

# ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 16 March at 7.30pm in the Meeting Room, Ickleton Village Hall.

**Present:** Terry Sadler (Chairman), Lewis Duke, Sheila Birch, Jane Hurst, Peter Wombwell, Liz Gibson, Liz Goddard, Tim Pavelin, Jocelyn Flitton (Parish Clerk) and Cllr Tim Stone (County Council) and 5 residents.

**040/11 Apologies for absence:** Cllr John Williams (District Councillor)

**041/11 To approve the minutes of the meeting held on 16 February 2011:** The minutes were approved and signed by the Chairman.

**042/11 Adjournment for questions from members of the public:** None

The Chairman brought the following items\* forward on the Agenda:

**047/11 Planning application received from SCDC:**

S/0255/11\* – Dwelling – Land Adjacent to 3 Priory Farm Barns, Back Lane – Mr Seb Vallance, Land & County Development. The Chairman said the Parish Council had made two site visits and were in receipt of copy letters from local residents that had been sent to SCDC. Issues of concern raised by the Councillors were: Traffic & Parking, Overdevelopment (on the boundary of the Conservation Area), oversized dwelling for the plot, adverse impact on curtilage heritage asset 3 Priory Farm Barns, detrimental impact on Back Lane. Cllr Tim Stone joined the meeting.

It was unanimously agreed by all the Councillors to **Refuse** this planning application. **Action: Clerk**

**043/11 Matters Arising:**

016/11 Proposed installation of solar panels in fields\* – Lewis Duke reported that Low Carbon Solar had withdrawn their interest in the Abbey Farm site. Peter Wombwell reported that they were still, at the moment, interested in the Rectory Farm site. **Action: PW**

028/07 Tennis Courts – Lewis Duke reported that there was not a lot of progress but the Tennis Club Committee were due to meet soon with a newly appointed Chairman. The Clerk had received a reply from SCDC (which had been circulated) regarding the potential cost in Business Rates, a copy of which will be sent to Catherine Cocks.

**Action: LD/Clerk**

094/10 Grass cutting protected grass verges - Sian Wombwell will be contacting the Clerk regarding this issue. **Action: PW**

143/10 CCC re. Signage for Allotments – The Clerk was asked to check with David Lines (CCC) if this was due to be installed in the near future. The activity to and from the allotments was now increasing due to the better weather. **Action: Clerk**

202/10 Village seats – Charlie Frankau had completed all the renovation work on four seats.

218/10 Website – The Clerk was waiting to hear from Andrew Shepperd. **Action: Clerk**

Potholes – It was reported that potholes in Abbey Street had been filled today. Potholes, which still need to be repaired, were on the corner at 1 Abbey Street and outside 63 Abbey Street and in various parts of Frogge Street (from No. 1 to the new house adjacent to No. 27). The Clerk was asked to check if Mike Cooper (CCC) was now in a position to meet with the Parish Council. **Action: Clerk**

Section 106 Agreements – Signing of Indemnity re. Development of land adjacent 27 Frogge Street - this document had been circulated before the meeting and a resolution was proposed by Lewis Duke and seconded by Peter Wombwell the document be executed by Councillor Sadler and Councillor Pavelin on behalf of the Council. The resolution was passed and the documents were signed by the said Councillors and witnessed by the Clerk. Under this Agreement it was noted that the Developer is required to pay of the sum of £4,977.68 as a financial contribution in lieu of on-site provision of public open space and £718.78 towards the off-site provision of community facility space. The Parish Council has 10 years to spend the money and they are minded to put some, if not all, towards the proposed Tennis Courts.

**Action: Clerk**

009/11 Dog Fouling – The Parish Council are concerned that this is still happening in Back Lane, the footpath running between Back Lane and Abbey Street and in various other parts of the village. The Clerk will put another reminder in Icene asking dog owners to act responsibly. **Action: Clerk**

Grass Verges Abbey Street – Work is still in progress by the owner. **Action: JH**

Advertising in Icene – The Chairman had spoken to David and Monica Lilley regarding future advertising in the Icene. They were very positive about the new inclusion. Liz Goddard will act as the Advertising representative and will check average charges made by other local village magazines. She will keep the Chairman and Clerk in the loop as Lewis Duke pointed out that a suitable disclaimer might need to be added and our Insurers informed. **Action: LG/TS/Clerk**

028/11 Proposed Bus Cuts – David Lilley (on behalf of the Parish Council) attended the meeting held on 9 March 2011. He reported that the meeting was packed. We will lose our 139 Wednesday market-day service to Royston in April. The next round of cuts is likely in October. Stagecoach has stated that there are not enough passengers south of Sawston on the Citi7 to make an all day commercial service viable. The next meeting is scheduled for 8<sup>th</sup> June and residents are going to be consulted. **Action: DL/TS**

CCC Winter Snow Clearance – Lewis Duke and Peter Wombwell had received a letter from Richard Kingston (CCC) re. Winter Snow Clearance informing them that they would be contacted during August/September to arrange a meeting. They asked that the Parish Council reply to the letter requesting a) They wish to talk about gritting and snow clearance and b) They wish to meet urgently to discuss equipment needed before September as they consider this date too late. **Action: Clerk**

**044/11 Youth Representation:** None

**045/11 Reports from District and County Councillors:**

Appendix I - District Councillor's Report

Appendix II - County Councillor's Report

Cllr Tim Stone left the meeting.

**046/11 Correspondence received:**

SCDC (K Laws)	-	Recycling bank review
SCDC (A O'Hanlon)	-	South Cambs. Parish Council Arts Awards 2011 invitation
SCDC (J Sayers)	-	SCDC Planning Service Feedback
Imperial War Museum	-	Neighbours Forum Agenda 30/03/11
CPALC	-	Newsletters 23/02/11 & 09/03/11 + Training Courses+ e-mails
NHS Cambs.	-	Choose Well poster
Rospa Playsafety	-	Reminder re Play Area (which has been cancelled)
HMRC	-	E-mail re. Employer Pack/PAYE Implementation
Journal of Local Planning	-	Localism Bill
Audit-Commission	-	Parish Councils' Financial reporting
Barclays	-	Moving to monthly billing to help cashflow
Came & Co.	-	Parish Matters Spring 2011
Sally King	-	Grounds Maintenance
Russell Play	-	Sustainable Designs for Play
Countax Ltd	-	Tractor C600H
Kompan	-	New Playground Funding Support Service
Clerks & Councils Direct	-	Magazine March 2011
Sovereign	-	Play Equipment
CPRE	-	Cambridgeshire Voice Spring 2011
Glasdon	-	Catalogue
M & Mrs O McGuire	-	Planning Application S/0255/11
C Nania & K Budd	-	Planning Application S/0255/11
Southfield Ickleton Man.	-	Planning Application S/0255/11
M R Taylor	-	Planning Application S/0255/11
C Willmott	-	Methodist Chapel, Abbey Street – Proposal
M Hall	-	Unpresented Royal British Legion cheque
Various e-mails	-	Circulated during the month

### **Correspondence sent:**

H Peasgood & Son	-	Cemetery Table of Fees
R Skeates	-	Cemetery Table of Fees (e-mailed)
H J Paintin Ltd.	-	Cemetery Table of Fees
R Plumb	-	Thank you letter re. litter bins
Regal Roofing	-	Update request on Cemetery Chapel Roof
Wellcome Trust	-	Funding for Churchyard

### **047/11 Planning application(s) received from SCDC: Declarations of Interest to be declared.**

S/2150/11 – Replacement Garage (Extension to Time Limit for Implementation of Planning Approval S/2211/07/F) – Nook & Cranny Cottage, 7 Church Street – Mr Simon Cheney. Tim Pavelin declared an interest. **Approved** informally by e-mail due to time limit imposed by SCDC.

S/0120/11 – Dormer window to rear elevation – 35 Church Street – Dilip Odedra - **Approve**

S/0024/11 – S/0024/11 – Rear Extension & Dormer Window to front of Dwelling, and Replacement Roof to Outbuilding – 1 Frogge Street – Mr Oliver Thain - **Approve**

S/0025/11 – Rear Extension & Dormer Window to Front of Dwelling, Internal Alterations, and Replacement Roof to Outbuilding – 1 Frogge Street – Mr Oliver Thain - **Approve**

S/0285/11 – Total demolition of former office, garage & workshop buildings (for replacement of a conservation area consent reference S/0722/08/CAC in order to extend the time limit for implementation) – Howeys Yard, Abbey Street – Mr R Pullin. Sheila Birch declared an interest - **Approve**

S/0246/11 – Dwelling following demolition of existing buildings (application to replace an extent planning permission in order to extend the time limit for implementation) – Howeys Yard, Abbey Street – Mr R Pullin. Sheila Birch declared an interest - **Approve**

S/0193/11 – Extensions (extension of time limit for implementation of planning permission S/1045/08/F) – 39 Church Street – Ms Sarah Vallance-Goode – **Approve** **Action: Clerk (6)**

### **Planning Application(s) granted by SCDC:**

S/2260/10 – Relocate ground floor w/c compartment, remove internal block wall, form new internal openings, install new studwork partition, remove window & single external door & replace with a pair of French doors – Craftsman Barn, Butcher’s Hill – Mr & Mrs MacGregor.

S/2036/10 – Extensions – 33 Church Street – Mr Ken Thorn.

**Town and Country Planning Act 1990 – Appeal by Mr L Duke – site at Abbey Farm** – Application Reference: S/0784/10/LB – Planning Inspectorate appeal reference: APP/W0530/E/11/2147370/NWF – Lewis Duke declared an interest and left the room. The Clerk read out comments sent to SCDC on 22/07/2010 approving the application. “Given that the present buildings in their current condition seriously detract from the setting of the two listed buildings, we feel this is a welcome scheme that would bring two buildings back into beneficial use in a manner that would greatly enhance the setting of the Heritage assets without any noticeable negative impact. The Parish Council very strongly supports the closing pages 15-18 of the Heritage statement supplied with the application. We agree there will be no harm created to the setting of any of the Heritage assets resulting from the alterations now proposed”. It was agreed that the Parish Council would send a letter of support, which must be received by 13 April 2011. **Action: TS/Clerk** Lewis Duke rejoined the meeting. Two residents left the meeting.

**Proposed plans for Methodist Chapel** – Lewis Duke declared an interest and reported that the proposed plans will not be lodged with SCDC.

**Application to carry out Tree Works subject to a tree preservation order or situated within a Conservation area:** C/11/40/54 – Remove group of Horse Chestnut suckers/re-growth and allow for new planting and re-generation – Norman Hall, 21 Church Street – Mr Owen – Approve. **Action: Clerk**

### **048/11 Reports from Councillors:**

Lewis Duke reported that the PCC had asked him to put to the Parish Council the possibility of creating a Wildlife Area in the Churchyard. They have approached Catherine Cocks and sought other advice. In principle the Parish Council agreed and thought it could possibly be discussed further (e.g. costs involved etc.) on the Working Party day, Saturday 26 March. (Jane Hurst gave her apologies for not being able to attend that day). It was supported by all and agreed that Sheila Birch would be the liaison person between the two parties. **Action: SB**

Peter Wombwell reported that Dilip Odedra was saying how slow Broadband was in the area. The Clerk reported that she had put an article in Icene in November 2010 asking residents to log onto [www.racetoinfinity.bt.com](http://www.racetoinfinity.bt.com) and to cast a vote. It stated evidence of demand would persuade BT to put in the necessary investment. The Clerk will check to see if the website is still valid and if so put another mention of it in Icene.

**Action: Clerk**

He asked how Ron Coulson was progressing following his operation and if he was providing a stand-in for the grass cutting he is contracted to do if he is unable. The Clerk will speak with Mr Coulson.

**Action: Clerk**

Tim Pavelin reported that Clare Driver had pointed out the amount of litter in the village. The Clerk was asked to contact CPRE who, it was believed, supplied a pack. If this can be obtained, Clare Driver will organise the litter pick.

**Action: Clerk**

Jocelyn Flitton reported that the police had visited her regarding the breaking-in and driving off of the blue pick-up truck on Monday, which was parked outside No. 3 Abbey Street. They asked her to mention it at the Parish Council meeting so that people were made aware.

#### **049/11 Finance (Bank Balances) including payments to:**

Harts ( Feb Icene) - £53.82

CPRE (Subscription) - £29.00

Stop Stansted Expansion (Membership Renewal) - £30 - it was agreed to send the same as sent in Nov 09).

The Wildlife Trust (Coploe Pit)-£100.00- Cancelled, Credit Note received, following a conversation between Sheila Birch and The Wildlife Trust. It was agreed to send a donation of £30.

C Frankau (Repair Village Seats) - £240.00

**Money Received:** R Skeates Funeral Directors – George Huxley dec'd - £130.00

**Financial year end 31/03/11** – Approval Clerk's 3 month's salary + PAYE paid up to and including 31/03/11. The Parish Council approved the payment to the Clerk.

**Parish Clerk's Salary Review:** The Clerk left the room. The Chairman informed the Clerk when she returned to the room that her hourly rate had been increased from 1 April 2011 from £9.941 to £10.498.

#### **Bank Balances:**

Community Account - £454.16

(plus £800 to be transferred to cover Clerk's Salary + PAYE)

Business Base Rate Tracker Account - £17,846.72

(less £800 to be transferred to Community a/c)

**Risk Assessment Review** – the revised document had been circulated to the Councillors before the meeting. The Clerk pointed out the minor amendments made. The main need was for an Emergency Plan to be drafted in Spring/Summer 2011. The will be done by Lewis Duke and the Clerk and if necessary they will contact Lawrence Green of SCDC.

**Action: LD/Clerk**

#### **050/11 Recreation Field and Play Area**

Aerial Runway – seat - Peter Wombwell reported that Chris Saunders would be attending to this on Thursday 17 March.

**Action: PW**

Skate Park – painting update – C Frankau reported work still in progress.

**Action: Clerk**

Grass cutting quotation (Recreation Ground & Play Area) – A report on the meeting details held with C Frankau on 22/02/11 and subsequent information from MD Landscapes had been circulated before the meeting. Tim Pavelin said he felt the meeting had produced very useful information and proposed that we continue to use C Frankau. All unanimously agreed this proposal.

**Action: Clerk**

#### **051/11 Cemetery - Chapel** – Condition to be kept under Review

Repair of roof by Regal Roofing. Regal Roofing had removed some of the moss at the beginning of March, but the work had not yet been completed.

**Action: Clerk**

**052/11 Churchyard Wall** – Quotation for repair by A Hoare – This quotation is still outstanding from Andy Hoare.

**Action: TS/Clerk**

### **Quinquennial Inspection Report:**

Tree works – The Chairman had written to Wellcome Trust asking if they could help us with the cost of these works. He also included the quotation for Tree stump to be ground out. It was agreed to accept the quotation for the extra Tree Stump at a cost of £180.00 + VAT. The Clerk reported that Eastern Tree Surgery would be submitting the required form to the Trees and Landscape Officer. **Action: Clerk**

Jonas Memorial – Nothing further had been heard from the Jonas family. **Action: Clerk**

### **053/11 Flooding**

Land adj. Stumps Cross – The Chairman had telephone the Environment Agency who have no further information about the discharge of conditions. Lewis Duke will arrange a meeting with Clive Onslow. The Chairman reported some SEEARO lorries had been coming through the village. It was believed these were coming from Elmdon and going to the site. **Action: LD/TS**

Drain top of Mill Lane - Nothing further to report **Action: Clerk**

Abbey Street opp. Methodist Chapel – Nothing further to report. **Action: Clerk**

**054/11 Street Lighting Maintenance & Energy April 2011 onwards:** The Chairman informed Cllr Stone (before he left the meeting) that we had heard nothing from CCC, to which he replied he knew we still had not got a maintenance contract. This poses two points – 1) who will look after our lights and 2) the difference between the contract is £2 per light, so it will not increase much financially. **Action: TS/Clerk**

**055/11 CCC Meeting to Plan a New Lorry Strategy** – The Chairman had attended this meeting on 02/03/11. Documents about the meeting had been received and will be put in the Circulation file. Feedback about the meeting is also being sent and will also be circulated. **Action: TS/Clerk**

**056/11 Parish Council Elections – Thursday 5 May 2011:** Nomination papers have now been received and given out. Although it is short notice an article will be put in Icene (with an apology) in case anyone wishes to stand. It was agreed that the Clerk would take the nomination papers **to SCDC on Thursday 31 March**. Any papers not received, the onus will be on the individual to get the papers to SCDC. Final deadline to be received by the Returning Officer is no later than Noon on Monday 4 April 2011.

**Action: All**

**057/11 Annual Parish Meeting (25 May 2011) – Speaker** - It was agreed to write to Mr Andrew Lansley CBE MP to see if he was available. If he is not, in view of the proposed bus cuts, the Clerk will contact David Wherrell from Melbourn who runs the Royston and District Community Transport, mentioned in the District Councillor's report, **Action: Clerk**

### **058/11 Date and time of next meeting - 20 April 2011**

There being no further business the meeting closed at 10.00 pm.

**Chairman**

**Date**

**Buses**

Meeting at Whittlesford on 9<sup>th</sup> March organised by Tim Stone: he will be reporting on this.

**SCDC activity**

The planning group at the District Council (under Keith Miles) has been working for some time on studying "community transport" and other ideas to replace and/or operate alongside bus services. This is with a view to formulating forward plans in the event of bus cuts - which of course are now coming to pass. The officer concerned (Kathryn Hawkes) reported on this work at the meeting.

At the meeting David Wherrell from Melbourn briefly reported on Royston and District Community Transport, which he started about 6 years ago. They currently have about 80 volunteer drivers who are currently paid 40 or 45 pence per mile for using their own cars. The organisation is run by Wherrell and an assistant, and they are paid for their work. There is also a minibus...

For Duxford and other nearby villages served by the Citi 7 I think that community transport along similar lines will be one likely way forward, provided that the County Council can be persuaded to channel some of the available bus subsidies into it, and SCDC is currently focussing on CT with a view to putting forward such a proposal to County.

Meanwhile there is survey work to be done, and residents can expect an invitation to answer questionnaire on their travelling habits.

**Appendix II – County Councillor's Report – From: Timothy Stone**

**March 2011**

**Bus meeting**

Thank you for delegating David Lilley to come along to the first bus meeting last week. To my mind the event was well worth the effort. Parish councils got a fairly clear idea of the process of what happens when bus subsidies are withdrawn. They were given a view of what kind of alternatives could be put in place to keep people mobile and they could discover from the professionals the amount of work being done by the District Council, County Council and others to meet the challenge.

As yet the 101 is unaffected but the 139 is withdrawn from 17<sup>th</sup> April. The Citi 7 remains an hourly service. The next tranche of cuts will come in late October. Meanwhile the County has chosen to cut now and think later.

I was surprised to hear how involved the District Council is in transport policy. I held a meeting yesterday morning with their Kathryn Hawkes, who has done an enormous amount of work on preparing the way for life without bus subsidies.

The next meeting is scheduled for 8<sup>th</sup> June, by which time the County should have considered a timetable for removing subsidies and will be consulting residents.

**Civil Parking Enforcement**

The District Council has agreed with Cambridgeshire's plan for parking enforcement across the County to be operated by Civil Enforcement Officers rather than by the police. This already applies in Cambridge and has also been agreed by East Cambridgeshire. The next step is to apply to the Department for Transport to introduce this next phase.

The County's cabinet took this decision yesterday morning and I went to speak as local member. I raised a number of issues including the fact that outside consultants had proposed one Civil Enforcement Officer for the whole of South Cambridgeshire. This compares with six for East Cambridgeshire and 21 for Cambridge. I'm sure that the consultants were not only well meaning but also well paid.

The County had also noted that if parking enforcement wasn't properly managed it could undermine modal shift strategies. They want modal shift to sustainable forms of transport, which I think translates as getting car drivers onto buses. I pointed out that there was a flaw in the argument when the County was busy removing the very mode to which they wanted people to shift.

### **Where does the money go?**

In last week's **First**, a magazine which is sent to all district, unitary and county councillors, there is a quote from the Local Government Information Unit saying, "A clearer relationship between local income, local spend and local outcomes would allow citizens to see more clearly where local government is or is not delivering for them and would re-energise local democracy."

I had already tried this idea out on the County and met a brick wall. The information is available and I believe would make it more difficult for people to claim that they don't get their moneys worth from the council. I should be interested to know what you think.

### **Sawston and Linton Locality Partnership.**

This new partnership met last Monday.

The idea is to look after our local young people better so that they lead productive, happy, healthy lives and flourish to the best of their abilities.

I was concerned that all these excellent professionals, drawn from the County's youth service, heads of Village Colleges, Cambridgeshire Constabulary, the Health service, District and County councillors, charity bosses and all managed to create a miasma of buzzwords.

Once you have waded through the mire of Common Assessment Frameworks, Locality Allocation and Referral Meetings, Team Around the Child meetings, you will find that parish councils are to be invited to take a greater role in improving the lives of disadvantaged or disaffected young people. I shall be interested to see how parish councils react. No doubt more information and guidance will become available soon.

### **Council Tax**

By now you should have received a booklet showing the amount of council tax you will have to pay in the year beginning 1<sup>st</sup> April. Despite the fact that the parish precept has increased from £17,000 to £21,000 the overall bill for a Band D property has reduced from £1,452.93 to £1,441.54. That is first because The County, District, Police and Fire Authorities kept their tax rates unchanged. Second the number of Band D equivalent houses in the county has increased, so the impact per household has reduced.