

# ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 20 April 2011 at 7.30pm in the Meeting Room, Ickleton Village Hall.

**Present:** Terry Sadler (Chairman), Lewis Duke, Sheila Birch, Peter Wombwell, Liz Gibson, Liz Goddard, Tim Pavelin, Jocelyn Flitton (Parish Clerk), Cllr Timothy Stone (County Councillor), Cllr John Williams (District Councillor), Michael Robinson, Stephen Archer (Ickleton FC), Mick Eldred and Lee Jenkins (Crocus FC)

**040/11 Apologies for absence:** Jane Hurst

**041/11 To approve the minutes of the meeting held on 16 March 2011:** The minutes were approved and signed by the Chairman

**042/11 Adjournment for questions from members of the public:** None

The Chairman brought the next item forward on the Agenda:

**050/11 Football Clubs – Terms for next season:**

Mick Eldred (Crocus FC) asked if they could have another (second) pitch on the Recreation Ground. He was asked to e-mail their request to the Parish Clerk. This item will be put on next month's Agenda for discussion. Crocus FC could not understand why we run at a loss on the Football pitch and they did not agree that the schedule of work on the pitch was all undertaken/done by our Contractor. The Clerk will discuss this with C Frankau. The Parish Council requested that Ickleton FC also submitted their views on the state of the pitch. It was agreed that Tim Pavelin would listen to the recommendations and report back. The Parish Clerk will check with our Insurance Company regarding our cover for Football Clubs in the case of injury. Crocus mentioned there maybe a possibility of running 3 teams in the future.

Tim Pavelin proposed, and Lewis Duke seconded that the fees be increased for the next season as follows:

Ickleton Football Club	-	£7.00	(increased from £6.50)
Crocus Football Club	-	£13.50	(increased from £12.90)

The Parish Clerk asked Crocus when their last home match was to be played so she could inform our Contractor. It will be on 7 May 2011; Ickleton FC had already notified her. She also reminded them that the fees for the closing season were due.

**Action: Clerk/TP/IFC/CFC**

The three members of the Football Clubs left the meeting.

**043/11 Matters Arising:**

028/07 Tennis Courts – Lewis Duke reported that the ball was now rolling. The Committee, under the Chairmanship of James Macdonald, had met recently. One member has a connection with the Lawn Tennis Association, who is happy to attend one of their meetings and give advice. The Parish Clerk had been in contact with David Human and Stella Parker as James Macdonald and Catherine Cocks would like to meet with them. At this point in time, they are happy that no member of the Parish Council is present.

**Action: LD/Clerk**

094/10 Grass cutting protected grass verges – Sian Wombwell had e-mailed a response to the Clerk, who had forwarded this to Deborah Marchant (CCC).

143/10 CCC re. Signage for Allotments (installed 21/03/11): This had been installed on 21<sup>st</sup> March 2011.

218/10 Website: Andrew Shepperd had been experiencing various problems with the website, but would be in touch with the Clerk when he was in a position to do so.

**Action: Clerk**

Potholes+ Meeting with CCC Mike Cooper – A meeting had been held with Mike Cooper on 30 March 2011. Details of the meeting, had been circulated to the Councillors, included discussing Potholes/Road surfaces; most of these had now been repaired.

Liz Goddard joined the meeting.

Section 106 Agreements – Signing of Amended Indemnity re. Development of land adjacent 27 Frogge Street - The Clerk had been contacted by Mrs Jane Gifford (SCDC) apologising and saying the amounts of

the contributions had been incorrect and requested that we sign the amended agreement and return as soon as possible. She also requested that this be noted in the minutes with the corrected amounts of £4,258.90 and £718.78. The amended documentation, duly signed by Terry Sadler and Tim Pavelin, was returned to SCDC on 6 April 2011.

**Action: Clerk**

009/11 Dog Fouling – An article had been put in Icene. It was agreed to remove this from the Agenda.

Grass Verges Abbey Street – The owner had now re-seeded the grass verges.

Advertising in Icene–Liz Goddard reported that nothing had been done at the moment. **Action: LGoddard**

016/11 Proposed installation of solar panels in fields at Rectory Farm – Peter Wombwell reported that these would not be taking place at Rectory Farm.

028/11 Proposed Bus Cuts – There was nothing to report until after the next meeting on 9 June, which David Lilley will attend on behalf of the Parish Council. (See Appendix I). **Action: DL/TS**

CCC Winter Snow Clearance – Lewis Duke and Peter Wombwell will notify the Clerk of suggested dates to meet with the County Council. **Action: Clerk**

048/11 Broadband – The Clerk had received an e-mail from a resident suggesting we could hook up with Wellcome Trust, as there was a possibility that the cables recently being laid to them were fibre optic, although it was believed they were being laid by EDF. Liz Gibson said she would make enquires at Wellcome and report back. It was also agreed that this could be raised at the next Liaison meeting with Wellcome. A cable had been put in several years ago and was running through the village. The Clerk was asked to find out more about this facility. **Action: Clerk/Liz Gibson**

Ron Coulson – The Clerk reported that Ron had made good progress following his operation and was able to carry out his duties as scheduled.

Litter Pick – The Clerk had contacted CPRE and had obtained a helpful list about organising a litter pick and equipment available. This had been passed to Clare Driver who had volunteered to organise the event. Lewis Duke and the Clerk had drafted a Risk Assessment, which they will finalise. The Clerk has booked the Village Hall so that refreshments can be served on the day, which is scheduled for the afternoon on Sunday 22 May 2011. **Action: LD/Clerk**

**044/11 Youth Representation:** None

#### **045/11 Reports from District and County Councillors:**

District Councillor's report – John Williams said he had nothing to report and that he retires on 5 May 2011. He thanked the Parish Council for their support and said he will miss the various aspects of the job and wished all the best to the Parish Council. The Chairman thanked John for representing us for the past 7 years and wished him well.

County Councillor's report - Appendix I

CLlr Tim Stone left the meeting after delivering his report.

#### **046/11 Correspondence received:**

CCC (Mike Cooper)	-	Meeting 30 March 2011/Mill Lane
CCC (GH Edge)	-	Outcome Consultation Bus Service Changes for 17/04/11
CCC (C May)	-	Cambridgeshire Library Service Review
CCC	-	Sawston & Linton Locality News
CCC	-	Integrated Plan 2011-12
CCC (D Coleman)	-	South Cambs. Public meeting re. Library services
SCDC (L Browne)	-	Liaison Meeting minutes 29/03/11
SCDC (P Bird)	-	Small Business Rate Relief – Cemetery, Brookhampton Street
SCDC (H Adams)	-	Standards Committee – Resignation of PC Member / Minutes
SCDC (A O'Hanlon)	-	Arts Awards (Theatre Group – Highly Commended)
SCDC	-	Community Facilities / Community Transport
SCDC (J Hunter)	-	Election 5 May 2011 / District and Uncontested Parish Council
Cambs. Acre	-	News Digest March 2011 / Community Action Spring 2011
CPRE/C Driver	-	Litter Pick
CPALC	-	Equality Act 2010/Funding Alert for Cambs/NALC
	-	Membership 2011/12 / Member Services / Newsletters
Cambridgeshire Police	-	Sawston Neighbourhood Panel Meeting

Wicksteed Leisure	-	Inspection Report on Play Area/Skate Park
J Gildersleeve	-	Broadband
K McKillen	-	Church Fete 2011
K Denman-Johnson	-	Summer Sizzler/Diamond Jubilee
R Herbert (Telephone)	-	Use of Recreation Ground
Sure Start Children's Centres	-	Programme May/July
N McKillen	-	Neighbourhood Development Plan
Various e-mails	-	Circulated to Councillors during the month
JW & M Bristow	-	Copy of letter sent to CCC (M Oakman) re. 14 Mill Lane
A Lansley CBE MP	-	Acknowledgement of letter 04/03/11 re. Stansted Airport
G Page	-	Additional headstone on grave of TNL Page
B Lamont	-	Cambridge Philharmonic Society
IWM (E Blaine)	-	F1 Test Day Friday 13 May 2011
Stop Stansted Expansion	-	SSE Campaign Update
M Hall	-	Royal British Legion
Ickleton FC (S Jenkins)	-	Fees for season 2010/11
Russell Play	-	Sustainable Designs for Play
Owen Maddock	-	Yew Hedge in Churchyard
Simon Brooks	-	Play England Resources
War Memorials (F Moreton)	-	Questionnaire re. Conference attended last year (S Birch)
NHS	-	Keeping in Touch
Luminus Group	-	News brochure
Oxfam Walk	-	Poster Sunday 15 May 2011

**Correspondence sent:**

SCDC (J Gifford)	-	Section 106 – Land adj. 27 Frogge Street
CCC (M Cooper)	-	Mill Lane
S Jenkins (IFC)	-	Invitation to Parish Council meeting 20/04/11
L Jenkins (Crocus FC)	-	Invitation to Parish Council meeting 20/04/11
D Human/S Parker	-	Meeting with Tennis Courts Committee
A Lansley CBE MP	-	Invitation to Annual Parish Meeting
Owen Maddock	-	Yew Hedge in Churchyard
War Memorials (F Moreton)	-	Questionnaire re. Conference attended last year (S Birch)
Barclays Bank plc	-	Depositing cheque to BBRT Account

**047/11 Planning application(s) received from SCDC:**      Declarations of Interest to be declared.

S/0024/11 - AMENDMENT – Rear Extension and Former Window to Front of Dwelling and Replacement Roof to Outbuilding – 1 Frogge Street – Mr Oliver Thain - Approve

S/0025/11 - AMENDMENT – Rear Extension and Dormer Window to Front of Dwelling, Internal Alterations and Replacement Roof to Outbuilding – 1 Frogge Street – Mr Oliver Thain - Approve

S/0455/11 – Vehicular Access – 111 Frogge Street – Mr Roy Harris - Refuse. The Parish Council discussed this application and raised the following specific concerns about Highway safety: a) The sight lines should not be reduced from the minimum required for roads subject to the national speed limit; b) Vehicles would be on a slope when exiting onto the road, affecting the ability to accelerate to avoid endangering oncoming vehicles; c) When planning permission was granted for the Ickleton Riverside Barns business, extra large splays were insisted upon owing to the problems of limited visibility; d) Several accidents had occurred on that stretch of road in recent years.

S/0704/11 – Dwelling and garage – site r/o Norman Hall, Church Street – Mr & Mrs P J Owen – An extension had been granted by SCDC, which allows the Parish Council to discuss and report back their decision following their next meeting on 11 May.      **Action: Clerk (4)**

**Planning Application(s) granted by SCDC:**

S/2150/10 – Replacement Garage (Extension to Time Limit for Implementation of Planning Approval

S/2211/07/F – Nook and Cranny Cottage, 7 Church Street – Mr Simon Cheney

S/0104/11 – Erection of Studio Building following Demolition of Existing Outbuildings – 8 Coploe Road, Mr & Mrs Nigel Bennett

S/0246/11 – Dwelling following demolition of existing buildings (application to replace an extent planning permission S/0826/08/F in order to extend the time limit for implementation) – Howeys Yard, Abbey Street – Mr R Pullin

S/0285/11 – Total demolition of former office, garage and workshop buildings (for replacement of a conservation area consent reference S/0722/08/CAC in order to extend the time limit for implementation) – Howeys Yard, Abbey Street – Mr R Pullin

**Planning Application(s) refused by SCDC:**

S/0255/11 – Dwelling – Land adjacent to 3 Priory Farm Barns, Back Lane – Mr Seb Vallance, Land & County Development

**Appeal by Mr L Duke – site at Abbey Farm** – Application Reference: S/0784/10/LB – has been withdrawn.

**Application to carry out Tree Works subject to a tree preservation order or situated within a Conservation area:** C/11/40/54 – Consent to carry out a Crown clean and Crown raise to Plane Tree – 8 Abbey Street – Mrs J Hutchins – Approve **Action: Clerk**

**048/11 Reports from Councillors:**

Sheila Birch asked the Clerk to e-mail Wellcome Trust requesting dates for the next Liaison meeting.

**Action: Clerk**

Liz Gibson – reported her views following her attendance at the Sawston Neighbourhood Panel Meeting.

Lewis Duke – reported that there was a meeting in the Churchyard (to which everyone was welcome) at 4pm on Thursday 21 April to discuss the Wildlife Garden.

He reported that he had arranged for the ditch to be dug out in Grange Road, which runs along the side of New House, Coploe Road.

Peter Wombwell reported a pothole around a manhole, on the outward carriageway at the village end of Grange Road, just over the Arch. There is also a pothole outside 91 Abbey Street as you turn into Coploe Road. Another pothole to be reported is about ½ mile from Rectory Farm going towards Chrishall Grange.

The Chairman thanked Peter Wombwell, who was not standing for re-election, for all his services and contributions to the Parish Council over the many years he had served as a Councillor. The Chairman would also write to Jane Hurst, who was also not standing for re-election.

**Action: TS/Clerk**

Terry Sadler gave feedback on the Liaison meeting, which he and the Clerk had attended on 30 March 2011 at SCDC. He said the meeting tied in with the letter we had received from Neil McKillen regarding the Neighbourhood Plan. It was agreed that we need to keep a watch on events and should attend any meetings that SCDC hold. He will respond to Neil McKillen's letter but not commit us. He also gave an update of the Standards Committee/Code of Conduct.

**Action: TS**

**049/11 Finance (Bank Balances) including payments to:**

Cheques dated 31/03/11 – JA Flitton (3mnths Salary & Expenditure) - £757.93 and HMRC (PAYE) - £141.60

Harts ( Mar Icene) - £70.38

Ickleton Village Hall - £42.00

Duxford Hire & Supply (Countax Mower) - £356.53

CPALC (Affiliation Fee) - £219.14

**Money Received:** Wellcome Trust (Donation-Churchyard) - £800.00

Ickleton Football Club - £78.00

SCDC (Section 106) - £4,258.90 + £718.78 = £4977.68

SCDC (Precept) - £10,500

**Draft Accounts for Financial year end 31/03/11** – The Clerk had circulated the draft accounts to the Councillors, which had been audited by our internal auditor Ken Worthing. Lewis Duke proposed, Tim Pavelin seconded the proposal that the accounts be adopted. All unanimously agreed the proposal. The Clerk will advertise that the accounts are available to view and will arrange for the form to be completed in due course and submitted to the External Auditors. Once passed by the External Auditor, the Clerk will arrange to put them on the village website.

**Action: Clerk**

**Bank Balances :**

Community Account - £2,624.26

Business Base Rate Tracker Account - £30,349.11

**Bank Mandate:** The Clerk mentioned that we would lose two signatories from the cheques after the 5 May 2011. It was agreed to leave this until we had a full compliment of Councillors.

**War Memorial** – Sheila Birch said 3 bushes around the War Memorial need to be replaced. Sheila was asked to find out the cost, it was agreed in principle and the item will be put on next month's Agenda. It was expected that the amount to be spent would not exceed £50. **Action: SB/Clerk**

#### **050/11 Recreation Field and Play Area:**

Aerial Runway – seat - The seat had been fixed on 17/03/11.

Skate Park – painting update – The Clerk will check with C Frankau on the progress. **Action: Clerk**

Wicksteed Inspection report – The report received was well set out and very informative. This will be carried forward to the next meeting once all the Representatives for various things have been allocated at the Annual General Meeting. **Action: Clerk**

Use of Recreation Ground by:

Church Fete (2 July) – the Clerk read out an e-mail sent by Keena McKillen. There were no objections to her requests.

Summer Sizzler (3 September) and Diamond Jubilee (Sunday 3 June 2012 – An e-mail had been received from Katherine Denman-Johnson. There were no objections to these requests.

Richard Herbert (17 September) – Lewis Duke declared an interest. Richard Herbert's daughter was getting married on 17 September and he requested to put up a marquee in the Recreation Ground and for use of the Recreation Ground to park cars. As this date would be in the football season, it was agreed the Clerk would check with the clubs, but it was felt there would be no problems.

The Clerk will point out to all three that marquees and activities are at their own risk. **Action: Clerk**

#### **051/11 Cemetery - Chapel** – Condition to be kept under Review

Repair of roof by Regal Roofing – Sheila Birch and the Clerk had visited the Cemetery this week and it was felt that the work had been completed. We now wait to hear from Regal Roofing. **Action: Clerk**

Request for additional monument on grave of TNL Page: The Clerk had received an e-mail from Graham Page requesting that an extra monument, in the shape of an open book, could be placed on the grave. The Councillors had no problems with the request and the Clerk will report back to Mr Page giving him details of the cost involved. **Action: Clerk**

Trees – Sheila Birch and the Clerk had looked at the trees and felt that one of two was in need of attention. It was agreed that the Clerk would ask Roz Richardson (SCDC) to inspect the trees when she was next in the area. **Action: Clerk**

#### **052/11 Churchyard**

Wall – Quotation for repair by A Hoare – The Clerk had left a message for Andy but had not received a response. She will continue to chase. **Action: Clerk**

Wildlife Garden – The Clerk and Catherine Cocks had met with Ron Coulson and he had now mowed the pathway as requested by Catherine Cocks. We may need to arrange a working party in the autumn following the cutting of the long grass.

#### **Quinquennial Inspection Report:**

Tree works due to take place Monday 16 May 2011

Jonas Memorial – Nothing further to report.

#### **053/11 Flooding**

Land adj. Stumps Cross – Lewis Duke reported that he had received a phone call from Clive Onslow (SEEARO) and he was happy for another site visit to take place. The Clerk was asked to liaise with Gt Chesterford for some dates to be put forward. **Action: Clerk/LD**

Drain top of Mill Lane – This work should be done at the beginning of May. **Action: Clerk**

Abbey Street opp. Methodist Chapel – This is on hold. **Action: LD**

**054/11 Street Lighting Maintenance & Energy April 2011 onwards** – The Chairman was still considering our options and would report at the next meeting. **Action: TS**

**055/11 Imperial War Museum – Meeting 30 March 2011** – Lewis Duke attended a busy meeting as they were releasing information regarding plans to go forward. They reported a good year and they were becoming more self-sufficient and sorting out the site, especially the North side. They are looking to do presentations to Parish Councils and Lewis Duke suggested that we could go along at some point.

**056/11 Police – Sawston Neighbourhood Panel Meeting – 4 April 2011** – The Clerk had attended the meeting with Liz Gibson. The main issues raised were: Parking on pavements, Bogus & Rogue Traders, theft of Charity bags from doorsteps and the use of Mobile Phones whilst driving.

**057/11 Uncontested Parish Council Elections – Thursday 5 May 2011** – It was agreed that an article would be put in the May Icene pointing out the two vacancies and asking for people to come forward to be co-opted onto the Parish Council. The co-option of members would take place at the June meeting.

**Action: Clerk**

**058/11 Annual Parish Meeting (25 May 2011):**

Speaker – The Clerk had not received a response from Andrew Lansley CBE MP. She was asked to contact his secretary at his local office as soon as possible. If Mr Lansley is not available she will contact Mr David Wherrell.

**Action: Clerk**

Leaflets for distribution around village – The Clerk will arrange the printing and distribution but cannot further this until a speaker is confirmed.

**Action: Clerk**

Request for Reports – The Clerk will write to various organisations requesting their reports. **Action: Clerk**

**059/11 Adjournment for questions from members of the public: None**

**060/11 Date and time of next meeting - 11 May 2011**

There being no further business the meeting closed at 10.17pm

**Chairman**

**Date**

### **Buses**

After last month's meeting in Whittlesford I have been continuing to investigate solutions for local transport. That has involved a meeting with South Cambs District Council, whose involvement in community transport is much greater than I had previously thought.

The situation is that the County already makes £220,000 available to help community transport across Cambridgeshire. This year there will be another £120,000 added and next year a further £100,000, to make £440,000 in all. The additional £220,000 is quite modest compared with the current bus subsidy of £2.7million, which is to disappear in stages over four years.

There is also a one-off payment of £258,000, which the County will get from central government as "pump priming." The County has calculated that over £33million of public money is spent on moving people around Cambridgeshire and believes that some of that could be rationalised.

It is entirely clear that the County expects parish councils to make the running on this. I am therefore very careful not to propose more than tentative solutions. Any decisions will be yours.

An alternative to a bus service would be to operate services as community transport. In that case the passengers would no longer be able to use their bus passes and would have to pay a fare to the operator. That fare would be subsidised by the County so that it would be 50% of what the operator would have charged. At the moment I'm not clear what this would mean to the 101. If the parish councils decide to replace the County with an annual subsidy of £4,000 then bus passes would be valid at the cost of the County. If it were turned into community transport then passengers would have to pay 50% of what the operator would normally charge. The third option would be for Tesco to subsidise the route. As Waitrose is already in Saffron Walden and Sainsbury's is applying to open there, a commercial subsidy of this nature could be on the cards. I shall be working on that later in the year.

The County has engaged with partners in a Cambridgeshire Future Transport project. This is behind closed doors, which leads to a certain amount of frustration. It is expected to report in mid May. I think it would be helpful to have some ideas to propose as soon as that report is out. While the County has made it quite clear that it expects communities to come forward with their own ideas and money, it seems pretty obvious that there is at least a small pot of community transport money available and it would be sensible to bid for that earlier rather than later.

At present I am agitating to get some news out of the Cambridgeshire Future Transport. Please let me know if you have any particular concerns you think I should be addressing.

### **Neighbourhood Panel**

The Neighbourhood Panel meeting on 4<sup>th</sup> April was a relatively peaceful affair with no major issues of concern.

I had a discussion after the meeting with our Childrens' Services Locality Manager and the police about domestic violence. Some of the statistics show that there is a fair amount of it going on but people attending the Neighbourhood Panel seem to be fixated on anti-social behaviour inside and outside motor vehicles. It seems that quite a substantial minority of students at Sawston Village College live in an environment where at least angry shouting takes place at home – and sometimes worse. It seems to me that the biggest challenge we have in this country is to have our children brought up in caring environments where rules are clear, reasonable and respected. Easier said than done.

### **Coploe Road**

The new sign has gone up near the allotments but the residents still think there is too much speeding. County Highways say there is not enough room for any engineering solution but at present seem to have an open mind as to whether the 30mph sign can be moved further up the hill.

Under the new Policy adopted by the County, parish councils will have the right to request new speed limits within the boundary of their settlement. In principle the County will not be able to refuse but the expense will be for the parish council and the parish council will be responsible for whatever transpires.

County Highways officers are awaiting a test case with interest.