

## MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 19<sup>th</sup> June 2019 starting at 7.30pm

Present: Cllr Sian Wombwell; Cllr Terry Sadler; Cllr Simon Cheney; Cllr Tim Pavelin; Cllr Philly Hamilton; Cllr Liz Gibson; Cllr Hugh Molloy; Cllr Lucy Davidson;

Mr David Lilley and 1 other parishioner

County Councillor Peter Topping

**Interim Clerk:** Mrs D Bayliss

### 24/19-20 To Receive Apologies for Absence

D Cllr Peter McDonald;

Absent: Cllr Paul Rose;

### 25/19-20 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Councillor Sadler S/2086/19/TC Tree notification 64 Abbey Street (personal)

### 26/19-20 Councillor Vacancy

A further vacancy may be forthcoming after this meeting. As soon as the chairman is notified, she will contact the clerk who will arrange for the necessary notices to be posted.

### 27/19-20 Open Forum for Public Participation Including Youth Representation

Mr Lilley expressed his disappointment that the minutes and agenda had not been posted on the website. He was also disappointed that his name is not listed among the attendees on the agenda. Mr Lilley's permission to list his name on the minutes each month was noted.

### 28/19-20 TO APPROVE MINUTES OF MEETING HELD ON 15<sup>th</sup> May 2019

It was **resolved** that the minutes of the meeting held on 15<sup>th</sup> May are approved and signed by the chairman.

### 29/19-20 Matters Arising

- **22/19-20 – Parish Clerk Vacancy;** The new parish clerk has been undergoing some training with the locum clerk and will be starting officially as clerk to Ickleton Parish Council on 1<sup>st</sup> July.
- Cllr Wombwell had emailed around about the installation of flexible traffic bollards but had not had any response from the councillors. Coploe Road and Frogge Street were suggested.
- Cllr Wombwell was hoping that quotes for the stained-glass windows in the cemetery chapel would be available by the next meeting.

**Action:** A draft monthly Clerk's report had been circulated and will be adopted by the new clerk in order to keep the council up to date with ongoing matters and council activity between meetings.

### 32/19-20 It was proposed by Cllr Wombwell that the County Councillors Report is brought forward (7.52pm)

The County Councillors report was circulated before the meeting. The main points covered were

- The LHI Bidding Round has opened and applications need to be submitted by August 4<sup>th</sup> 2019.
- The County Council will be cutting verges this month, the concerns raised by the parish council about preserving some of the verges in order to protect wildlife had been passed on to the highways team.
- Funding for the A505 study has been granted and the study is due to start this summer.

Cllr Cheney arrived at 7.57pm

- Concerns were again raised about glyphosate being used on verges and Cllr Sadler reported that he was aware of a complaint that had been lodged on the County Council website but no response had been received. The County Councillor had been assured that round-up had not been used on the verges.
- The City Council are planning to charge for parking on Lammas land (common land)

### 30/19-20 Traffic Issues

- i. The Speedwatch team has been hindered slightly by the weather although another 130 speeding drivers have been reported this month bringing the total this year to 929.

#### **31/19-20 Rural Crime Report**

Cllr Wombwell had received a correspondence from Rural Crime Action Team asking councils to be vigilant about any incursions on to private land by travellers. There are still incidences of hare-coursing in the area, if anyone sees anything suspicious please do not try to intervene but call the police.

#### **32/19-20 Reports from County and District Councillors**

The County Councillors report was taken earlier in the meeting.

There was no report from the District Councillor.

#### **33/19-20 Correspondence Received**

- i. There were no councillors interested in attending the CAPALC Annual Catch Up Day.
- ii. Tree Warden newsletter  
*Action: Cllr Wombwell to consider events offered.*
- iii. A thank you letter (email) had been received for the donation to the 'Stop Stansted Expansion' Group and was noted.
- iv. There were no councillors interested in attending the Cambridgeshire ACRE Mythbuster Tour.

#### **34/19-20 Planning Information**

- i. For consideration

**S/1689/19/FL 26**, Brookhampton Street, Ickleton, Saffron Walden, CB10 1SP Two storey side and rear extension and new window to first floor side elevation - The council agreed that there was little or no impact on the conservation area, particularly as there is so little to be seen of the extension from Brookhampton Street. It was also noted that materials used in this modest extension will match those of the existing building. Impact on neighbours' amenity seen as negligible. **It was therefore proposed by Cllr Sadler, seconded by Cllr Wombwell and resolved** that the council support the application.

Cllr Pavelin abstained from the vote.

**S/1830/19/DC** Abbey Barns, Duxford Road, Ickleton, Cambridgeshire Discharge of conditions 1 (Approved Plans) and 2 (Flood Risk Assessment) of planning permission S/3514/18/VC (for information only)

*Action: Cllr TS to respond to SCDC*

- ii. Updates on current applications

Wellcome Genome Campus Expansion proposals – Cllr Sadler had submitted some comments on behalf of the parish council relating to the changes. A meeting had been held where the public were permitted to attend but not to speak. The District Councillor had attended the meeting and expressed his concern about the size of the proposal. It is possible that it will go before the planning committee in July. **It was proposed by Cllr Sadler, seconded by Cllr Wombwell and resolved** that Cllr Sadler would attend the meeting and speak on behalf of the Parish Council.

SmithsonHill Appeal Hearing – Cllr Wombwell attended the appeal hearings on Tuesday 18<sup>th</sup> and Wednesday 19<sup>th</sup> June.

- The proposed development is GIGANTIC!
- Parish Councils and third-party witnesses gave their statements to the Inspector. Some were cross examined by the QC acting for Smithson Hill.
- Ickleton PC Chairman gave a copy of the S106 Agreement to the Inspector.
- Smithson Hill are fielding a team of 8 expert witnesses, SCDC have 4.
- Andy Hill of Smithson Hill was robustly questioned by the QC acting for SCDC.
- Martin Collinson, presenting the case FOR an Agritech facility at Hinxtton, was very impressive. He continually stressed the requirement for co-location with Cambridge University and other science parks. He is consulting at Governmental level. He was clear that the potential earning from this development is huge.
- The socio-economic argument is strong, and difficult for SCDC to argue against.
- Richard Burton, (landscape) acting for SH, asserted that the development would not impact on the landscape, and would be hidden by the earth bund and some planting.

- The inspector was due to make accompanied visits to the various viewpoints on Friday pm. Ickleton PC Chairman stressed the importance of the viewpoint on Coploe Road to David Huskisson, (landscape) SCDC.
- The withdrawal of objections to the SH traffic assessment by CCC and Highways has damaged the SCDC case.
- The SH transport witness will speak on Monday, 2nd July.
- Friday, 5th July, closing submissions from SCDC and SH.

Uttlesford District Council Local Plan Examination – The planning inspectors have written to Uttlesford District Council to say that they had received a number of objections (regulation 29) and asking if the District Council support the plan or not. Residents for Uttlesford – what capacity are you speaking in – District/County/Parish Councillors/Pressure Group/ Cllr Sadler had registered an interest in attending the meeting and a slot has been booked should there be a public enquiry. **It was proposed by Cllr Sadler, seconded by Cllr Wombwell and resolved** that Cllr Sadler as a representative of Ickleton Parish Council will give evidence at the public enquiry for the UDC local plan.

It was noted that the Application Porsche/Aston Martin garage & showrooms proposal on the A505 had been rejected.

**S/0409/19/FL** Crossways, Grange Road, Ickleton, Saffron Walden, CB10 1TA Change of use from residential annex to dwelling

iii. Planning Appeals

**S/3686/18/FL** Land adjacent to The Glebe, Frogge Street, Ickleton, CB10 1SH Construction of two dwellings along with access, car parking and associated landscaping. Cllr Sadler will contact the Planning Inspector to maintain the council's objections.

**Action:** Cllr Sadler to contact the planning officer.

iv. Tree Works

**S/1939/19/TC** 7, Back Lane, Ickleton, Saffron Walden, Multi-stemmed ash - Crown reduce by 30% and reshape as required. To maintain at a size that befits its position

T2) Walnut - Fell to ground level. This tree has, unfortunately, been planted in the wrong position, within 2m. of the front door and completely overshadows/overhangs the front of the house. Nice tree, wrong position. Understandable concerns about its proximity to the property, potential for subsidence (clay soils are present) especially as it grows.

**S/2086/19/TC** 64, Abbey Street Ickleton, Saffron Walden T1) Ash - Crown reduce by 30% and reshape as required. To maintain at a size that befits its position.

The council had no comments on either notice.

**35/19-20 Reports from Councillors**

Cllr Pavelin

- The Ickleton Open Gardens had been a fantastic day.
- There had been a few more problems with dogs fighting on the recreation ground. If anyone sees any threatening behaviour, they should contact the police.
- Thank you to Mr Frankau who had repaired the broken gate on the children's play area.

Cllr Gibson reported on the Imperial War Museum liaison meeting.

- The neighbourhood scheme is up and running
- The IWP had stressed that there would be no commercial flights into or out of Duxford.

Cllr Sadler

- Gonville and Caius Duxford Plan had been circulated before the meeting. G & C will be submitting their proposals as part of the Call for Sites in the Local Plan update process. The council will be able to comment on the proposals in the autumn.
- An email had been forwarded by Cllr Sadler about Parish Council owned footway lights. Helen Taylor of SCDC may attend the next meeting.
- The new chairman of the allotment association raised the matter of buying a mower and extending the water supply. It was suggested that he should be advised of the South Cambs

Community Chest Fund and that the parish council may consider match funding if they were to be approached. Cllr Molloy will report back to the allotment association.

- Approached by the Wellcome Trust to be part of a liaison meeting.

Cllr Cheney

- Hasn't managed to get the speed sign back up just yet.

**Actions:**

**36/19-20 Financial Matters**

- i. It was noted that a cheque for £18,881.33 was paid into the Unity Trust Bank Account in order that the parish council can start making payments from the new account immediately. Once a final statement has been received from Barclays a further cheque for the remaining balance will be signed and payed into the new account. Funds from the savings account should be transferred directly from Barclays to Unity Trust.  
Wombwell/Cheyney/all transfer by cheque
- ii. **It was proposed by Cllr Cheney, seconded by Cllr Sadler and resolved** that the Council obtain an optimum cash card for use by the clerk.
- iii. The cheque list and invoices had been reviewed and invoices signed before the meeting. It was **resolved** that the following **Payments be made to:**  
Peta Stevens – Clerk's Salary – £1077.37  
CAPALC (Locum Clerk's Salary) – £955.35  
Locum Clerk's Expenses - £25.10  
Roy Cafferty – Cemetery Chapel Plastering - £165  
Tim Pavelin (Empty bins/Clear vegetation) - £190  
Mr Calladine – Village Maintenance - £550  
CAPALC Membership Fees - £329.32  
**Action:** Clerk to set up payments and two councillors to authorise.
- iv. **To Approve Quotation for outsourcing PC Payroll**  
**It was proposed by Cllr Wombwell, seconded by Cllr Davidson and resolved** that the council accept the quotation from Red Shoes to run the payroll for the new parish clerk.  
The Council will look into whether the council should enrol the clerk in a pension scheme.
- v. **Insurance Renewal**  
**It was proposed by Cllr Wombwell, seconded by Cllr Pavelin and resolved** that the council pay the insurance renewal premium of £1096.96

**37/19-20 Highways Matters**

- i. The LHI bid is due to be submitted by 4<sup>th</sup> August 2019. It had been noted at the APM that members of the public would like to see flashing speed signs at the three (four) entrances to the village. It was agreed that some research would need to be carried out before a bid could be made. Other potential areas which could be considered were:
  - An Air Quality Survey: There is an air quality monitoring network in Sawston, Little Abington and Linton which have not shown any evidence that levels are a problem. However, the council will respond to say that as they are closer to the M11 they would like to have a survey in Ickleton.
  - Footpath on Butchers Hill
  - Footpath on Grange RoadCllr Sadler suggested that the council contact David Allatt at the County Council about the possibility of stopping through traffic in the village. The final issue raised was to try to stop lorries rat-running. Cllr Sadler had approached the County Council on two occasions about this, but they had been unhelpful. If another Councillor were prepared to take this issue on, a fresh approach might meet with more success. There was a lot of material on CCC's website as a starting point.  
**Action:** Cllr Sadler to contact David Allatt; Cllr Sadler to email Josh Rutherford to see if he is able to come out and discuss these options and what the order of priorities might be. Guidance on footpaths or flashing signs.
- ii. The work on Butchers Hill had been completed.
- iii. The application for the road closure was noted.

**38/19-20 Recreation Ground and Play Area**

It was **resolved** that as the main item on the report is not high-risk that the council will contact Mr Calladine to see if he is able to carry out the work.

**Action:** Cllr Wombwell to contact Mr Calladine

**39/19-20 Motion to Exclude the Public and Press**

**It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 40/19-20 namely Staff Matters/Parish Clerk Vacancy) it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.**

The meeting **closed** to the public and press at 10.05pm

**40/19-20** It was **resolved** that the minutes of exclusion from 15<sup>TH</sup> May are approved and signed by the Chairman.

**41/19-20** The meeting **re-opened** to the public and press at 10.07pm

**DATE OF NEXT MEETING:**

**Wednesday 17<sup>th</sup> July 2019**

*Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

The meeting closed at 10.08pm