

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 April 2013 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Liz Goddard, Lewis Duke, Susan Clew, Liz Gibson, Kern Roberts, Sian Wombwell, Tim Pavelin, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District), Cllr Tim Stone (County), Crocus Football Club (Mick Eldred & Lee Jenkins), David Lilley

069/13 Apologies for absence: Michael Robinson

070/13 To approve the minutes of the meeting held on 20 March 2013: The minutes were approved and signed by the Chairman.

The Chairman brought the following item forward from Item 079/13:

Football Clubs (Ickleton, Crocus & Whittlesford Warriors) – Terms for next season - The Chairman invited Crocus Football Club to speak. Mick Eldred said it would be helpful if the pitch could be rolled more during the season. The Clerk said she would pass this on, but the contractor had in the past said that rolling the pitch depended on the weather conditions. The Chairman said more litterbins were shortly to be installed in the Recreation Ground. The Clerk reminded Crocus that the fee for the closing season was now due. They said there would be no more matches after 31st May.

After discussion it was agreed to make a small increase in the fees for the coming season as follows:

Crocus Football Club from £14.00 to £14.40 per match

Ickleton Football Club from £7.25 to £7.45 per match

Whittlesford Warriors (per season) from £103.50 to £106.50

Whittlesford Warriors reported they had had a great season and very much enjoyed the facilities provided at Ickleton. They asked if they could have an additional smaller pitch for the Under 8's marked out. In the absence of Tim Pavelin, they were asked to send an e-mail to the Clerk outlining their request, which would then be considered.

The occasional use of the pitch fee of £20 would be checked with Tim Pavelin to see if this price remains the same.

Action: Clerk

Mick Eldred and Lee Jenkins left the meeting.

071/13 Adjournment for questions from members of the public: None

072/13 Matters Arising:

028/07 Proposed Tennis Courts – The Chairman reported James Macdonald had said they were cracking on with tennis for juniors and they had been offered and would use the tennis court at Norman Hall. This would start on 3rd June. The Chairman had not received a reply from Mrs Stella Parker. A grant had been received from SCDC Community Chest for £328 for the Basic start-up kit for the new tennis club.

Action: TS/KR

168/11 Queen Elizabeth II Fields – Plaque (2) – Fields in Trust had enquired as to whether the plaques had been installed. The Clerk informed them that they had not been installed due to the cold weather but the matter was in hand.

Action: Clerk

Kern Roberts joined the meeting.

026/12 Proposed 20mph Speed Limit/ HCV's – The Chairman had sent a draft consultation letter to Brian Stinton (CCC) and was waiting a response. An e-mail had been circulated from Shyful Choudhury (CCC) re DfT Annual Average Daily Flow (AADF) datasets. It is hoped a count can be arranged. Signage on the A505 pointing lorries this way was being looked into. The Chairman had sent an e-mail to Mr A Whiffin, Logistics Manager at Hexcel, Duxford regarding the lorries turning left when they leave their site.

Action: TS/KR

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – The Chairman ordered these bins from SCDC on 26 March and was awaiting a response.

Action: TS

082/12 CCC Definitive Map Modification Order 2011(Footpaths 7,4 and 12) – The Planning Inspectorate
- A response should be received shortly following the site visit during the week of 8th April 2013.

Action: TS

222/12 HM Revenue & Customs – Real Time Information requirements for PAYE from April 2013 - The annual year-end P35 form had been submitted on line and the real time information was on the Clerk's computer system. This would not be used until July when the Clerk is next due to be paid.

252/12 Memorial to Sheila Birch (Coploe Pit) – The article written by Sheila Birch on Coploe Pit had been circulated to Councillors and relevant amendments made. The Chairman is liaising with the Wildlife Trust who are organising the making of the board.

Action: TS

009/13 Potholes - These were still causing much concern locally. The Clerk had received an e-mail from Steve Brown of RAGT Seeds regarding the state of Grange Road. This had been forwarded to Mike Cooper (CCC) who had replied that it was on the list but could give no timescale. The Chairman had rung Mike Cooper following news that there had been a re-organisation in Highways. Mike Cooper's title was now "Local Infrastructure and Streets Officer" and he receives all call/e-mails and forwards them onto the appropriate person to deal with. The Chairman also mentioned the poor state of Abbey Street but was informed that there is no prospect of resurfacing for at least 2 years. Remedial action is likely to be restricted to surface dressing and even this will depend on funds being available and the condition of roads in other villages.

Action: Clerk

030/13 White Lining on roads – Our request regarding white lines between Cemetery Corner and the Level Crossing, passed onto David Lines (CCC), appear to have stalled. The Chairman has sent an e-mail to Mike Cooper regarding the current condition of this section of road.

Action: TS

062/13 Installation of posts on the public highway – Susan Clew declared an interest. An e-mail had been received from Mike Cooper (CCC) on 15 April 2013. It stated that CCC Highways Management are now very much against the installation of rigid posts on a highway verge owing to a fatality related to a rigid post. The Councillors requested that they would like more information relating to the fatality. The Chairman will forward Mike Cooper's e-mail to Cllr Stone who will see if he can obtain more information. Mr & Mrs Clew would still like to install posts as they are concerned about safety and their listed building house, which has a thatched roof overhanging the pavement. Kern Roberts, seconded by Lewis Duke, proposed and all were in favour of supporting the Clews' application for posts on the grass verge outside their house.

Action: TS

064/13 Village Litter Pick – Postponed Sunday 24 March 2013 – This had to be cancelled due to snow covering the ground and no further date has been announced.

073/13 Youth Representation: None

074/13 Reports from District and County Councillors:

Appendix I - District Councillor's Report

Appendix II - County Councillor's Report

Tim Pavelin joined the meeting. David Lilley left the meeting.

075/13 Correspondence received:

CCC (S Choudhury)	-	Meeting with Ickleton Councillors
CCC (M Cooper)	-	Installation of posts at 53 Abbey Street
CCC (G Thomas)	-	Introduction of Electronic Consultation
SCDC (K Pell-Coggins)	-	Planning Application S/0167/13/FL
SCDC (LDF)	-	South Cambs. Local Plan – Parish Council proposals
SCDC	-	Confirmed Representation No. 56095/56095
Peter Owen	-	Norman Hall, Church Street
K Bransfield-Garth	-	Request for financial support
Sheffiff Amenity (M Williamson)	-	Spraying Recreation Ground
Treetops	-	Quotation – Yew Hedge
Eastern Tree Surgery	-	Quotation – Yew Hedge
D G Pallett	-	Quotation – Yew Hedge
Cambs. Police	-	E-cops

Various e-mails	-	Circulated during the month
RAGT Seeds (S Brown)	-	Potholes – Grange Road
Wellcome Trust (J Proctor)	-	Global Business Excellence Award
Imperial War Museum	-	Formula One Test Days
Fields in Trust (M Healy)	-	Installation of Plaques?/AGM
CPALC	-	Funding in the East
CPRE	-	Field Work Spring 2013/Countryside Voice
Seedlings Children’s Centre	-	Programme April – July 2013
AON	-	Invitation to go back to them for insurance
Cambridge Lawn Tennis	-	Half-Term activities
Correspondence sent:		
Hexcel (A Whiffin)	-	HCVs in transit via Ickleton
SCDC (H Duffett)	-	Litter & Dog Bins for Ickleton
SCDC (K Wood)	-	Meeting with Ickleton Parish Council
Peter Owen	-	Norman Hall, Church Street
M Robinson	-	Ickleton Cricket Club
Various e-mails	-	Circulated during the month
Sheffiff Amenity (M Williamson)	-	Spraying Recreation Ground
N Patmore	-	Specialist in Flint Walls & Lime-based mortar
Whittlesford Warriors (D Tofts)	-	Invitation to PC Meeting 17 April
Crocus FC (L Jenkins)	-	Invitation to PC Meeting 17 April
Ickleton FC (S Jenkins)	-	Invitation to PC Meeting 17 April
J Sloper (JEMS Groundworks)	-	Acceptance of quotation to repair fence in Cemetery
Right Hon. Andrew Lansley CBE MP	-	A14 Upgrade

076/13 Planning application(s) received from SCDC:

Declarations of Interest to be declared.

Terry Sadler, Susan Clew and Lewis Duke declared an interest.

S/0557/13/LB – Replace ‘Stormproof’ sashes with traditional sashes to five ground floor windows – 58 Abbey Street – Mr & Mrs D & N Human. After much discussion the Councillors made the recommendation by four votes to 2: **Approve**

Planning application(s) refused by SCDC:

S/1067/13/FL – Land w/o 20 Church Street – Heddon Management Ltd.

Meeting with Head of Planning – Request for meeting with Planning Department. The Chairman had been in touch with Kate Wood at SCDC and will be arranging a meeting in the near future. **Action: TS**

Construction of garage 33 Church Street – Karen Pell-Coggins (SCDC) said the planning history is complicated and is looking into it.

Proposed plans for Recreational Ground Machinery Store – In the absence of Michael Robinson these were not presented.

077/13 Reports from Councillors:

Sian Wombwell said that the cars parking right on the corner of Brookhampton Street/Church Street were very dangerous. There was also bad parking in the village with cars facing the wrong way. The Clerk will speak to the PCSOs. **Action: Clerk**

The bollards in Coploe Road opposite the bungalows were in need of repair. The Chairman and Clerk will look at the posts and if necessary request CCC to replace the bollards but not remove them as this would allow vehicles to drive on the grass verge. **Action: TS/Clerk**

Terry Sadler had spoken to SCDC to clarify the Ickleton increase shown on the Council Tax Bill. We had increased the precept by 2.3 %, but this came through on the bill as 7%. The difference arose as a result of the Government’s decision at the end of 2012 to change the basis of funding council tax benefits, which were now handled at a local level by SCDC. These changes had the effect of lowering the council tax base so that council tax bills had to be increased disproportionately in order to bring in the amount of money required by the Parish and District Councils.

Cllr Martin and Cllr Stone left the meeting.

078/13 Finance (Bank Balances) including payments to:

Cheques dated 31/03/13 – J A Flitton (3 Mths Salary + Expenses + Additional Payment) - £685.61

HM Revenue & Customs (PAYE) - £130.77

Cheques dated 17/04/13 Harts (Mar Icene) - £91.08 Ickleton Village Hall (Hire of Hall) - £48.00

CAPALC – Affiliation Fee - £236.60

CAPALC -Training Courses - £590.63

JEMS Groundworks (J Sloper) – Repairing wire fence in Cemetery - £280.00 + Rabbit Cull = £54.00

Money received 25/03/13: Peasgood & Skeates – Interment Fees J E Flitton dec'd - £54.00.

Football Clubs – Use of football pitch - £40.00.

SCDC (Precept (first-half) - £11,250.00 + LCTSS Grant - £868.00

Bank Balances:

Community Account - £2,406.08

Business Base Rate Tracker Account - £50,382.87 (inc. Section 106 £7,357.69)

Financial Support request – A request had been received from Kirstie Bransfield-Garth, who lives in Mill Lane, for support for a 6-week humanitarian aid project in India in the summer, which she is participating in. It was agreed that the Parish Council would send support of £150 directly to the Charity if this is possible. The Charity itself would be checked out first.

Action: Clerk

It was suggested that we open up an annual award to those under 25 years, taking care this was not a gap year funding opportunity but a worthwhile cause and we would require feedback.

Stop Stansted – donation/subscription - £30.00 – It was agreed to send a subscription of £30.00 to Stop Stansted.

Action: Clerk

Draft Accounts for the Financial year end 31/03/13 – The Clerk had circulated the draft accounts, which had been audited by our Internal Auditor Ken Worthing. The accounts were adopted as correct and the Clerk will advertise that the accounts are available to view commencing 10 May 2013 and ending 07 June 2013. They will then be submitted to the External Auditors.

Action: Clerk

079/13 Recreation Field and Play Area:

Quotation to spray Recreation Ground – A quotation had been received from Mike Williamson of Sherriff Amenity to spray the whole of Recreation Ground (excluding the Cricket square): Spraying @ £250 plus mileage @ 70p per mile, Chemical 1 x T2Green @£79.52/10lt. The Councillors accepted this quotation.

Action: Clerk

Assault Course (Scrambling) Net – The net has now been put in place.

Skate Park – The repair of the skate park is currently underway this week.

Action: Clerk

Rubber Matting under swings – outstanding with C Frankau

Action: Clerk

Broken benches (rear of R Herbert's garden) – outstanding with C Frankau

Action: Clerk

Wicksteed Annual Safety Inspection (09/04/13) – This inspection had taken place and we were awaiting the written report, which will outline some points, which will need to be addressed.

Action: Clerk/MS/KR/TP

080/13 Cemetery - Chapel – Condition to be kept under Review

Repair of Bell Tower on Chapel roof by G A Woodcock - using tiles – Mr Woodcock was speaking to a scaffolding company this week.

Action: Clerk

Insurance claim with AON - Outstanding until the above work is completed.

Action: Clerk

Cemetery gates – this work is still outstanding.

Action: SW

Cemetery Guidelines – Funeral Directors copy – Site visit by Councillors – Councillors had visited the Cemetery. It was agreed that we should keep the pile of earth but tidy up the earth mound. The Clerk would contact Dominic Pallett to arrange a site meeting and a quotation following his input.

Action: Clerk

Repair wire fencing/Further Rabbit cull – John Sloper had repaired the fencing and had carried out another rabbit cull. Tim Pavelin reported that the fencing had again been breached by the rabbits near the earth mound and Susan Clew said rabbits were still getting through the gates, having come across the road from the field opposite, where burrows can be seen in the hedgerow. The Clerk will contact John Sloper.

Action: Clerk

Councillors asked the Clerk to request a Maintenance programme from Charles Frankau. **Action: Clerk**
Cemetery Chapel – The Chairman and Clerk had met with Neil Patmore, who works with flints and mortar. A buttress has been severely damaged by frost and a lump had fallen off. He can repair the stone. He also pointed out loose flints at the base of the Chapel. He will be submitting a personal quotation and also ask his firm to submit a quotation. Meetings have been arranged with Shane Cahill who trades as Landmark Restoration, and Andy Hoare. **Action: TS/Clerk**

Headstone check (KR) – Kern Roberts had carried out the Headstone check today and found no problems. The Clerk will update the spreadsheet.

081/13 Churchyard

Contacting 3 specialists in repairing Flint Walls – Two specialists have looked at the wall and Andy Hoare is meeting with Terry Sadler. One quotation has been received and once all three reports are received they will be circulated to the Councillors. **Action: TS/Clerk**

Quotes to cut Yew hedge – Three quotations of £340 + VAT (Eastern Tree Surgery), £228 inc. VAT (Treetops) and £140 (DG Pallett) had been circulated; the Councillors agreed to give the work to Dominic Pallett. **Action: Clerk**

Wildlife Garden – The Clerk will liaise with Catherine Cocks. **Action: Clerk**

Church Working Party – Postponed Saturday 23 March 2013 – A new date of Saturday 27 April 2013 at 9.00am. The Clerk will notify Catherine Cocks and Rosemary McKillen. **Action: ALL**

082/13 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – The Chairman had not received a reply from the Environment Agency who he had contacted, but will follow this up. **Action: TS**

083/13 Village Website – Update: The Clerk had looked at the website and reported back to Andrew Shepperd. It was agreed a brainstorming session needed to be held. The Clerk will contact Mr Shepperd proposing the evening of Thursday 25 April 2013 at 7.30/8.00pm. Rachel Radford (Ickleton Society) will also be invited to join the group. **Action: Clerk/SC/Liz Gibson**

084/13 SCDC Local Plan Additional Single Issue Consultation – Football Stadium at Sawston: The Chairman asked Councillors for their views and if he should submit comments on behalf of Ickleton Parish Council. After discussion it was agreed that the Chairman would respond to the consultation. **Action: TS**

085/13 Police Neighbourhood Panel Meeting – Monday 8th April 2013: Liz Gibson and Jocelyn Flitton attended the meeting. Liz Gibson reported on the meeting and documents giving the crime figures will be circulated. The Clerk added that the benefits of Neighbourhood Watch were noted and also to remind everyone about Rogue Traders, which was appropriate as seen in a recent E-cops e-mail.

086/13 Annual Parish Meeting – 22 May 2013(Agenda/Request reports/Print leaflets): Councillors were asked to let the Chairman/Clerk know of any items they would like on the Agenda. Items currently mentioned were Cemetery, Website, 20 mph Speed Limit, Tennis Club, Play Area. It was agreed that a leaflet drop would be made around the village. **Action: TS/Clerk**

087/13 Adjournment for questions from members of the public: None

088/13 Date and time of next meeting (AGM & Parish Council Meeting 15 May 2013)

There being no further business the meeting closed at 10.35pm.

Chairman

Date

A14 Funding

The question of a local contribution to help fund A14 improvements has become a hot topic within SCDC. I am against the use of local contribution to pay for national infrastructure and will be campaigning vigorously against it.

Shared Services

SCDC and Cambridge City Council are to share Payroll and Internal Audit functions. Predicted saving £10,000 pa.

Cllr Simon Edwards, South Cambridgeshire District Council's deputy leader and cabinet member for finance and staffing, said: "Both of these shared back-office services make very good business sense as they will help provide a better service internally as well as deliver possible savings for taxpayers. We are always looking at ways of doing more for less and will continue to actively look into possibilities where shared services work well for all parties".

And next:

The final business case for a whole systems approach to waste and recycling was considered by the RECAP board and it was agreed to move forward with the appointment of an Executive manager to manage the process of gradually uniting the waste and recycling services for the whole of Cambridgeshire. Mr Nigel McCurdy started on 16th April and has started the steep learning curve of induction. It is anticipated that as different authorities are at different stages of their contracts etc. that it will be a gradual process with each authority agreeing each step before implementation. There are still many ground rules to be decided but the potential cash saving and income generation is really substantial (up to £3 million).

Right to Bid

See SCDC website under News:

<http://www.scams.gov.uk/content/community-given-right-bid-after-village-pubs-put-sale>

A14 Funding is also causing problems at the County Council.

Shared Services – the County already shares services with Northamptonshire.

Street Lights – Parish Councils can take over lights that are due to be removed e.g. in Cul-de-Sacs. Insurance and replacements have to be paid for by the Parish Council. We are being given 6 weeks notice regarding the replacement lights. More information should be available on the website.

Minor Improvement Bids – There is £100,000 available and the results should be known by the end of April. An explanation will be given to those who submitted unsuccessful bids.

Babraham Park & Ride – Complaints had been made about the waiting room and toilets being closed. This is due to staff shortages.

A505 – the continued congestion of the road between the M11 roundabout and Sawston roundabout is a ongoing problem.

The Chairman, wished on behalf of Ickleton Parish Council, to thank Cllr Stone for all his hard work on our behalf over the last 8 years, which had been much appreciated. In particular his outstanding leadership to kick-off the Hanley Grange protest. He wished Cllr Stone a happy retirement from the Council.