii. Planning Decisions

Reference: **S/2040/19/CONDA**

Proposal: Submission of details required by condition 4 (Materials) of permission S/2040/19/FL

Site address: 20 Church Street, Ickleton, CB10 1SL

Applicant: Mr Steven Parsons

Decision: Discharge Condition in Full

Noted by the Parish Council.

Reference: **21/0799/TTCA**

Proposal: Various

Site address: 14 Frogge Street Ickleton Saffron Walden Cambridgeshire CB10 1SH

Applicant: Mr Michael Hancock

Decision: Have No Objection

Noted by the Parish Council.

iii. Planning Appeals

None.

iv. Tree Works

None.

**072/21-22 Reports from Councillors**

**Cllr Heaney:**

Noted several dead hedgehogs along Abbey Street. ACTION – Clerk to include a request in Icene for parishioners to consider hedgehog highways.

**Cllr Pavelin:**

Stated that the Ickleton Allotment Association Horticultural Show held on the 12<sup>th</sup> of September was a huge success.

**Cllr Sadler:**

Noted that village frameworks have been sustained in the Greater Cambridge Local Plan.

Reported that Birds Close pot holes have finally been repaired.

Received a copy of the traffic calming study carried out by an A-level student last year. He noted that the study had concluded that the Give Way Chicane in Frogge Street had not been effective in reducing speed with a slight increase in average speed after installation. The report suggested that the recorded increase in speed might reflect the phenomenon described by several residents that vehicles speed up on approach to the chicane to 'beat' cars travelling in the opposite direction. He also noted that the study had not included any detail on the financial cost of traffic calming measures.

**Cllr Cheney:**

Noted that pot holes in the village appear to have been assessed as several around the village have been marked.

**073/21-22 Financial Matters**

i. **To approve payments of September 2021 accounts:**

Clerk's salary (confidential)

Clerk's expenses – £41.75  
Tim Pavelin (empty bins) – £80.00  
PKF Littlejohn (External audit fee) - £240.00  
Wicksteed (Playground inspection) - £144.00  
Red Shoes Accounting (Payroll) - £45.00  
It was resolved that all the payments listed be made.

ii. **Stansted Airport Watch donation**

Cllr Sadler proposed, Cllr Pavelin seconded and it was resolved that a £100.00 donation would be made to Stansted Airport Watch.

iii. **Bank reconciliation (bank accounts)**

Unity Current Account - £18,780.51  
Unity Instant Access Account - £28 25,088.12  
Total - £43,868.63

It was resolved that the bank reconciliation for August 2021 is approved by the Parish Council.

iv. **Bank reconciliation (cash card)**

Total - £203.59

It was resolved that the bank reconciliation for August 2021 is approved by the Parish Council.

v. **Annual Governance and Accountability Return 2020-21 Section 3**

Section 3 of the Annual Governance and Accountability Return for the 2020-21 financial year has been received with no matters identified for attention. Section 3 and the Notice of Conclusion of Audit have been published on the Parish Council website. Noted by the Parish Council.

**074/21-22 Recreation Field and Play Area**

i. **Playground inspection report and clean**

Inspection report received from Wicksteed on 16<sup>th</sup> of August 2021. Repairs to the skate ramp to secure loose joints were advised. Work has already been commissioned to the skate ramp so a re-quote will be requested to include the loose joints. ACTION. Top up of the bark in the play area was advised. Cllr Cheney proposed, Cllr Hamilton seconded and it was resolved that the Clerk would order 2 cubic metres of play bark up to a value of £200.00. Clerk to also obtain a quote to level the existing bark and top up with the new bark. ACTION. The basket swing chain was identified as tangled but as it does not impact on the safety of the equipment, the Parish Council did not feel that it needed repairing.

The Parish Council did not feel that the play equipment needs cleaning at this time.

ii. **Community chest fund grant – outdoor table tennis table**

Parish Councillors met ahead of the meeting to consider suitable locations on the recreation field. Three locations were considered: Within the play area, outside the play area behind Howey's Yard and to the side of the village hall. It was noted that there is already a hard surface within the play area. The Clerk had obtained advice from Wicksteed who stated that they would not advise that a table tennis table is installed in a play area for younger children. The Clerk also obtained advice from Table Tennis UK who stated that outside of the play area would be preferable, but that if installed within the play area it should be positioned away from other equipment. The area to the side of the village hall was discounted but the Parish Councillors were unable to agree between the other locations. To be carried over to the next Parish Council meeting for the Clerk to seek further advice from Table Tennis UK on the location and obtain costs for the installation of a hard surface. ACTION.

**075/21-22 Maintenance**

i. **Woodland Trust hedging**

The hedging is due to be delivered in November. Cllr Cheney considered a location near to the railway line but discovered that it fell within the Parish of Hinxton. He proposed another location near to the railway line.

**076/21-22 Councillor resignation**

Cllr Heaney resigned from his position as Parish Councillor with immediate effect. He had formally notified the Chair and Clerk in writing that he would be stepping down at this meeting. ACTION – Clerk to carry out the necessary administration and advertise the vacancy.

**077/21-22 DATE OF NEXT MEETING:  
Wednesday 20<sup>th</sup> October 2021**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 9.16 pm

Appendix A

**Report for Parish Councils – September 2021**

**South Cambs District Council**

**Call for Sites**

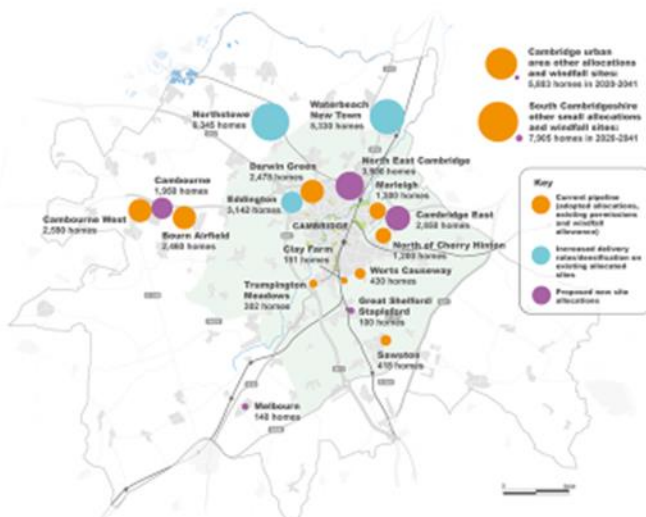
The District Council have now released their much awaited ‘short-list’ of 19 parcels of land in South Cambridgeshire that they believe have planning merit and will be taken forward to the next stage of the process. This short-list was derived from a 600+ site submission put forward by potential developers and landowners earlier this year. Under the previous plan 600 sites were submitted and 40+ chosen.

The outcome is that the parcels of land in our area are being taken forward by South Cambs, are:

1. Welcome Genome Campus 1,500 dwellings
2. Babraham research campus expansion within the Campus
3. Whittlesford Highways Depot.
4. Maarnford Close Duxford.

So overall the policy, which has been stuck to, is to generally PROTECT OUR VILLAGES and concentrate the major development into existing and forthcoming settlements, such as Cambourne, Northstowe, Waterbeach, Bourn Airfield etc.

**Location and amount of new homes**



Location	Increased delivery rates/ densification on existing allocated sites	New proposed allocations
City (urban area)		3,912 (43%)
Edge of Cambridge	1,000 (40%)	2,850 (31%)
New settlements	1,500 (60%)	1,950 (21%)
Rural area		384 (4%)
<b>Total</b>	<b>2,500 (100%)</b>	<b>9,096 (100%)</b>

## Breakdown of existing and new sites



Location	Current pipeline ( adopted allocations, existing permissions and windfall allowance)	Proposed increased delivery rates/densification on existing allocated sites	New proposed allocations	Total
City (urban area)	5,791 (16%)		3,912 (43%)	9,703 (20%)
Edge of Cambridge	8,003 (22%)	1,000 (40%)	2,850 (31%)	11,853 (24%)
New settlements	15,225 (41%)	1,500 (60%)	1,950 (21%)	18,675 (38%)
Rural area	8,179 (22%)		384 (4%)	8,563 (18%)
<b>Total</b>	<b>37,198 (100%)</b>	<b>2,500 (100%)</b>	<b>9,096 (100%)</b>	<b>48,794 (100%)</b>
<b>Proportion of housing supply</b>	<b>76% of total delivery</b>	<b>5% of total delivery</b>	<b>19% of total delivery</b>	

A thank you to all those that had an input into the process so far but there will be further public consultation on these short-listed sites, should anyone wish to make further comment.

Full site listings can be seen at - <https://www.greatercambridgeplanning.org/localplan>

### Afghan Re Settlement

Three families from Afghanistan will be provided a home and essential support by South Cambridgeshire District Council in response to the international crisis.

The support follows commitments in recent years to provide homes to refugees from Syria, Iran and Sudan. Four families were housed under the previous scheme by the Council and in December 2020 a further commitment to support up to an additional four families per year was made.

Council owned homes are not planned to be used to meet the initial pledge to house three families and therefore it will not have an impact on the waiting time for local families who are already on the Council's housing waiting list.

### New Business Growth Fund

The District Council has launched a new fund that businesses looking to grow and expand can now apply for. It's aptly called the 'Growth Fund' and between £1,000 and £50,000 can be applied for at one time. So far c £750k has been awarded. Full eligibility criteria can be found here - <https://www.scams.gov.uk/business/business-support-and-advice/growth-fund-grant-scheme> or by email [openforbusiness@scams.gov.uk](mailto:openforbusiness@scams.gov.uk)

### Visit South Cambs - Business Listings

South Cambs have launched a new business directory of businesses in the District. This is to try to boost local commerce now that we are coming out of Covid restrictions. Any viable, independent, business in South Cambridgeshire can apply to be listed on the website. It is essentially free advertising! - <https://www.visitsouthcambs.co.uk/>

### 6 Free Trees

You may remember a few years ago the District Council ran a scheme whereby they offered vouchers to parish councils for the value of 3 free trees that could be redeemed from local garden centres and planted on parish council land. This scheme has been rebooted but with the offering doubled at 6, rather than 3 trees. Please do take advantage of this, if your parish council has the land to plant them.

### Street Trading

An updated policy is being brought to the Licensing Committee to harmonise the rules across the District. However Parishes will still have an important input.

<https://scams.moderngov.co.uk/documents/s123186/Street%20Trading%20-%20Report%20for%20Cabinet.pdf>

## **Cambridgeshire County Report**

### **A 505 Study**

The on-going work on the A 505 is being updated at the Highways Committee this week.

Document.ashx (cmis.uk.com)

### **Afghan National Re Settlement**

Cambridgeshire County Council is working with partners to help resettle Afghan nationals (and their families) who are at risk because they worked alongside our armed forces and the British Government, or who may be vulnerable for other reasons. So far around 10 to 15 homes have been identified across the county, while the County Council has also offered one of its vacant outdoor education centres as temporary accommodation for Afghans while they wait for suitable accommodation either in Cambridgeshire or elsewhere in the region.

Each district and the city council have confirmed that they will be accepting and/or supporting Afghan nationals as part of the national Afghan Relocations and Assistance Policy (ARAP), and the broader Afghan Citizens' Resettlement Scheme (ACRS) for other vulnerable Afghans.

A consistent message from all of the discussions has been the need to continue to work collaboratively, while a commitment has been made to establish a county-wide taskforce to share good practice and unblock challenges.

Support being offered by the County Council includes:

- . Developing tailored English-language courses through its adult skills service, Cambridgeshire Skills
  - . Supporting the national effort to transfer qualifications to British standards, through Cambridgeshire Skills
  - . Exploring employment and apprenticeship opportunities within the council, and its contracted and commissioned services
  - . Coordination of donations from the public
  - . Expanding the locally-led donations schemes, especially for high demand items such as beds, wardrobes and white goods
  - . Extending existing mechanisms to buy goods or to provide food and other vouchers via the County Coordination Hub
  - . Supporting Afghan families to access online resources through the provision of computer hardware and data
  - . Working with our public health teams to offer immunisations/vaccinations to those individuals who might need them
- . The offer of broader social opportunities.

The council is aware that many people are keen to offer help and support. It is especially keen to hear from landlords with suitable and available housing (whole and self-contained houses, rather than rooms or shared accommodation), as well as from anyone able to donate good quality large items of furniture, including beds and wardrobes.

Anyone wishing to contribute or to find out more detail is asked to approach the relevant district or city council where the housing located in the first instance. However, the County Council is also offering an information point for anyone that wants further information, to offer accommodation, or to offer other support:

Email: [communitycv@cambridgeshire.gov.uk](mailto:communitycv@cambridgeshire.gov.uk).

Telephone: 0345 045 5219.

### **Chief Executive**

The County Council is going through the recruitment process for a new Chief Executive, as the current one is retiring.

### **Civil Parking Enforcement**

There is an item on the September meeting of the Highways Committee at the County Council relating to parking enforcement. Currently the parking enforcement (ticketing) is the responsibility of the Police. The County Council are looking to write to the Secretary of State to request that they are allowed to explore carrying this out themselves

and actually put some money and momentum behind it. Currently the Police, understandably, can't prioritise parking enforcement over other Policing.

### **Highways**

There is an ongoing programme of micro asphalt treatment this time for Fowlmere:

- St Marys Walk, Fowlmere - Micro Asphalt works start 12 October 2021 for one day - road closure
- Champions Close, Fowlmere - Micro Asphalt works start 12 October 2021 for two days - road closure
- Johns Close, Fowlmere - Micro Asphalt works start 13 October 2021 for one day - road closure
- Isons Close, Fowlmere - Micro Asphalt works start 13 October 2021 for one day - road closure
- Jacksons Way, Fowlmere - Micro Asphalt works start 13 October 2021 for two days - road closure
- Ryecroft Lane, Fowlmere - Micro Asphalt works start 14 October 2021 for two days - road closure

### **Foster carers**

Cambridgeshire County Council needs more foster carers. Fostering means caring for one or more children or young people in your own home when they are unable to live with their family.

Foster carers provide a safe and secure home for children and young people of all ages, and come from a wide range of ages, cultures and backgrounds. Becoming a foster carer normally takes four to six months. The Council offers

- a generous mileage allowance, a setting-up fee for furniture and equipment, two weeks additional basic maintenance payments for holidays, birthdays allowance, a festivities allowance, and an initial clothing and school uniform allowance.
- round-the-clock 'out of hours' support should you need reassurance.
- a dedicated social worker to provide regular supervision and support.

Foster carers could earn up to £44,720 plus benefits for looking after two children aged eleven or over, subject to experience, training, and assessment. There are lots of different types of fostering available for the right people and their families. Applicants will need enthusiasm and commitment to support the needs of children and young people in care, as well as a spare bedroom—and be over 21 years of age. The Council urgently needs foster carers for teenagers, sibling groups, and children with disabilities. There are a lot of myths around fostering, which the Council is keen to dispel.

- Finances and home
- Career and work
- Personal circumstances
- Relationships and lifestyle

More information:

- Six steps to fostering
- Siblings and teenagers

Being involved with social services or the police will not automatically rule out an applicant. The Council would just need to discuss this further. For more information

- visit [www.cambridgeshire.gov.uk/fostering](http://www.cambridgeshire.gov.uk/fostering)
- call 0800 052 0078 or
- text FOSTERING to 60777

Peter McDonald

September 6th 2021