

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 August 2011 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Lewis Duke (Vice Chairman), Michael Robinson, Tim Pavelin, Kern Roberts, Sheila Birch, Liz Gibson, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Tim Stone (County) and Mick Martin (District)

133/11 Apologies for absence: Terry Sadler, Liz Goddard

In the absence of the Chairman, Lewis Duke took the Chair.

134/11 To approve the minutes of the meeting held on 20 July 2011: The minutes were approved and signed by the Chairman.

135/11 Adjournment for questions from members of the public: None

136/11 Matters Arising:

028/07 Tennis Courts – the discussions are still ongoing.

Action: LD/TS

009/11 Advertising in Icene – Liz Goddard had reported that she had had one response. Tim Pavelin will pass on details of his Coalman for possible follow up.

028/11 CCC Winter Snow Clearance – Nothing further had been heard regarding the roads. An E-mail had been received from CCC relating to Footways. Cllr Stone reported that the two are not joined up initiatives. A discussion took place regarding the Footways but it was felt we did not have enough information to decide, Lewis Duke agreed to gather more information.

Action: LD

069/11 Training Courses – The Clerk had not been able to obtain details of the courses as CPALC offices had either been closed due to annual holidays or moving site.

Action: Clerk

078/11 Emergency Plan – Lewis Duke and the Clerk had put together a draft plan, which will be put in the circulation file for comments to be fed back to the Clerk.

Action: All

100/11 Broadband – The Chairman will report next month if he has made any progress on his enquiries. CCC has said this week they are investing in obtaining better Broadband in the future for Cambridgeshire.

Action: TS

102/11 SCDC Register of Member's Interests/Declaration of Interest - Sian Wombwell has completed and signed both these forms and returned them to the Clerk.

103/11 SCDC Speed Sticker Initiative – Nothing has been received from SCDC. The Clerk will make enquiries for the delay.

Action: Clerk

117/11 Footpath sign repair – Lewis Duke has made arrangements to get the sign repaired.

Action: LD

Broken seat in Recreation Ground – This seat has now been repaired. Sheila Birch reported that the seat at Cemetery Corner was in need of repair.

Action: Clerk

125/11 Village Information Leaflet – This is still in the process of being updated.

Action: Clerk

137/11 Youth Representation: None

138/11 Reports from District and County Councillors:

Appendix I - District Councillor's Report

Mick Martin (wearing his IWM hat) reported on the accident at the airfield at the last air show. Investigations have taken place and he explained the current situation. Reports will be available, within the next few weeks, on the website and reported on at the next Neighbourhood Forum.

Parish Forums-Planning – SCDC are asking if Parish Council's would like these meetings to take place 4 times a year instead of two and with their District Councillor being present.

Action: TS

Appendix II - County Councillor's Report

139/11 Correspondence received:

CCC (M Oakman)	-	Maintenance of protected road verges in your parish
CCC (C Tucker)	-	P3 Grant – Parish Paths Partnership
CCC (T Stone)	-	Buses (Mtg 13/09/11 – T Sadler & D Lilley attending)
CCC (A Hodges)	-	Electronic map of public rights of way
CCC (D Atkinson)	-	Minerals & Waste Plan – suggested changes
SCDC (H Adams)	-	District & Parish Council Training (12 Sept – L Duke)
SCDC	-	Minutes Liaison Meeting 29/03/11
SCDC (A Francis)	-	Polling District & Polling Place Review
SCDC	-	Planning Policy August 2011
SCDC (K Laws)	-	New Textile Bank
SCDC (A Goddard)	-	Grounds Maintenance of District Council owned land
SCDC (F McMillan)	-	Register of Members' Interests – E Goddard & K Roberts
CPALC	-	Newsletter 09 August 2011/Standing Orders amendment
S Shaw	-	Empower local councils
DM Hawley	-	Local Council Risk Assessment System
RHS	-	RHS Britain in Bloom
Haydens	-	Arboricultural Consultants
PJTA	-	Allotments, bus shelters, Cemeteries – Design Consultancy
Keith Parker	-	Outdoor Gym
CCC (W Chamley)	-	Sawston & Linton Locality
Various e-mails	-	Circulated during the month
Rob Tatham	-	Safety Surface Enquiry
The Playing Field	-	Newsletter Summer 2011
CPRE	-	Field Work Summer 2011
Besa	-	Furniture catalogue

Correspondence sent:

SCDC (F McMillan)	-	Notification of Co-opted Councillors & Register of Members' Interests – E Goddard & K Roberts
SCDC (A Goddard)	-	Grounds Maintenance of District Council owned land
SCDC	-	Village Hero Awards 2011
CCC (M Cooper)	-	Pothole 36 Abbey Street
C Frankau	-	Broken Seat – Recreation Ground
G Birch/W Gough	-	War Memorial Plants
Wicksteed Leisure	-	Acceptance of Quotation for 2 New Flat Swing Seats
Playquest	-	Unacceptance of Quotation for 2 New Flat Swing Seats
J Gildersleeve	-	Broadband
Richard Jonas	-	Jonas Monument
Crocus FC (L Jenkins)	-	Recreation Ground 17 September
Adams Harrison (Mr Marris)	-	Request for copy of Deed of Variation Lease

140/11 Planning application(s) received from SCDC: None Declarations of Interest to be declared.

Planning application(s) granted by SCDC:

S/0024/11 – Rear Extension, Insertion of Two Windows to side elevation, and replacement roof to Outbuilding – 1 Frogge Street – Mr Oliver Thain

S/0025/11 – Rear Extension, Insertion of Two Windows to side elevation, Internal Alterations and replacement Roof to Outbuilding – Listed Building Consent – 1 Frogge Street – Mr Oliver Thain

Application(s) to carry out Tree works subject to a Tree Preservation Order or situated within a Conservation Area: C/11/40/054 – Prunus Kanzan – Fell as infected by suspected bacterial canker, which has caused considerable die back – 63 Abbey Street – Mr T Sadler – Approve. **Action: Clerk**

141/11 Reports from Councillors:

Tim Pavelin reported water flowing down the footpath (leading to Duxford) from the field. Lewis Duke said he was aware and had dealt with the problem.

He had done the London to Cambridge Bike Ride recently and many would like to see the ride come back

through the village. The Clerk will follow this up if given the name of the organisers. Chris Collinson had organised a team from the Ickleton Lion and they had raised quite a bit of money for charity. It was agreed to send a letter thanking him and also to put something in Icene. **Action: Clerk**

Sheila Birch reported on a P3 Meeting that she had recently attended.

Kern Roberts raised a query on the meeting held earlier with Philip Peacock regarding Protecting your Pitches and Inspired Facilities.

Michael Robinson would like to look in the Shed to see if there was anything left in there that would be useful for the proposed cricket club. He had also met with David Newland regarding queries he had raised.

Lewis Duke reported that RAGT Seeds had featured on BBC Countryfile on Sunday night. He had asked for copies (in some form) to be sent for the Parish Council and Ickleton Society.

142/11 Finance (Bank Balances) including payments to:

SCDC (Uncontested Parish Council Election) - £135.00 (Paid by Telephone Banking on 01/08/11 as cheques no longer accepted by SCDC) S Wombwell (Tree Warden Forum) - £15.00

Harts (July Icene) - £53.82 Wicksteed Leisure Ltd. (2 Flat Rubber Safety Seats) - £85.80

Money Received: HM Revenue & Customs (VAT Repayment) - £402.51

Bank Balances:

Community Account - £961.89

Business Base Rate Tracker Account - £26,852.13

Year-end Accounts: Moore Stephens had been querying the Asset Register. This has now finally been agreed and we should receive notification of their approval in the near future. The Clerk will re-send the Asset Register to the Councillors. **Action: Clerk**

Bank Mandate – this has yet to be completed.

Action: MR/Clerk

143/11 Recreation Field and Play Area:

Youth Football Under 11's & 12's – Match Fees – Whittlesford Warriors FC will be sending a cheque shortly. **Action: Clerk**

Work involved in moving Full pitch to make room for adjoining smaller pitch Tim Pavelin reported that Charlie Frankau had moved the full size pitch and done a good job. Crocus had marked out the new pitch. A letter of thanks will be written to both parties. **Action: Clerk**

The smaller pitch will be marked out in the next week or two. They will be using moveable Aluminium goal posts (which will padlocked together) and wish to stack/store at the far end of the football pitch. Concerns were raised regarding the safety of storing them there and they would be at their own risk. Tim Pavelin agreed to make an assessment on the storage suitability. **Action: TP**

Spraying the whole of the Recreation Ground to kill off weeds – C Frankau had given contact details to the Clerk of someone who would be able to quote. **Action: Clerk**

Wicksteed Inspection report:

Aerial Runway – The Clerk was still trying to contact Trevor Silk who was currently on holiday. If no response had been received by the next meeting, we would have to consider other options. **Action: Clerk**

Action: Clerk

Working Party – It was agreed that this would take place on **Saturday 24 September**. A proposal by Sheila Birch, seconded by Kern Roberts, that Tim Pavelin/Michael Robinson would purchase some Cuprinol (at a reasonable value) and submit the receipt to the Clerk for re-imburement. Michael Robinson has the latch for a gate, which needs repairing. **Action: ALL**

Ash Tree behind No. 50 Frogge Street – The Chairman and Vice Chairman had discussed the situation and agreed that we should stick to the principles as applied to other residents who had made similar requests. Lewis Duke and the Clerk visited Mr & Mrs Malone and discussed the situation. They agreed to submit an application to SCDC and were willing to pay for the tree to be cut down. Lewis Duke thanked them and said the Parish Council would plant another tree on the Recreation Ground, but in a more suitable situation.

144/11 Cemetery - Chapel – Condition to be kept under Review

Trees – An e-mail had been received from Roz Richardson (SCDC Trees & Landscape Officer) saying she had visited the Cemetery and reported the following: “The pines in the cemetery do not appear to be causing damage to the flit wall, there is no movement around the root plate and no other signs of concern in terms of decay”. This item will now be removed from the Agenda for the time being.

145/11 Churchyard

Wildlife Garden – Nothing further to report.

Sir Robert Herbert's grave – The Clerk had been contacted by Daniel Benson, Caroe & Partners in London who had been commissioned by the Government of Queensland, Australia to visit and record the gravesite of their first Premier, Sir Robert G W Herbert. Mr Benson visited Ickleton on 5 August and met with some Councillors and Rachel Radford (Ickleton Society), who showed him around and gave him as much information as we could. The Clerk was asked to request a copy of the report. **Action: Clerk**

Grass cutting & Strimming – Herbert wedding and Harvest Festival – The Clerk had spoken with C Frankau and Ron Coulson regarding the wedding on 17 September and will also inform them of the date for the Harvest Festival. **Action: Clerk**

146/11 Flooding

Land adj. Stumps Cross – Lewis Duke will speak with Clive Onslow to see how things are going and report back at the next meeting. **Action: LD**

Drain top of Mill Lane – Nothing further to report. **Action: Clerk**

Abbey Street opp. Methodist Chapel – Nothing further to report.

147/11 CCC Wildlife & Countryside Act 1981-Application for a Definitive Map Modification Order to alter to line of Public Footpaths Nos. 8 Duxford & 4 Hinxton (also affecting the parish of Ickleton) (by 12/8/11) – Lewis Duke declared an interest. The Chairman (Terry Sadler) had sent a letter to Camilla Haggett, CCC. Cllr Stone would like to see a copy of letter, which will be sent to him by the Clerk. Mark Kemp will make a decision on 22/08/11. **Action: Clerk**

148/11 Queen Elizabeth II Fields Challenge (by 25/09/11) – Four Councillors and the Clerk met at 6.30pm with Philip Peacock of Cambridgeshire ACRE to discuss this project. Mr Peacock reported that over the country Playing Fields remain under pressure. A Deed of Dedication would give the Recreation Ground guaranteed protection and ensure it remains a permanent open green space. Fields in Trust (formerly National Playing Fields Assoc.), who is leading this project, is being headed by the Duke of Cambridge. It was agreed to speak to the Chairman of Ickleton Village Hall and to re-send the e-mail to all Councillors so they could consider the situation and for a decision to be made at the next meeting. The time scale to submit our Application Form and Plan to Mr Peacock has been amended to 25/09/10 in order for it to be recognised next year in the Queen's Jubilee. Mr Peacock has already taken photographs of the Recreation Ground, so we would not have to submit one. **Action: ALL**

149/11 East Anglian Region Tree Warden Forum – Sian Wombwell is attending the Forum at Sawston Village College on 8th October 2011.

150/11 Cambs. Parish Council Annual Street Lighting Maintenance Contract with Balfour Beatty: Lewis Duke had read through the copy. Liz Gibson proposed Sheila Birch seconded the proposal that he sign it on behalf of the Parish Council. **Action: LD/Clerk**

151/11 Adjournment for questions from members of the public: None

152/11 Date and time of next meeting at 21 September 2011.

There being no further business the meeting closed at 9.05pm.

Chairman

Date

Duxford ward boundary change.

SCDC full council decided not to apply for a boundary change to bring the Duxford District ward in line with the current A505. Thus there will not need to be a further District Council Election in 2012.

Strategic Housing Land Availability Assessment.

Submissions closed on 29 July. Initial sorting is underway and I have requested early advice to parishes regarding proposals that may affect them. I am awaiting a response.

Retrospective Planning Applications.

Where retrospective planning applications arise as a result of complaint and "enforcement team" inspection the PCs are not provided with the enforcement team's assessment and report. I have requested that this be changed. I am awaiting a response.

Payments by Credit Card.

Currently payments of bills to SCDC by credit card attract a 2% surcharge. This is much higher than well-negotiated commercial deals. I have asked that this be renegotiated. SCDC currently has a success rate of over 98% on collection of dues, we must therefore be considered a good customer for the credit card industry.

Parish Forums-Planning.

Smaller and more frequent, to include district as well as parish councillors?

Yes/No

Local Transport

Last month I reported that I had invited Ian Bates, the County's Cabinet Member for Growth and Planning, to speak to parish councils about the latest position with regard to removal of bus subsidies. As you may remember, the next set of cuts has now been postponed to April next year.

Ian Bates has now offered the evening of 13th September and I have therefore e-mailed all parish councils inviting them to a meeting at Whittlesford Memorial Hall on that evening at 7.00 pm. The meeting can only last until 7.45 pm because Whittlesford parish council is meeting on that evening. As they have a couple of complicated items to discuss they can only give up 20 minutes of their time.

Highway Programme Funding Allocation

Another issue on which I reported last month. The Area Joint Committee have delegated to John Batchelor, County Councillor for Linton and me the task of deciding which of the small highway improvement works will be undertaken.

It seems likely that we shall be meeting in the first or second weeks of September. Ickleton has no projects for the list this year. The future of the Area Joint Committee is very much in question.

Protected Road Verges

My efforts seem to have had some belated result. All parish councils should by now have received a letter from Mick Oakman giving them the opportunity to look after their protected road verges. At least this represents an acknowledgement of sorts that the County has slipped up.

I have gone back to this year's budget papers and discover that there was no mention in them of abandoning our protected road verges for the sake of a £13,000 saving. I remain convinced that seeking to pass the responsibility to parish councils four months after the beginning of the municipal year is far from best practice. I therefore plan to propose a motion at the County's next full council meeting on 18th October requiring the County to maintain these verges properly. Of course the motion will be defeated but it may provoke a re-think. The Cambridgeshire Wildlife Trust has been very supportive.

Definitive Map Modification Order

This appears as item 147/11 on your agenda. The County has gone back 150 years in order to come to its proposal. The decision will be taken on 22nd August in the light of any submissions made by interested parties.

High Speed Broadband

The County's cabinet has announced that it is prepared to borrow up to £20 million to improve broadband speeds across the county. The initiative will certainly help a number of existing and future businesses. I have yet to discover exactly what is proposed, how the rest of the money is to be found and when the improvements are likely to be delivered.

Winter service for footways

I have been in touch about deadlines for responding to a letter from the county on clearing pavements in winter. Most parish councils appear not to wish to take up the offer as this is something, which neither the County nor parishes appear to have undertaken in the past.