

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 20 July 2011 at 7.30pm in the Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Michael Robinson, Lewis Duke, Sheila Birch, Tim Pavelin, Liz Goddard, Jocelyn Flitton (Parish Clerk), Cllr Timothy Stone (County), Sian Wombwell and Kern Roberts

108/11 Apologies for absence: Liz Gibson, Cllr Mick Martin (District)

109/11 To approve the minutes of the meeting held on 15 June 2011: The minutes were approved and signed by the Chairman.

110/11 Adjournment for questions from members of the public: None

111/11 Co-option of Parish Councillors (2 Vacancies): Two residents had put themselves forward to be co-opted onto the Parish Council. Lewis Duke proposed Kern Roberts, Sheila Birch seconded this. All were in favour of this co-option. Michael Robinson proposed Sian Wombwell, Tim Pavelin seconded this. All were in favour of this co-option. Kern Roberts and Sian Wombwell were duly declared elected members of the Parish Council. The new Councillors will sign a Declaration of Acceptance of Office Order 2001 form. **Action: Clerk/SW/KR**

112/11 Matters Arising:

028/07 Tennis Courts - Nothing further had been heard from the Committee. The Chairman had been doing some research on Section 106 payments. The money must be spent on construction or maintenance. **Action: TS/LD**

009/11 Advertising in Icene – Liz Goddard had met with David & Monica Lilley (Editors of Icene) and a note will be inserted in the next Icene asking if anyone is interested in Advertising in Icene. **Action: LGoddard**

028/11 CCC Winter Snow Clearance - Lewis Duke said there was nothing further to report at the moment but he was fairly confident that they would be able to do something. **Action: LD**

069/11 Training Courses – The Chairman recommended that the new Councillors should attend courses run by CPALC. The Clerk will notify the relevant Councillors of the courses being run. **Action: Clerk**

075/11 Street Lighting Maintenance & Energy July 2011 onwards – A letter had been received from Chris Capps (CCC) regarding the Street Lighting PFI Project and enclosing a Table setting out the proposed street lighting changes as a result of the PFI Project.

078/11 Emergency Plan – Lewis Duke, Terry Sadler and Jocelyn Flitton had met with Lawrence Green (SCDC) to discuss the Emergency Plan. Lewis Duke and Jocelyn Flitton will draft a first attempt of the Plan and present it at the next Parish Council Meeting. **Action: LD/Clerk**

080/11 Duxford Road sign repair – This sign has now been replaced.

100/11 Broadband – The Chairman had received a reply from Duncan Parsley (Wellcome Trust) stating that they are unable to help us with improving our Broadband speed as they are not a service provider and do not have way leave right of way. The costs involved would be prohibited. The Chairman had contacted Virgin to enquire if there is a fibre optic system in the area. **Action: TS**

102/11 SCDC Register of Member's Interests – Liz Goddard – Liz Goddard handed the Clerk her completed form and apologised for any misunderstanding. The newly co-opted members will be asked to complete a form and give to the Clerk. **Action: Clerk/SW/KR**

103/11 SCDC Speed Sticker Initiative – The Clerk had applied for the free stickers to go on the Wheelie Bins and was awaiting their arrival. **Action: Clerk**

113/11 Youth Representation: None

114/11 Reports from District and County Councillors:
Appendix I - District Councillor

Appendix II - County Councillor
 Cllr Stone had sent out an e-mail (19 July 2011) regarding Local Highway Scheme Prioritisation. Cllr Stone was asked to delete the Abbey Street waiting restrictions scheme that was listed.

Cllr Stone left the meeting

115/11 Correspondence received:

- CCC (R Preston) - HCV Strategy
- CCC (Cllr T Stone) - Local Highway Scheme Prioritisation
- CCC (Kate Day) - Local Access Forum & CCC Rights of Way Annual Reports
- Parish Paths Network Meeting (21/07/11)
- Update on Annual Grass Cutting of Public Rights of Way
- CCC - Your Community – Speed Limit
- CCC (D Atkinson) - Adoption of the Minerals & Waste Core Strategy Proposals
- CCC - Cambridgeshire Older People’s Newsletter
- SCDC (A Grimmer) - Ancient Trees / Big Tree Plant / Tree Wardens
- SCDC (L Browne) - Parish Charter
- SCDC (K Human) - Open Weekend 23-24 July – Milton Park
- SCDC (LDF) - Planning Policy in South Cambridgeshire
- Strategic Housing Land Availability Assessment
- SCDC (H Adams) - Standards Committee Parish Member Ballot: Result
- Election of Parish Council Member to Standards Committee
- SCDC (LDF) - Planning Policy Monthly Update (July 2011)
- CPALC - Newsletter June/July
- Cambs. Acre - Meeting 27 July – Opportunities to develop Playing Fields
- D Whitaker - Damaged Signage in Frogge Street
- Imperial War Museum - Revised Formula One test day
- Carrillion WSP - A11 Southbound Repair Works
- Cambridgeshire Com. Services - NHS Staff Innovation & Excellence Awards
- Royston & District Community - Grant Application
- Marie Hitchen - Public Service Efficiency Update
- NALC - Minutes 21 June 2011
- Liminus News - Magazine
- Sovereign - Playground equipment
- RD Garden Maintenance - Ground Contractor details
- Agriplant - Ground Contractor details
- NALC - Communities in Action Conferences
- Various e-mails - Circulated to Councillors during the month
- Cambs. Horizons - CRIF Event (20 July 2011)
- Centre for Sustainable Energy - Planning for Low-Carbon Living Workshops
- Eibe - Outdoor Play Equipment
- Clerks & Councils Direct - July Magazine
- Glasdon - Catalogue
- J Parker’s - Catalogue
- Duncan Parsley (Wellcome) - Faster Broadband
- P Owen - Planning Application

Correspondence sent:

- Royston & District Community - Annual Parish Meeting – Thank You
- Mr C Frankau - Recreation Ground
- Crocus Football Club - Outstanding Fees

116/11 Planning application(s) received from SCDC: Declarations of Interest to be declared.

S/0704/11 – AMENDMENT – Submission of additional heritage impact assessment together with accompanying section drawings – site r/o Norman Hall, Church Street – Mr & Mrs P J Owen. Cllr Martin has raised a query regarding the PVAA. It was suggested that Robin Driver might be able to help with

answering the query. The Councillors voted 4 for the application, three against with the Chairman using his casting vote in favour. Approve **Action: TS/Clerk**

S/0025/11 – AMENDMENT – Revised design of rear extension, removal of dormer window to front roof slope, and insertion of two replacement second floor windows in side gable elevation of existing dwelling – 1 Frogge Street – Mr Oliver Thain. Approve **Action: Clerk**

Planning application(s) granted by SCDC:

S/1064/11 – Extension & conversion of agricultural buildings to offices (use class B1) – revision to design of application S/0783/10 – Abbey Farm, Duxford Road – Mr Lewis Duke

S/1066/11 – Alter, extend & convert 2 outbuildings to offices with attached wall and gates (revised design) – Abbey Farm, Duxford Road – Mr Lewis Duke

117/11 Reports from Councillors:

Lewis Duke reported on the Neighbours Forum Open Evening held at Imperial War Museum Duxford on Wednesday 29 June 2011. He said there was poor/limited attendance. IWM outlined their future plans especially regarding the North side of the site. Unfortunately the crash at the last Air Show could require some acknowledgement.

Tim Pavelin reported a broken footpath sign near Ron Coulson's yard. As it was an old sign, it was agreed that we would like the sign repaired and not replaced. Tim Pavelin will check to see if the broken part is available and report back to the Clerk. **Action: TP/Clerk**

Sheila Birch reported a broken seat in the Recreation Ground (Back Lane end). The Clerk will ask C Frankau to replace the missing slat. **Action: Clerk**

Terry Sadler gave feedback on the SCDC Parish Council Planning Meeting that he had attended on 17 June 2011.

118/11 Finance (Bank Balances) including payments to:

Royston & District Community Transport (Donation) - £50.00 - Agreed at June meeting and cheque sent

Harts (June Icene) - £53.82 JA Flitton (3mths Salary & Expenses) - £679.20

HM Revenue & Customs (PAYE) - £140.88 Ickleton Village Hall - £60.00

Catherine Cocks (War Memorial-Plants) - £75.08 Andrew Hoare (Repair Churchyard Wall) - £1,000.00

Duxford Hire & Supply (Battery - Countax Tractor) - £63.43

Cheques received: Crocus Football Club - £374.10 Whittlesford Warriors Football Club - £15.00

Precept v Budget (Apr-Jun) – The Clerk had circulated these figures before the meeting. No queries were raised.

Bank Balances:

Community Account - £819.00

Business Base Rate Tracker Account - £26,852.13

(A VAT reclaim for January – June 2011 has been submitted for £402.51)

Year-end Accounts: We are waiting to hear from Moore Stephens

Bank Mandate: Michael Robinson agreed to be a new signatory. The Clerk has obtained the forms to amend the Bank Mandate and will ask the relevant people to complete. **Action: Clerk**

119/11 Recreation Field and Play Area:

Crocus Football Club – Outstanding Match Fees (Letter 19/06/11 - £374.10 due) – The Clerk has now received the cheque for the outstanding match fees.

Youth Football Under 11's & 12's – Match Fees – Time Pavelin reported that they would like to pay up front. Tim Pavelin proposed that they pay £100 (for this season); Michael Robinson seconded this. All were in favour of this proposal. The Club to be notified that the use of the pitch and fee would be revisited next year, also that they tidy up after playing (e.g. clearing up any rubbish). Tim Pavelin would also ask them about their goal post requirements, how they intended to fund the purchase and where they would be kept. **Action: TP/Clerk**

Work involved in moving Full pitch to make room for adjoining smaller pitch – C Frankau had this in hand.

He had ordered 2 sockets and caps for the posts at a cost of approx. £100.20. He anticipated his labour would be below £100 and he would complete the work at the beginning of next week. C Frankau had given the Clerk a copy of The Football Association – Football Goals – Guidance notes, which he would like the Councillors to read.

Action: TP

Proposed Cricket Pitch – Michael Robinson said several people were interested in forming a team. He said he would like to start cutting out a pitch, fence it off and hopefully this would encourage more people to come forward and that it would be possible to form a team next year. The Councillors agreed to this proposal.

Spraying the whole of the Recreation Ground to kill off weeds – C Frankau said he was unable to carry out this work, as he did not have the right equipment. The Clerk to contact him to ask whom he would recommend. Michael Robinson pointed out that due to the adjacent field being overgrown, the task of stopping weeds growing on the Recreation Ground would not happen.

Action: Clerk

Plane Tree update – Michael Robinson reported that he had been unable to get a spade into the hard ground, but that the tree was now looking much healthier following rain.

Wicksteed Inspection report:

Aerial Runway – The Clerk had e-mailed Trevor Silk twice but had so far not received a response.

Action: Clerk

Quotations for 2 replacement seats – The Clerk had received quotations Wicksteed (£30 per seat + £11.50 Carriage + VAT) and Playquest (£50 + £25 Carriage + VAT). It was agreed to order the seats from Wicksteed.

Action: Clerk

Working Party – It was agreed the Clerk would organise a date for the end of September. Materials required to be listed for the September meeting so that the expenditure could be approved.

Action: Clerk/MR/TP/FR

Ash Tree behind No. 50 Frogge Street – The Chairman pointed out that the tree was in a Conservation Area and that it had been planted against the boundary fence alongside two other trees. It was suggested that if the occupants wished to apply to have the crown reduced, the Parish Council would have no objection. After further discussion it was agreed that the Clerk would contact Roz Richardson (SCDC) and ask her to come and look and give her opinion.

Action: Clerk

120/11 Cemetery - Chapel – Condition to be kept under Review

Trees – The Clerk to remind Roz Richardson (SCDC) to look at the trees and report back.

Action: Clerk

121/11 Churchyard

Wildlife Garden – Nothing further to report at the moment.

Quinquennial Inspection Report:

Jonas Memorial – As no response had been heard from the family it was agreed by the Councillors that nothing would be done at present. The Clerk will inform the PCC and the Jonas family of the decision. Item to be removed from the Agenda.

Action: Clerk

War Memorial - Plants/Watering – Gerry Birch had kindly agreed to ensure that the plants were watered and Willy Gough had agreed that her outdoor tap could be used to source the water. A letter of thanks will be sent. Sheila Birch handed the Clerk £30 she had been given as donations for the plants.

Action: Clerk

122/11 Flooding

Land adj. Stumps Cross – Nothing further to report this month.

Action: TS/LD

Drain top of Mill Lane – Mike Cooper (CCC) had informed the Clerk that Lee Draper (Network Rail) had moved on and that Sallie Bates had taken his place. So far despite both Mike Cooper and the Clerk contacting her, no response has been received.

Action: Clerk

Abbey Street opp. Methodist Chapel – Nothing further to report.

123/11 Sawston Neighbourhood Panel Meeting – 4 July 2011 – Lewis Duke and Liz Gibson attended the meeting. The usual ground was covered with seasonal crime e.g. Anti Social Behaviour being mentioned. A query was raised about how much of the recorded crime was domestic; this will be reported on at the next meeting (3rd October 2011). Distraction burglary had quietened down.

124/11 Representative and Working Parties

The Chairman said that following the co-option of two new Councillors; there were a few positions that needed to be revisited. The revised list is attached:

<u>Position</u>	<u>Representative</u>
Responsible Financial Officer	Jocelyn Flitton
Football Club	Tim Pavelin
Coploe Pit	Sheila Birch
Footpaths	Sheila Birch
Highways	Terry Sadler
Footway Lighting	Liz Gibson
Tree and hedge planting	Sian Wombwell
Imperial War Museum - Duxford	Lewis Duke
Village Hall	Lewis Duke
Website	Liz Gibson/Andrew Shepperd
Website – PC Information	Jocelyn Flitton
Icene	Terry Sadler
Icene (Advertising)	Liz Goddard
Wellcome Trust Liaison	Sheila Birch/Terry Sadler
Cemetery	Kern Roberts
Churchyard Maintenance/War Memorial	Sheila Birch
Flooding	Lewis Duke
Planning Committee	Sheila Birch/Terry Sadler/Liz Goddard/ Michael Robinson
Affordable Housing	Sian Wombwell
Recreation Field & Play Area Working Party	Tim Pavelin/Michael Robinson Kern Roberts
Tennis Courts	Lewis Duke/James Macdonald
Financial Working Party	Lewis Duke / Terry Sadler Tim Pavelin
Police Neighbourhood Panel	Lewis Duke/Jocelyn Flitton
Allotments	Liz Goddard
Internal Auditor	Ken Worthing
Neighbourhood Watch	Keith & Tracy Head

125/11 Village Information Leaflet – This leaflet needs updating. A copy will be put in the Correspondence File and any comments should be fed back to the Clerk. **Action: Clerk/SB**

126/11 Planet Aid Recycling Bin – The Clerk had been contacted by Carly Laws (SCDC) saying they would like us to remove the Planet Aid bin and replace it with a Textile Bank, which would take all clean textiles and not just clothing. It was agreed that we would keep the Planet Aid Bank and suggest to SCDC that they could add an additional bank but preferably should add Textiles to their doorstep collections.

127/11 SCDC Pride and Village Hero Awards – It was agreed by the Councillors that we would nominate Ron Coulson. **Action: Clerk**

128/11 SCDC Grounds Maintenance of District Council Owned Land (by 01/09/11) – It was agreed that we would not be interested in taking on grounds maintenance work from the Council. **Action: TS/Clerk**

129/11 CCC Wildlife & Countryside Act 1981-Application for a Definitive Map Modification Order to alter to line of Public Footpaths Nos. 8 Duxford & 4 Hinxton (also affecting the parish of Ickleton) (by 12/8/11) – Lewis Duke declared an interest. The Chairman had begun reading the report and will

consult with Sheila Birch before responding.

Action: TS

130/11 Queen Elizabeth II Fields Challenge (by 16/09/11) – The Clerk was asked to contact Philip Peacock (Cambridgeshire Acre) to request a visit (free-of-charge) to help us complete the nomination form, take the required photographs and submit the nomination to Fields in Trust.

Action: Clerk

131/11 Adjournment for questions from members of the public: None

132/11 Date and time of next meeting - 17 August 2011.

There being no further business the meeting closed at 10.10pm

Chairman

Date

SCDC has been accredited under the Customer Service Excellence scheme. This was achieved at the first attempt and we are one of very few councils to achieve this. So what you may ask.....it means that the standard has been set and any poor performance can now be challenged even more vigorously.

Simon Knight, a senior policy officer at SCDC has just won the Local Government Challenge. This is the local government equivalent of 'The Apprentice' and his prize is a £10,000 scholarship to spend on an innovative project to promote localism.

Re. the planning application r/o Norman Hall, it would be very useful if there is any corporate memory of when and why it was declared a PVAA. This would seem to be key to some of the likely outcomes of this and maybe some other applications linked to the Strategic Housing Land Availability Assessment. Please call me if anybody knows anything – 07976602852.

Bidwells will be putting forward the unwelcome Duxford ring road and infill development under the SHLAA scheme. Duxford PC will not be in favour, the IWM will state that it infringes on the airfield safeguarded zone, and I will argue against at the District Council.

Append II**County Councillor's Report to Ickleton Parish Council****20th July 2011****New Homes Bonus**

At the County's cabinet meeting on 5th July it decided to pocket the New Homes Bonus. That is £783,300 which was supposed to be spent after discussion with communities. In six years the annual amount will be £4,800,000 and the District Council will have about the same amount as well.

The money is to go to corporate reserves. "The funding will be available later in the year if there's a requirement for it."

Meanwhile the County's bid for £5million of Local Sustainable Transport Fund has been unsuccessful. Cambridgeshire will be invited to try again next year. This might give us the opportunity to bid for local improvements – especially the Pampisford bus interchange and station bus stop. The cost of the bus interchange is estimated at about £250,000.

Local Transport

The bus subsidy cut issue rumbles on. I spoke at Cabinet about the County leaving communities in the dark about what is being proposed and was told by the Chairman that I was liverish. Afterwards the Cabinet member responsible told me that the County is proposing to pull together the budgets of school transport, the health service and so on to see what can be produced without the annual £2.7 million bus subsidy. There are to be a couple of community transport projects, which will test the new approach. In any event there will be no further subsidy cuts until at least next April.

Because parish councils have so far been given no useful information about the way forward I have asked a Cabinet Member to come and talk to us to explain what is going on. He says he will but will need to have an officer in attendance. I await proposals for possible dates and meanwhile reminded the leader of the council in full session yesterday about his "liverish" jibe.

I have been asked to join a county-wide group to consider the way forward for public transport but have declined on the grounds that the meetings are not open to the public and that no parish council representatives are included. I shall nevertheless do what I can to ensure that full notice is taken of the needs of our part of the world.

Highway Programme Funding Allocation

I have e-mailed all parish councils about the proposals for spending the £50,000 allocated for Local Highway Schemes.

The schemes appear to be a bit of a ragbag. Already Great and Little Abington have cancelled one each and Little Abington has added two. Duxford can't understand what theirs is about and Thriplow are a bit miffed about theirs. So there is much work to be done before next Monday. Whittlesford and Fowlmere have confirmed that their proposals are correctly recorded. Many thanks to Jos for confirming Ickleton's proposals. *(The Clerk pointed out that she had not confirmed Ickleton's proposals)*

Libraries

I understand that the plan for a Trust to take over running the county's libraries has run into rough water. It could be "back to the drawing board" time, which is a pity after all the work and consultation, which has gone on. In any event there will be no further changes apart from the library opening times and the introduction of more automation. Mobile libraries are unaffected.

Protected Road Verges

I have been to inspect some of our Protected Road Verges with Martin Brennan of the Wildlife Trusts. It is quite remarkable how some are alive with flowers and insects compared with those, which have been scalped.

The County has failed to maintain Protected Road Verges using the agreed cutting regime. It has also failed to warn parish councils of the proposed action. Now, very late in the day, it is offering parishes who raise the issue the opportunity to discuss parishes taking over maintenance of these verges themselves. By acting in that way it has breached two of the articles of its Corporate Risk Register:

Risk 12, Climate Change Adaptation. Environmental Risks (e.g. loss of local biodiversity and damage to sites)

Risk 13, Community Engagement. Failure to engage with local communities resulting in loss of confidence in service delivery and service transformation.

And the total "saving" across the county as a result of failure to look after these verges properly is estimated at £6,500.

Liverish indeed.