

# ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 21 August 2013 at 7.30 pm in the Meeting Room, Ickleton Village Hall

**Present:** Terry Sadler (Chairman), Lewis Duke, Tim Pavelin, Kern Roberts, Susan Clew, Sian Wombwell, Jocelyn Flitton (Parish Clerk) and David Lilley

**162/13 Apologies for absence:** Cllr Mick Martin (District), Liz Gibson, Liz Goddard, Michael Robinson. Other absences: Cllr Peter Topping (County)

**163/13 To approve the minutes of the meeting held on 17 July 2013:** The minutes were approved and signed by the Chairman.

**164/13 Adjournment for questions from members of the public:** None

028/07 Proposed Tennis Courts – Kern Roberts reported that James Macdonald had been unwell and the Committee would welcome more support. People should contact Scott Wentzell or Kern Roberts. The Committee had reviewed the proposal from the Human Trust and they no longer wished to proceed with the option of a lease of any kind due to the cost of the ground rent and also lawyers fees associated with the multiple parties impacted. The Parish Council shared this view and was disappointed at the outcome after such prolonged discussions. The Chairman will confirm the decision in a letter to Mrs Parker and the Club will now consider other options. **Action: TS/KR**

168/11 Queen Elizabeth II Fields – Plaque (2) - The situation regarding these two plaques is still outstanding. **Action: TS/Clerk**

026/12 Proposed 20mph Speed Limit/M Cooper (CCC) quote for traffic survey-£660-£1,000 – The Chairman reported that progress with this project is becoming more difficult. CCC has not yet fully addressed queries that had been raised and the Chairman and Kern Roberts met today with Mike Cooper (CCC). CCC say that the traffic survey is essential and has to prove/show a fair proportion of traffic is doing 30mph or more. Mike Cooper had hinted that the Parish Council might wish to speak to the Policy & Regulation department or our County Councillor. Lewis Duke suggested that a meeting with our County Councillor was appropriate to take this further. It was agreed that we were not prepared to commit to a traffic survey at the moment. The Focus Group had met yesterday and they still wished to pursue/proceed with the proposed 20mph speed limit.

HCV's – This was looking more positive as CCC has offered to do a traffic survey outside school holidays. **Action: TS/KR**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area - A reminder will be sent to SCDC (Heidi Duffett) asking when we can expect to receive these bins. **Action: TS**

252/12 Memorial to Sheila Birch (Coploe Pit) – The notice has been amended and a copy should be sent to us shortly by Laura Osborne (Wildlife Trust). **Action: TS**

009/13 Potholes - The Chairman will send an e-mail to CCC listing several items that the Parish Council is unhappy about and potholes will be included. Potholes in Grange Road from the Y junction up towards the T-junction had been repaired, but not those at the crossroads at the top of Abbey Street. **Action: TS**

030/13 White Lining on roads – This item will be included in the e-mail to CCC. **Action: TS**

097/13 Telephone Kiosk – The Clerk had not yet contacted BT. **Action: Clerk**

121/13 Coploe Pit – Wildlife Trust re. Rabbits – Nothing to report in the absence of Michael Robinson. **Action: MR**

Dead trees rear 12 Birds Close – The Chairman had received an e-mail from Andrew Grimmer (SCDC) stating, “The Tree/Landscape Contractors had inspected the work and entered a quote. It has been agreed but is unlikely to progress much further at the present time due to budgetary constraints. It will be looked at again later in the year and may well then be given the go ahead.” The Chairman will send a suitable response to A Grimmer. **Action: TS**

Bus shelter Abbey Street – The Chairman, following visits to the house, had not been able to speak to the residents to discuss the cutting back of the ivy covering the bus shelter. It was agreed any repairs would have to wait until contact had been made. **Action: TS**

Sian Wombwell joined the meeting.

150/13 Proposed Foot and Cycle Path between Saffron Walden and Cambridge – Gareth Bevans had e-mailed to recommend that we respond to the CCC Transport Strategy. The Chairman asked the Councillors to let him know of any comments that he could include in the response. **Action: TS**

151/13 Litter & Dog Bins – Recreation Ground and Bus Shelters – SCDC were now emptying the bins in the two bus shelters and Albert Pavelin was emptying the bins in the Recreation Ground.

**166/13 Youth Representation:** None

**167/13 Reports from District and County Councillors:**

There were no reports this month from either the District or County Councillor.

**168/13 Correspondence received:**

|                                  |   |  |
|----------------------------------|---|--|
| SCDC (Linda Browne)              | - | Parish Council Liaison Meeting 1 <sup>st</sup> October 2013  |
| SCDC                             | - | Planning & Economic Development – Planning Update  |
| SCDC (Jo Mills)                  | - | Publication of Proposed Submission Local Plan  |
|                                  | - | Community Infrastructure Levy Preliminary Draft  |
|                                  | - | Charging Schedule  |
| SCDC (A Grimmer)                 | - | Trees r/o 12 Birds Close   |
| SCDC (K Wood)                    | - | Confirmation of meeting 17 September 2013  |
| SCDC (Jane Gifford)              | - | Section 106 – Dev. of land adj. 21 Church Street   |
| CCC (M Cunliffe)                 | - | CCC Winter Gritting Routes   |
| CCC (D Sage)                     | - | Christmas Lighting   |
| CCC (M Cooper)                   | - | Proposed change to speed limit in Ickleton   |
| CC (K Lund)                      | - | LHI – New contact name: Steve Thulborn   |
| Mrs L Baker                      | - | LHI – Frogge Street  |
| Mrs Williams                     | - | LHI – Frogge Street  |
| Cambs. Acre                      | - | AGM 24 <sup>th</sup> September 2013  |
| Land Registry                    | - | B133(OI) Notice to a registered propriety of an application<br>To enter a unilateral notice – Coploe Pit |
| PCC (Rosemary McKillen)          | - | Chancel Repair Liability (2)   |
| Balfour Beatty                   | - | Street Lighting – Mill Lane  |
| Stop Stansted Expansion          | - | A Fight for Fairness   |
| Cambridge Past, Present & Future | - | Workshop Saturday 28 September 2013  |
| Wellcome Trust ( D Parsley)      | - | Lorries travelling to EBI hub through Ickleton   |
| Essex County Council             | - | Essex Replacement Minerals Local Plan  |
| Uttlesford CAB                   | - | Report on last year  |
| Joanna Francis                   | - | Seearo   |
| Mark Alexander/Bill Harris (SSE) | - | Fast Broadband   |
| Barcham Trees                    | - | Tree Planting Service now available  |
| P Julian Owen                    | - | Self-Build House off Mill Lane   |
| Countryside Voice                | - | Magazine Summer 2013   |
| Various e-mails                  | - | Circulated during the month  |
| Tennis Committee (S Wentzell)    | - | Copy of e-mail to Mrs S Parker   |
| Gareth Bevans                    | - | Foot and Cycle Path between S Walden and Cambridge   |
| NALC                             | - | Local Council Explained book   |
| Playquest                        | - | Aerial Runway  |
| <b>Correspondence sent:</b>      |   |  |
| Wellcome Trust ( D Parsley)      | - | Lorries travelling to EBI hub through Ickleton   |
| The Planning Inspectorate        | - | S/0167/13/FL – site land west of 20 Church Street  |
| T Bristowe                       | - | Wooden Fence in Brookhampton Street  |
| SCDC (H Duffett)                 | - | Litter and Dog Bins  |

SCDC (K Wood) - Confirmation of meeting 17 September 2013  
Various e-mails - Sent in or for a response

**169/13 Planning application(s) received from SCDC:** Declarations of Interest to be declared.

S/1220/13/FL – Amendment: Reduced height and hipped roof to extension – Two-storey rear extension – 18 Birds Close – Mr & Mrs Edwin Farrow. Informal Approval sent on 28 July 2013 at the request of SCDC.

S/0759/13/FL – Extension to Electricity Switchroom (retrospective application) – Wellcome Trust Genome Campus, Hinxton – Wellcome Trust Ltd. Recommendation: Approval

S/1726/12/FL – Information only – Minor revisions, Development of new facilities for Welch’s Transport Group inc. storage and distribution buildings, vehicle sales, Service, MOT and repair building associated offices and customer car, staff cars truck and crane parking – Welch’s Transport, Moorfield Road, Duxford

S/1554/13/FL – Erection of roof enclosure to walled garden and auditorium and associated external plant – Wellcome Trust Genome Campus – Dr David Davison. Recommendation: Approval

S/1555/13/LB – Works to remove modern internal cloister, addition of new roof enclosure, reconfiguration of internal Conference centre reception doors, reconfiguration of existing plant and new external roof plant, relocation of Mulberry tree and associated infrastructure and other works – Wellcome Trust Genome Campus – Dr David Davison. Recommendation: Approval

S/1645/13/FL – Installation of roof light – Glebe House, Brookhampton Street – Mr & Mrs Varley.

Recommendation: Approval

**Action: Clerk (4)**

**Planning application(s) granted by SCDC:**

S/1289/13/FL – Erection of replacement fencing along the eastern boundary of the site – Hinxton Hall Ltd., Wellcome Trust Genome Campus, Hinxton, CB10 1RQ – Miss Lisa Bowden

**Planning application(s) refused by SCDC:**

S/1220/13/FL – Two storey rear extension – 18 Birds Close – Mr & Mrs Edwin Farrow (12/08/2013)

**Planning application(s) withdrawn from SCDC:**

S/1303/13/FL – Single storey garden room – Old Farm Cottage, 53 Abbey Street, Ickleton, CB10 1SS – Mr S Clew

S/1668/13/LB – Single storey garden room – Old Farm Cottage, 53 Abbey Street, Ickleton, CB10 1SS – Mr S Clew

The Chairman stood down whilst the Lewis Duke (Vice Chairman) took the next item.

**Tree Works subject to a tree Preservation Order or situated within a Conservation Area: Meeting with Head of Planning – C/11/40/054 – T1** – Common Walnut Tree – Minor reshaping and shortening branch by approx. 2.5 metres following the falling of a large branch. **T2** – Holly Tree – Reduce length of some side branches to bring it back to a conical shape – 63 Abbey Street – Mr T Sadler. Approve

The Chairman resumed the Chair.

C/11/40/054 – T1 – Conifer – Fell as too near the house and chimneys, which are in use. **T2** – Spruce (Overgrown Christmas Tree) – too large for garden and prevents growth of plants. A Yew tree has already been planted in its place – 1 Abbey Street – Ms J Flitton Approve

C/11/40/054 – Walnut – Rear Garden. Crown Reduction. Tree currently 40/45 foot in height. Reduce by approximately 4 to 5 foot to counteract house and neighbouring garden overhang – 7 Brookhampton Street – Mr R Smith Approve

C/11/40/054 – T1 -Walnut – Remove dead wood and damaged branches. Reduce lateral branches by up to 2 metres. **T2** – Target prune limbs over river by up to 3 metres. **T3** – Apple – Remove - River House, Church Street – Mrs C Freebairn Approve

**Action: Clerk (4)**

**Request for meeting with Planning Department:** A meeting with Kate Wood and four Councillors has been arranged for Tuesday 17<sup>th</sup> September at 3pm at the offices of SCDC. **Action: TS/LD/SW/MR**

**Construction of garage 33 Church Street :** This item will be discussed at the above meeting.

**SCDC Local Plan (Sawston)** – Extra housing in Sawston – 2<sup>nd</sup> September – Spicers Pavilion. The Chairman hoped as many Councillors as possible could attend this meeting. It was agreed to put a reminder in Icene as the responses had now been extended to 14<sup>th</sup> October. **Action: ALL**

S/0960/13/FL – 66 Abbey Street – Mrs Barbara Cooper – No decision or referral to SCDC Planning Committee as yet. The Chairman wished this delay to be noted.

**170/13 SCDC – Development of land adj. 21 Church Street, Ickleton (S/2484/11/F) – Section 106 Agreement:** Lewis Duke proposed Susan Clew seconded that this document be signed by the Chairman (Terry Sadler) and Tim Pavelin. This was duly done and witnessed by the Clerk. **Action: Clerk**

**171/13 Reports from Councillors:**

Terry Sadler reported that he had given the Editor of Icene permission to print (for free) a page relating to the village Sizzler event in September.

Kern Roberts reported that the Horse Chestnut tree near the Play Area had some low bearing branches, which were over the footway used by pedestrians and cyclists. It was also noted that the horse chestnut stump near the Oak Tree had some new growth and that the Ash Tree was looking ‘peculiar’. Sian Wombwell agreed to treat the stump and look at the other two trees. **Action: SW**

Tim Pavelin reported that the new footpath gate near the Hinxtton level crossing had been installed in the same place as the previous gate. The path across the railway line had been stopped.

Susan Clew reported a part at the top of the swings had moved, but did not appear to pose a risk.

**172/13 Finance (Bank Balances) including payments to:**

Harts (July Icene) - £91.08      A Pavelin (Emptying bins/Weeding Bark in Play Area/Clearing ivy from phone box) - £85.00

**Money received:** Allianz (Insurance claim/Cemetery Chapel) - £485.68

Football Clubs (use of pitch) - £40.00      HMRC (VAT Refund January – June 2013) - £891.79

**Bank Balances:**

Community Account                                        -                £2,352.20

Business Base Rate Tracker Account                -                £46,388.50 (including Section 106 £7,357.69)

**Purchase of NALC’s ‘ Local Councils Explained’ @ £49.99** – The Chairman proposed a purchase of this book, which was agreed by the Councillors. The Clerk will send for a copy. **Action: Clerk**

**173/13 Recreation Field and Play Area:**

Rubber Matting under swings – still outstanding with C Frankau. **Action: Clerk**

Broken benches (rear of R Herbert’s garden) – still outstanding with C Frankau **Action: Clerk**

David Lilley left the meeting.

Wicksteed Annual Safety Inspection (09/04/13):

Bark/Weeding – the bark had weeded by Albert and Tim Pavelin

Basketball net – the net looked in good condition and had not been changed.

Repair to Playhouse & ramp on aerial runway – no update was available in the absence of Michael Robinson. **Action: MR**

Aerial Runway – The Clerk had obtained a quotation from Playquest: New stainless steel carrier - £287.50, New Pendulum seat with enclosed chain £80, Delivery via courier £25 – Total: £392.50 +VAT. The cost for fitting the items would be £350 + VAT. The Clerk had sent an e-mail to Trevor Silk to ask if he would be able to fit the items but had not yet received a reply. After discussion, it was agreed to order the parts and consider the fitting of them at the next meeting. **Action: Clerk**

Small Play Area Gate near Village Hall – the repair of this gate was still outstanding. **Action: MR**

Ickleton Cricket Club – re-siting Basketball square - Awaiting further information from the Cricket Club. **Action: MR**

**174/13 Cemetery - Chapel** – Condition to be kept under Review

Insurance claim with AON – A cheque for the claim had now been received (see 172/13).

Cemetery gates + ‘Please close the gate’ sign - Both these items were still outstanding.

**Action: SW/TS/Clerk**

Cemetery Guidelines – Funeral Directors copy – this was still outstanding.

**Action: TS**

Cemetery Chapel masonry repairs – Shane Cahill (Landmark Restoration Ltd) hoped to carry out the work in September/beginning of October. **Action: TS**

### **175/13 Churchyard**

Repairing Flint Walls/Buttresses - The Chairman had not heard if Michael Robinson had sourced the bricks for Mr Cahill. The Chairman had sent an e-mail to Mr Cahill regarding the purchase of coping stones.

**Action: TS/MR**

Strimming for Harvest Festival – 27 September 2013 – The Clerk will send a reminder to C Frankau and D Pallett

**Action: Clerk**

**176/13 CCC - Local Highway Improvements 2013/14** – The Chairman had been informed that due to reallocation of work, Steve Thulborn as Project Engineer was replacing Karen Lunn. The Chairman had received two letters from residents in Frogge Street objecting to the ‘build outs’ which were being proposed outside their properties. CCC (Karen Lunn) had suggested that they could be moved further down the road towards Gt. Chesterford, which would take them away from the houses. The Chairman will make contact with Steve Thulborn for further discussions and respond to the residents.

**Action: TS**

**177/13 Land Registry – B133(OI) Notice to a registered proprietor of an application to enter a unilateral notice – Title Number: CB331648 – Coploe Hill Pit** – Lewis Duke and Sian Wombwell declared an interest as landowners who had received similar letters. The unilateral notice was in respect of a liability to repair the chancel of the Parish Church of St Mary Magdalene, Ickleton. The Clerk had forwarded information to the Councillors which had been sent by the Rev Dr Jessica Martin and Rosemary McKillen (on behalf of PCC).

After discussion, it was agreed that the Chairman would write to the Land Registry to cancel the unilateral notice.

**Action: TS**

**178/13 Transport Strategy for Cambridge and South Cambridgeshire Consultation** – This consultation finishes on 30 September. Information can be found on: [www.cambridgeshire.gov.uk/tscsc](http://www.cambridgeshire.gov.uk/tscsc) They are keen to receive feedback on the strategy and views can be made by completing the short online survey: <http://bit.ly/17AHvVv>

**179/13 Street Lighting – Mill Lane – Balfour Beatty** – Residents have been notified of lantern changes. No columns were due to be removed at this time and there were no changes to column locations. (Note: this work has been carried out). The Chairman would like Liz Gibson to contact Balfour Beatty to ask if they have any news of other streets in Ickleton that are due to be changed.

**Action: TS/LGib**

**180/13 Stop Stansted Expansion** – The Chairman wished to make residents aware of the latest proposal by Manchester Airports Group (MAG) for the major expansion of Stansted with four runways. **Action: TS**

**181/13 Cambridge Past, Present and Future (PPF) – Workshop Saturday 28 September 2013** – The Chairman thought this would be an informative and useful workshop as it related to strategy for the River Cam and its tributaries. He asked if any Councillors would like to go along. Lewis Duke and Sian Wombwell said they could possibly go and will let the Clerk or Chairman know. **Action: LD/SW**

**182/13 Localism Act 2011 – Community Right to Bid** – The Chairman has spoken to Dilip Oedra (Costcutter) who was quite receptive but did have some reservations. Further discussion will be had.

**Action: TS**

**183/13 Footpath – Frogge Street to Gt Chesterford** – The state of this footpath will be included in the e-mail being sent to Mike Cooper (CCC). **Action: TS**

### **184/13 Flooding**

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Lewis Duke suggested we visit the site and he will arrange a suitable date with Clive Onslow. A representative(s) from Gt Chesterford would be invited to join us if Mr Onslow agrees. **Action: LD**

**185/13 Village Website – Update** – Susan Clew reported that Andrew Shepperd was currently working on a calendar. **Action: SC**

**186/13 Fast Broadband** – E-mails had been received regarding the fibre optic cable being laid for Wellcome Trust to see if it were possible for other villages, including Ickleton, to be added to the upgrade. A reply would be sent saying we were interested although we are not sure what is being proposed.

**Action: TS/Clerk**

**187/13 Neighbourhood Watch Coordinator** – Glynis Hammond had volunteered to be the new Coordinator and contact details will be published in Icene next month. An invitation to attend the next Neighbourhood Police Panel meeting would be sent.

**Action: Clerk**

**188/13 Copse Tribute to Ron Coulson** – Lewis Duke proposed that about a ¼ acre be planted with trees. The Chairman reported that Woodland Trust is offering 30 Trees, with a cut-off date of 13th September. The cost of planting the trees and providing tree guards would need to be paid for by the Parish Council. Sian Wombwell will look at the website and report back.

**Action: SW**

**189/13 Correspondence File** – The Clerk reported that the file had gone astray (with documents that the Clerk may require) and that nothing had been circulated for the past two months. Most correspondence comes via the e-mail (which is forwarded to all Councillors). However, it is not possible for the Clerk to scan every document that she receives via the post. It was agreed Councillors would think about this item and discuss further at the next meeting.

**Action: ALL**

**190/13 Adjournment for questions from members of the public:** None

**191/13 Date and time of next meeting – 18 September 2013 at 7.30pm**

There being no further business the meeting closed at 10.10pm

**Chairman**

**Date**