

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 September 2012 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Lewis Duke, Susan Clew, Michael Robinson, Liz Gibson, Liz Goddard, Tim Pavelin, Kern Roberts, Jocelyn Flitton (Parish Clerk, Cllr Mick Martin (District) and David Lilley

185/12 Apologies for absence: Sian Wombwell and Cllr Timothy Stone (County)

186/12 To approve the minutes of the meeting held on 15 August 2012: The minutes were approved and signed by the Chairman

187/12 Adjournment for questions from members of the public: None

The Chairman brought the following item forward:

203/12 CCC - Cambridgeshire Future Transport Meeting – 12 September 2012:

David Lilley (who had represented the Parish Council) reported that there was nothing that really affected Ickleton and was reasonably happy with our Citi7 service. The timetable had been altered and it does make the journey to Cambridge slightly longer. CCC will subsidize the Mini bus, which is used less by Hinxton and it is not 'Buggy' friendly. The next Community meeting is on 28th September, which Mr Lilley is unable to attend. The Chairman thanked Mr Lilley for attending the meeting.

The Chairman brought the following item forward:

Matters Arising - 026/12 Proposed 20mph Speed Limit – David Lilley asked if the Parish Council felt that they had the mandate of the village to go ahead with this proposal. The Chairman replied that the village would be consulted before the final decision is made.

Kern Roberts joined the meeting.

Kern Roberts gave a report on the Focus group that had been formed (with residents from across the village) following the Annual Parish Meeting and the first meeting had been held on 23 August and minutes had been taken. An article is being put in the October issue of Icene asking residents to send their responses to Kern Roberts. The Chairman had received an e-mail from Brian Stinton (CCC), which had been circulated. The Chairman proposed that he and Kern Roberts met with Brian Stinton for further discussion. If the Parish Council does decide to back the introduction of a 20 mph limit, this recommendation will be put to residents in a consultation exercise. If feedback remains positive, formal consultations have to take place with the police, emergency services and other bodies. Final commitment to implement the speed limit, if that is agreed upon, comes after that. **Action: TS/KR**

David Lilley left the meeting.

188/12 Matters Arising:

028/07 Tennis Court – The Chairman had circulated a draft letter, which was to be sent to The Human Trust. The Councillors were in agreement with the letter, which the Chairman will now send.

Action: TS

168/11 Queen Elizabeth II Fields – Signing of finalised deed/plan - A resolution was proposed, seconded and voted by all to be favour for the signing of the deed. The Chairman and Tim Pavelin signed the deed and plan (2 copies) witnessed by the Clerk. These will now be returned to the Fields in Trust. They will return a copy together with our Queen Elizabeth II Field reference and land registry forms and will contact us regarding ordering the plaque. **Action: Clerk**

008/12 Super fast Broadband – Cllr Stone (County) had mentioned in his report that there have been 91 registrations from Ickleton out of a possible 314 recorded ‘premises’. This equates to 29%, which is very good for our part of the world.

Action: LD

033/12 Litter Pick – Purchase of equipment – The Chairman had received acknowledgement from Wellcome Trust that the equipment was ready for collection. He will collect this when attending the Liaison Meeting on Friday 21 September.

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – The Chairman and Clerk were still looking into this item. They will also consider a letter that had been received from SCDC regarding their supplying the bins on the public highway and the provision of a chargeable service. A suggestion had been put forward for the provision of a dog bin sited at the end of the footpath running from Birds Close to Abbey Street.

Action: TS/Clerk

082/12 CCC Definitive Map Modification Order 2011 (Footpaths 7, 4 and 12) – The Clerk had sent an e-mail to Camilla Haggett (CCC) asking for an update on the situation.

Action: TS

171/12 CAPALC Training Courses – Following a request to CAPALC regarding holding courses in this area, a response had been received that this was possible for a cost of £1,050 for 3 sessions. They suggested we contact other Councils in the vicinity to see if they had any Councillors who would wish to come of the courses. Several Councillors were keen to attend the courses if they were held nearby and not in Sutton.

Action: Clerk

189/12 Youth Representation: None

190/12 Reports from District and County Councillors:

Appendix I - County Councillor’s Report

Appendix II - District Councillor’s Report

Cllr Mick Martin urged the Parish Council to respond to the Local Plan Options and Issues document.

The Chairman moved the following item forward:

Construction of garage 33 Church Street: The Chairman said he had not been happy with the tone of e-mails from the Planning Officials. He felt that in this case the planning system had not produced a satisfactory situation. There was a stark contrast between the way Planning Officials dealt with many formally submitted proposals in minute detail, and this instance where someone appeared to have a free hand in a development on the very edge of if not outside the village framework. Cllr Martin said he could not understand why a particular view had been taken regarding the curtilage of a dwelling, and had questioned this with Planning Officials; so far he had not received a reply. He will continue to pursue this matter.

Action: Cllr Martin

The Chairman raised the proposed move by Welch’s to Duxford and asked if Duxford Parish Council had made a decision. Cllr Martin said Duxford had not yet made a decision and their meeting was being held on Thursday 20 September. Whittlesford has recommended Refusal (grounds unknown). The Chairman raised concerns about the possibility of increased traffic, especially regarding HCV’s. Cllr Martin reported that Duxford is currently checking weight limits (7.5 tons). It was agreed that the Chairman would respond to SCDC by 6 October 2012.

Action: TS

Cllr Mick Martin left the meeting.

191/12 Correspondence received:

| | | |
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| SCDC (L Browne) | - | Recreation Study 2012 – Village survey results |
| SCDC (SL Harwood-Clark) | - | Litter and Dog Bins – Response to Council Motion |
| CCC (B Stinton) | - | Ickleton 20mph speed limit |
| CCC (A Whittaker) | - | Cambridgeshire Future Transport Meeting 12/09/12 |
| CCC (CST) | - | Update on Rights of Way Officer Support |
| Wellcome Trust | - | Litter picking equipment |
| Nat. Training Strategy | - | CiCLA Section 7 certificate for Clerk |
| CPRE | - | Field Work Autumn 2012 |
| Society of Local Council Clerks | - | Celebrating its 40 th anniversary |
| Clerks & Councils Direct | - | September 2012 magazine |
| LCR | - | Autumn 2012 magazine |

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| Kompan | - | Catalogue |
| SSE Stansted Expansion | - | SSE Campaign Update August 2012 |
| Fields in Trust | - | The great legacy debate/Subscription fees |
| | - | Dedication of Ickleton Recreation Ground for QEII status |
| Various e-mails | - | Re land to west of Gurner House |
| Various e-mails | - | Circulated already to Councillors |
| Matthew Manning | - | Santander |
| L Jenkins (Crocus FC) | - | Start of season date and only 1 team this year |
| Seedlings Children's Centre | - | Programme of groups and sessions |
| Essex County Council | - | First Review Draft 25 October 2012 |
| Russell Play | - | E-mail and catalogue |
| CAPALC | - | Quality Parish Scheme update / Training Courses |
| Guardian | - | Use of cheques by Town & Parish Councils |
| Norse Commercial Services | - | Landscaping services |
| Barclays Bank plc | - | Bank Mandate – change authorised |
| Audit Commission | - | Appointment of Littlejohn LLP for year 2012/13 |
| G A Woodcock | - | Quotation as requested |
| GA Woodcock | - | Quotations |
| N McKillen | - | Broken benches in Recreation Ground |
| Brm Prop Team | - | Allianz Insurance Claim |
| Ivett & Reed | - | Addition of Kerbing to existing memorial |
| Correspondence sent: | | |
| G A Woodcock | - | Request for quotation for Skate park and fence |
| C Frankau | - | Request for quotation for Skate park and fence |
| Planning Inspectorate | - | Appeal by Heddon – land to west of Gurner House |
| IPCC | - | Notes on meeting held 29 August 2012 |

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| 192/12 Planning application(s) received from SCDC: | | <u>Declarations of Interest to be declared.</u> |
| <u>S/1643/12/LB</u> – Replacement Fence and Gate – 1 Frogge Street – Mr Oliver Thain | - | <u>Approve</u> |
| <u>S/1644/12/FL</u> – Replacement Fence and Gate – 1 Frogge Street – Mr Oliver Thain | - | <u>Approve</u> |

Application to carry out tree works subject to a tree preservation order or situated within a conservation area:

C/11/40/54 – Walnut – Crown reduce by 30% and reshape as required to maintain at a size that befits its position / Ash – Crown reduce by 30% and reshape as required to maintain at a size that befits its position / Sycamore – fell to ground level – damaging neighbours fence – Mr & Mrs McGuire, 7 Back Lane -

Approve

C/11/40/054 – Reduce 10 Conifers by half approx. sixty feet in height and remove some limbs from the sides - some have split with the weight and some limbs have fallen off – Mrs Jane Hurst – Wayside, 36 Abbey Street –

Approve

Lewis Duke declared an interest and said that he would like to present the pre-application plans for the Methodist Chapel in Abbey Street at the October meeting. The Clerk will add this to the Agenda.

Action: Clerk

193/12 Reports from Councillors:

Kern Roberts reported that the new basketball net was now in place and he has one in reserve.

Lewis Duke reported on Sian Wombwell's behalf that they had cut and removed the arisings from the verges in Grange Road today.

Liz Gibson reported that the Wellcome Trust Fireworks display will take place on Tuesday 6 November at 7.15pm. In view of the building works currently taking place the fireworks will be on the Cricket pitch and food will be provided in vans. She pointed out that the little gate in Hinxtton Road would be closed but access could be obtained via the Wetlands (entrance Mill Lane). Access will also be available via the main gates.

She is happy to put her road planings into the hole in Brookhampton Street. The Councillors welcomed this suggestion.

Terry Sadler asked if anyone had any items for the Agenda before the Wellcome Trust Liaison Meeting that Lewis Duke and himself would be attending on Friday 21 September.

Jocelyn Flitton reported that she had received a complaint from a resident about the stinging nettles on Footpath 6 (Butcher's Hill to Church Street). She had contacted C Frankau to remind him that this footpath needed to be strimmed. Liz Gibson reported that she was getting comments from employees at Wellcome Trust regarding the loose flints that were on the path, which had fallen out of the walls, and were considered to be a hazard. The Chairman and Lewis Duke will look at the footpath on Friday.

Action: TS/LD

194/12 Finance (Bank Balances) including payments to:

Harts (Aug Icene) - £70.38

Bank Balances

Community Account - £1,418.05

Business Base Rate Tracker Account - £36,368.00 (inc. £7,357.69 Section 106)

The Clerk was asked to report at the next meeting as to when the Section 106 money had to be spent.

Action: Clerk

Bank Mandate: Barclays Bank plc have confirmed our recent request to change the mandate and the new signature(s) are now in place. Cheques in future will only need to have two signatures.

Appointment of External Auditors from 2012/13: The Audit Commission has written to confirm the appointment of Littlejohn LLP as external auditor to audit the annual return for five years from 2012/13. They replace Moore Stephens.

195/12 Recreation Field and Play Area:

Assault Course (Scrambling) Net - Tim Pavelin would let the Clerk know the size of the net in order for her to obtain quotations. **Action: TP/Clerk**

Quotation from C Frankau to paint riding surfaces on Skate Park + replacing plywood - The quotation received from Mr Frankau was for £100 + VAT to replace the board on the skate park and ££240 + VAT to paint the riding surface. It was agreed not to accept these quotations for the moment. **Action: Clerk**

Quotation from G A Woodcock to replace plywood on Skate Park & repair play area fence - A quotation for the Skate park had been received from Mr G A Woodcock for £1,926.23, which included more work and materials than Mr Frankau's quotation. In view of the difference of the quotations, it was agreed that the Clerk would obtain another quotation. Michael Robinson will also talk to Mr Woodcock about the work apparently required on the Skate park surface. **Action: Clerk**

The quotation to repair the Play Area fence for £175.00 was accepted by the Councillors. **Action: Clerk**

Rubber Matting under swings - still outstanding. **Action: Clerk**

Installation of Post and chain link fence - still outstanding **Action: Clerk**

Broken benches (rear of R Herbert's garden) - this item reported by a resident has been passed onto C Frankau to carry out the repair. **Action: Clerk**

Planting bulbs - It was agreed the Clerk would purchase 200 daffodil bulbs to be planted. **Action: Clerk**

196/12 Cemetery - Chapel - Condition to be kept under Review

Temporary repair of Bell Tower on Chapel roof by Regal Roofing and quotations (2) for tiling - see below

Insurance claim with AON - Confirmation had been received from the Insurance Company that we could go ahead on the basis of the quotation received from Mr G A Woodcock to supply and lay new lead to the Bell Tower at a cost of £735.68. The amount payable to the Parish Council will be £485.68 due to the applicable excess charge of £250. Owing to the Parish Council's decision to replace the lead with tiles the actual cost of reinstatement will be £1,175.13 in accordance with the estimate dated 11 June 2012.

Action: Clerk

Theft of metal gravestones - The Clerk had logged this as a crime CC-16Aug2012 - 318. PSCO Chris Wiseman had visited the Clerk to discuss the theft. **Action: Clerk**

Application for kerbing - Leslie & Ruby Lilley memorial - The Chairman recommended that all the Councillors should visit the Cemetery and further discussion would be had next month. **Action: ALL**

197/12 Churchyard

Meeting held with Ickleton Parochial Church Council on 29 August 2012 – The Chairman felt that this had been a useful meeting and notes on the meeting had been circulated to the Parish Council and Parochial Church Council. It was agreed to minute that the Parish Council have responsibility to maintain the Churchyard flint wall. The Chairman/Clerk will ask three builders (who specialise in working with flints and lime-based mortar) to give an informal survey/opinion on the wall, hopefully for free.

Action: TS/Clerk

Joint Working Party with the Church - Rosemary McKillen (Churchwarden) had notified the Clerk that this was to take place on 23 March 2013. Refreshments will be provided.

Action: ALL

198/12 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing to report.

Action: LD

Abbey Street opp. Methodist Chapel – Nothing to report.

Action: LD

199/12 Tree Planting:

Planting in Back Lane – Nothing had been heard from the Human Trust relating to the e-mail sent on 26 March 2012.

Action: TS

200/12 SCDC Standards Committee – Localism Act 2011

Adopt and publicise a Complaints procedure – The Chairman had circulated a copy of the Complaints procedure for Ickleton Parish Council. It was unanimously agreed to adopt the document.

Action: TS/Clerk

Register of Parish Members' Financial and other Interests form – due by 28th July/ published on Parish Council Website / Original forms to be returned to Monitoring Officer at SCDC – The Clerk had received one more form since the last meeting, making a total of five.

To be actioned by those with forms outstanding / Clerk

Dispensations – This has now been passed onto Parish Councils. This can be devolved to the Clerk or granted at meetings. The Chairman recommended that dispensations are dealt with at full Parish Council meetings, with applications to be made in advance, but exceptions will be dealt with on the spot. It was unanimously agreed to adopt this proposal.

201/12 Village Website – Future plans: Liz Gibson reported that a meeting had been held last Wednesday and they were reconvening next Wednesday. The group are still looking for involvement/suggestions. They are also looking to include articles for future editions of Icene, which should make it less arduous in future.

Action: LGibson/S Clew

202/12 SCDC Local Plan – comments to be submitted by 28 September 2012: The Chairman had spent some time looking through the paper copy of the Local Plan and ran through some of the responses he wished to give on behalf of the Parish Council to some of the questions posed.

Action: TS

204/12 Remembrance Sunday: It was agreed that the Clerk would order a poppy wreath from Malcolm Hall and that the wreath would be delivered to Gerry and Sheila Birch.

Action: Clerk

205/12 Replacement/Retirement of the Editors of the Icene Bulletin: Neither the Chairman or Clerk had received any offers to replace the Editors. Suggestions for marking the retirement of David and Monica Lilley as Editors and acknowledging their services to the village were discussed.

Action: Clerk

206/12 Adjournment for questions from members of the public: None

207/12 Date and time of next meeting - 17 October 2012

There being no further business the meeting closed at 10.15pm.

Chairman

Date

Buses

The County Council is getting closer to a solution to transport services in our area. At a meeting on 12th September for parish councils it was decided that the options to be put to a public meeting in Whittlesford Memorial Hall on 28th September would essentially be for the 7a service to become a 40-minute bus covering Hinxton, Whittlesford and Heathfield.

I find the options on offer to be better than the existing situation but still well short of an optimum. We were told that there would be integration of regular bus, school transport and health transport as well as a contribution from community transport (as in Royston and District Community Transport) and dial-a-ride. All that is on offer is a minibus service replacing a bus service.

I am glad that Ickleton was able to send a representative because it seems that the County Council is intent on scrapping the well-patronised Tuesday 101 service to Saffron Walden. Although the new Citi 7 service connects Duxford to Saffron Walden, passengers from Duxford say that it is so unreliable that they prefer to use the 101. Ickleton residents have had a longer experience of using the Citi 7 and appear to be less concerned about losing the 101.

Superfast Broadband

The County now has over 13,000 people who have registered for superfast broadband. There have been 91 registrations from Ickleton out of a possible of 314 recorded "premises." That is 29%, which is very good for our part of the world. A few villages have reached 80%, though direct comparisons are distorted by the fact that some places already have superfast broadband in all or part of the village. I have found by knocking on doors in Heathfield that there are still many people who would like to register but just haven't got round to it.

A reminder that the website is at : www.connectingcambridgeshire.co.uk/

South Cambridgeshire Local Plan Issues and Options report

People have up until noon on 28th September to respond to this report. I have emailed all parish clerks to explain why I think it is so important for parish councils to respond. While all the elements in the consultation are important it does seem to me that parishes have a unique opportunity to carve out their own individual niches and to campaign for more planning decisions to be devolved to them. That is what localism should be about.

Reminder about the Local Plan Consultation. My personal advice is to go to SCDC website and under "LOCAL PLAN Have your say" click on "Questionnaire Leaflet". This has 10 questions rather than 116. Please encourage everyone to respond.

Over 1,000 people have attended consultation events to debate how South Cambridgeshire should develop over the next 20 years - but there is still time to have your say.

The final, in a series of 16 public consultation events, was [completed](#) on Friday, but there are still two more weeks to respond by logging on to South Cambridge District Council's website - www.scambs.gov.uk/ldf/local plan.

Council planners have received 3,720 comments on the proposals so far - which could see up to 30,000 new jobs and an additional 9,300 [new homes](#) built - but are urging residents and businesses who haven't made their views known, to do so.

New homes proposed over the next two decades would be in addition to the 14,200 new homes that have already been given planning permission, or are part of the Council's current Local Plan - including the new town of Northstowe and sites on the edge of Cambridge.

As well as inviting views on sites that have been assessed as being possibly suitable for development, residents are being asked their opinions on whether most homes should be built on the edge of Cambridge, as a new town or village, or on land in and around the district's larger villages, which have more amenities, such as shops and schools, and where good transport links exist.

Two possible sites - Waterbeach Barracks and Bourn Airfield - were assessed as being the most suitable for a new town or village, but smaller sites in 17 South Cambridgeshire villages are also being consulted on.

South Cambridgeshire's thriving local economy has meant that, on average, 1,600 new [jobs](#) per year have been created over the last 20 years, including around 1,000 per year during the recent downturn. The consultation will ask residents about the number of new jobs that should be planned for over the next two decades - 14,000 (700 per year), 23,100 (1,200 per year), or 29,200 (1,500 per year).

To support the new jobs, there will also be three suggested options for the number of additional new homes needed - 4,300, 7,300, or 9,300.

The consultation closes at noon on Friday 28 September.

Cllr Pippa Corney, South Cambridgeshire District Council's cabinet member for planning policy and localism, said:

"We're really pleased that so many people took the chance to come and see us at the public consultation events. It shows how passionate people are about making sure we strike the right balance between providing for future generations and protecting what makes the district such a special place to live and work. There are big decisions ahead for councillors, and as all views will be taken on board before any choices are made, it is really important to make sure you get in touch. Information can be found in the Council's residents' magazine that has been delivered to all homes and you can also check out our website."