

ICKLETON PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 19 January 2011 at 7.30 pm in the Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Sheila Birch, Jane Hurst, Peter Wombwell, Tim Pavelin, Liz Gibson, Liz Goddard, Lewis Duke and Jocelyn Flitton (Parish Clerk). Seb Vallance (Land & County Development) and Neil McKillen.

001/11 Apologies for absence: Cllr John Williams (District) left telephone message, not picked up until next morning (20/01/11).

002/11 To approve the minutes of the meeting held on 15 December 2010: The minutes were approved and signed by the Chairman.

003/11 Adjournment for questions from members of the public: None

The Chairman brought the following item forward:

008/11 Proposed planning application – Land adj. 3 Priory Farm Barns

Terry Sadler declared an interest. Mr Vallance handed out plans for Councillors to view and explained why he wanted to develop the site. A site visit had taken place with three Councillors and the Clerk on Tuesday 11 January 2011. Since the site visit, the plans had been altered from 3 bedrooms to 3 double and 1 single bedroom. Councillors gave their opinions to Mr Vallance regarding the proposed planning application. Mr Vallance left the meeting.

004/11 Matters Arising:

028/07 Tennis Courts – The Clerk was still awaiting a response from the Valuation Office regarding Business Rates and would continue to pursue this. Lewis Duke had had a conversation with Catherine Cocks, who said the Tennis Court Committee felt they had put in a lot of effort in the early days, but had since hit a buffer. They need to know that it is a ‘goer’ before doing anymore and pick up the baton. It was agreed to write to the Committee stating the case as it currently stands and inform them who will be liaising with them in future on behalf of the Parish Council. The Parish Council are not committed to finance support but to act as facilitators. It was agreed that Lewis Duke would now be the liaison councillor since Mark Stone-Wigg had left the Parish Council and village.
Action: LD/TS/JAF

094/10 Grass cutting protected grass verges – This item was outstanding with Peter Wombell. **Action: PW**
143/10 CCC re. Signage for Allotments – An e-mail had been received from David Lines, CCC which read: “I would hope that the signs are erected sometime within the next 4-6 weeks, but it is very much dependant upon our contractors workload and assuming we don’t have a outbreak of potholes similar to last winter! I hope you appreciate that this must take priority over sign installation works.” **Action: Clerk**

202/10 Village seats – The Clerk had written to Charles Frankau requesting various quotes relating to the seats. The hedge behind the seat at Coploe Pit needs to be cut back. Peter Wombwell agreed to do this.

Action: Clerk/PW

218/10 Website – The Clerk had been in touch with Andrew Shepperd and is waiting for him to contact her with regard to putting items on the Website. **Action: Clerk**

Overgrowing hedge in Church Street, Brookhampton Street, Butchers Hill – The Clerk had spoken to the resident in Church Street who had now cut back the overgrowing branches. Following comments made to her, she had also spoken to residents in Brookhampton Street regarding a hedge growing over the footpath and overgrowing branches in Butchers Hill had also been cut back.

Potholes – The Parish Council acknowledge the many potholes in and around the village. The Clerk had been in touch with CCC (Highways) regarding the two deep potholes in Abbey Street, which have now been filled in. Highways have acknowledged that the surface in Abbey Street seems to be deteriorating quite badly. It was last resurfaced 10 years ago. The Clerk will notify Highways of potholes in Frogge

Street (middle of the road), Butcher's Hill – in both cases the road seems to have deteriorated underneath the white lines. Grange Road and Hinxton Road would also be included. The grips in Grange Road had not been included when CCC were notified earlier in the winter. It was agreed that when Mike Cooper's workload has eased, we should arrange a meeting to talk about the road surfaces in general in Ickleton.

Action: Clerk

Section 106 Agreements – The Chairman was still researching this. An item relating to this was included in SCDC Weekly Bulletin sent out by e-mail on 12 January 2011.

Action: TS

005/11 Youth Representation: None

006/11 Reports from District and County Councillors: None received this month

007/11 Correspondence received:

| | | |
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| Ickleton Village Hall | - | Increased booking charges |
| Spinal Injuries Association | - | Fish & Chips supper 20 th May 2011 |
| CPALC | - | Prayers at Council Meetings/Other e-mails |
| CCC (Traffic Management) | - | Road closures for Charity or Community events |
| CCC (L Howorth) | - | Sure Start Children's Centres |
| CCC | - | Cambs. Older People's Newsletter |
| The Royal British Legion | - | Great Poppy Party Weekend |
| E-Cops | - | Various e-mails/Special Constabularies |
| SCDC | - | Weekly Bulletin (12/1/11) inc. Section 106 reports |
| SCDC (J Dawson-Swain) | - | Parish Forum 19/1/11 |
| SCDC | - | Planning Policy Monthly Update (January 2011) |
| SCDC (J Fletcher) | - | Orbit Homebuy Agents Dreo-in-Event |
| Navigus Planning | - | The Localism Bill |
| Cambs. Acre | - | Digital Switchover – volunteers |
| MonsterPlay | - | Membership certificate |
| Assured Highways Solutions | - | Play Area equipment |
| Taylor Made Ceramics | - | Traffic Management |
| NHS Cambridgeshire | - | Royal Wedding Fine China Mugs |
| Adams Harrison | - | Choose Well / Consultation Foundation Trust |
| NALC | - | Newsletter Christmas 2010 |
| Walkingworld | - | The Localism Bill |
| HMRC | - | Newsletter (Footpaths) |
| E-mails | - | Important information for Employers |
| Clerks & Councils Direct | - | Various (circulated to Councillors during the month) |
| Eileen Law | - | Magazine January 2011 |
| A Lansley (T Sadler) | - | Frontage 33 Church Street (Public access to River) |
| Correspondence sent: | | Stansted Airport |
| C Frankau | - | Village Seats |
| CCC (M Oakman) | - | Grass Cutting 2010 |
| CCC (M Cooper) | - | Potholes/Flooding |

008/11 Planning application(s) received from SCDC: Declarations of Interest to be declared.

S/2036/10 – Extensions - 33 Church Street – Mr Ken Thorn – Approve

Action: Clerk

A resident had expressed concern that the owners of 33 Church Street had 'blocked off' access to the river and had supplied information (dated 18/07/1935) which stated that "the approach to the River should be serviceable for the purpose of obtaining water with water carts and for the parishioners right of access to the River". The Clerk had received a letter from Mrs Eileen Law stating that they do not regard this access as any part of the property of 33 Church Street. At the moment the builders fence it off for security reasons. The Clerk was asked to write to CCC (Highways) to clarify that the right of access to the River still stands.

Action: Clerk

Proposed planning applications:

Methodist Chapel, Abbey Street – Terry Sadler and Lewis Duke declared an interest. Lewis Duke confirmed he is exchanging contracts next week and hopes to complete next month. Preliminary discussions have taken place with SCDC Planning Department to alter the building into a Wine Shop which will also sell other items, serve Coffee and Light Lunches. These details have not yet been finalised. Councillors were invited to ask Lewis Duke questions. Lewis Duke felt it would offer the village some more amenities as well as it being a commercial venture.

009/11 Reports from Councillors :

Sheila Birch reported that the door had been left open on the concrete garage in the Recreation Ground. Tim Pavelin thought this was possibly by the football teams. She will also check to see if there are any sand and sandbags stored inside. The Parish Council does not have a responsibility to protect individual households but will take action to protect the village as a whole if reasonably possible (e.g. by sandbagging The Slade). **Action: SB**

Peter Wombwell reported that a resident had complained of dog fouling in Icknield Close/Back Lane. This would again be put in Icene asking people to act responsibly when walking their dogs. **Action: Clerk**

Liz Goddard reported that a resident in Abbey Street was interested in getting Abbey Street & Frogge Street a 20mph speed limit. He was quite happy to canvas villagers and was seeking the support of the Parish Council. If there were widespread support for the scheme, the Parish Council would back it.

Neil McKillen left the meeting.

Terry Sadler reported that Neil McKillen would be invited to speak at a later meeting on the new Planning regime.

An e-mail had been received from CCC who are withdrawing funding from Youth Clubs. He had spoken to a Councillor in Duxford. It seems that funds were in fact sufficient at this time. Only a few young people attend from Ickleton.

Jocelyn Flitton reported that several complaints had been received regarding the parking of builders vans outside 36 Abbey Street and the state of the grass verges, which were being churned up. The Clerk has been assured that the verges will be rectified once the work has been completed.

Icene – Tony Court has retired from distributing the magazine; something he has been doing since 1999. The Clerk will send a letter thanking him. **Action: Clerk**

She had also received a request to deliver a leaflet (relating to the village) with the Icene. The Editors and head of the distribution team were reluctant to do this. It was agreed to put this item on the next Agenda to discuss the possibility of charging for advertising by village residents/businesses in the Icene.

Action: Clerk

010/11 Finance (Bank Balances) including payments to:

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| Harts (Dec Icene) - £52.69 | Ickleton Village Hall - £42.00 | AON (Teak Bench) - £8.40 |
| J A Flitton (3mths salary & expenditure) - £452.82 | | HM Revenue & Customs - £86.93 |

Bank Balances:

| | | |
|------------------------------------|---|------------|
| Community Account | - | £57.27 |
| Business Base Rate Tracker Account | - | £18,846.72 |

(A request for VAT Refund of £517.11 has been applied for)

Precept:

The Clerk had circulated the proposals for the forthcoming precept showing three options. The Finance Committee had met and thoroughly discussed the options and was recommending Option 3. This was in view of both County & District Councils moving more items to the Parish Council and general increases. There is also a need to establish a sufficient contingency reserve. After discussion it was proposed, seconded that Option 3 be adopted. This was carried by 7 votes with 1 abstention. The precept will therefore increase from £17,000 to £21,000. **Action: Clerk**

Risk Assessment Review: Lewis Duke and the Clerk will be reviewing the Risk Assessment. Lewis Duke said he would welcome any input from Councillors on the document, which had been circulated to them.

Action: LD/JAF

011/11 Recreation Field and Play Area:

It was agreed that Peter Wombwell and Jane Hurst would look after the Play Area and Skate Park until the May AGM.

Aerial Runway – seat – Peter Wombwell has this in hand.

Action: PW_

Skate park – painting – C Frankau has been unable to complete this due to the bad weather.

Action: Clerk

Football pitch – request for pitch to be rolled – The Clerk had asked C Frankau to roll the pitch. Tim Pavelin requested that he be asked to roll it again.

Action: Clerk

Grass cutting quotations + strimming + servicing of Mower – The Clerk will be writing to request quotations to be considered at the next meeting.

Action: Clerk

Annual Inspection & Maintenance of Play Area & Skate park – In view of the poor standard of information in the report received from PlaySafety last year, the Clerk requested permission to cancel PlaySafety and change to Wicksteed Playscapes, whose prices appeared cheaper and their report should make easier reading. It was agreed to make this change.

Action: Clerk

012/11 Cemetery - Chapel – Condition to be kept under Review

Repair of roof by Regal Roofing – still outstanding, presumable due to the weather conditions.

Action: Clerk

013/11 Churchyard Wall – Quotation for repair by A Hoare – Andy Hoare will supply the quote once the bad weather is over.

Action: Clerk

Quinquennial Inspection Report:

Quotations for Tree works – The Clerk has written for four quotations, she has so far received two. This item will be carried forward to the next meeting.

Action: Clerk

Jonas Memorial – The Clerk had received an e-mail from Richard Jonas saying he was trying to contact members of the family and asked how much would it cost. The cost quoted in the Quinquennial Inspection Report is £2,000.

Action: Clerk

014/11 Flooding –

Land adj. Stumps Cross – Lewis Duke had spoken with Clive Onslow, who mentioned the work could be extended to the Autumn 2012. The final drainage of the site needs to be agreed before he leaves the site. Lewis Duke & Terry Sadler will speak further with Clive Onslow, Environment Agency and Essex County Council. The question of who is controlling the flow of water down the River Cam was also raised.

Action: TS/LD

Drain top of Mill Lane – The Clerk had notified CCC (Highways) of flooding at the top of Mill Lane in Church Street on 17 January 2011.

Action: Clerk

Abbey Street opp. Methodist Chapel – nothing further to report.

Action: LD

015/11 Street Lighting Maintenance & Energy April 2011 onwards: A letter had been received from CCC stating that an invoice would be sent for Total Maintenance & Energy charge for 2010/11 for the total sum of £731.88.

016/11 Proposed installation of solar panels in fields: Neither Lewis Duke or Peter Wombwell had heard anything further from Lower Carbon Solar. The Clerk had informed them that the Village Hall had been booked for 27 January but as yet they had not been notified and no notices had been displayed.

Action: PW/LD

017/11 Winter Service re. Gritting of roads: Nothing had been heard from CCC regarding the farmers salting the road this year. This was very disappointing, as presumably this will be carried forward to next year.

Action: Clerk

018/11 Sawston Neighbourhood Panel Meeting – 4 January 2011: Lewis Duke and Jocelyn Flitton attended this meeting. Lewis Duke reported that it looks like the local police team will be maintained. He felt these meetings had been successful. He mentioned that cars had been seen ‘hanging around’ and within

a week the police informed us that occupants of a car had been apprehended with charges relating to cannabis. Non-residents had pointed out parking issues in the village. The main topics were Rogue traders and speeding.

019/11 CCC - Parish Paths (P3) Partnership Scheme 2010-11: Sheila Birch and the Clerk had completed the form as requested in a letter received dated 5 January 2011. We replied that we wished to continue to be a Member of P3 although it is not clear as to whether any funds will be available this year.

020/11 South Cambs Art Awards 2011: The Councillors discussed this and felt that The Theatre Group, led by Pam Fearn, should be nominated. The Clerk will contact Pam Fearn to ensure she has no objections.
Action: Clerk

021/11 Wellcome Trust Meeting 4 February 2011 – items for Agenda – Terry Sadler will send the Agenda to Wellcome stating the usual updates and the planning application just received. The Clerk said that Wellcome Trust had donated two recycling bins for the kitchen in Ickleton Village Hall. **Action: TS**

022/11 Date and time of next meeting - 16 February 2011

The dates for the following meetings in:

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|-----------------|---|--------------------|---|-----------------------------------|
| May | - | May 11 | - | AGM/Parish Council Meeting |
| | | 25 | - | Annual Parish Meeting |
| December | | December 14 | - | Parish Council Meeting. |

There being no further business the meeting closed at 10.25pm

Chairman

Date