

## ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19<sup>th</sup> November 2014 at 730 pm in the Meeting Room, Ickleton Village Hall

**Present:** Terry Sadler (Chairman), Michael Robinson, Lewis Duke, Tim Pavelin, Susan Clew, Liz Gibson, Sian Wombwell, Lucy Davidson, Jocelyn Flitton (Parish Clerk), Cllr Peter Topping (County), Peta Stevens and David Lilley

**233/14 Apologies for absence:** Liz Goddard, Cllr Mick Martin (District)

**234/14 To approve the minutes of the meetings held on 15 October 2014:** The minutes were approved and signed by the Chairman.

**235/14 Adjournment for questions from members of the public:** None

### **236/14 Matters Arising:**

028/07 Proposed Tennis Courts – The Chairman is meeting with James Macdonald tomorrow.

**Action: TS**

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – The boards have now been put up on the bus stops on both sides of Frogge Street. They are not yet illuminated and giving real time information.

**Action: Clerk**

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – There was nothing further to report in Cllr Martin's absence.

**Action: Cllr Martin**

019/14 Ickleton Village Hall – Supplementary Trust Deed – Nothing further had been heard from Linda Hynard.

**Action: Clerk**

043/14 Ickleton Post Office – Meeting 11 September 2014 – The Chairman had received a copy of an e-mail Dilip Odedra had sent to Gary Herbert at the Post Office. The Councillors decided to wait and see the reply before deciding whether to respond.

**Action: TS**

Sian Wombwell joined the meeting.

045/14 World War I Commemoration – Trees – The first oak tree (of 16) was planted on 11<sup>th</sup> November 2014. This event was attended by about 15 residents and Derek Bristow (who grew up in the village). The rest of the trees will be planted shortly and the Councillors approved the invoice/receipt for the trees. Robin Driver suggested that a plaque should be put by each tree so that each tree represented the soldier named on the war memorial. This would be done at a later date.

**Action: SW/LD**

064/14 SCDC Thermal Imaging Camera available for home energy surveying – Several residents had expressed an interest in using the camera. SCDC (Siobhan Mellon) has suggested 14<sup>th</sup> January 2015. The Chairman said another item will be put in the December Icene.

**Action: Clerk**

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming – The Chairman had spoken with CCC (Steve Thulborn) and Mr Thulborn had sent an e-mail outlining the costs for red surfacing in Frogge Street for a total cost of £1,953.88. After discussion it was agreed that it was the Duxford Road traffic calming that was causing the most concern. A resident had reported two recent near misses when she was leaving the village. Cllr Topping is meeting with Mr Thulborn and will discuss the signage when approaching Ickleton from Duxford, which Mr Thulborn says is compliant with regulations.

**Action: Cllr Topping/TS**

125/14 Roadside verges approaching Gt Chesterford Bridge – The Clerk was requested to contact the Gt Chesterford Parish Clerk and request the name of the County/District Councillor who is responsible for Highways, so that she is able to contact them.

**Action: Clerk**

161/14 SCDC – replacement Litter Bin (near Skate park) + 220/14 New Dog Bin in Brookhampton Street – No response relating to either request has been received from SCDC (Heidi Duffet).

**Action: Clerk**

164/14 Mill Lane Railway Crossing – The Clerk will chase them for an update.

**Action: Clerk**

165/14 CCC Local Highway Improvements Initiative 2015/16 - (026/12) Proposed 20mph Speed Limit and HCV's – Panel Meeting 29/30 October 2014 - The Chairman was accompanied by Cllr Topping when he gave his presentation and wished to thank him and say he appreciated his support. The Chairman gave

Councillors a resume of the speed checks carried out in the village and the number of HCV's that came through the village. Lewis Duke reported on the impact on the village when the A505 was recently closed at the Hunts Road roundabout. This strengthened the resolve for the 20mph speed limit and curtailing HCV's.

**Action: TS**

169/14 Ickleton Information Guide (last updated November 2011) – Item to be updated after the Parish Council elections in May.

**Action: Clerk**

185/14 Parish Clerk – Handover/CAPALC Training Course 6 & 20 November 2014 – Peta Stevens reported that the course on 6<sup>th</sup> November was worthwhile and attends the second day tomorrow. The Chairman said they were still heading for the handover on 1<sup>st</sup> December but has yet to draw up the contract of employment.

**Action: TS**

197/14 Defibrillator – The Village Hall Committee had agreed in principle to the defibrillator being attached to the outside wall. After discussion, it was agreed that although it seems a good idea, it was uncertain how it would work and how the equipment would be monitored. It was possible that the cricket club would be responsible during the summer months and the football club during the winter months. Information that has been gathered will be put in the circulation file and the item discussed again next month.

**Action: Clerk**

207/14 Stansted Airport Future Plans – The Chairman has sent a letter on 31 October giving the comments of Ickleton Parish Council.

208/14 Proposal to fence Coploe Pit (to enable grazing by sheep) – The Chairman had responded to the Wildlife Trust but needed in writing the costings from Sian Wombwell relating to installing the fence.

**Action: TS/SW**

220/14 Boom across River Cam in Hinxton Road/Street Light in Footpath between Abbey St and Back Lane - The boom had now been removed. It is possible it was put in place following the problem at the Sewerage works in Grassy Lane. The Clerk had reported the street light and it is assumed it is now working.

228/14 SCDC Annual Awards – Councillors were asked to give this some thought for when the documentation is received.

**Action: ALL**

**237/14 Youth Representation:** None

### **238/14 Reports from District and County Councillors:**

District – Councillor Martin would send an e-mail giving updates from SCDC

County – see Appendix I

Lucy Davidson joined the meeting

### **239/14 Correspondence received:**

CCC (Dawn Cave)	-	Electoral Review of Cambridgeshire
CCC (Steve Thulborn)	-	Ickleton Traffic Calming features
CCC	-	Street Lighting Energy 1 <sup>st</sup> October 2013 to 30 September 2014
CCC (MCooper)	-	Blocked drains
SCDC (Sally Smart)	-	Parish Precepts and Estimated Tax Base
SCDC	-	Minutes of Cabinet & Parish Councils 08 October 2014
SCDC (S Mellon)	-	Thermal Imaging Camera
Balfour Beatty	-	Ickleton Street Lighting Changes
A Lansley, CBE MP	-	Planning in South Cambridgeshire
Openreach	-	DSLAM Cabinet, location /O Providence House, 6 Frogge Street
Clare Driver	-	Trimming of Trees in Recreation Ground at rear 44 Frogge Street
K Denham Johnson	-	Traffic Calming in Duxford Road
Uttlesford Citizens Advice	-	Annual 2014 report
Wellcome Trust	-	Agenda 4 December 14 / Minutes 18 September 2014
Wellcome Trust	-	Hornbeam hedge
Cambs Community Services	-	NHS 'Keeping in Touch' newsletter
Local Government Boundary	-	Electoral Review of Cambridgeshire
Came & Co. (T Millward)	-	Extra cover for Heavy Duty Picnic Table
CGM	-	Country Grounds Maintenance notification

Arthur Rank Hospice	-	Acknowledgement of Donation
CPRE	-	Countryside Voice
Various e-mails	-	Forwarded to Councillors during the month
Clerks & Councils Direct	-	November 2014 Issue
D G Pallett	-	Reimbursement of Bank charges
Cambridgeshire Police	-	Farewell & Thank You – PC 1118 Iain Perry

**Correspondence sent:**

London Stansted Airport	-	Draft Sustainable Development Plan 2014
SCDC (H Duffett)	-	Additional Dog Bin for Brookhampton Street
Kompan Ltd.	-	Thank you letter re. Playground Equipment installed
Various e-mails	-	Sent in response during the month

**240/14 Planning application(s) received from SCDC:**

Declarations of Interest to be declared.

Lewis Duke declared an interest in S/0960/13/FL

S/2357/14/PT – Upgrade Telecommunications – M11 Junction 9, Abbey Farm, Coploe Road, Ickleton, CB10 1TG – Information only

S/1922/14/FL – Erection of part two storey part first floor extension to rear of dwelling – 7 Abbey Street, Ickleton, CB10 1SS – Mr & Mrs John & Caryss Welch – Information only.

S/0960/13/FL – Change of use of annexe to form separate dwelling, modifications to existing access and associated fences, gate and hard standing – 66 Abbey Street, Ickleton, CB10 1SS – Mrs Barbara Cooper – Information only. The Chairman had contacted SCDC and they have agreed to defer their decision so that the Parish Council can submit a response. The Parish Council decided to continue their recommendation that the application be refused

**Action: TS**

S/2582/14/DC – Discharge of Condition 3 (Hard & Soft Landscaping) of Planning Consent S/1099/14/RM for Approval of Reserved Matters for the Erection of Research & Development Buildings with Ancillary Facilities and Infrastructure – Hinxtton Hall, Cambridge Road, Hinxtton, CB10 1RA – Duncan Parsley, Wellcome Trust – Information only.

Cllr Topping joined the meeting.

**Planning application(s) granted by SCDC:**

S/2090/14/FL – Alteration to window in west elevation to include provision of a door following removal of the existing lean-to element – Methodist Chapel, Abbey Street – Mr Lewis Duke

S/1922/14/FL – Erection of part two storey part first floor extension to rear of dwelling – 7 Abbey Street, Ickleton, CB10 1SS – Mr & Mrs John & Caryss Welch

**Tree Works subject to a Tree Preservation order or situated within a Conservation Area:**

Removal of trees at 28 Church Street – no application received, awaiting response from SCDC. The Chairman will chase SCDC for a response.

**Action: TS**

**Meeting with SCDC Planning Department – 17 September 2013** – Waiting response re. Construction of garage 33 Church Street. Nothing further to report in the absence of Cllr Martin. **Action: Cllr Martin**

The Chairman went back to items 085/14 and 165/14 and 238/14 and 247/14 now Cllr Topping was present.

**247/14 CCC/Balfour Beatty Street Light replacements:** Two walkabouts by Councillors had taken place, one before the residents meeting and one afterwards. The second one included Keeley Russell from Balfour Beatty and Cllr Peter Topping. Ms Russell took on board our comments and some changes were made affecting lamp posts in Frogge Street some of which will remain nearer their original positions as a result. A couple of street lights in Abbey Street should also be repositioned to keep the footway as wide as possible. The project has not yet been completed. **Action: TS/Clerk**

**241/14 Reports from Councillors:**

Susan Clew said a survey was being done at Gt Chesterford Railway Station and she was told we could use the noticeboard to advertise events in Ickleton. Contact should be made with The Vicarage.

Sian Wombwell noticed that the road in Brookhampton Street was ‘repaired’ on Monday by workmen who turned up and dumped ‘hoggin’ into a hole full of water. Cllr Topping will look into this as Mrs Wombwell thought it was a complete waste of money as it would not last.

Lewis Duke attended the ‘Rights of Way’ meeting in Whittlesford in place of Michael Robinson. The usual comments about budget cuts were made.

**242/14 Finance (Bank Balances) including payments to:**

\*\*\*\*Cheque dated 30 /10/14 - Autobuild Ltd (Balance due on Sports Storage Unit) - £4,028.94

Harts (Oct) Icene - £82.80                                      A Pavelin (Emptying Litter Bins + White Lining paint) - £110.00

Realise Futures (Heavy Duty Picnic Table) - £520.80                                      Peta Stevens (Storage boxes) - £47.00

John Haigh (Excavate base for Sports Storage Unit) - £1,530.00

CCC (Street Lighting Energy Charge) - £546.93

A Green (Cement base for Sports Storage Unit) - £3,006.00

Royal British Legion (Wreath £17 + donation) - £100.00

Bluebell Arboretum & Nursery (Oak Trees) - £540.75                                      S Wombwell (Oak Tree) - £44.55

**Money received:**

HM Revenue & Customs (VAT Reclaim Jan-Jun 14) - £1,064.18

DK Till & Son in Law (Adv. Icene) - £60.00                                      Peasgood & Skeates (late Roy Flitton) - £56.00

LG Duke (Cereals 2014 donation) - £750.00                                      D G Pallett (Repayment of Bank Charges) - £12.50

**Outstanding invoice/receipt:** Whittlesford Warriors - £105.00                                      Haydn Miles (Adv. Icene) - £120.00

Malcolm Hall (Advs. Icene) - £40.00                                      Nigel Wright (Adv. Icene) - £10.00

Zaffir Mladenov (Adv. Icene) - £60.00

**Bank Balances:**

Community Account                                      -                                      £ 5,289.93

Business Base Rate Tracker Account                                      -                                      £38,822.83

**Section 106 Money:**

**Sports Storage Unit** – Update by M Robinson on situation with Autobuild Ltd. Michael Robinson reported that the unit was due to be put up next Wednesday and would take two days. However, he had received a phone call today from Andy Hoare who is working on the flint wall near the base to say that he had erected scaffolding and a canopy to enable him to continue working during the cold weather. His work will take approximately three weeks. Mr Robinson will speak to Autobuild to see if they are able to come and make an assessment to see if they can continue with their work whilst the scaffolding is in place.

**Action: MR**

**SCDC** – Notification of money spent – Once the Sports Storage Unit has been put up, details of how the money was spent will be sent to SCDC.

**Action: TS/Clerk**

Insurance cover – Sports Storage unit – this is outstanding till the unit has been put up

Heavy Duty Picnic Table – this has now been insured at no extra cost.

Cllr Peter Topping and David Lilley left the meeting.

SCDC Parish Precepts and Estimated Tax Base (response by 30 November 2014) – The letter and details had been circulated to the Councillors. It was agreed there were no changes/response needed.

**243/14 Recreation Field and Play Area:**

Aerial runway ramp – Lewis Duke had yet to report back to the Clerk.

**Action: LD**

Second phase of Play Area improvement – Lucy Davidson has circulated the second phase of the Play Area. She had met with Steve Allison of Kompan this week and mentioned that the Play Area could be extended in the near future. She had set up a Facebook page asking for proposals/feedback. Fund raising was in progress. It was agreed the financial side would be handled by the Parish Council. **Action: LucyD**

Request to cut trees – Tim Pavelin declared an interest. Clare Driver had requested permission to trim the trees behind her house (44 Frogge Street) which are in the Recreation Ground. The Councillors had no objections. **Action: Clerk**

**244/14 Cemetery - Chapel** – Condition to be kept under Review –

September 2014 – Report by David Lilley – Doors needed painting – these will be painted in the Spring.

Broken window panes – The Chairman has asked Shane Cahill if he knows of anyone who could make the repair. **Action: TS**

Re-siting the water butt / painting woodwork prior to gutter refurbishment – David Lilley had repainted the woodwork and the guttering was now in place; the water butt has yet to be connected. **Action: TS/DL**

Trimming tree suckers in Cemetery – The Clerk was asked to contact Charles Frankau and Dominic Pallett and ask them to carry out this work. **Action: Clerk**

Cemetery gates – The Clerk reported that Michael Rule could carry out the work and had asked for him to send a quote. **Action: Clerk**

Culling of rabbits – Michael Robins suggested this item is put on next month's Agenda due to the mild weather. **Action: Clerk**

#### **245/14 Churchyard**

Repairing Flint Walls/Buttresses + repairing hole in wall – The work on the wall/buttresses was nearly complete. Compliments had been received on the work done by Mr Cahill. **Action: TS**

Churchyard gates – The Chairman reported that the small gate does not close and a wooden post supporting one of the double gates was broken. The Clerk will speak with Rosemary McKillen regarding the repairs. **Action: Clerk**

Gravesite of Sir Robert George Wyndham Herbert – The Clerk is try to ascertain if the work has now been completed. **Action: Clerk**

#### **246/14 Flooding**

Land adj. Stumps Cross - Extension granted until 30 September 2013. Nothing to report. **Action: LD**

Cemetery Corner, Brookhampton Street + clearance of drains/gullies – The Clerk had contacted Mike Cooper. Cllr Topping said it was advisable to take photographs of flooded points and send them to CCC (Mike Cooper). **Action: Clerk**

**248/14 Affordable Housing:** Sian Wombwell had nothing to report at the moment. **Action: SW**

**249/14 Sawston/Linton Police Panel Meeting 16<sup>th</sup> October 2014:** Lewis Duke and Jocelyn Flitton had attended this meeting at Fulbourn. A report had been circulated with points from the meeting which consisted of budget cuts, speeding motorists, Community Speedwatch, Rogue Traders and concerns of mobile phones being used whilst driving. Burglaries were down this time.

**250/14 South Cambs Parish Council Conference & Community Funding Fair – 28 October 2014:** The Chairman and Lucy Davidson attended this Fair held at Cambourne Village College. They had given preference of the workshops they wished to join and both felt it was worthwhile attending.

**251/14 Electoral Review of Cambridgeshire (Consultation closes 19 January 2015):** The Chairman does not expect anyone to attend the meeting.

**251/14 Adjournment for questions from members of the public:** None

**252/14 Date and time of next meetings – 10 December 2014 at 7.30 pm**

The Chairman said this was possibly the last meeting that Jocelyn Flitton would be attending as Parish Clerk. He said that she had been an outstanding asset to the Parish Council and had always given him great support. This was warmly endorsed by the other Councillors.

There being no further business the meeting closed at 9.30 pm.

**Chairman**

**Date**

**Report to Ickleton Parish Council - Nov 2014****Street lighting**

I was pleased that your chairman was able to attend the briefing at the county highways depot the other week and make first contact with Balfour Beatty. This has been followed up very pro-actively by Ickleton and that is showing dividends.

**Solar farm planning application between Whittlesford and Thriplow.**

I attended the committee hearing in early November but the application was stayed by the committee after concerns from an environment lawyer. I expect the application will be taken at the December planning committee meeting.

**Real time displays and road safety**

Are being installed. I have asked that the display at Frogge Street on the side going out of the village is not moved even if the lamp-post is. I still have had no reply regarding the installations at either end of the village - I will chase tomorrow as I am seeing highways.

**Minor highways improvement bid**

I felt the panel gave a sympathetic hearing to the bid which your chairman presented very clearly. I was very happy to attend and support the bid. I thought that highways officers seemed to be more inclined to be supportive from a technical perspective than last year, and the data being offered to the panel in support of the bid was compelling.

**Local plan examinations hearings**

I attended one session of the hearings which will start again early next year. The main focus of debate so far has been whether the figures of 14,000 new homes in Cambridge and 19,000 new homes in South Cambridgeshire identified in the Strategic Housing Market Assessment (SHMA) are appropriate. As expected, developer representatives argued for substantially higher housing figures for both Cambridge and South Cambridgeshire and particularly focused on affordability of housing. You can follow progress with the examination on the Council's website: <https://www.scams.gov.uk/local-plan-examination>.

**Recycling – Thriplow**

Recycling - the County Council review of recycling is still going on. An analysis of site usage has been carried out. Thriplow fares reasonably well. The critical thing will be to make sure that if the number of sites are reduced, the one serving South Cambs is Thriplow, not Milton, which serves the City mainly. I will continue to monitor and feed in views to this.

**Fire at Flint Cross**

The land is owned by a Mr Akhtar who has recently been taken to court by the county for failing to remove timber at another site nearby. I have pressed the county to issue regular updates on any health related issues.

### **Park & Ride**

Extra ticket machines are now due to be installed to make it quicker and easier. Please remember you can go online to [www.cambridgeparkandride.com](http://www.cambridgeparkandride.com) to pay for parking at the sites, where a number of options are available from discounted annual seasons to pay as you go for occasional users. Extra signs have also been put in place to help customers, and staff are on hand to give advice and help people use the system.

### **Cambridgeshire Electoral Review**

Public consultation will shortly start on the new electoral map of Cambridgeshire. The Boundary Commission has now indicated a reduction in Councillors from 69 to 63 is appropriate, and working out which Parishes go with which others has started. If you have a view then please contact the Commission at [reviews@lqbce.org.uk](mailto:reviews@lqbce.org.uk).

### **Drains cleaning!**

As the winter rains start the county will be kept busy unblocking gullies and drains. If there is debris in a gully it can be suctioned out at a cost of something like £3 per drain). The connections between drains are not included in the exercise. If a vehicle is obstructing access then the work can't be done. If you think we've got drains untended and overlooked, a photo/exact location needs to be sent to the County Council. All surface water drains will have water sitting on the top. It's grass and muck up to the top that constitute a bad sign. Once done a small paint mark will be applied to show it's completed.

### **Shared Services & Cost Cutting**

South Cambridgeshire District Council has now agreed a number of shared services which – if all goes according to plan - will cut costs by 15%. Legal and ICT will be shared between Huntingdonshire District, Cambridge City and South Cambridgeshire District councils, with the waste and recycling link up between Cambridge City and South Cambridgeshire District councils only.

Turning to the County Council it needs to make £32.6 million in savings next year which means some very fundamental cuts. Proposals include cutting extra support to adult learning programmes in Fenland; a review of Cambridgeshire Future Transport and public transport provision with new savings to be looked for from 2016/17; saving £278,000 over two years by dimming most street lights in residential areas and then switching them off between midnight and 6am. Lights would be kept on all night in certain areas such as busy junctions and main traffic routes or where there is a lot of late night activity. Parish Councils would be able to pay for lights they feel are important to stay on all night – estimated cost for this is around £15 a year per lamp column.

Peter Topping

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