

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 June 2011 at 7.30pm in the Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Michael Robinson, Liz Gibson, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District), Cllr Tim Stone (County), Lee Frere (JAP Architects), Paul Belton (January's), and 4 members of the public.

083/11 Apologies for absence: Sheila Birch, Lewis Duke, Liz Goddard, Tim Pavelin. The Chairman declared that there was a Quorum.

084/11 To approve the minutes of the meeting held on 11 May 2011: The minutes were approved and signed by the Chairman.

The Chairman moved the following item from 090/11 forward on the Agenda:

Consultation – Proposed plans for land to west of 20 Church Street – J.A.P. Architects

Tim Pavelin has declared an interest in this consultation and will not take part in any discussions.

The Chairman invited Mr Frere to outline his proposals for the site. The Chairman asked questions regarding the proposed plans and said we would need to arrange a site visit for all the Councillors, once the official plans had been received from SCDC. The Chairman then invited members of the public to raise any queries they had with Mr Frere and Mr Belton.

Mr Frere, Mr Belton and 4 members of the public left the meeting.

085/11 Adjournment for questions from members of the public: None other than those raised in the above item.

086/11 Matters Arising:

028/07 Tennis Courts – The Chairman had spoken with James Macdonald who reported that the discussions had advanced and wished for three proposals to be run past the Parish Council:

- 1) As the Parish Council could reclaim VAT, it was felt the ownership of the courts should be with the Parish Council, who should build and own the Tennis Courts.
- 2) The Tennis Courts Committee would do the fund raising, but the Parish Council would need to have a lease in place. There is already a lease in place on the land; there will be legal fees for the relevant paperwork to be drawn up.
- 3) A member of the Tennis Courts Committee is a suitably qualified and experienced solicitor with Eversheds and is offering his services to the Parish Council, which should help keep fees to a minimum. The anticipated costs are in the region of £1,000.

The Councillors were generally happy but felt the Tennis Courts should be open to all. It was agreed the proposals were acceptable, as this would get the project off the ground. **Action: TS/LD**

094/10 Grass cutting protected grass verges (CCC e-mail 01/06/11) – The Clerk had received an e-mail from Deborah Marchant (CCC) stating that a utility company (UK Power Network) need to undertake works to the electricity pole situated within the Protected Road Verge along Grange Road on 7 June. It involved replacing some of the equipment on the pole and cutting back the hedgerow/trees growing near to the live components. They realise the importance of the verge for its flora and have asked that the utility company minimise the disturbance to the verge.

218/10 Website (AS/JAF) – Andrew Shepperd has yet to contact the Clerk. Item to be removed from Agenda.

009/11 Advertising in Icene – Item still outstanding with Liz Goddard.

Action: L Goddard

028/11 Proposed Bus Cuts (meeting due 9 June Cancelled) – See County Councillor's report (Appendix II)

CCC Winter Snow Clearance (Mtg 2 June) – Lewis Duke and Peter Wombwell met with three people from CCC on 2nd June. CCC said Yes to: Salting, Training, Insurance but did not know how the equipment would be funded. They are due to meet again in July. **Action: LD**

048/11 Broadband – See Wellcome Trust report (100/11)

Litter Pick – A successful litter pick was organised and held on 22 May 2011. Clare Driver had rallied enough interest and a total of 12 black bags were collected. The Chairman had thanked Clare for her enthusiasm. Equipment had been borrowed from CPRE, which proved to be very useful. A Risk Assessment was written and a Litter Pick procedure for future use.

067/11 Civil Parking Enforcement in East & South Cambridgeshire (LD) – Lewis Duke reported that he had spoken to Richard Preston, who said Ickleton will not see any changes as we do not have any yellow lines, disabled bays etc. It will therefore not impact on us very much. They are just enforcing and not adding. Lewis said:

- 1) The report does not make it clear about small distant rural parishes and he felt disappointed.
- 2) It is not clear about costs. Richard Preston says the budget would run at a small loss.
- 3) In the long term they want Councils to get involved. This is no real help to us.
- 4) Ask Tim Stone about taking this on.

069/11 Training Courses – These will be discussed when we have a full complement of Councillors.

Action: Clerk

075/11 Street Lighting Maintenance & Energy July 2011 onwards – A letter had been sent to CCC stating that we would like to take up the offer from Balfour Beatty and are happy to go for Option 1.

078/11 Emergency Plan – A meeting has been set up with Lawrence Green (SCDC), Lewis Duke, Terry Sadler, and Jocelyn Flitton for 30 June 2011.

Action: TS/LD/JAF

080/11 Duxford Road sign repair – This repair is still outstanding. The Clerk will contact SCDC for an update.

Action: Clerk

087/11 Youth Representation: None

088/11 Reports from District and County Councillors:

Appendix I - District Councillor's report

Appendix II - County Councillor's report

Cllr Tim Stone and Cllr Mick Martin left the meeting

089/11 Correspondence received:

SCDC - Planning Services from the Customer's Perspective – Scrutiny Report June 2011 – T Sadler

The Chairman recommends that all Councillors read this report

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| SCDC (L Green) | - | Emergency Plan meeting 30 June 2011 |
| SCDC (H Adams) | - | SCDC Standards Committee – Vacancy |
| SCDC (F McMillan) | - | Register of Members' Interests |
| SCDC (L Browne) | - | SCDC – Speed Sticker Initiative |
| SCDC | - | Planning Policy Monthly Update (June 2011) |
| SCDC (L Browne) | - | Pride and Village Hero Awards |
| SCDC (A Grimmer) | - | Tree Council Grants Available/ Retrospective permission |
| CCC (M Cooper) | - | Drainage at Mill Lane |
| CCC (D Marchant) | - | Utility works to Ickleton Grange Protected Road Verge |
| CCC (T Stone) | - | Libraries |
| CPRE (M Hellowell) | - | Litter Picking |
| CPRE | - | AGM 6 July 2011/ Members Guide 2011/Countryside Voice |
| Crocus FC (L Jenkins) | - | Outstanding Match Fees for Season 2010/11 |
| CPALC | - | E-Bulletin |
| Rohna Kearney | - | Use of Recreation Ground on 17 July |
| K Denman Johnson | - | Use of Recreation Ground for Camping/Change of Sizzler date |
| Scott Wentzell | - | Play Area (Aerial Runway) |
| Eastern Tree Surgery | - | Damage to root grinding machine whilst in Churchyard |
| Adams Harrison | - | Title Deeds |
| Hannah Beamish | - | Dissertation Questionnaire for Ickleton |
| Anglia Tree Care | - | Publicity card |
| LDF | - | SHLAA Neighbourhood Planning 17 June 2011 |
| | - | Strategic Housing Land Availability Assessment (SHLAA) |

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| Luminus Group | - | Headlines June 2011 |
| Steve Shaw | - | Sustainable Communities Act |
| Imperial War Museum | - | Neighbours Forum Open Evening 29 June 2011 |
| Cambridgeshire Acre | - | Community Action Summer 2011 |
| Journal of Local Planning | - | Neighbourhood Planning |
| Various e-mails | - | Circulated to Councillors during the month |
| Russell Play | - | Looking for Funding Help? |
| Stop Stansted Expansion | - | New Aviation Policy Consultation begins |
| PCC | - | Wildlife Garden in Churchyard (various e-mails) |
| Kompan | - | Playgrounds catalogue |
| Correspondence sent: | | |
| CCC (C Sproston) | - | Street Lighting Maintenance and Energy – 1 July 2011 onwards |
| CCC (CST) | - | Parish Path Partnership completed Application Form 2011-12 |
| David Wherrell | - | Royston & District Community Transport |
| C Frankau | - | Quotation for Strimming in Churchyard/Footpath 6 |
| JME Services | - | Quotation for Strimming in Churchyard/Footpath 6 |
| Mr T Nelson | - | Thank You letter for painting seat in Play Area |
| Regal Roofing | - | Chasing invoice for completed work on Cemetery Chapel |
| S Jenkins/L Jenkins | - | Notifying Football Clubs of date of Summer Sizzler |

090/11 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S/1064/11 – Extension & conversion of agricultural buildings to offices (use class B1) – revision to design of application S/0783/10 – Abbey Farm, Duxford Road – Mr Lewis Duke Approve
S/1066/11 – Alter, extend and convert 2 outbuildings to offices with attached wall and gates (revised design) – Abbey Farm, Duxford Road – Mr Lewis Duke. Approve

Mr Lewis Duke has declared an interest in the above two applications and will not take part in any discussions. **Action: Clerk (2)**

Planning application approved by SCDC: S/2013/10 – Details of reserved matters for the Erection of Buildings for Research and Development, Landscaping and Associated Infrastructure (The Technical Hub) (Phase 2 Reserved Matters following Outline Approval reference S/1240/09/O) - South Field Phase 2, Wellcome Trust Genome Campus, Hinxton – EMBL-EBI

Tree Works subject to a Tree Preservation Order or situated within a Conservation Area:

C/11/40/054 – Chestnut – Crown reduce by approx. 30% and reshape as required – 49 Abbey Street – Mr & Mrs Denman-Johnson Approve **Action: Clerk**
SCDC – permission given (e-mail 20 May) for Leylandii to be cut at 6 Frogge Street.

091/11 Reports from Councillors: None

092/11 Finance (Bank Balances) including payments to:

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|---|---|
| Harts (May Icene + Leaflets APM) - £58.62 | Eastern Tree Surgery (Churchyard) - £756.00 |
| Regal Roofing (Cemetery Chapel) - £420.00 | Costcutter Express (Annual Parish Mtg) - £55.15 |

The above invoices were passed for payment, but not enough signatories were at the meeting to sign cheques. **Action: Clerk**

Bank Balances:

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| Community Account | - | £ 1,552.31 |
| Business Base Rate Tracker Account | - | £27,849.11 |

Year-end Accounts – The Accounts have been sent to Moore Stephens (External Auditors)

Bank Mandate – this item to be addressed at the next meeting. **Action: Clerk**

093/11 Recreation Field and Play Area:

Crocus Football Club – Outstanding Match Fees (E-mail sent 28/05/11 - £374.10 due) – As the Clerk had received no response to the e-mail, it was agreed a letter should be sent (Registered Post), with a copy to Mick Eldred. **Action: Clerk**

Youth Football Under 11's & 12's / Wicksteed Inspection report (inc. Aerial Runway) – Tim Pavelin and Michael Robinson had visited the Recreation Field on 14 May and sent a report with several recommendations for the Parish Council to consider. It was agreed to accept all the recommendations, and

where necessary the Clerk will obtain quotations. The Clerk will contact Trevor Silk again regarding the Aerial Runway. It was also agreed that a Working Party of the Parish Council could address several of the recommendations. The Clerk will contact the Youth Football team, after liaising with Tim Pavelin.

Action: Clerk

Michael Robinson reported that he has put an article in Icene this month to see if he could get a Cricket Team together in the village.

Plane Tree update – Michael Robinson said he would clear the earth around the tree.

Action: MR

Request from Rohna Kearney for Marquee & Rounders on Sunday 17 July 11am – 5pm – This request was granted but notifying them they erect the Marquee at their own risk.

Action: Clerk

Camping weekend on Recreation Ground – The Councillors agreed to this but said there should be no fires. They would also like to know the date, as they would like to put something in Icene so that villagers were aware they were local people camping with permission. The Clerk will also notify them of the dates where there are known activities on the Recreation Ground.

Action: Clerk

Change of date for Summer Sizzler now 10 September - The Parish Council has agreed to the change of date from 3 September 2011. The Football Clubs have been notified.

Request from J Macdonald to park cars on Recreation Ground (near Back Lane) on 23 July – Permission was given to Mr Macdonald.

Action: Clerk

094/11 Cemetery - Chapel – Condition to be kept under Review

Trees – The Clerk is still waiting to hear from Ros Richardson (SCDC).

Action: Clerk

095/11 Churchyard

Wall – Quotation for repair by A Hoare & G A Woodcock – Two quotations had been received £700.00 and £520.00. It was agreed to award the work to Andy Hoare and accept his quotation of £700, as he was undertaking to carry out more work than the other person quoted.

Action: Clerk

Wildlife Garden – nothing further to report at the moment.

Strimming + quotations for Footpath 6 (Butcher's Hill) – The Clerk had tried to obtain two quotations but JME Services declined to respond. A quotation from C Frankau for Strimming in the Churchyard and Footpath 6 for £34.00 (+ VAT) for each job was accepted.

Action: Clerk

Large tree stump (damage to root grinding machine) – A letter had been received from Eastern Tree Surgery stating that the centre of the stump was full of iron and consequently they had done damage to their root-grinding machine. They will treat the suckers with a brushwood killer chemical and have included in their invoice 2 visits to do this.

Quinquennial Inspection Report:

Tree works carried out on Monday 16 May 2011 – these were carried out as requested.

Jonas Memorial – Nothing further had been heard from the family. A conversation with Andy Hoare may be pursued at a later date with the PCC.

War Memorial - Plants – A quotation from Catherine Cocks had been received for 9 plants (£45.08), compost and mulch (£15) and 1 hours labour (£15). As some donations had been received it was agreed to accept the quotation but to ask who would be watering the plants during the summer.

Action: Clerk

096/11 Flooding

Land adj. Stumps Cross (Meeting with C Onslow SEEARO on 2 June) – Terry Sadler, Lewis Duke, Jocelyn Flitton and Joanna Francis (Gt Chesterford) met with Clive Onslow. He reported business was slow but he hoped to be finished by August. Another meeting will be arranged for August.

Action: LD

Drain top of Mill Lane – Mike Cooper (CCC) has notified Network Rail that the work they promised to carry out by now had not been done.

Action: Clerk

Abbey Street opp. Methodist Chapel – Nothing further to report.

Action: LD

097/11 Title Deeds (Adams Harrison) – A letter had been received stating that they are holding the title deeds for the Recreation Ground, Cemetery, Coploe Pit and Bus Shelter (Abbey Street). The title to the war memorial triangle of land was never registered, but this land belongs to CCC and we just maintain it. The Clerk will write to Mr Marris notifying him of this.

Action: Clerk

098/11 Co-option of Parish Councillors (2 Vacancies) – The Chairman will invite the two interested parties to attend the next Parish Council meeting in July.

Action: TS

099/11 Annual Parish Meeting - 25 May 2011 + possible donation of £50 to Royston & District Community Transport. The Chairman reported that the meeting was well attended and that Mr Wherrell had given a very interesting talk but it was obvious they run on a very tight budget. It was agreed to send a donation of £50.00. **Action: Clerk**

100/11 Wellcome Trust Liaison Meeting 25 May 2011 – Terry Sadler said the meeting covered Energy and Broadband. Duncan Parsley mentioned the system on Campus is part of JANET and confirmed the recent cable laying relates to electricity supply and not to fibre optic cables. A full response to our query will be sent in due course. **Action: TS**

101/11 SCDC Standards Committee – A letter had been received from SCDC asking for nominations to be made for the Forthcoming Parish Council Member Vacancy. No Councillors expressed an interest.

102/11 SCDC Register of Member's Interests – Fiona McMillan (SCDC) has acknowledged receipt of the forms from Sheila Birch, Lewis Duke, Elizabeth Gibson, Tim Pavelin, Michael Robinson and Terry Sadler. Elizabeth Goddard has yet to complete her form and return to the Clerk. **Action: L Goddard**

103/11 SCDC Speed Sticker Initiative – A letter had been received from SCDC explaining how this works. It was agreed that this was a good idea especially for the main streets, which are used by many as a short cut. **Action: Clerk**

104/11 Sawston Neighbourhood Panel Meeting – 4 July 2011 – Lewis Duke and Liz Gibson will be attending this meeting. **Action: LD/LGibson**

105/11 Parish Plan – this item to be left for the time being.

106/11 Adjournment for questions from members of the public: None

107/11 Date and time of next meeting - 20 July 2011 @ 7.30 pm

There being no further business the meeting closed at 10.00 pm.

Chairman

Date

District Council Notes for Ickleton PC 15 June 2011.

Prepare for the Gold Rush!

South Cambridgeshire Development Plan. A single plan incorporating reviews of the Core Strategy, Site Specific Policies and Development Control Policies. SCDC is now the local planning authority and is answerable directly to S of S.

Strategic Housing Land Availability Assessment (SHLAA)

The SHLAA is a technical assessment that will identify sites that are potentially suitable for housing. The first step is a "Call for Sites" which is an opportunity for anyone (landowners, developers, housing associations, or councils) to submit sites for potential housing or housing led development. The consultation will last from 17 June to 29 July 2011.

Hanley Grange could reappear, but would be subject to the full planning process unlike the Eco-Towns policy.

The Council has formed a "Housing Market Partnership" to assist with the assessment of SHLAA sites representatives are:

SCDC 5 planning officers,
Home Builder Federation,
Planning Agents,
National and Local housebuilders,
Registered Social Landlord,
CPALC (your voice)
CPRE,
Cambridge City Council,
Cambridge County Council.

Report to Ickleton Parish Council**New Homes Bonus**

I reported last month on my question in Full Council as to how the County is going to engage with local residents to decide how to spend the £789,300, which we're getting for the New Homes Bonus. I have yet to receive the promised written reply.

Local Transport

I had to cancel last week's meeting to pursue actions we can take locally to replace the bus services, which will be lost as a result of removal of the County's subsidies over four years. The County is faced with a judicial review as it is claimed that the decision was taken without the statutory requirement to consider the impact on people in need. That may mean review of the policy and also means that the County is in no position to propose the next set of cuts, which were due for October.

The programme now seems to have slipped by three months and I am told that consultation will now take place in early autumn with the date of cuts being put back to January 2012.

Meanwhile I have been talking to various people about the possibility of replacing the Citi7 south of Sawston with a minibuss service for local villages. This would call in at Whittlesford station and then on to a new bus interchange on the triangle of land in Pampisford at the end of the Sawston bypass. The Citi 7 would then use this as a southern terminus and local services could feed into it.

The County is quite happy for the land to be used in that way, though of course any decision would be subject to consultation, financing and planning approval. The County has a bid in for £5 million from the government's Sustainable Transport Fund. We shall know by the end of the month if that is successful and provision of bus interchanges would fit the criteria of the fund.

Of course there may be many reasons why such a project wouldn't work. One major challenge is to discover who would run a minibuss service, whether it would be financially viable and whether it would be a bus service or community transport. Not only would parish councils be involved but so would the Imperial War Museum.

Highway Programme Funding Allocation

The County's cabinet decided today on the budget for small highway improvements. The annual budget for South Cambridgeshire this year is £50,000. The proposal is that in future the maximum amount the County would contribute per project would be £5,000 with an additional contribution from parish councils of £1 per elector with a maximum of £5,000.

For this year the decision as to which projects would succeed is to be taken by the South Cambridgeshire Traffic Management Area Joint Committee who will try to tackle some of the backlog. From next year it would be "assessed and prioritised by a panel of county councillors drawn from each area." To my mind this sounds as if the AJC will be cut out of the picture and there is a danger that parishes will no longer have a body to whom to present their views. I spoke at yesterday's cabinet on that subject and got no joy of any sort.

Allocation of winter money

The government gave Cambridgeshire just short of £2.7 million to help with last winter's damage to roads. The only money spent in the ten villages of the Duxford Division was for Frogge Street.

Protected Road Verges

I am still trying to get some useful information from Cambridgeshire Highways about the sense of having protected roadside verges if they are not protected. All questions seem to be delegated to a person who is on his honeymoon. But I haven't given up.