

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 18 January 2012 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Michael Robinson, Lewis Duke, Sheila Birch, Tim Pavelin, Kern Roberts, Sian Wombwell, Liz Goddard, Liz Gibson, Jocelyn Flitton (Parish Clerk) and Julian Owen, Michael Rule

001/12 Apologies for absence: Cllr Tim Stone (County) and Cllr Mick Martin (District)

002/12 To approve the minutes of the meeting held on 14 December 2011: The minutes were approved and signed by the Chairman.

003/12 Adjournment for questions from members of the public: None

004/12 Matters Arising:

028/07 Tennis Courts – Lewis Duke reported that the Committee had recent contact with the Human Trust and it remains on a positive footing, hopefully making progress in the coming month.

Action: LD

028/11 CCC - Winter Snow Clearance- Grange Road / Footpaths – Sian Wombwell reported that, following the receipt of an e-mail from Mick Oakman (CCC) requesting that the road be gritted, the gritter had been out and it seemed to be going well. The Parish Council wished to record their thanks to Peter and James Wombwell for their efforts and work to get this project up and running at last.

Footpaths – Although we are not involved, several e-mails had been circulated by CCC, generating some responses from Parish Councils who do not agree with their suggested means of communicating with them.

078/11 Emergency Plan – This is still ongoing.

Action: LD/Clerk

168/11 Queen Elizabeth II Fields – The Clerk had signed up to receive a Newsletter and had sent away for a free toolkit, to assist with planning an event. She had also contacted Mark Healy (Regional Manager) to request an update. He had visited the site and will be drawing up a first draft of deed for the site. He will need to see the land registry documents and the Parish Council will need to decide whether we apply a charitable or non-charitable deed upon the site. The two responsible councillors for signing/executing the deeds will be Michael Robinson and Tim Pavelin.

Action: TS/Clerk

171/11 Queen's Diamond Jubilee 2012-Report of Mtg 5 Jan + donation (£250) for Mugs for children – Michael Robinson and Liz Gibson attended the meeting and were among the 7 attendees. The main events will take place on Sunday 3rd June, during the day and evening. The request for the Parish Council to donate funds for the purchase of Jubilee mugs for all the children in the village was proposed and unanimously agreed; a donation of £250 will be made to the Committee. The mugs will be available for other residents of the village to purchase. It is proposed to hold a Beacon Lighting on Monday 4 June.

Action: Clerk/MR/L Gibson

239/11 SCDC Housing Strategy Consultation (Response by 31 January 2012) – The Chairman and Clerk will complete the Consultation before the deadline date.

Action: TS/Clerk

005/12 Youth Representation: None

006/12 Reports from District and County Councillors:

Appendix 1 - District Councillor's Report
No Report this month - County Councillor

007/12 Correspondence received:

CCC (M Oakman) - Winter salting of Grange Road
Protected Road Verges
CCC (J Stephens) - Winter salting of Footpaths
CCC (M Cooper) - Flooding Mill Lane/Network Rail

CCC (T Stone)	-	Manhole cover Frogge Street
CCC (D Marchant)	-	Street Lighting
CCC (CST)	-	Protected Road Verges
SCDC (H Adams)	-	P3 Training Seminar 23 Feb - Over
SCDC (A O'Hanlon)	-	Standards Committee Newsletter
SCDC	-	South Cambs Arts Awards 2012
SCDC (K Hawkes)	-	Planning Policy Monthly Update
Various e-mails	-	Community Transport County Council consultation
Various e-mails	-	Land to West of Gurner House
Fields in Trust	-	Circulated to Councillors
Various e-mails	-	Queen Elizabeth Fields Challenge
C Holding	-	Queen's Diamond Jubilee
C Driver/F Rose	-	Recreation Ground
G Lilley/R Coulson/R Plumb	-	Tree Planting
D Lilley	-	Definitive Map Modification Order
L Morgan	-	Definitive Map Modification Order
IFFR Research	-	South Cambs Arts Awards 2012
Scott Wentzell	-	APN Local Councils & Community Buildings Research
Bidwells (H Pickering)	-	Church Clock
Sawston Youth Drama	-	Hinxton Footpath temporary closures
Cambridgeshire Police	-	The Pajama Game production
Christina Gordon	-	Shrievalty Trust – donation request
Cambridgeshire Acre	-	Car parking
N Bell	-	Parish Planning
Eibe Play	-	2030 Vision Agriculture & green spaces
HMRC	-	Child's Play
John & Margaret Bristow	-	Annual confirmation of Employer details
N Webb	-	Land adj. Stumps Cross
Clerks & Councils	-	Whittlesford Warriors 9v9 Goal posts
RoSPA	-	Direct 2012 magazine
NHS	-	Brochure
Amberol	-	Keeping in Touch magazine
Suffolk Accident Rescue Service	-	News 2012
CPRE	-	Donation request
Dynamic Fireworks	-	Planning explained booklet/Field Work Winter
Robert Jeffery	-	Queen's Diamond Jubilee
M Healy	-	Tree and Orchard information
Rob Tatham	-	QE2 Fields
PJ Owen	-	Free Site Survey for Parks & Play Area
IWM	-	Planning Application S/2484/11
Correspondence sent:		Air Shows 2012
CCC (M Cooper)	-	Flooding Mill Lane/Network Rail
S McKibbin	-	Manhole cover Frogge Street
M Rule	-	Manhold cover Frogge Street
M Healey	-	Cemetery Tree Works
	-	QE2 Fields

008/12 Reports from Councillors:

Sian Wombwell reported that the potholes in Grange Road were getting much worse. The Clerk will remind CCC Highways that these are still waiting repair. **Action: Clerk**

Since moving into Brookhampton Street, Will & James Wombwell had been unable to get Superfast Broadband. Kern Roberts agreed to look into this. **Action: KR**

Tim Pavelin reported on the Allotment Association AGM saying that the fees will remain the same and they have full allocation of the plots. They are in a healthy position but run on a shoestring budget. He

proposed that the Parish Council agree to pay the full amount for the purchase of the signage that was installed last year by CCC. Michael Robinson seconded the proposal and all unanimously agreed it. The Clerk will inform Steve Jenkins of the Allotment Association of this decision. **Action: Clerk**

Sheila Birch would like us to request from Cllr Mick Martin a list of the personnel in the Planning Department and their responsibilities. The Chairman will include this request as he has other points he wishes to raise. **Action: TS**

Jocelyn Flitton had received complaints again about Dog Fouling along Back Lane and in the Recreation Ground. It was agreed to put a more strongly worded reminder in Icene, reminding people that sport was played on the Recreation Ground and the possible infections it could cause. **Action: Clerk**

Terry Sadler reported potholes on the edge of the road in Butchers Hill. **Action: Clerk**
SCDC Planning Committee refused by 11 votes to 1 the planning application relation to the Land West of Gurner House.

David & Monica Lilley joined the meeting.

009/12 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S/2484/11 – Two-storey detached dwelling and garage – site r/o Norman Hall, Church Street – Mr & Mrs P J Owen. The Chairman invited Julian Owen to address the Parish Council before they discussed the application. The Chairman then gave a summary including comments made on the previous application especially regarding Protected Village Amenity Areas (PVAA). Several Councillors had made another site meeting on Sunday 15 January. The Councillors then expressed their individual opinions and 7 voted to approve the application, 2 against. The Chairman said we should ask for a S106 agreement to prevent further development and preserve the integrity of the flint wall. Councillors also approved the suggestion of an Archaeological survey. Approve **Action: Clerk**

Julian Owen left the meeting.

010/12 Finance (Bank Balances) including payments to:

Harts (Dec. Icene) - £70.38 + £29.00 (Village Leaflet)	Ickleton Village Hall (Hire) - £45.00
CCC (Street Lighting Energy & Maintenance Charges) - £476.28	Cambs. Acre (Sub.) - £30.00
J A Flitton (3 months salary & expenses) - £401.53	HM Revenue & Customs (PAYE) - £78.53
Cambridge Conservation Volunteers (Coploe Pit) - £70.00	

Receipts: R Skeates Funeral Directors – Burial Fee P Singleton - £68.00

Bank Balances:

Community Account	-	£109.84
Business Base Rate Tracker Account	-	£29,859.71

The Clerk reported she would be putting in the VAT refund claim for £810.19. **Action: Clerk**

Precept v Budget (9 months – circulated) – No comments were made.

Quotations - Insurance Renewal – The Chairman and Clerk will be requesting quotations for the coming year, which will need to include the Cricket Club. **Action: TS/Clerk**

Purchase – ‘No Dogs allowed’ sign for Coploe Pit + renewal of sign on Play Area - It was agreed that the Clerk (in conjunction with the Chairman) could purchase two signs. **Action: TS/Clerk**

Precept discussions 2012 – The Finance Committee had met on 12 January to discuss the options proposed, and agreed to propose Option 1, an increase in line with inflation. Sheila Birch proposed Option 3, a greater increase. After discussion, the Chairman proposed Option 1, this was seconded by Tim Pavelin and received 8 votes in favour and 1 against. The precept will therefore be raised from £21,000 to £22,000. **Action: Clerk**

Risk Assessment Review – Lewis Duke and the Clerk will meet to review the documents.

Action: LD/Clerk

The Chairman then moved the following item forward on the Agenda:

017/12 CCC Definitive Map Modification Order 2011 (Footpaths, 7, 4 and 12) – A letter from Camilla Haggett (CCC) dated 14/12/11 stated that there was a period of six weeks for representations to be made against the proposed order. The Clerk had received copies of letters from residents that had been sent to CCC against the change. The Chairman invited the residents to make any comments. Michael Rule said he was in the process of objecting. The Chairman invited Lewis Duke, as a landowner, to address the Parish Council. He declared an interest and left the room whilst discussions took place. The Chairman had written to Camilla Haggett (CCC) on 12/08/11 expressing our concerns. It was agreed to re-send this letter to Alex Plant (CCC Environment Services) stating that our comments still stood. **Action: TS**

3 residents left the meeting. Lewis Duke rejoined the meeting.

011/12 Recreation Field and Play Area:

Whittlesford Warriors FC – Match Fees – the fees are still outstanding

Use of Recreation Field – Sunday 24 April 2012 – Charlotte Holding – The Clerk had sent a list of questions to Ms Holding. She had replied that she no longer wished to use the Recreation Ground.

Grass cutting quotations + strimming + servicing of Mower – The Clerk will be requesting quotations for the coming year. It was noted that the Cricket Club would be maintaining the Cricket Square.

Action: Clerk

Rubber Matting under the swings – it was noticed that this was puckering. The Clerk will ask C Frankau to have a look to see if he can relay it. **Action: Clerk**

012/12 Cemetery - Chapel – Condition to be kept under Review

013/12 Churchyard

SCDC Historic Buildings Grant - This item to be carried forward as not everyone had read the SCDC document. **Action: All**

Yew Hedge (Quote for cutting) – It was agreed to obtain quotations to cut the hedge. **Action: Clerk**
Sian Wombwell volunteered her family to put chemicals (they are accredited to do this) on the base of the shrubs on the inside of the Churchyard wall by the small pedestrian entrance. This will be done within the next few weeks.

014/12 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing further to report.

Action: TS

Drain top of Mill Lane – The Clerk had received a telephone call from John Eccles of Network Rail saying that they have scheduled the work for 9 April 2012. Mike Cooper (CCC Highways) has been notified.

Action: Clerk

Abbey Street opp. Methodist Chapel – Nothing to report.

Action: LD

015/12 Tree Planting – We had received some suggestions from residents. A walk around the Recreation Ground left Councillors feeling that there was scope to do something. It would need a working party (during February) to clear some undergrowth. We need to make firm plans for autumn planting, but one tree (possibly Oak) would be planted during the Jubilee weekend. The Clerk will obtain a quotation/permission for the removal of the Horse Chestnut tree (near Back Lane entrance) to be removed and the stump ground out. The new tree could be planted near the site. Sian Wombwell will make enquiries about Oak trees and also proposed that we purchase a tree guard and plaque. **Action: SW/Clerk**

015/12 Footway Lighting Maintenance Agreements + Replacement programme – The Clerk had compiled costings over the previous years, which the Chairman will review and report on next month. **Action: TS**

Cllr Stone had forwarded an e-mail (dated 16/12/11) from Chris Capps (CCC) stating that Ickleton's street lighting is in the programme for replacement in late 2014. The designers will start work so that the

individual street designs are complete about 3 months in advance, as the leaflets go out. The Balfour Beatty PFI programme is based upon those lighting columns in worst condition and in most need of replacement.

018/12 Coploe Pit – Sheila Birch reported that Cambridge Conservation Volunteers had cleared the pit on January 8 and had done a good job. It appears that dogs are being exercised in the pit and they are causing damage to rare chalk land plants, which have been managed for some 15 years. It was agreed to put an article in Icene and a ‘No Dogs Allowed’ sign will be purchased and displayed on the gate. Sheila Birch will make enquiries with the Wildlife Trust about acquiring an information board. **Action: SB/Clerk**

019/12 Sawston Neighbourhood Panel Meeting – 9 January 2012 – Liz Gibson and Jocelyn Flitton attended this meeting. Liz Gibson gave a review of the talk given by N Williams of the Cambridgeshire Policy Authority regarding funding. Anti Social Behaviour and Speeding remain in the spotlight.

020/12 CCC Funding for Local Minor Highway Improvements - Applicant is expected to provide a contribution towards each project of at least 10% of the scheme cost - Applications by 01 February 2012) – The Chairman proposed that we ask for improvements/reinstatement of the footpath as it approaches the Railway Bridge at Gt Chesterford. The proposal was unanimously agreed and accepted that the Parish Council would need to contribute 10% of the cost of the scheme. Unfortunately past experience suggests that this is unlikely to be approved by CCC. **Action: TS**

021/12 Wellcome Trust Meeting 27 January – Items for Agenda – Suggested items were Trees and Cricket Club. **Action: TS/SB**

022/12 Adjournment for questions from members of the public – None

023/12 Date and time of next meeting - 15/02/2012 at 7.30pm

There being no further business the meeting closed at 9.45pm.

Chairman

Date

I am not sure if Ickleton has signed up to any of SCDC's initiatives, I am encouraging Duxford to look closely at the various schemes. This is hot off the press today.

Plans proposed to help more rural communities go green

Released on 17 January 2012

Plans have been unveiled to help even more South Cambridgeshire villages go green by making buildings more comfortable, cheaper to run and better for the environment.

A [sustainable energy](#) project was launched in 2009 - and 21 volunteer groups are already signed up - but energy bosses at South Cambridgeshire District Council now propose to invest £57,000 to build on the success of the project so parishes who are yet to sign up can also be offered support.

Rising fuel bills is a top concern for South Cambridgeshire residents, and in a report published today by the Citizens Advice Bureau more than 4 out of every ten people across the country said they were worried about the issue.

The Council's proposed investment, which will be presented to the Councillor responsible for sustainability and climate change on Friday (20 January), aims to support residents so they can reduce energy bills and play their part in tackling climate change.

Over the last two years the District Council has given support to communities including helping them run energy days to educate residents about how to cut bills, trained volunteers to use thermal imaging cameras to target where work can be carried out to stop heat being lost and supported local solar energy projects.

Around £20,000 of the money pledged for green initiatives has been secured from central Government through Sustainability East, and these funds will help the District Council educate residents about the Government's Green Deal that is expected to be launched later this year.

The Green Deal aims to revolutionise homes and businesses by covering the upfront costs of retrofitting energy efficient technologies such as insulation and boilers, and the Council plans to help communities make the most of Government funding available to improve their homes and properties.

Plans for further investment to help people go green follows news last week that £100,000 of EU funding will help begin a £6 million project to improve insulation and install the most energy efficient boilers in Council owned homes.

Cllr Peter Topping, South Cambridgeshire District Council's Cabinet Member for sustainability, planning and climate change, said: "When we launched our Sustainable Parish Energy Partnership around two years ago just five parishes were on board, but now more than 20 take part and our planned investment will help it go from strength to strength. Reducing energy bills and the carbon footprint of South Cambridgeshire communities is a priority for us and by giving help and advice to volunteer groups we will make sure our residents get the best out of funding available to them."

For further information on the Sustainable Parish Energy Project please visit www.scambs.gov.uk/Environment/SPEP or contact Richard Hales at South Cambridgeshire District Council on 03450 450 500 or sustainability@scambs.gov.uk

I was asked at the last meeting to give a breakdown of available grants. In addition to the information below the SCDC web site offers a fundraisers toolkit, which shows a list of external funding sources.

Community Facility Grants

This grant scheme is aimed at improving community facilities by providing funding for community buildings within South Cambridgeshire. This includes:

- to build new village halls or community centres,
- to make improvements to existing village halls and other community buildings,
- to provide disabled access,
- to provide community mini buses, which are available to the whole community and accessible to disabled users,
- to improve car parks associated with village halls,
- to provide youth buildings/'drop-in' centres for young people

Funding is available up to 25% of the total cost for all of the above projects (maximum of £40,000), except improvements to village halls/other community buildings, which are eligible for up to 35% of the total cost (up to £40,000).

Please read the criteria for this grant and contact the Sustainable Communities Resource Officer if you would like more information or an application form.

Community Play Area Grants

For smaller villages, grants are also available towards the installation of new play areas, to make improvements or to buy new equipment for existing play areas, and safety surfacing.

To qualify for this grant scheme, the village must have a population of 2,000 or less.

Villages with a total population of 1,000 or less are eligible for up to 50% of the total cost in grant awards, Villages with a total population of 2,000 or less are eligible for up to 25% of the total cost in grant awards.

Please read the criteria for this grant and contact the Sustainable Communities Resource Officer if you would like more information or an application form.

Village Sports Facility Grants

This grant scheme is aimed at improving the facilities for sports within villages in South Cambridgeshire. This includes:

- to build new pavilions, changing facilities, multi-use games areas, tennis courts and recreation areas,
- to make improvements to existing sports facilities such as the above,
- to provide disabled access,
- to improve car parking,
- purchase and improvements to recreational land

Please read the criteria for this grant and contact the Sustainable Communities Resource Officer if you would like more information or an application form.

Youth Sports Initiatives Grants

This grant scheme is to assist casual sport and recreation facilities that would be aimed mainly at young people aged 12 and over. These facilities will normally have open access to casual users but may be booked (multi-use games areas only) for use by identified groups on a weekly or occasional basis.

Projects may include, but are not restricted to,:-

- Multi-use games areas (MUGA's),
- Skate boarding park,
- Roller blading park,
- BMX bike ramps,
- Kickwalls,
- Single basketball posts

Applicants may apply for a grant up to 50% of the total cost of the project to a maximum of £15,000 depending on the type of facility.

Please read the criteria for this grant and contact the Sustainable Communities Resource Officer if you would like more information or an application form.

Arts Capital Grants

This grant scheme is aimed at projects from organisations involved in the following :-

- Artists working in public spaces
- Building new and refurbishing existing arts facilities (e.g. new halls, dressing rooms, dance floors etc.)
- Equipment including lighting, sound and musical instruments

Applicants may apply for a grant up to 50% of the total cost of the project.

Please read the criteria for this grant and contact the Sustainable Communities Resource Officer if you would like more information or an application form.

Early involvement of the Parish Council and other local groups is essential. A good case for the project and its relevance to the locality must form part of the application.

Apologies again for my absence,

Mick