

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 June 2013 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Lewis Duke, Michael Robinson, Tim Pavelin, Susan Clew, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District), Cllr Peter Topping (County), Gareth Bevens (Gt Chesterford Parish Councillor), David Lilley

113/13 Apologies for absence: Kern Roberts, Elizabeth Goddard, Elizabeth Gibson

114/13 To approve the minutes of the meeting held on 15 May 2013: The minutes were approved and signed by the Chairman.

The Chairman invited Mr Bevens to speak about the project to have a Foot and Cycle Path between Saffron Walden and Cambridge. He explained how it could be beneficial to Ickleton by improving the infrastructures between Gt Chesterford and Ickleton, also linking Little Chesterford, Hinxton and Babraham. Uttlesford Local Highways Panel has put £10,000 to fund a feasibility study relating to a proposed Cycle Path from Saffron Walden to the county border. It was agreed that this item would be put on next month's Agenda for discussion and to pass a vote for or against the proposal. **Action: Clerk**
Mr Bevens left the meeting.

115/13 Adjournment for questions from members of the public: None

116/13 Matters Arising:

028/07 Proposed Tennis Courts – The Chairman had sent a letter to Mrs Stella Parker and a reply had been received. It was agreed that the Tennis Club needs to consider Mrs Parker's letter and let the Parish Council know their views before a reply is sent. **Action: TS/KR**

168/11 Queen Elizabeth II Fields – Plaque (1) – An e-mail had been received from Fields in Trust regarding the longevity of the plaque that had been put on the side of the village hall. It was agreed that if the plaque was of the same design and appearance, we would like a replacement as offered. **Action: Clerk**

026/12 Proposed 20mph Speed Limit/ HCV's – A response from the Police had been received, which was discussed following circulation. It was agreed that the response should be forwarded to Mike Cooper (CCC Highways). Terry Sadler and Kern Roberts are meeting with him at the end of next week. **Action: TS**
Cllr Peter Topping joined the meeting.

The Chairman had received an e-mail from Shyful Choudhury (CCC) relating to the signage on the A505 and the traffic count. The Chairman will send a reply. **Action: TS**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – Nothing further had been heard from Heidi Duffett (SCDC) regarding our position on the waiting list. **Action: TS**

252/12 Memorial to Sheila Birch (Coploe Pit) – The Chairman had received a reply from Wellcome Trust for £385.40 + £40 installation. This would be using stainless steel posts. Subject to clarifying some points, it was agreed to go ahead with the board with stainless steel posts. Susan Clew had made some suggestions regarding the wording on the board. **Action: TS**

009/13 Potholes – There were still many potholes in and around the village that had not been repaired and were a cause for concern. Cllr Topping agreed to raise this with Mike Cooper (Highways). **Action: PT**

030/13 White Lining on roads – The Chairman will also discuss this with CCC Highways as the Parish Council was being asked to commit to a sum of money but no costs had been given. **Action: TS**

097/13 Telephone Kiosk – The Clerk had not yet inspected the kiosk. **Action: Clerk**

No. 3 Birds Close – Cllr Mick Martin reported that SCDC had ordered a survey specifically about movement off the damp course. Once the survey has been done, SCDC will visit the resident. It was agreed to take this off the Agenda as it is a matter for SCDC to resolve.

117/13 Youth Representation: None

118/13 Reports from District and County Councillors:

Appendix I	-	County Councillor's Report
Appendix II	-	District Councillor's Report

119/13 Correspondence received:

Stella Parker	-	Tennis Courts Proposal
James Macdonald	-	Tennis Courts Proposal
Beds,Cambs & Herts Traffic Man.	-	Proposed change to Speed Limit
Cambs. Fire & Rescue Service	-	Proposed change to Speed Limit
CCC (M Cooper)	-	Highway matters
CCC (Camilla Haggett)	-	Definitive Map Modification Order 2011
The Planning Inspectorate	-	Definitive Map Modification Order 2011
Laura Watson	-	Interpretation Board
Geoff Varley	-	Neighbourhood Watch
Gt Chesterford – Gareth Bevens	-	Cambridge to S Walden Foot & Cycle Path
Katherine D J	-	Use of Recreation Ground/Abbey Street Bus Shelter
LCR	-	Magazine Summer 2013
SCDC	-	Transport Directory 2013
LDF	-	South Cambridgeshire Local Plan
M Robinson	-	Ickleton Cricket Club
Wellcome Trust	-	Minutes Liaison Meeting 30 th May 2013
Fields in Trust	-	QEII Fields Challenge plaques
LGS Services	-	Parish Council Payroll
The Hundred Parishes Society	-	Introductory web page for Ickleton
Wicksteed Playscapes	-	Customer Satisfaction Survey
CAPALC	-	e-Bulletin May 2013
Cambs. Acre	-	Changes to Cambs. Acre Services/News Digest
Autela Payroll Services	-	HMRC RTI
Affinity Water	-	Planning for the future
Kershaw	-	Village halls to lose out
CCVS	-	Grant Funding
Came & Co.	-	Insurance documents
CPRE	-	Annual Report 2012/13
Annual Parish Meeting	-	Reports from various organisations
Various e-mails	-	Circulated during the month

Correspondence sent:

Stella Parker	-	Tennis Courts Proposal
Cllr Peter Topping	-	Highways Issues
SCDC (S Harwood-Clark)	-	Litter & Dog Bin emptying
M Robinson	-	Ickleton Cricket Club
C Frankau/D Pallett	-	Grass cutting
Ron Coulson	-	Thank You
Crocus FC (Lee Jenkins)	-	Football pitch
CCC (Kim Barker)	-	Village Grass Cutting 2013/14
Peasgood & Skeates	-	Memorial – late JE Flitton
D Pallett	-	Strimming Footpaths 3 & 6
Various e-mails	-	Sent during the month

Definitive Map Modification Order 2011 - Lewis Duke declared an interest but wished to express his view that the whole process had taken a long and expensive time to achieve an undesirable result. A better and simpler outcome could have been achieved at a lower cost. It was a deeply disappointing waste of public money by CCC and Network Rail. The process had also raised concerns about how CCC might deal with any future problems involving footpaths.

Cllr Martin, Cllr Topping and David Lilley left the meeting.

120/13 Planning application(s) received from SCDC: Declarations of Interest to be declared.

Lewis Duke declared an interest and did not take part in the discussion. S/0960/13/FL – Change of use of annexe to form separate dwelling, modifications to existing access and associated fences, gate and hardstanding – 66 Abbey Street – Mrs Barbara Cooper (Note: SCDC to be notified after meeting). After discussion, and by 1 vote for and 4 votes against, it was agreed to recommend: Refusal

S/0973/13/FL – Temporary planning permission for the retention of 4 refrigeration units on the south west elevation of the Sulstan Building – Wellcome Trust Genome Campus, Hinxton – Wellcome Trust. After discussion all agreed to recommend: Approve **Action: Clerk**

Planning application(s) granted by SCDC: S/0755/13/FL – Alterations to main entrance wing; erection of entrance lobby to west elevation garden; replacement plant at roof level and associated works – Sulston Building, Wellcome Trust Genome Campus, Hinxton – Miss Lisa Bowden, Wellcome Trust

Meeting with Head of Planning – Request for meeting with Planning Department: It was agreed to pursue this meeting with a suggestion being put forward to meet in September. **Action: TS/MM**

Construction of garage 33 Church Street: SCDC have still not given Cllr Martin a response. The Chairman had spoken with the resident of 33 Church Street at the Annual Parish Meeting and it was agreed that he would send an e-mail to Mrs Thorn giving her an update of the situation. **Action: MM/TS**

121/13 Reports from Councillors:

Tim Pavelin reported that at the Allotments the fence had been broken and a vehicle driven through and sheds opened and equipment stolen. The Allotment Society would like help with funding for a hedge. The Chairman suggested they contact the SCDC Community Chest Fund. Kern Roberts had a track record of successful grant applications.

Sian Wombwell reported that they have now fenced off Coploe Pit, which means that rabbits have been fenced in and this could damage the fauna in the pit. Michael Robinson will ask the Wildlife Trust for advice regarding the various species. **Action: MR/GB**

Michael Robinson reported that Ickleton Cricket Club would like to re-site the basketball square. The Cricket Club is happy to fund it but need the approval of the Parish Council. It was agreed that it would be put on the Agenda next month and put an article in Icene. **Action: Clerk**

Terry Sadler - The Chairman wished to record thanks to Susan Clew and Michael Robinson for their presentations at the Annual Parish Meeting.

There were some dead trees at the rear of the garden at 12 Birds Close, which may need attention. It was agreed that it should be reported to SCDC (who own the house) after the Chairman had spoken to the resident. **Action: TS**

Jocelyn Flitton reported that the next Police Neighbourhood Panel Meeting is on Monday 1st July at 7.30pm in Sawston Village College. Lewis Duke will attend, along with Liz Gibson if she is available. **Action: LD/L Gib**

The bus shelter in Abbey Street was in need of attention. The Clerk had spoken to John Pattie, who would be happy to do the work but would like to discuss the specifications of the work the Parish Council would like carried out. The Chairman agreed to contact Mr Pattie. **Action: TS**

122/13 Finance (Bank Balances) including payments to:

Harts (May Icene) - £74.52 Costcutter Express (Refreshments Annual Parish Mtg) - £46.64

G A Woodcock (Repairs to Bell Tower Roof, Ickleton Cemetery) - £1,231.91

Ron Coulson (Litter Bins) - £200.00 Duxford Hire & Supply (Repair Countax Tractor) - £139.44

J Sloper (Jems Groundworks) – Remedial work to Cemetery fencing - £60.00

Donation: Cambridgeshire Bobby Scheme - £50.00

Money received:

Park Vehicle Services (Icene - Advert) - £120.00

D Bennett (Icene – Advert) - £10.00

Peasgood & Skeates (Memorial JE Flitton) - £72.00

Crocus FC (Fees Football Pitch) - £210.00

CCC (Grass Cutting) - £801.43

R Driver (Burial Plot) - £72.00

Bank Balances:

Community Account - £1,659.17
Business Base Rate Tracker Account - £46,382.87 (inc. Section 106 £7,357.69)

Ice advertisements – Review prices charged: It was agreed to make no changes to the prices currently charged:

£5 per eighth of a page per month
£10 per quarter of a page per month
£20 per half page per month

123/13 Recreation Field and Play Area:

Rubber Matting under swings – Outstanding with C Frankau **Action: Clerk**

Broken benches (rear of R Herbert's garden) – Outstanding with C Frankau **Action: Clerk**

Wicksteed Annual Safety Inspection (09/04/13) – Items requiring attention – The working party responsible for the Recreation Ground/Play Area had yet to meet. **Action: TP/KR/MR**

Ickleton Cricket Club – Terms of use of Recreation Field by home – Michael Robinson asked for leeway from the Parish Council during its transition of becoming established especially as they maintain the pitch and outfield. It was agreed to waive any fees for this season.

Occasional visiting teams - The Parish Council should give permission and charge £20 for visiting teams. It was agreed the Michael Robinson could give permission on behalf of the Parish Council and pass on the fee to the Clerk.

Michael Robinson reported that they would be carrying out some heavy scarifying on the pitch at the end of the season.

Sizzler Group – Use of Recreation Ground 14/15 September – No objections were raised to the Sizzler Group using the Recreation Ground on the dates requested. **Action: Clerk**

124/13 Cemetery - Chapel – Condition to be kept under Review

Repair of Bell Tower on Chapel roof by G A Woodcock - using tiles – this work had now been completed.

Insurance claim with AON – this claim can now be submitted. **Action: TS/Clerk**

Cemetery gates – Sian Wombwell will chase this. **Action: SW**

'Please close the gate' sign – The Chairman and Clerk will look at relevant signs. **Action: TS/Clerk**

Cemetery Guidelines – Funeral Directors copy – This document to be amended and send to the Funeral Directors. **Action: TS/Clerk**

Pile of earth – Dominic Pallett had organised the tidying up of the earth.

Repair wire fencing – John Sloper was asked to repair the fence near the pile of earth, where the rabbits had broken through again.

Cemetery Chapel masonry repairs – this will be dealt with under the next item.

125/13 Churchyard

Contacting 3 specialists in repairing Flint Walls – The Chairman had circulated the two quotations received. A third quotation had been requested but not received. It was agreed to accept the quotations from Shane Cahill of Landmark Restoration Ltd. for repairing the Cemetery Chapel – Stone & flint repairs (all round up to 1m) - £1250 and to renew the rain channel - £1850. Churchyard Wall – Rebed stones, 2 stone copings, repair wall section and repair 13 buttresses - £2700. **Action: TS**

Wildlife Garden – There had been problems in mowing the pathway through the garden due to the mower not working. The mower had now been repaired and the pathway had been mowed.

126/13 Litter & Dog Bins – Recreation Ground and Bus Shelters: Ron Coulson could no longer empty the bins. The Clerk had contacted SCDC at the request of Cllr Martin. Stuart Harwood-Clark had forwarded our request to Heidi Duffett – no response had yet been received. Tim Pavelin said his son would be willing to empty them in the short term. It was agreed to pay him £15 per week. The Clerk will pass on the keys for the litterbins and black plastic sacks. **Action: Clerk**

127/13 Localism Act 2011 – Community Right to Bid: The Chairman has not yet spoken to the incumbents of the village shop and pub. **Action: TS**

128/13 Footpath – Frogge Street to Gt Chesterford: The Chairman will raise this with Mike Cooper (CCC) when he meets with him next week. It was pointed out that the grass verge needed cutting from the 30mph sign towards Gt Chesterford. It was not known who was responsible. **Action: TS/Clerk**

129/13 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013. Lewis Duke had not managed to speak to Clive Onslow and we had heard nothing further from Gt Chesterford Parish Council.

Action: LD

130/13 Village Website – Update – Work on the website is currently ongoing. **Action: SC/LGib/Clerk**

131/13 Wellcome Trust Liaison Meeting – 31 May – Lewis Duke reported that Update of Flooding and Planning were discussed. He felt it was a positive and constructive meeting.

132/13 Open Gardens – Sunday 23 June 2pm – 5pm – The Parish Council had given permission for the use of the Recreation Ground for an overflow Car Park entering from Back Lane.

133/13 Neighbourhood Watch Coordinator – Keith Head announced at the Annual Parish Meeting that his family is moving and he therefore had to resign as the Coordinator. It was agreed to advertise for a replacement in the Icene. **Action: Clerk**

134/13 Adjournment for questions from members of the public: None

135/13 Date and time of next meeting - 17 July 2013 at 7.30pm

There being no further business the meeting closed at 10.40pm

Chairman

Date

Appendix I

County Councillor's Report

June 2013

1. The County Highways team sent the Parish Council an update on various traffic and road matters raised by Ickleton. It would be helpful to have a steer from the Parish Council as to which of these it is content to pursue directly and which it would like me to engage with in terms of support and pressing for progress.
2. The County's roll out of Super Fast Broadband will not be coming to South Cambs villages until 2014 at the earliest, which is disappointing. The Connecting Cambridgeshire website will be updated in the coming months to include a map and Parish Checker allowing residents to find out how their area fits in to the programme.
3. Household waste – the MBT facility remains suspended following the structural failure in September 2012. AmeyCespa have undertaken assessments to determine the cause of the failure and have put a rectification programme in place. All other parts of the facility remain fully operations. AmeyCespa have indicated that the plant should be online by the end of 2013.
4. Local highways initiative bids: The bids have been through an initial sifting process. The information from this is currently being collated with a view to reaching final sign off by mid-June.
5. Count Council's transport plan for City and South Cambs is due out for consultation in July and this will offer some chance to input for example on speed limits through villages, cycle way connections, access on junctions to the A505 etc.
6. Resurfacing of roads including Sawston by-pass scheduled for end June by the County's contractor – no additional costs incurred by the county.
7. Sustainable energy – The County has secured a large grant from the EU of £0.7m to find ways of growing the supply chain for sustainable energy products and services. One element of this will be supporting community sustainable energy initiatives. So while this doesn't mean there is funding that is immediately accessible, it does mean that the parish may wish to think about how it might want to be ready for any future opportunities and might want to apply to join the Sustainable Parish Energy scheme run by South Cambs if it has any aspirations in this direction.

Appendix II

District Councillor's Report

June 2013

Cllr Martin gave a verbal report recommending that the Parish Council should get involved with the Transport Infrastructure Survey. The draft Local Plan had been published and it is proposed that approx. 700 new houses are built in Sawston. Sawston is becoming a 'hub' and will take up most of the resources. £20,000 per property and S106 money will be available and recommends that villages should bid.