

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 21 March 2012 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Lewis Duke, Sheila Birch, Kern Roberts, Tim Pavelin, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District) and J Fowler

047/12 Apologies for absence: Cllr Timothy Stone (County), Michael Robinson, Liz Goddard, Liz Gibson, Sian Wombwell

048/12 To approve the minutes of the meeting held on 15 February 2012: The minutes were approved and signed by the Chairman.

049/12 Adjournment for questions from members of the public: None

050/12 Matters Arising:

028/07 Tennis Court – Lewis Duke said there was no real progress to report.

Action: LD

078/11 Emergency Plan – The Plan had been submitted and acknowledged by SCDC. In the first instance, the Clerk will issue the report to Parish Councillors and key people mentioned. At a later date it will be issued to everyone named in the report.

Action: Clerk

168/11 Queen Elizabeth II Fields:

Outstanding queries – Cambridgeshire Acre has advised us that as a Parish Council we do not need to apply for charitable status. A non-charitable deed will be fine. A copy of the deed has yet to be obtained.

Action: TS/Clerk

Annual membership – Fields in Trust have offered an Annual membership (normally £35) at a reduced rate of £20 for the first year's membership. Terry Sadler proposed Lewis Duke seconded the proposal that we take up the membership in case it produced anything of advantage. Renewal to be reviewed next year. Other Councillors agreed this proposal.

Action: Clerk

171/11 Queen's Diamond Jubilee 2012: Leaflets had now been distributed to all houses outlining the activities planned over the weekend of June 3rd and 4th.

"Consideration of further funding for the Diamond Jubilee Committee" – Katherine Denham-Johnson had contacted the Clerk regarding the cost of Public Liability Insurance. The Clerk had contacted the Parish Council Insurance Company who said they would cover it but outlined several points, which the Diamond Jubilee Committee would have to abide by. Lewis Duke said he was personally happy to cover the costs, which had been quoted to the Committee of £169 (£143 to cover the Beacon lighting). The Parish Council thanked Mr Duke for his kind generosity. The Clerk will notify the Committee of this decision.

Action: Clerk

008/12 Super fast Broadband – Lewis Duke reported that he had just learnt that an optic fibre cable had been pulled from a box on Abbey Street to the offices on Abbey Farm. He will make further enquiries to see if it is currently in use.

Action: LD/KR

026/12 20mph Speed Limit – The Chairman had e-mailed Brian Stinton of Cambridgeshire County Council, but had so far not received a response.

Action: TS

033/12 Litter Pick – The Clerk reported that Clare Driver had organised a very successful Litter Pick around the village on Sunday 11 March. Loaned equipment from CPRE helped in collecting the litter. Around 21 bags of litter were collected and more was still lying around. Most of the litter appeared to come from vehicles passing through the village. Litter found in the lay-bys in Grange Road could be linked with lorries servicing RAGT Seeds, who will be approached to see if there is a way of addressing this. A letter of thanks will be written to Clare Driver.

Action: TS/Clerk

039/12 Footway Lighting Maintenance Agreements – Refund due from SCDC/BB – Item to be reviewed in April.

Action: Clerk

051/12 Youth Representation: None

052/12 Reports from District and County Councillors:

District Councillor's Report

Cllr Mick Martin verbally reported that the Gas Station in Duxford Road was currently illuminated at night. The lights would be switched off at the end of May when work has been completed. He had attended the Local Plan Workshop at SCDC today. Terry Sadler and Lewis Duke will attend this next week. He raised a few points, which he felt they should be aware of before the meeting and passed on a briefing paper from the meeting.

David Lilley joined the meeting.

Appendix I - County Councillor

The Chairman moved the following item on the Agenda, following the report from the County Councillor.

064/12 CCC Bus Subsidy Cuts: Essex County Council was talking to Stagecoach but it is unlikely they will pick up the subsidy. The current situation is that we are waiting to hear what Stagecoach proposes and are unable to do anything further at the moment. The Chairman reported that Cllr Stone is keeping us well informed. The Chairman invited David Lilley to speak and give his views on the situation. Mick Martin (wearing his IWM hat) said they are unable to contribute towards the subsidy, but they do pay for buses on Event days. John Fowler had e-mailed D Clark of Cambs. Local Link regarding the minibus as they had said a leaflet and questionnaire would be distributed to liaise with the public as they may offer a contribution towards the subsidy. The Chairman asked Mr Fowler if he could obtain an update from Cambs. Local Link. **Action: TS**

John Fowler left the meeting.

053/12 Correspondence received:

CCC (K Day)	-	Training course for countryside volunteers
CCC (A Warburton)	-	Raising Awareness of Adult Abuse in Community Groups
	-	Older People's Newsletter March 2012
CCC (Planning DC)	-	Cambs & Peterborough Minerals & Waste Plan
CCC (BWC)	-	Buy with Confidence – Trading Standards Approved
CCC (K Day)	-	Parish Paths Partnership Scheme (South Cambs) 2012-13
CCC (C Howes)	-	Minor Highway Improvements Applications
CCC (T Stone)	-	Minor Highway Improvements Applications
CCC (A Plant)	-	Economy, Transport & Environment changes
CCC (C Haggett)	-	Definitive Map Modification Order
SCDC (J Fletcher)	-	Draft Housing Strategy
SCDC (J Mills)	-	Local Plan Workshop – 29 March 2012
SCDC	-	National Non-Domestic Rate Year 2012/13
SCDC (L Green)	-	Emergency Plan
SCDC (R Ward)	-	Advance notice – Planning Application S/0337/12/FL
SCDC (H Adams)	-	Standards Committee March 2012 Newsletter
Various e-mails	-	Circulated to Councillors during the month
Ickleton Village Hall	-	Increase in Hire Charges
Anglian Water	-	Drought situation and imminent hosepipe ban
HMRC	-	Information for Employers
East of England Amb.	-	Precis – Ambulance Service NHS Trust
LCR	-	The Voice of Local Councils Spring 2012
Various e-mails	-	Citi 7 bus subsidy/cuts
Clerks & Councils	-	Direct magazine March 2012
IPS (C Driver)	-	Village Litter Pick
Fields in Trust	-	Invitation to Annual Membership / Folder for Diamond Jubilee
K Denman-Johnson	-	Public Liability Insurance for Diamond Jubilee
Various e-mails	-	Proposed Planning at Stumps Cross
Imperial War Museum	-	Agenda – Meeting 28 March 2012

P Fletcher	-	20mph Speed Limit
Sawston Police	-	Attempted and theft of lead from Cemetery Chapel roof
Regal Roofing	-	Cemetery Chapel roof
Online Playgrounds	-	Catalogue 2012
NatWest	-	Ahead for Business
Glasdon	-	Leaflets
Navigus Planning	-	Journal of Local Planning
Whittlesford Warriors	-	Payment of fees
Cambs. Acre	-	News Digest March 2012 / Community Action magazine
SSP	-	Water & Play
Sutcliffe Play	-	Give your playground a new lease of life
Steve Shaw	-	Proposal to empower Town & Parish Councils
Lord Lieutenant	-	Diamond Jubilee Picnic at Burghley House, Stamford – 13 June
		<i>Councillors will be asked to put names forward, a decision will then be Made</i>
		Action: Clerk

Correspondence sent:

SCDC (J Fletcher)	-	Empty Homes Consultation
SCDC (L Green)	-	Acknowledgement of Emergency Plan
M Chater	-	Re. quotation for grass cutting
W & J Wombwell	-	Gritting of roads
R Skeates	-	Table of Cemetery Fees
H Peasgood & Son	-	Table of Cemetery Fees
H J Paintin Ltd	-	Table of Cemetery Fees
Mr C Frankau	-	Recreation Ground

054/12 Reports from Councillors:

Tim Pavelin reported Dog Fouling on the Recreation Ground. It was suggested and agreed more notices should be put in place e.g. near Back Lane and the gateway behind the Village Hall. **Action: TS/Clerk**

Terry Sadler asked following the Litter pick if we needed more litter bins in the Recreation Ground. The Chairman and Clerk will look at the situation and report back. **Action: TS/Clerk**

055/12 Planning application(s) received from SCDC: None Declarations of Interest to be declared.

Appeal by Mr & Mrs PJ Owen - S/0704/11/F (April 2011) - Town and Country Planning Act 1990 — site r/o Norman Hall, Church Street, Ickleton. Response by 11 April 2012.

This appeal had been lodged regarding the first planning application that had been submitted. The response to the appeal was discussed and a vote to decide whether to change our original decision (Recommendation to Approve) was made. Four votes were in favour of keeping the original decision and one for withdrawing the original decision.

The second planning application, for the same site, was due to be heard by the SCDC Planning Committee on 4th April. The Parish Council will not attend the meeting but the Chairman will write a letter. He will check with Mr Owen that he was happy with the Chairman using information supplied by Mr Owen.

The letter relating to the appeal will be sent once the outcome of the meeting on 4th April is known.

Action: TS

Cllr Mick Martin and David Lilley left the meeting.

033/12 Finance (Bank Balances) including payments to:

Harts (Feb. Icene) - £70.38 CPRE (Subscription) - £29.00 Stop Stansted (Subscription) - £30.00

Outstanding Invoice payments due: SF Cleaning (Icene Adv.) - £60.00 Mrs J Bennett (Icene Adv.) - £10.00

Payments received (via BACS) - Whittlesford Warriors (Use of Recreation Ground) - £100.00

Payments received SCDC: Section 106 Contribution – S/2151/08/F – £2380.01 – Allocation of funds:

Section 106 monies need to be spent on outdoor 'Recreational facilities'. The first amount (£4,258.90) had been earmarked as potentially available to the Tennis Courts project. SCDC have asked us to be informed

as to what we are spending the money on. It was agreed that the money would be dealt with on a 'first in first out basis'. **Action: TS/Clerk**

Bank Balances:

Community Account	-	£ 1,616.48
Business Base Rate Tracker Account	-	£30,859.71

Quotations - Insurance Renewal (3 quotations being obtained. Fourth firm declined due to Skate Park): One quotation had been received. The Clerk will ask if the other two could be available for discussion at the April meeting. **Action: Clerk**

Financial year end 31/03/12 – Approval Clerk's 3 month's salary + PAYE paid up to and including 31/03/12: The Parish Council approved the payment to the Clerk. **Action: Clerk**

Parish Clerk's Salary Review: The Clerk left the room. The Chairman informed the Clerk when she returned to the room that her hourly rate had been increased from 1 April 2012 from £10.498 to £10.841.

056/12 Recreation Field and Play Area:

No Dog sign for Play Area – still to be purchased. **Action: TS/Clerk**

Rubber Matting under swings – still outstanding with C Frankau **Action: Clerk**

Play Bark – this had been delivered on Tuesday 20th March and now needed to be spread. Kern Roberts said he could give an hour tomorrow and would make a start. The Chairman suggested that we meet at 9.00am (prior to the Working Party in the Churchyard on Saturday) to continue the spreading. As the clocks change this weekend, Councillors should be able to put some time in during the evenings of the coming week. **Action: ALL**

Working Party held 25/26 February – The clearing of the corner area near Back Lane in the Recreation Ground went very well. There were still some trees covered with ivy that probably need to be removed.

Quotation for Post and Rail fence – A quotation for a post and rail fence had been received from C Frankau for £420.00 + VAT. This was felt to be expensive. The Chairman had asked Mr Frankau to submit other quotes for different types of fencing. The Chairman will speak to Mr Frankau again. **Action: TS**

Church Fete 30 June. Permission & Request to hold Car Boot sale in the morning around edge of field, 'Beach' for games and Pony Rides. Query: Insurance and entry charge for Car Boot – The Parish Council agreed the Fete could be held, but the Clerk was asked to see if a cricket match had been planned for that day as there would be a conflict of interest. They were highly concerned regarding the holding of a Car Boot sale. After discussion it was decided that it was not a suitable venue. Regarding the 'Beach' the Councillors would like to know how big it would be and where they planned to put it. Pony rides would be in order around the perimeter. **Action: Clerk**

Cricket Club – Keys (2) for gate in Back Lane – The Cricket Club was obtaining two keys for access to Back Lane gate. Michael Robinson and Tony Burton would hold these. **Action: Clerk**

057/12 Cemetery - Chapel: _

Attempted and theft of lead from Chapel roof – Thieves had attempted to steal the lead from the bell tower at the end of February, but had been more successful in the past week. These crimes had been reported to the Police and Insurance Company. The Clerk had been in touch with Mark Grainger of Regal Roofing on both occasions. After the attempt in February, Mr Grainger had reinstated the lead and replaced broken tiles. He will look at the bell tower next week and let us know his views regarding replacing the lead with either peg tiles or slates. **Action: Clerk**

Headstone check report – These had been inspected on 28th February. No problems were found.

Rabbits – these are prolific but it is now too late to cull them. The Clerk will make a note for November. **Action: Clerk**

Ivett & Reed - Additional Inscription-Mr PW Singleton – The request for the additional inscription was approved. The Clerk will notify Ivett & Reed of this decision and the cost involved. **Action: Clerk**

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058/12 Churchyard:

SCDC Historic Buildings Grant / Review wall during Working Party – item to be discussed at the April meeting. **Action: Clerk**

Joint Working Party – Saturday 24 March (Refreshments provided) – As many Councillors as possible are requested to attend at 10.00am, having attended the Recreation Ground first. Lewis Duke will provide a trailer for the rubbish. **Action: ALL**

Wildlife Garden (Meeting of Clerk, Catherine Cocks & Rosemary McKillen 14 March) – The Clerk reported that the gravel footpaths needed the weeds sprayed twice a year. It was agreed that the Clerk would contact C Frankau and ask him to do this. Catherine Cocks will produce a new map for Ron Coulson to work with. They will be introducing log piles in the Wildlife Haven to encourage insects etc. Snowdrops had been given by Keith Sutcliffe and Gordon Woolhouse and will be planted in the Churchyard. Catherine Cocks had ordered two replacement Cherry trees, which she would plant and water. It was agreed that the Parish Council would cover the cost of these trees at £25 per tree. **Action: Clerk**

059/12 Flooding:

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing further to report.

Action: TS

Drain top of Mill Lane (9th April Easter Monday) – Nothing further to report until next month.

Action: Clerk

Abbey Street opp. Methodist Chapel – nothing further to report.

Action: LD

060/12 Tree Planting – Friday 23 March: Acacia Tree Surgery will contact Terry Sadler/Sian Wombwell on the day regarding the site where the trees should be planted on Friday. The Clerk has informed C Frankau and he had agreed to water the trees. The Chairman would like Sian Wombwell and Kern Roberts to be involved/arrange with planting of the Jubilee Oak, further tree planting, hedge planting, and possible Orchard in the allotments. **Action: TS/SW/KR**

061/12 CCC Definitive Map Modification Order 2011 (Footpaths, 7, 4 and 12): Camilla Haggett of CCC had notified us that as none of the six objections had been withdrawn, the Order was therefore being sent to the Secretary of State for Environment and Rural Affairs for determination. **Action: TS**

062/12 SCDC – Standards Committee – Localism Act 2011 – new arrangements to be in place by 1 July 2012: The Chairman will look at the new arrangements and will liaise with the Clerk in the first instance. **Action: TS/Clerk**

063/12 Uttlesford Local Development Framework Consultation: The Chairman had lodged comments on behalf of the Parish Council. **Action: TS**

064/12 Coploe Pit: Green Belt did not carry out the clearance on 14 March as they had previously visited the pit in January. They will come again in July. The Clerk reported that C Frankau had put up the ‘No Dogs’ sign free of charge.

065/12 Annual Parish Meeting + Speaker – 23 May 2012: A suggestion to get someone to speak from IWM about the Archive Film Store in Grange Road was made. The Clerk will contact Mick Martin. Councillors were asked for alternative suggestions as soon as possible and inform the Clerk. **Action: Clerk**

065/12 Adjournment for questions from members of the public: None

066/12 Date and time of next meeting - 18 April 2012 at 7.30 pm

There being no further business the meeting closed at 10.20pm.

Chairman

Date

Highways

I have been following up outstanding matters and have met Brian Stinton and David Lines at Whittlesford Highways depot.

For Ickleton the only item raised was the question of a village-wide 20 mph limit. The parish council is dealing with this. Please let me know if there is any other highways matter where you would like some help.

Buses

The removal of subsidies on the Citi 7 south of Sawston continues to create problems. They are due to be lost in September.

I won't bother you with the detail but the dial-up Cambridgeshire Link service centred on Whittlesford station has been a complete flop. Now the question is how to get it working in a way, which satisfies the needs of local residents, including local businesses and the Imperial War Museum, and makes commercial sense. I remain convinced – until consultation proves otherwise – that the idea of an interchange at the point of the Sawston by-pass would be flexible enough for the commercial Citi 7 to have a proper terminus while feeder services are developed.

I spoke at the Council's Cabinet meeting a couple of weeks back when the bus petition was presented. The petitioners gathered 498 signatures in two days. The County is now getting into gear for asking people their views, particularly by asking people what might be available to replace their buses so they can make an informed request. But at present one person in Shire Hall is dealing with all the bus companies, parish councils and residents in Cambridgeshire. Two more are to be engaged but we only have until September to plan a replacement for buses. Effectively we have lost a year in which meaningful face-to-face consultation could have taken place.

Last week I met Andy Campbell, the boss of Stagecoach, says that he could possibly make a profit if he ran fewer buses on the Saffron Walden route. He has a few "blue sky" ideas about a number of potential alternatives but these are commercially sensitive, so I am not allowed to talk about them. My concern is that just reducing frequency is the easy way out and will be the County's fallback position. If that is the case then the County loses any incentive to look for more radical solutions and many people who need to travel at a specific time will be badly inconvenienced.

Great Chesterford New Town

I have circulated a copy of the County's response to the possibility of a New Town at Great Chesterford.

Superfast Broadband

Rather more positive news here. The County's Cabinet has now agreed the shape of all the advisory bodies and delivery bodies aka Governance. There is to be a Project Steering Group, a Project Board and a Project Team, not to mention a Working Group and a Delivery Group.

These are essential structures, but as I said to Cabinet, the County shouldn't lose sight of the people who will actually be using superfast broadband. They need to be brought into the picture as soon as possible.

Two other good sign for Ickleton are first that in the list of seven benefits, or local priorities of businesses and people working from home are highlighted in the first four; second that the County is talking to Essex about areas in Cambridgeshire served by exchanges in Essex. This is quite productive because the superfast broadband initiative comes about as part of government-led and partially government funded policy.