

# ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 January 2014 at 7.30pm in the Meeting Room, Ickleton Village Hall

**Present:** Terry Sadler (Chairman), Lewis Duke, Michael Robinson, Tim Pavelin, Susan Clew, Kern Roberts, Liz Gibson, Jocelyn Flitton (Parish Clerk) Cllr Mick Martin (District), Cllr Peter Topping (County), David Lilley and David Bushell

The Chairman made special mention of Graham Igglesden who died in December. He had been a Parish Councillor for many years and had represented Ickleton on the Liaison Committee at the Imperial War Museum at Duxford. We were very sad to note his passing.

**001/14 Apologies for absence:** Liz Goddard, Sian Wombwell

**002/14 To approve the minutes of the meeting held on 11 December 2013:** The minutes were approved and signed by the Chairman

**003/14 Adjournment for questions from members of the public:** David Lilley asked if the Parish Council were considering trimming the Chestnut Tree on the Village Green as some branches were now overhanging the road. The Chairman said he and the Clerk would look at the tree. **Action: TS/Clerk**

## **004/14 Matters Arising:**

028/07 Proposed Tennis Courts – Kern Roberts said there was nothing to report. **Action: KR**

168/11 Queen Elizabeth II Fields – Plaque (1) – The siting of this plaque was still outstanding.

**Action: TS/Clerk**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – No update had been received from SCDC as to when the bins would be installed. **Action: Clerk**

252/12 Memorial to Sheila Birch (Coploe Pit) – The Interpretation Board will be put in position on Saturday 18<sup>th</sup> January. A brief gathering will be organised at a later date to formalise the installation of the board. **Action: TS**

030/13 White Lining on roads – This item is outstanding till March 2014. **Action: Clerk**

189/13 Correspondence File - The file was brought to the meeting but had not been circulated to all Councillors. The present arrangement will stay in place. **Action: ALL**

265/13 CCC Parish Council Grants for Bus Facility Improvements – A response had been received from CCC (Charlotte Collins) confirming that we were successful in our bid to install 2 Real Time Information Displays at the bus stops in Frogge Street. The Parish Council will sign and return a letter confirming that the Parish Council's contribution to this facility will be £2,000.00. The Better Bus Area Fund (BBAF) will provide the majority of the funding in relation to the signs. **Action: TS**

278/13 Proposed closure to vehicles at Mill Lane level crossing – The Chairman had received correspondence from CCC (Robert Kemp) regarding the reason for the closure to vehicles of Bridleway 07 over the crossing. The item will be left on the Agenda until the next liaison meeting with Wellcome Trust. **Action: TS**

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – The Chairman outlined the Parish Council's concerns about the query that had been raised at the forum. Cllr Martin shared those concerns and will pursue the issue. It was felt that there should be some response from the Highways Authority to the concerns raised by the Parish Council to the planning applications. **Action: Cllr Martin**

**005/14 Youth Representation:** None

## **006/14 Reports from District and County Councillors:**

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Cllr Peter Topping joined the meeting.



**SCDC Planning Committee** – Meeting on 8 January 2014 to consider Planning Application S/1428/13/LB – Proposed new boundary wall following collapse of existing wall – 21 Church Street, Ickleton – Mr Owen. Official outcome of the application is awaited from SCDC.

**Meeting with SCDC Planning Department – 17 September 2013** – Awaiting response re. Construction of garage 33 Church Street. Cllr Martin is still pursuing this query. **Action: Cllr Martin**

Cllr Martin and Cllr Topping left the meeting.

The Chairman brought the following item forward:

**019/14 Ickleton Village Hall – Supplementary Trust Deed:**

Linda Hynard explained the situation regarding the Supplementary Trust Deed that needs to be put in place and signed by the Parish Council. A Deed of Variation will also be amended. The Parish Council was happy for Ms Hynard to proceed and send the documents for signatures. **Action: Clerk**

David Lilley and David Bushell left the meeting.

**007/14 Correspondence received:**

SCDC (M Bebbington) - Local Implementation of Controlled Waste Regulations 2012  
(This affects Ickleton Village Hall paying for waste disposal)

Pam Fearn and Linda Hynard left the meeting.

SCDC (Jo Mills) - Publication of prop. Amend. To Affordable Housing document  
CCC (R Kemp) - Ickleton BR/BY7 – Network Rail  
CCC (S Thulborn) - Ickleton LHI 2013/14  
CCC (S Roberts) - Great War Commemorations  
CCC (Cllr McGuire) - Great War Commemoration  
CCC (M Cooper) - Flooding at top of Mill Lane/Church Street  
CCC (M Cooper) - Flooding at Cemetery Corner, Brookhampton Street  
CCC (M Cunliffe) - Winter Gritting Route Review / Training  
CCC (A Davies) - Adult Support Drop-ins  
CCC (Local Projects) - Local Highway Improvement Panel Meeting  
CCC (C Collins) - Parish Grant for Bus Facility Improvements  
CCC (G Hughes) - Cycle Legacy Small Grants  
Cambs Family History Soc. - Discover your family history – Central Library, Cambridge  
Univ. Cambridge Museums - Twilight at the Museums  
Royston & District CT - Request for donation - running costs for Community Transport  
Mrs J Williams - Proposed Traffic Calming in Frogge Street  
Mrs E Baker - Proposed Traffic Calming in Frogge Street  
Lee Bolton-Monier-Williams - Application to cancel a unilateral notice – Coploe Pit  
Clare Driver - Village Litter pick  
Peasgood & Skeates - Memorial to the late John Childerley  
Seedlings Children Centre - Programmes  
CAPALC - Buckingham Palace Royal Garden Party – 3<sup>rd</sup> June 2014  
The Councillors agreed to nominate Terry Sadler and guest

**Action: Clerk**

CAPALC - DCLG Local Government Finance Statement / E-Bulletin  
CAPALC - Council Tax Benefit Support Grant / Autumn Statement 2013  
Allotment Society (I Livingstone) - Section 106 Money  
Various e-mails - Circulated during the month  
Clerks & Councils Direct - Magazine January 2014  
I Mutimer - Pavement – 4 Southfield  
R Tongue/L Osborne - Information Board – Coploe Pit  
Came & Co. - Winter advice  
Whittlesford&Duxford Scout - Outlining progress on new Scouting HQ  
Wicksteed (H Sephton-Pike) - Basketball square query  
The Planning Inspectorate - Appeal by Heddon Management-Land west of 20 Church Street

**Correspondence sent:**

CCC (R Kemp)	-	Ickleton BR/BY7 – Network Rail
CCC (Local Projects)	-	LHI Initiative 2014/15
Mrs J Williams	-	Proposed Traffic Calming in Frogge Street
Mrs E Baker	-	Proposed Traffic Calming in Frogge Street
Various e-mails	-	Circulated during the month
Camb. Police (D Crosby)	-	Ickleton 20 mph speed limit
Wicksteed (H Sephton-Pike)	-	Basketball square query
CCC (C Collins)	-	Parish Grant for Bus Facility Improvements
CCC (S Thulborn)	-	Ickleton LHI 2013/14
Ms P Fletcher	-	Trees/Light from Genome Centre

**009/14 Reports from Councillors:**

Michael Robinson said a complaint had been received about the footpath near Gt Chesterford, which meant they had to push a buggy on the road. As already minuted, this footpath is due to be repaired by CCC.

Susan Clew said a resident had complained that they could not access the Archives on the village website. Susan had not been able to replicate the problem and will go back to the resident.

Terry Sadler will e-mail Wellcome Trust to arrange a Liaison Meeting.

**Action: TS**

Jocelyn Flitton said that the building of a BMX Cycle Track had been reported to her. She had contacted the owner of the land in question to see if they had given permission.

**Action: Clerk****010/14 Finance (Bank Balances) including payments to:**

Harts (Dec Icene) - £144.90	Landmark Restoration (Repairs to Cemetery Chapel) - £1,550.00
A Pavelin (Emptying Litter Bins) - £90.00	Ickleton Village Hall (Hire of Hall) - £48.00
JA Flitton (3mths Salary + Expenses) - £661.34	HM Revenue & Customs (PAYE) - £ 122.80
C Frankau (Grass Cutting + Other) - £4,067.10	
JEMS Groundworks (Cemetery-Repair fence & ferreting) - £450.00	

**Money received:** SCDC (Icene Advert.) - £40.00

Tori Toombes (Icene Advert) - £30.00

Peasgood & Skeates (Memorial-John Childerley) - £144.00

**Bank Balances:**

Community Account	-	£ 4,909.19
Business Base Rate Tracker Account	-	£49,301.46
		(including £12,320.43 Section 106 money)

**Section 106 Money:** A request had been received from the Allotment Society to see if any of the money could be made available to them to install a water supply. The Chairman had received some documentation today from SCDC but needed to read it before a reply could be sent.

**Action: TS**

The Clerk will organise a meeting with interested parties when she has received some suggested dates from Sara Mila. James Macdonald had expressed an interest in being involved in this project.

**Action: Clerk**

**Precept v Budget update (9 months):** The Clerk had circulated these figures to which no queries were raised.

**SCDC Parish Precept 2014:** The Finance Committee had met on Monday 13 January to discuss setting the forthcoming precept. The Clerk had produced various figures for the Committee to consider. After discussion it was agreed they would recommend Option 2. Tim Pavelin proposed Lewis Duke seconded the proposal that the precept for 2014/15 be increased from £22,500 to £23,000. The Councillors unanimously agreed the proposal.

**Risk Assessment:** Lewis Duke and the Clerk will look at the Risk Assessment together with the Emergency Plan.

**Action: LD/Clerk**

**011/14 Recreation Field and Play Area:**

Broken benches (rear of R Herbert's garden) – these had now been repaired.

Wicksteed Annual Safety Inspection (09/04/13) – Repair to Playhouse & ramp on aerial runway – The Clerk has yet to arrange a meeting with Tom Dazey. **Action: Clerk**

Ickleton Cricket Club – re-siting Basketball square – A response had been received from Wicksteed advising that a 'Risk Benefit' assessment be done. Michael Robinson said ICC would do this assessment and would send a sketch/plan to Wicksteed for their comments. He had obtained 2 quotations and was in the process of obtaining a third. **Action: MR**

Ickleton Cricket Club – Outstanding fees for use of pitch by other Clubs – Michael Robinson gave the Clerk a cheque for £20 to cover the outstanding fees.

Ickleton Cricket Club asked permission to play on the ground on Saturday afternoons as well as some Sundays. Michael Robinson and Tim Pavelin will check to see if there is any overlap that might cause a problem with the football clubs **Action: MR/TP**

**012/14 Cemetery - Chapel** – Condition to be kept under Review

Cemetery gates – this item was still outstanding. **Action: SW**

Cemetery Chapel masonry repairs to be completed – The Chairman is to check if there is any outstanding work. **Action: TS**

Rabbits – Culling/Ferretting and repair to fencing – The fence had been repaired near the road and ferretting the rabbits had been carried out. It may be possible to carry out this procedure one more time.

Memorial – late John Childerley – No objections to the proposed memorial were made. **Action: Clerk**

**013/14 Churchyard**

Repairing Flint Walls/Buttresses + repairing hole in wall – This work is due to take place this year and will include the hole which has appeared. **Action: TS/Clerk**

**015/14 Land Registry – Title Number: CB331648 – B193(A) Notice of objection under Section 73(5) Land Registration Act 2002 – Coploe Hill Pit:** A letter had been received from Lee Bolt Monier-Williams acting on behalf of The Parochial Church Council of the Ecclesiastical Parish of Ickleton stating after careful consideration, the PCC have resolved to remove its objection to our application to cancel the notice relating to the Pit. We should hear from the Land Registry in the near future. **Action: TS**

**016/14 Grass Cutting quotations + Countax Mower + Litter Bins:** The Clerk will be obtaining quotations for the coming season to present at the next meeting. Tim Pavelin asked the Clerk to include Matthew Coombs and Andrew Stipetic when obtaining quotes for grass cutting. Charles Frankau has given the Clerk a list of faults with the Mower, which will be sent when obtaining quotes for its Service. Mr Frankau also pointed out the difficulties incurred with the Mower being stored out of the village. It would be more effective if it could be stored elsewhere. A proposal to increase the rate for emptying the Litterbins would also be on the Agenda next month. **Action: Clerk**

**017/14 Localism Act 2011 – Community Right to Bid:** This item is still outstanding. **Action: TS**

**018/14 Flooding**

Land adj. Stumps Cross - Extension granted until 30 September 2013 – A meeting for Lewis Duke and the Chairman to visit the site has yet to be fixed. **Action: LD**

Drainage in Church Street/top of Mill Lane – The Clerk has contacted CCC (Highways) who will visit the site. Tim Pavelin also reported that the drain outside Norman Hall appeared to be blocked. **Action: Clerk**  
Flooding at Cemetery Corner – The Clerk had contacted CCC (Highways) asking if the grip could be cleared so that the water could run into the field. They have replied that they will arrange for the storm drainage to be cleaned out.

**020/14 SCDC Community Pride & Village Hero Awards 2013/14 (Closing date 24 January 2014):** After discussion it was agreed to nominate Sue and John Fowler for their 'Contribution to Health and Wellbeing' – facilitating the Car Medical Scheme in Ickleton. **Action: TS**

**021/14 Pavement – 4 Southfield:** Mr I Mutimer had sent an e-mail regarding his pavement/driveway and asked whose responsibility it was to repair. The Chairman and Clerk visited the site and were unclear but the Clerk would contact CCC Highways and ask them to visit the site and report back. **Action: Clerk**

**022/14 Village Litter Pick – proposed date 9<sup>th</sup> March 2014:** The Councillors supported the proposed Litter Pick, organised by Clare Driver, to take place on Sunday 9<sup>th</sup> March 2014. **Action: Clerk**

**023/14 Adjournment for questions from members of the public:** None

**024/14 Date and time of next meeting – 19<sup>th</sup> February 2014 at 7.30pm**

There being no further business the meeting closed at 10.03pm.

**Chairman**

**Date**

## **Appendix I**

### **District Councillor's Report to Ickleton Parish Council - January 2014**

#### **Local Plan Progress.**

Draft Local Plan will go before Council on 13 March. All strategic developments will be voted on individually. If successful will then be submitted to the inspector. No threats to Ickleton.

#### **Community Chest Grants.**

Still money available. Up to £1000, decision within the month.

#### **Emergency Planning.**

SCDC contacts re Emergency Response are:

Myles Bebbington or Paul Perry

03450 450 500

[Emergencyplanning@scams.gov.uk](mailto:Emergencyplanning@scams.gov.uk)

#### **Sustainable Parish Energy Partnerships.**

Siobhan Mellor is the project officer 01954 713395.

Bulk buying, green deal, energy surveys etc. (Cllr Martin gave the Clerk a document, which will be circulated).

#### **Council Tax.**

Government not coming clean on capping criteria. Current rumour is 1.5% or a referendum will be required. Pressure on Police and Fire as well as District and County.

County Council talking of £38m cuts and £22 council tax rise.

#### **Pear Tree pub, Hildersham.**

Community Asset Register/ Right to Bid

Cllr Martin pointed out that pubs can be converted (not to residential) without planning permission Retail is

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## **Appendix II**

### **County Councillor's Report to Ickleton Parish Council - January 2014**

#### **City Deal**

In the document accompanying the Autumn Statement on 5 December, Government announced its agreement in principle to the Greater Cambridge proposal for a City Deal. Further details of the Deal will be available at the time of the Government's budget, which is expected in March. The deal will allow a lot more money to be used on transport improvements in Cambridge and South Cambridgeshire. The thing to watch is whether the government try to increase pressure for more houses to be built in and around Cambridge as a quid pro quo.

#### **County Council governance**

The county will move from a Cabinet system to a Committee system during this year.

#### **Gritting**

The county council has emailed out the routes for this winter. The main routes in and out of Ickleton are standard precautionary routes that are treated when freezing weather is forecasted. Cycleways will be gritted if there are sub-zero temperatures for a period of a few days.

### **Cycleways and traffic issues**

I have written to Geraint Hughes at Greater Anglia who is the manager responsible for any infrastructure improvements at Whittlesford Parkway about a cyclepath going under the A505 and coming into the station via the platform. The reply is not helpful, and repeats the concerns that GA have given in the past about the proposal to build a cycle path under the A505 from Moorfield Road to the station platform. The concerns include risk of people to cross the lines at that point, cyclists using the platform, Network Rail needing access to the bank along the tracks and there not being enough room. The county council engineers are offering no views on this.

I have been talking to Mike Cooper about Hunts Road at Duxford, which is due for a dressing at some point in the spring. This will at least improve journeys by car out of Ickleton towards the A505.

The county will consider bids from parish councils for local traffic improvement initiatives later this month (next week). I will be on the panel. I have been working with a number of parish councils on 20 mph zones and have learnt a good deal about the county and the police approach to the implementation of these schemes - I am willing to attend any meetings re the 20MPH proposals in Ickleton. The county council response clarifying their initial reply re Ickleton was a step forward.