

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 July 2013 at 7.30 pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Tim Pavelin, Lewis Duke, Michael Robinson, Liz Gibson, Sian Wombwell, Liz Goddard, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District) and David Lilley

136/13 Apologies for absence: Susan Clew, Kern Roberts

137/13 To approve the minutes of the meeting held on 19 June 2013: The minutes were approved and signed by the Chairman.

138/13 Adjournment for questions from members of the public: David Lilley had heard that CCC were insisting the replacement gate being moved further down the footpath relating to the recent Definitive Map Modification Order 2011, to allow tractor/trailers to pull off the road when accessing the fields. Lewis Duke declared an interest and said he knew no more than David Lilley had reported but agreed that other property owners saw no reason for this to be done. As no accidents had been reported over the past years, the Parish Council did not see a problem with leaving the gate where it currently is.

139/13 Matters Arising:

028/07 Proposed Tennis Courts – The Chairman had asked the Tennis Court Committee to consider the letter he had received from Stella Parker and is awaiting their response. **Action: TS/KR**

168/11 Queen Elizabeth II Fields – Plaque (2) – Fields in Trust had notified the Clerk that the round plaque fixed to the Village Hall was in need of some weather proofing treatment. The Clerk had completed the appropriate form and returned to them and had notified the Village Hall. The second green plaque is still to be sited. **Action: TS/JAF**

026/12 Proposed 20mph Speed Limit – The Chairman and Kern Roberts had met with Mike Cooper (CCC) and the Chairman had circulated notes. In discussion there were concerns about increased signage requirements, but the Council will carry on pursuing this project. Cllr Martin believed that national traffic regulations were currently under review to make it easier for communities to adopt lower speed limits. **Action: TS/KR**

HCV's – A traffic survey is outstanding until after the school holidays. New signage on the A505 is to be installed. It was noted that another incident involving the bridge at Gt Chesterford and a commercial vehicle, which was going towards Saffron Walden, had occurred. This heightened concerns regarding vehicles using the village as a transit route. In addition to residents' safety and amenity issues, there was the added issue of railway safety. **Action: TS/KR**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – SCDC had still not given any indication as to when these bins would be installed. **Action: TS**

252/12 Memorial to Sheila Birch (Coploe Pit) – Nothing further to report. **Action: TS**

009/13 Potholes – This issue had been raised at the meeting with Mike Cooper (CCC). Potholes in Grange Road had not been repaired. The Chairman was asked to continue to press Mike Cooper, making our County Councillor aware, as it was felt there should be no potholes at this time of year. **Action: TS**

030/13 White Lining on roads - Mike Cooper has said that he was unable to reinstate the white lines on the edges of the road between the level crossing and Cemetery corner. The Councillors felt that as this was not a new request but one of maintenance it should be done. **Action: TS**

097/13 Telephone Kiosk - The Clerk had checked the kiosk, which still had a telephone but was not working and the moneybox had been removed. There was ivy growing inside and outside the kiosk. The Clerk will contact BT regarding the kiosk. **Action: Clerk**

121/13 Coploe Pit – Wildlife Trust re. rabbits – this was still outstanding. **Action: MR**

Dead trees rear 12 Birds Close – The Chairman had been in contact with the resident living at 12 Birds Close who will try again to get SCDC to clear the dead trees. Andrew Grimmer (SCDC) will visit the site. **Action: TS**

Bus shelter Abbey Street – The Chairman had spoken with John Pattie who had agreed to repair the shelter free of charge. The shelter is covered in ivy, which needs to be cleared. The Chairman will speak to the resident who lives behind the bus shelter to see if they have any objections to the ivy being cleared before any work is carried out. **Action: TS**

132/13 Open Gardens – Sunday 23 June – As well as very enjoyable, this proved to be a very successful event in raising funds for the Village Hall. The Parish Council wished to record their thanks to the event organisers.

140/13 Youth Representation: None

141/13 Reports from District and County Councillors:

Appendix I - District Councillor
County Councillor - No report received.
Cllr Martin left the meeting.

142/13 Correspondence received:

CCC (M Cooper)	-	Proposed Change to Speed Limit in Ickleton
CCC (K Lunn)	-	LHI bid – Duxford Road & Frogge Street
CCC (S Choudhury)	-	A505/Hunts Road roundabout Duxford
SCDC (H Duffett)	-	Litter and Dog bins
SCDC	-	Park Life/Summer Events
SCDC (K Miles)	-	Proposed Submission South Cambs Local Plan
Cambridgeshire Acre	-	News Digest/Members’ Area/Community Champion
CAPALC	-	E-Bulletin
C & P CCG Engagement	-	Update on Future Community Services
Various e-mails	-	Circulated during the month
Fields In Trust (K Cook)	-	QEII Plaque installed on Village Hall
B Coleman	-	Trees at rear of 12 Birds Close (SCDC)
ClickClean	-	Leaflet
Nina Taylor (A Lansley)	-	Acknowledgement to letter sent 04/04/2013
Cambs Booby Scheme	-	Acknowledgement of donation
South Cambs. Local Policing Team	-	Sawston Panel Meeting Update
Reynolds Landscaping	-	Landscaping Services
Clerks & Councils Direct	-	July Magazine

Correspondence sent:

CCC (M Cooper)	-	Proposed Change to Speed Limit in Ickleton
CCC (K Lunn)	-	LHI bid – Duxford Road & Frogge Street
CCC (S Choudhury)	-	A505/Hunts Road roundabout Duxford
SCDC (H Duffett)	-	Litter and Dog bins
Tina Thorn	-	Query with Planning Department
B Coleman	-	Trees at rear of 12 Birds Close (SCDC)
Various e-mails	-	Sent by the Chairman and Clerk

143/13 Planning application(s) received from SCDC:

Declarations of Interest to be declared.

S/1220/13/FL – two-storey rear extension – 18 Birds Close, Ickleton – Mr & Mrs Edwin Farrow - Approve

S/1289/13/FL – Erection of replacement fencing along the eastern boundary of the site – Hinxton Hall Ltd., Wellcome Trust Genome Campus, Hinxton, CB10 1RQ – Miss Lisa Bowden - Approve

S/1303/13/FL – Single storey garden room – Old Farm Cottage, 53 Abbey Street, Ickleton, CB10 1SS – Mr S Clew – All the Councillors declared an interest as Councillor colleagues to the applicant. After discussion and 5 votes For and 2 votes against, the Council recommended - Approve

S/1427/13/FL – Proposed new boundary wall – Rear Norman Hall, 21 Church Street, Ickleton – Mr P Owen – Approve – However, the Councillors would like the wall built back to its original height.

S/1428/13/LB – Proposed new boundary wall following collapse of existing wall – Rear Norman Hall, 21 Church Street, Ickleton – Mr P Owen – Approve – Comments as above. **Action: Clerk (5)**

Planning application(s) granted by SCDC:

S/0973/13/FL – Temporary planning permission for the retention of 4 refrigeration units on the south west elevation of the Sulstan Building - Miss Lisa Bowden, Wellcome Trust Genome Campus

Appeal – Town and Country Planning Act 1990 – Appeal by Heddon Management Ltd. – site at Lane West of 20 Church Street, Ickleton, CB10 1SL. Application Reference: S/S/0167/13/FL – Planning Inspectorate appeal reference: APP/20530/A/13/2198376 – Appeal Start date: 18 June 2013. Replies by: 30 July 2013. The Chairman will send a response to this appeal. **Action: TS**

David Lilley left the meeting.

Tree Works subject to a tree Preservation Order or situated within a Conservation Area: 3 Horse Chestnut Trees with damage/disease – Rear Norman Hall, 21 Church Street, Ickleton – Mr P Owen – Approve. **Action: Clerk**

Meeting with Head of Planning – Request for meeting with Planning Department – Some dates had now been put forward. It was agreed that all the interested parties should meet beforehand to discuss the more specific details of the meeting. Cllr Martin will be invited to attend. **Action: TS**

Construction of garage 33 Church Street: The Chairman had sent an e-mail to Tina Thorn outlining the situation. We are still awaiting clarification from Cllr Martin. **Action: Cllr Martin**

Sawston Local Plan – Extra housing in Sawston – Meetings 19th July & 2nd September – Spicers Pavilion – Details of the exhibition had been circulated and put on the notice board. The first exhibition is on Friday 19 July at Sawston Pavilion and again on 2nd September.

144/13 Reports from Councillors: None

145/13 Finance (Bank Balances) including payments to:

Harts (June Icene) - £74.52	D C Pallett (Cutting Yew Hedge) - £140.00
JA Flitton (3mths Salary & Expenses) - £690.67	HMRC (PAYE) - £139.80
Ickleton Village Hall (Hire of Hall) – £64.00	A Pavelin (Emptying bins) - £45.00

Money received:

R Driver (Burial Plot) - £72.00	Click Clean (Zaffir Mladenov) –(Icene Advert.) - £15.00
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Bank Balances:

Community Account	-	£ 1,110.81
Business Base Rate Tracker Account	-	£46,388.50 (inc. Section 106 - £7,357.69)

Budget v Precept Update: The Clerk had circulated the figures for the first 3 months of the financial year. There were no comments/questions.

146/13 Recreation Field and Play Area:

Rubber Matting under swings – still outstanding with C Frankau. **Action: Clerk**

Broken benches (rear of R Herbert's garden) – still outstanding with C Frankau **Action: Clerk**

Wicksteed Annual Safety Inspection (09/04/13) – Items requiring attention – Tim Pavelin reported the following: Bark – needs weeding; basketball net needs checking; Michael Robinson agreed to get the Playhouse and wooden ramp on aerial runway fixed; the new swing seats had been fixed in place.

Action: TP/KR/MR

Aerial Runway – The Clerk had received an e-mail from a resident. It was agreed to contact Wicksteed for quotations to replace items on the Runway. **Action: Clerk**

Small Play Area Gate near Village Hall - Michael Robinson agreed to repair the gate. **Action: MR**

Ickleton Cricket Club – re-siting Basketball square - No comments had been received to either the Clerk or the Cricket Club. It was therefore agreed the square would be moved after the cricket season had finished. Michael Robinson said the proposed new site would be pegged out and Councillors asked to look at it before it is cemented in. **Action: MR**

Parking in Recreation Ground for Cricket Match due to Wedding Reception in Village Hall - Michael Robinson said this would not be necessary.

Tim Pavelin said Crocus Football Club was holding a friendly match on Saturday. The Clerk will inform C Frankau. **Action: Clerk**

147/13 Cemetery - Chapel – Condition to be kept under Review

Insurance claim with AON – We were awaiting the outcome of our claim. **Action: TS/Clerk**

Cemetery gates + 'Please close the gate' sign – both these items were still outstanding. **Action: SW/Clerk**

Cemetery Guidelines – Funeral Directors copy – this was still outstanding. **Action: TS**

Cemetery Chapel masonry repairs – Shane Cahill of Landmark Restoration Ltd. will inform the Chairman when he will start the work. **Action: TS**

148/13 Churchyard

Repairing Flint Walls/Buttresses – Mr Cahill's quotation for the Buttresses did not include bricks, which are needed for the repair. The Chairman asked Councillors if they had any spare bricks lying around. Michael Robinson said he could provide some bricks and would liaise with Mr Cahill as to how many he required. **Action: TS/MR**

149/13 CCC - Local Highway Improvements 2013/14 – Confirmation of minimum contribution of 10% (£1,000) with regard to LHI successful bid & possibility of additional payment to secure desired improvements – An e-mail from Karen Lunn (CCC) was received confirming that our bid had been successful for two Give-way features in Duxford Road and Frogge Street. The Chairman proposed and it was agreed to contribute £1,000 towards this improvement with a budgeted figure of £10,000. The Parish Council was prepared to be flexible about the possibility of providing additional funding if the scheme's current budget proved inadequate. **Action: TS**

150/13 Proposed Foot and Cycle Path between Saffron Walden and Cambridge: The Parish Council wish to record their support for the proposal put forward by Gareth Bevens of Gt Chesterford Parish Council for the proposed foot and cycle path between Saffron Walden and Cambridge. **Action: TS**

151/13 Litter & Dog Bins – Recreation Ground and Bus Shelters: Tim Pavelin declared an interest. A response from Heidi Duffett (SCDC) had been received regarding the Council emptying the bins on a weekly basis at a cost of £3 per bin, which would currently total £30 per week. This does not include the 4 bins outstanding to be installed. Albert Pavelin has been emptying the bins each week at a cost of £15 per week. It was agreed we would review the situation when the new bins had been installed. It was agreed that we would ask SCDC to empty the litterbins on the main highway – those in Abbey and Frogge Street bus shelters. **Action: Clerk**

152/13 Localism Act 2011 – Community Right to Bid: Outstanding with the Chairman. **Action: TS**

153/13 Footpath – Frogge Street to Gt Chesterford: This item will be left on the Agenda as the footpath at the Gt Chesterford end is in a poor state. **Action: TS/Clerk**

154/13 Flooding:

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Lewis Duke had nothing to report. **Action: LD**

155/13 Village Website – Update: The Chairman reported that Andrew Shepperd had launched the new website, with users logging onto the old site being redirected. **Action: AS/SC/Liz Gib**

156/13 Neighbourhood Watch Coordinator: The Clerk had received no offers to take on this role. It was agreed to advertise it again in next month's Icene. **Action: Clerk**

157/13 Police Neighbourhood Panel Meeting – 1st July: Lewis Duke and Liz Gibson attended the meeting. Lewis Duke said it was worth showing the presence from Ickleton. The usual items of speeding and parking remain priorities. Concerns were raised about the number of burglaries that have been happening in the local villages. The police said these were not easy to deter as they are usually committed

by non-locals and hard to track down. Evening patrols will check on the Allotments in the village, but they do have limited resources.

158/13 Tribute to Ron Coulson: Lewis Duke declared an interest. The Chairman proposed that part of the field adjacent to the Cemetery, could be used to site a lasting tribute to Ron Coulson's dedication to the village over the past 50 years or more. This would involve planting a copse in one corner of the meadow. Lewis Duke, the field owner, has already committed the field for use as an extension to the Cemetery at some future point in time. All felt this to be an excellent idea. The Clerk will speak with Mr Coulson and ask if there are any specific trees he would like planted. **Action: Clerk**

159/13 Broken Wooden Fence – Brookhampton Hall: A resident had contacted the Clerk regarding the broken fence, which was protruding into the road. The Clerk had contacted Mr Tim Bristowe who said he would repair the fence on a like for like basis. The Parish Council fully supported this.

160/13 Adjournment for questions from members of the public: None

161/13 Date and time of next meeting – 21 August 2013

There being no further business the meeting closed at 10.10pm

Chairman

Date:

Cllr Martin gave a verbal report.

SCDC Local Plan – Cllr Martin gave an update on the plan saying that there were proposed 540 houses, which would increase the population by around 1,500 people. The houses were due to be built on arable land in Babraham Road. Not all the land belongs to Sawston, some belongs to Babraham and Pampisford. Sawston Health Centre was currently running to capacity and new residents may not be able to register. Plans were in hand for an expansion of the Primary School and it was felt that Sawston Village College could cope as a new secondary school was being including in Trumpington.

He encouraged/recommended the Councillors to attend the exhibition being held in Sawston and other places. Duxford has a member sitting on the Sawston Working Group and he was recommending that all local Councils should be represented on that group. A petition has been set up on the SCDC website. The High Street businesses in Sawston are against the additional houses as no additional car parks have been included to benefit their businesses. Babraham village were not happy with the proposals.

Cabinet & Portfolio Meeting – This is planning for 1st October at 7pm at SCDC offices.

The Transport Plan was now available to view on line. There was a meeting recently, which he was unable to attend, regarding a cycle path for access to Whittlesford Station without crossing the A505.